

## **Board Retreat Meeting (Wednesday, August 14, 2024)**

### **1. CALL TO ORDER**

Procedural: A. Call to Order

Nancy Binzel called the meeting to order at 6:02 p.m. Present: Antoinette East Jenkins, Kari Suhadolnik, Pamela Wind, Nancy Binzel; Absent: Mike Sheehan

### **2. PLEDGE OF ALLEGIANCE**

Procedural: A. Pledge of Allegiance

### **3. VISION STATEMENT**

Procedural: A. Vision Statement

### **4. ADOPTION OF AGENDA**

Action: A. Adoption of Agenda

Motioned by: Wind seconded by: east-Jenkins to adopt **Resolution #193-24**

ROLL CALL:

AYES- East-Jenkins, Wind, Binzel

NAYS-None

Motion Carried

### **5. BOARD OF EDUCATION RETREAT**

Presentations were given by:

All Material given to the board can be found on Board Docs

Susan Anderson (Roetzel)- Sunshine Laws/ Public Records Request

David Hirt (Roetzel)- Levy's

Teri Morgan(OSBA)- Board Rules and Responsibility

### **6. ADJOURNMENT**

Action: A. Adjourn Meeting

Motioned by: Wind seconded by: east-Jenkins Sheehan to adjourn at 8:30 p.m adopt **Resolution #194-24**

ROLL CALL:

AYES- East-Jenkins, Wind, Binzel

NAYS-None

Motion Carried

### **Summary of the Meeting:**

On Wednesday August 14, 2024 the board (Nancy Brown, Pamela Wind, Kari Suhadolnik, and Antoinette East-Jenkins) participated in a board retreat led by Teri Morgan from the Ohio School Board Association (OSBA), with support from our legal counsel at Roetzel. This session was included in our superintendent search contract with OSBA, so it came at no additional cost to the district. Although all five board members agreed to the date, only four attended.

During the retreat, our legal counsel discussed Ohio's sunshine laws, which cover open meeting requirements and what constitutes a public record. We also reviewed guidelines from the Ohio Auditor of State about what board members and employees can and cannot do in relation to our bond campaign.

Most of the retreat focused on improving our board's effectiveness and productivity in meetings. A key takeaway was that the board is a governing body, not responsible for daily district operations. We have two employees: the Superintendent/CEO and the Treasurer/CFO, who manage the district's operations and finances. Our role is to ensure they fulfill their responsibilities. Effective boards do not micromanage.

Board meetings are open to the public but are business meetings of the Board of Education. Board members are expected to prepare individually before meetings so that we can work as a unified body during meetings for the benefit of our school district.


To enhance meeting efficiency, we are refining the agenda-setting process. Board members receive a draft agenda by Wednesday before the meeting and should review it. If a member wants to add an item, they must email the request to the board president by 7 pm on Wednesday. The final agenda is set on Thursday morning by the board president, vice president, superintendent, and treasurer, based on specific criteria.

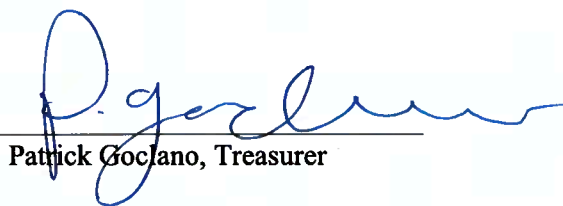
Board members should review the agenda again and raise any questions before it becomes public on Friday. Once public, the agenda will not change unless there is an urgent need. If changes occur, members will be notified by email and text.

When proposing an agenda item, board members must research the issue beforehand, including reviewing board policy and consulting with the superintendent or treasurer. The board president decides if the item is sufficiently prepared for inclusion on the agenda. Members should also provide relevant materials to other board members before the meeting to facilitate informed discussion.

We will no longer adopt the agenda at the start of each meeting. Discussions will be limited to agenda items, and as president, I will enforce this. If a member wishes to discuss something not on the agenda, they must make a motion to add it, which requires a second and a majority vote before discussion.

Our goal is to conduct effective, productive meetings through informed, substantive discussions as a cohesive board.

  
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Nancy Binzel, President

  
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Patrick Gociano, Treasurer