

Petal School District
SUBSTITUTE TEACHER
REGISTRATION FORM
2024 – 2025

For office use only
Date Recd _____
Conf Sent _____

Substitute training is required for all substitute teachers. Veteran subs who sub at least 20 days for a full year or 10 days for half year during the school year, Petal School District retirees, and current Teacher Assistants are exempt from training the following year.

Please print

NAME _____

ADDRESS _____

BIRTH DATE _____

PHONE NUMBERS: Home _____ Cell _____

EMAIL ADDRESS _____

Place a check in the blank next to the school(s) that you would like to be a substitute teacher.

_____ Petal Primary School (Grades K-2)

_____ Petal Middle School (Grades 7-8)

_____ Petal Elementary School (Grades 3-4)

_____ Petal High School (Grades 9-12)

_____ Petal Upper Elementary School (Grades 5,6)

Circle the days you will be able to substitute: Monday Tuesday Wednesday Thursday Friday

Are you a certified teacher? Yes /No (If yes, you must submit a copy of your current Mississippi Educator's license)

If a certified or retired teacher, please list the specific endorsed subject areas. _____

Are you a retired employee from the State of MS? Yes / No

(Must complete a Retirement Form 4B – available from the Human Resources Dept. or at www.pers.state.ms.us)

Please be aware that the number of days available to substitute depends on the number of teachers that may be out on any given day. Do not expect to work every day. Possible days for substitute teachers to work are from July 22, 2024 until May 23, 2025 according to the school calendar. This is an as-needed position and the days you work will depend on the availability of jobs.

Signature: _____

Date: _____