

RECORD OF PROCEEDINGS

Regular  
Meeting

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Aug. 12,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 24

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

The meeting was called to order by President, Marc Zappa at 5:31 p.m.

Pledge of Allegiance

Roll call:

Marc Zappa, present, Teresa Gilles, present; Rex Engle, present; Amanda Messer, present; Morgan Wachholz, present

Mike Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO, present.

This meeting and the notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2024-08-03

It was moved by Engle and seconded by Gilles to adopt the agenda as presented, including any addenda.

Roll call vote:

Engle, aye; Gilles, aye; Messer, aye; Wachholz, aye; Zappa, aye

Hearing of the Public:

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member or administrator.

Individual statements should not exceed five (5) minutes, and the total time shall be a maximum of thirty (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

- None

Public Hearing - Opportunity for public input on the 2025 - 2026 school calendar.

- None

Treasurer's Report:

- Provided an update on the Treasurer's Department goals

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Superintendent's Report:

Mr. Mike Molnar, Superintendent

Notes:

- Cell phone policy application
- 51 students are participating in CometsLive!

Administrative Committee Reports:

Assistant Superintendent, Mrs. Sarah Walker

- Reviewed back to school activities (2024-2025) including all sporting events that will be held prior to the start of the school year as well as each open house and orientation that will be available to welcome students and parents back to school.

JVS Representative, Mr. Rex Engle

- None

Board Updates

- Housing Webinar – 8/20/24

2024-08-05

It was moved by Gilles and seconded by Wachholz to approve the following:

A. That the Amherst E.V. Board of Education accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Natasha Berry**, Bus Driver, effective 8/12/2024
- **Katie Edwards**, PT Student Attendant, Powers, effective 8/6/2024
- **Stephanie Kramer**, PT Teacher's Aide, Powers, effective 7/30/2024
- **Stephanie Porter**, Bus Driver, effective 7/22/2024
- **Brittany Schwass**, Science Teacher, and Cheer Advisor, AJH, effective 8/12/2024
- **Heidy Walsh**, FT Monitor, AJH, effective 8/19/2024

B. That the Amherst E.V. Board of Education employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the **2024-2025** school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Brittany Asbury**, 60-day probationary contract, PT (3.5 hrs.) Cook/Cashier, Powers, effective 8/20/2024
- **Jamie Fink**, 60-day probationary contract, Student Attendant, Powers, effective 8/20/2024
- **Tanesha Jackson**, 60-day probationary contract, FT Bus Driver, effective 8/16/2024
- **Patricia McCallie**, 60-day probationary contract, PT (3.5 hrs.) Cook/Cashier, Steele, effective 8/20/2024
- **Tammy Sampson**, 60-day probationary contract, Custodian II/Cleaner, Powers, effective 8/19/2024

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- **Deanna Sauer**, 30-day probationary contract, PT Transportation Monitor, effective 8/16/2024
- **Lindsay Sklarek**, 60-day probationary contract, PT (4 hrs.) Cook/Cashier, Steele, effective 8/20/2024
- **Steve Sutton**, 60-day probationary contract, FT Bus Driver, effective 8/16/2024
- **Heidy Walsh**, 30-day probationary contract, Student Attendant, AJH, effective 8/20/2024

C. That the Amherst E.V. Board of Education employ the following individual(s) as certified and/or classified substitutes for the **2024-2025** school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check, as per **attachment 11A**.

D. That the Amherst E.V. Board of Education approve the changes in contracted status for the following individuals for the **2024-2025** school year as indicated:

- **Nereida Boyd**, Custodian/Cleaner II from Powers to Nord, new hours: 9:00AM - 5:30PM, effective 8/5/2024
- **Lindsey Collins**, Intensive Needs Teacher Aide, from 7.0 to 7.25 hrs./day, effective 8/15/2024
- **Robert Guidicelli**, Custodian III at AJH to Custodian III at Nord, effective 8/1/2024
- **Mary Lilly**, Intensive Needs Aide from AJH to Powers, effective 8/15/2024
- **Jillian Hunter**, Clinic Aide, Powers, from 7.0 to 7.25 hrs./day, effective 8/15/2024
- **Melissa Rodgers**, from PT Bus Driver to FT Bus Driver, effective 8/16/2024
- **Nichole Smolik**, Cook/Cashier (4 hr.) from Steele to Nord, effective 8/20/2024
- **Christina Zilko**, Intensive Needs Teacher Aide, from 7.0 to 7.25 hrs./day, effective 8/15/2024

E. That the Amherst E.V. Board of Education grant a supplemental contract to the following individuals for the fall and/or year-round extracurricular activities during the **2024-2025** school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCI and FBI background check with compensation at the board approved rate:

- **David Anderson, Jr.** High Girls Cross Country Coach
- **Chloe Backman**, 7th and 8th grade Jr. High Cheer
- **Kyle Burr**, Varsity Band Director
- **Greg Dickson**, Varsity Assistant Football Coach
- **Lauren Glowacki**, Varsity Cheerleading Advisor
- **Courtney Rua**, 8th grade Volleyball Coach
- **Patrick Sanders**, Dramatics Assistant

Discussion:

Mr. Engle discussed the Varsity Band Director job description. He explained that the current job description is obsolete and should be reviewed based upon his findings when he reviewed the job description.



