Admissions Policy
Two Roads is a Jeffco public school, and as such, any student is eligible to enroll and/or apply to attend. Priority for open seats is addressed in the section below. Two Roads follows Jefferson County's School Board Policy JFBA and Regulation JFBA-R for choice enrollment. Families wishing to enroll their children at Two Roads must adhere to the process for choice enrollment (see below).

Admission Guidelines and Eligibility
Enrollment is open and tuition-free to any child meeting student eligibility requirements including but not limited to: a) age requirements (see below); b) the ability of Two Roads to adequately meet the applicant's special needs; c) whether the applicant has committed serious violations in a school building or on school property. Two Roads will meet all Federal laws, and constitutional provisions prohibiting discrimination on the basis of disability, race, color, age, creed, gender, sexual orientation, national origin, religion, or ancestry.

Pre-K students must be 4 years old on or before October 1 of the school year for which they seek admission. Likewise, Kindergarten students must be 5 years old on or before October 1, and first grade students must be 6 years old on or before October 1 of the school year for which they seek admission. These guidelines apply to homeschool and traditional students.

Admission Process
Admission to Two Roads is determined by the use of the EnrollJeffco application platform. The first-round application process begins in December of each year and offers are made through a lottery. Priority is given to applicants as outlined below.

Admission Priority
- Children of staff members
- Siblings of currently attending students
- In district students
- Out of district students

Denial of Admission
The following are grounds for denial of admission to students requesting choice enrollment:

- There are no openings available
- It is determined that Two Roads does not offer appropriate programs or is not structured or equipped with the necessary facilities or personnel to meet the special needs of the student, or does not offer the particular program requested. Acceptance of Special Education students is conditional pending review of outcomes and space availability (see above).
- The student does not meet the established eligibility criteria for participating in a particular program, including but not limited to age requirements.
- The student has been expelled from any school district during the preceding 12 months, or has engaged in behavior in another school district during the preceding 12 months that is detrimental to the welfare or safety of other students or of school personnel.
- The student has been expelled at any time or is in the process of being expelled and/or the student has been identified as a "habitually disruptive student" as defined by Jefferson County School District Regulation JK-R.
- The student or parent provided false or inaccurate information at any time during the enrollment application process.

Waiting Lists
A waiting list is established in EnrollJeffco at each grade level for those not admitted during the lottery. Position on the waiting list is determined during the lottery process for applications received before the application deadline. Applications received after the deadline are added to waitlists in the order they are received, and based on Admission Priority (see above). Applicants can view their position on the waiting list in EnrollJeffco. Spaces are filled in numerical order from the waitlist.

Two Roads will admit students on a space-available basis through August 31 each year. After this day, all students are dropped from the waitlists. Students must re-apply to seek admittance for the following school year.

Mid-Year Admissions
Mid-year transfers between Jeffco schools occurring after August 31 must be approved by the principals of both the school the student is currently attending and that of the receiving school. The administrative transfer application will take place utilizing EnrollJeffco. If the student is not admitted through choice enrollment and the administrative transfer is denied, the student will continue to be enrolled at their original school.

Choice enrollment applications after October Count are considered on a case-by-case basis.