

**Special Education Parent Advisory Committee**  
**Meeting Notes**  
**September 17, 2024**

The Special Education Parent Advisory Committee (SEPAC) met on Tuesday, September 17, 2024, with 8 attendees joining via a TEAMS Webinar.

SEPAC Stakeholders Present: Katy Barnum, Kirstin Hanson, Siew Hoon Lim, Shelby DiFonzo, Sarah Weisser

SEPAC Stakeholders Absent: Kelli Bourke, Jason Cresap, Kelly Ehli

Attendees: Cassandra Jorgenson, Emily Hanson, Nicole Schuler

Chairperson Katy Barnum called the meeting to order at 5:38 pm.

**Agenda was presented**

- Approval of Minutes [5-21-24 SEPAC Meeting Notes .docx.pdf](#)
- Approval of Agenda
- Nomination of the Co-Chair
- Appointment of the Co-Chair
- Assistant Director of Standard Based Instruction and Special Education presentation
  - Review of Level of Determination Report Card and Alignment to the Strategic Plan.
  - Goals for the 24/25 School Year.
  - Feedback on Parent Engagement Survey
- Recognition of audience
  - Please sign up through the chat option of the webinar. Each participant who signs up will have 3 minutes to make a public comment. This meeting is open to the public but is not a public forum. The primary focus of the meeting is the business listed on the agenda. Only the Council person will acknowledge public commentary. Please be assured, however, that all members are welcome and appreciate your comments.
  
- Success Stories/Feedback
- Community Events/Resources
- Open stakeholders-survey for this year
- Open Stakeholders
  - Non-teaching staff
  - High School Student Representative
  - Teacher
- Establish next meeting date
- Adjournment of meeting

Approval of Meeting Minutes from May 21, 2024 deferred to the November 19, 2024 meeting

Kirstin Hanson moved to approve the agenda Siew Hoon Lim second the motion.

Nomination of the Co-Chair deferred to November 19, 2024 SEPAC meeting

## Special Education Parent Advisory Committee

### Meeting Notes

September 17, 2024

#### **Special Education Leadership Updates:**

Shelby DiFonzo, Assistant Director of Standards Based Instruction and Special Education

- Powerpoint Presentation: [SEPAC Powerpoint Presentation Link](#)
  - Review of Level of Determination Report Card and Alignment of the Strategic Plan.
  - Operation Plan Goals for the 24/25 School Year.
  - Indicator 8 Parent Involvement Survey
    - Decision was made for FPS to continue to manage the Parent Survey versus the state managing it. Suggestions made on how to try to increase participation, postcards with QR codes sent to families and/or given at IEP meetings, put a reminder in student's take home folder.

#### **Recognition of audience**

Chairperson Katy Barnum opened the floor for public comment.

- No public comment

#### **Success Stories/Feedback**

- Kirstin Hanson shared a success story from Ben Franklin Middle School
- Chairperson Katy Barnum discussed how she feels that meaningful inclusion has increased within FPS.

#### **Community Events/Resources Available**

- None discussed

#### **Open Stakeholders-Survey for this year**

- Ms. DiFonzo will resend information to Fargo Public School staff to share the mission of the SEPAC.

#### **Open Stakeholders positions**

- Non-teaching staff
- High School Student Representative
- Teacher Position

#### **Meeting Timeline**

- The next FPS SEPAC meeting is scheduled for November 19, 2024 at 5:30pm

The meeting adjourned at 6:31 pm

#### **Are there topics you would like to discuss?**

Please email Shelby DiFonzo @ [difonzs@fargo.k12.nd.us](mailto:difonzs@fargo.k12.nd.us)