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F. That the Amherst E.V. Board of Education employ the following individual **Title Tutors** for the **2024-2025** school year with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODEW teaching licensure. These are Title I and Title III federal grant expenditures.

- **Rachel Case** - Powers
- **Amanda Dobbins** - Powers
- **Elizabeth Dlugosz** - Nord (4.75 hours)
- **Laura Hause** - Nord (4.75 hours)
- **Lauren Knudsen** - Powers
- **Kelly Park** - Powers
- **Stacey Reitz** - Powers

G. That the Amherst E.V. Board of Education employ the following certified individuals, on a one-year limited contract, as indicated, for the **2024-2025** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- **Joanne Bengele**, Paraprofessional, Powers, effective 8/14/2024
- **Mary Pokrywka**, 1 year LOA, Music/Choir Teacher, AJH, effective 8/14/2024
- **Matthew Wilkosz**, 1 year LOA, Science Teacher, AJH, effective 8/14/2024

H. That the Amherst E.V. Board of Education approve the following staff a stipend, as per **attachment 11B**, for the professional development requirements of the **Science and Reading, (SoR)** as required by the Ohio Department of Education & Workforce as per Ohio House Bill 33.

I. That the Amherst E.V. Board of Education approve **David Dury** as an **Athletic Trainer** for the **2024-2025** school year.

J. That the Amherst E.V. Board of Education approve **Brian Cesear** to work with students after school in a **Math Lab** format, for (1) one hour on Monday and Wednesdays after school on days we are in session, for the **2024-2025** school year. Also, seeking approval for the following staff as possible substitutes when/if Brian is unavailable:

- **Lee Anne Durdak**
- **Michelle Kamczyc**
- **Jodi Kremer**
- **David Leonard**
- **Todd Strebel**
- **Timothy Sumser**

K. That the Amherst E.V. Board of Education approve a one-year unpaid, non-professional leave of absence for **Melissa Anderson**, Choir/Music teacher, AJH, effective for the **2024-2025** school year.

L. That the Amherst E.V. Board of Education approve extra time for **Elizabeth Boesel** and **Kathy Smith**, not to exceed 20 hours total, and to be paid at their regular hourly rate, for working on 8/6/2024, 8/12/2024 and 8/13/2024, in order to conduct interviews and prepare for the district opening day.

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M. That the Amherst E.V. Board of Education approve **Michele Opel, Jillian Hunter** and **Danielle Lowery** for up to (6) six extra duty hours to attend training through Lorain County Public Health (LCPH).

N. That the Amherst E.V. Board of Education approve the revised Administrative Handbook (2023-2026) as per **exhibit 11A**.

O. That the Amherst E.V. Board of Education approve the following Memorandum of Understanding (MOU) between the Amherst E.V. Schools Board of Education and the Amherst Teachers Association (ATA) as per **exhibit 11B**.

P. That the Amherst E.V. Board of Education approve the salary advancement due to changes in educational training level of certified staff as per **attachment 11C**.

Q. That the Amherst E.V. Board of Education employ the following individuals on a supplemental contract for the **2024-2025** school year for service in the **Comet Kid's Club Before & After School Care Program** as a supervisor or an aide, as indicated. Compensation will be at the board approved Comet Kid's Club salary schedule.

- **Annette Allison**, Supervisor, Powers
- **Andrea Dolacki**, Aide (as needed for students with special needs)
- **Amanda Gallo**, Aide, Powers
- **Dawn Karnik**, Aide, Powers
- **Barbara Leoni**, Supervisor, Nord

R. That the Amherst E.V. Board of Education approve **Brian Teppner**, Powers Elementary Principal, for the supervision and administration of the **Comet Kid's Club Before and After School Program** for the **2024-2025** school year. Upon completion of the **2024-2025** school year, he will receive a stipend of \$5,000 paid through the Comet Kid's Club funds.

S. That the Amherst E.V. Board of Education approve a stipend in the amount of \$5,000 for **Matthew Smith** to serve as the **District Security Compliance Manager**, effective for the **2024-2025** school year.

T. That the Amherst E.V. Board of Education approve the following game management and athletic event personnel to be paid according to the approved **2024-2025 Ancillary salary schedule** out of the athletic fund as per **attachment 11D**.

U. That the Amherst E.V. Board of Education approve a \$100 stipend per event, for **Charles (Doug) Cogdell** and **Matthew Smith** for the **Comets Live Program**.

