



# MEETING MINUTES

## Sweet Apple Elementary School Governance Council

*Date | time* August 28, 2024 | 3:00 p.m. *Location* Microsoft Teams

### SGC Member Attendance

Andy Allison, Principal	X	Ashley Abrams, Parent	
Vacant, Appointed School Employee		Laura LaHara, Parent	X
Katie Faucett, Teacher	X	Anastasia Cacavias, Parent	
Cassie Moses, Teacher	X	Krystian Morales, Community Member	X
Laura Butler, Appointed School Employee	X	Zach Rogers, Community Member	X

### Agenda Items

Call to Order	Discussion Item: Nominate and Confirm Representative for Superintendent's Parent/Community Advisory Council
Action Item: Approve Agenda	Discussion Item: Determine Meeting Schedule for SY24-25 (see proposed calendar below)
Action Item: Approve February Meeting Minutes and March 1st Meeting Minutes	Discussion Item: EOY SGC Survey Feedback Data
Action Item: Approve February Meeting Minutes and March 1st Meeting Minutes	Discussion Item: Strategic Planning
Discussion Item: Member Introductions (All members will intro)	Informational Item: Principal's Update
Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Discussion Item: Draft Next Meeting Agenda
Action Items: Staff Standing Committees (Budget & Finance, Outreach & Communication, Principal Selection)	Action Item: Meeting Adjournment

### Meeting Minutes

#### Action Items

Motion	Time	By Whom	Second By	Voting Results
Call to Order	3:00	Krystian	Zach	All approved
Approve August Agenda	3:01	Cassie	Katie	All approved

Approve April Meeting Minutes	3:02	Krystian	Laura LaHara	All approved
Voting for Chair	3:10	Cassie	Katie	All approved
Voting for Vice Chair	3:11	Zach	Laura LaHara	All approved
Meeting Adjournment	3:39	Zach	Laura LaHara	All approved

Minutes:

Guest: Katie Kinsey

Mrs. Butler nominated Zach Rogers for Chair

Committee Selection:

Krystian- Communication & Outreach

Zach- Communication & Outreach

Katie- Budget

Cassie-Budget

Laura LaHara- Communication & Outreach

Laura Butler- Budget

Principal Committee:

Zach

Katie

Laura LaHara

We will nominate and vote on Parliamentarian position at next meeting after new members are in attendance. Nominate and Confirm Representative for Superintendent’s Parent/Community Advisory Council: Laura LaHara explained what this role is as she served this in the past. We are going to wait to discuss with new members to fill this position. Email Ms. Kinsey as soon as possible with a name after reaching out to new members.

**Proposed SGC Meeting Dates for SY24-25-** Location: Teams or Wolfie’s Den

- August 28<sup>th</sup> 3pm Teams
- September 25<sup>th</sup> 2pm Wolfie’s Den
- October 30<sup>th</sup> 2pm Teams
- November 20<sup>th</sup> 2pm Wolfie's Den

- January 29<sup>th</sup> 2pm Teams
- February 26<sup>th</sup> 2pm Wolfie's Den
- March 26<sup>th</sup> 2pm Teams
- April 23<sup>rd</sup> 2pm – Last meeting of the year Wolfie's Den

Discussion Item: EOY SGC Survey Feedback Data

Strategic Plan Form Shared by Mr. Allison-more will be shared as data from last year is analyzed by admin and the SALT team.

Principal's Update: Vacancies: 1 K Paraprofessional, 1 KSE Para Pro, PATHS, K Paraprofessional (waiting on surpluses and hires), Caitlyn Minton is a new Pre-K teacher, and she will be the new SGC appointed teacher role.