

Fundraiser Request Form

For Selling Food/Beverage Items

Complete this form and submit to the Child Nutrition Department for approval
BEFORE FUNDRAISER BEGINS.

Campus Name: _____

Name of Organization/Department Hosting the Fundraiser: _____

Contact information: _____

Proposed Food Items to be sold at Fundraiser: _____

Date of Fundraiser: _____

- I certify that my fundraiser will **not** operate on the school campus during times that breakfast & lunch are being served.
- I certify that I have talked with my campus administration about my fundraiser and has been approved

Signature of Organizer: _____

Date _____

Child Nutrition Department Use Only

Maintain documentation 5 years plus the current year

Select One of the following:

- Smart Snack Fundraiser (Smart Snack Calculator documentation)
- Campus Exempted Food Fundraiser

Comments: _____

Signature: _____ Date: _____

Fundraiser Tracking Form – SELLING FOOD

Please use this form to track all food-related fundraisers happening at your campus and send to the Child Nutrition department as updates are made.
This includes Smart Snack food and beverage items.

Campus Name: _____

	Date of Fundraiser	Items Being Sold	Exempted Food Approved
1			
2			
3			
4			
5			
6			

*For more details, please see second page

*Food being sold to students is covered in the **Competitive Foods** guidelines and is an area that the Child Nutrition department is audited on regardless of if the items are sold during breakfast or lunch. According to the Texas Department of Agriculture, each campus is allowed 6 fundraiser days each school year in which they are permitted to sell food items to students that **do not meet compliance with the “Smart Snack” standards**. These fundraisers may not be held during meal times in the areas where school meals are being served and consumed.

If a food item meets “Smart Snack” compliance, and documentation has been provided, you do not need to count it in your exempt days.

For more information on the Smart Snacks in School standards visit: <https://www.fns.usda.gov/tn/guide-smart-snacks-school>

To see if an item is in compliance with “Smart Snacks”, campuses are advised to utilize the calculator found at <https://foodplanner.healthiergeneration.org/calculator/> or contact the Child Nutrition Department to run the product Smart Snack Calculator. You may also submit the information to Child Nutrition for Smart Snack calculator. Items that meet compliance generally have a first ingredient consisting of a whole grain, fruit, vegetable, dairy, or protein and are less than 200 calories.

This form only applies to food being **sold** to students and does not apply to food items being given to students. A food being given to students does not need to be tracked on this form.

If you have any questions or concerns, please contact the Child Nutrition Department.

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