V. That the Amherst E.V. Board of Education approve the list of student workers for the **Comets Live Program**, to be paid at minimum wage (\$10.45/hour) as per **attachment 11E**.

W. That the Amherst E.V. Board of Education employ the following as **student workers**, to be paid at minimum wage (\$10.45/hour):

- **Asa Nicely** (Technology Department)
- **Lucas Young** (Technology Department)

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X. That the Amherst E.V. Board of Education approve up to 8 hours for summer professional development, pertaining to special education, for the following individuals, as per **attachment 11F**.

Roll call vote:  
Gilles, aye; Wachholz, aye; Engle, aye; Messer, aye; Zappa, aye

2024-08-06

It was moved by Gilles and seconded by Engle to approve the following:

A. That the Amherst E.V. Board of Education approve the following overnight field trips:

- 5th grade - Camp Fitch, Nord School, effective 9/23-25, 2024 and 9/25-9/27, 2024, as per **exhibit 12A**.
- Girls Varsity Soccer - River View Showcase Seasonal Invitational in Coshocton, OH effective 9/1-9/2, 2024 as per **exhibit 12B**.

B. That the Amherst E.V. Board of Education approve **SchoolLinks**, as per **exhibit 12C**, for the high school. SchoolLinks is a comprehensive college and career readiness platform designed to streamline the planning and preparation process for students, educators, and counselors.

C. That the Amherst E.V. Board of Education approve the **revised school handbooks** for the **2024-2025 school year** as per **exhibits 12D, 12E, 12F, 12G and 12H**.

D. That the Amherst E.V. Board of Education approve the contract with **ABA Outreach Services** for the **2024-2025 school year** as per **exhibit 12I**.

E. That the Amherst E.V. Board of Education approve the contract with **ABA Outreach Services** for **Extended School Year Services, Summer of 2024**, as per **exhibit 12J**.

F. That the Amherst E.V. Board of Education approve the contract with **Spectrum** for educational services for the **2024-2025 school year**, for an individual student with special needs, as per **exhibit 12K**.

G. That the Amherst E.V. Board of Education approve the contract with **Applewood Centers, Inc.**, and operating **The Gerson School**, for educational needs of students requiring special education and related services, as per **exhibit 12L**.

H. That the Amherst E.V. Board of Education approve the amended Memorandum of Understanding with **Ohio Online Learning Program (OOLP)**, for the **2024-2025 school year**, as per **exhibit 12M**.

Roll call vote:  
Gilles, aye; Engle, aye; Messer, aye; Wachholz, aye; Zappa, aye

2024-08-07

It was moved by Gilles and seconded by Messer to table the following:



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A. That the Amherst E.V. Board of Education renew the agreement with the City of Amherst for the **School Resource Officers (SRO)**, effective for the **2024-2025** school year, as per **exhibit 13A**.

Roll call vote:  
Gilles, aye; Messer, aye; Engle, aye; Wachholz, aye; Zappa, aye

2024-08-08

It was moved by Gilles and seconded by Engle to approve the following:

B. That the Amherst E.V. Board of Education approve the license agreement with **Elyria Parks & Recreation Department North Park Ice Arena** for hockey practice, as per **exhibit 13B**.

C. That the Amherst E.V. Board of Education approve bus routes and authorize the Transportation Supervisor to make adjustments to all bus routes/stops as needed throughout the **2024-2025** school year as per **exhibit 13C**.

D. That the Amherst E.V. Board of Education approve the bid from **Precision Pump Inc.**, for the underground diesel storage tank removal, as per **exhibit 13D**.

E. That the Amherst E.V. Board of Education approve the change order for **The Martini Construction Company**, for the restroom project at the high school as per **exhibit 13E**.

F. That the Amherst E.V. Board of Education approve the service agreement with **RunForm**, a pro bono service that will provide running biomechanics analysis and training services for the Boys Cross Country program, as per **exhibit 13F**.

G. That the Amherst E.V. Board of Education approve the **Real Estate Purchase Agreement** as per **exhibit 13G**, and authorize the Superintendent, Treasurer, and Legal Counsel to authorize any documents pertaining to the sale.

H. That the Amherst E.V. Board of Education approve the agreement with **Zach B, Prom DJ** for the **2025** prom, as per **exhibit 13H**.

Roll call vote:  
Gilles, aye; Engle, aye; Messer, aye; Wachholz, aye; Zappa, aye

2024-08-09

It was moved by Gilles and seconded by Wachholz to adjourn the meeting.

Roll call vote:  
Gilles, aye; Wachholz, aye; Engle, aye; Messer, aye; Zappa, aye

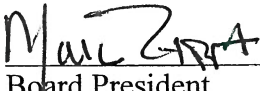
Board President Marc Zappa adjourned the meeting at 6:17 p.m.

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Treasurer/CFO