Fire/Tornado/Safety Drill Completion Documentation

Building Name: Symons

School Year: 2023-2024

Date of Drill: 4-29-24

Time of Drill: 3:00 p.m.

Type: _X_ Fire ___ Tornado ___ Safety

Location: _X_ Classroom ___ Lunch ___ Recess ___ Other

Number of Completed Drills (running totals): __5__ Fire __2__ Tornado __3__ Safety

Name of Person in Charge of the Drill: Kristi Schwartz

Signature of Principal Acknowledging Completion: Kristi Schwartz

Fire Drills
- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

Tornado Drills
- 2 Per Year
- 1 During Month of March

Safety Drills
- 3 Per Year 1 (hazardous material, 1 dangerous individual on or near school premises)
- 1 Before December 1
- 1 After January 1
- Seek Input from Local Public Safety Officials

Other Requirements
- 1 Drill During Lunch, Recess, or Time When Students are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be Cancelled for Severe Storm, Fire, Epidemics, Utility Outage, Water Failure, Sewer Failure, Health Conditions
- A Cancelled Drill Must be Scheduled within 10 Days of the Cancelled Drill
- Documentation of a Drill Must be Placed on the Website Within 30 Days of the Drill
- Drill Documentation Must Remain on the Website for 3 Years