



School Board Services

**Kimberly A. Melnyk, Chair**  
District 2

**Jennifer S. Franklin, Vice Chair**  
District 2 – Kempsville

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
District 8

**Shannon L. Kendrick**  
District 4  
*Interim*

**Victoria C. Manning**  
At-Large

**Jessica L. Owens**  
District 3 – Rose Hall

**Trenace B. Riggs**  
District 1 – Centerville

**Carolyn D. Weems**  
District 9

**Donald E. Robertson, Ph.D., Superintendent**

**School Board Regular Meeting MINUTES**  
**Tuesday, September 10, 2024**

**School Administration Building #6, Municipal Center**

2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

**Closed Session:** At 3:30 p.m., Chair Melnyk stated there will be a Closed Session. The following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown (arrived at 3:34 p.m.), Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board Members were not in attendance: Mr. Culpepper and Ms. Manning.

At 3:31 p.m., Vice Chair Franklin made a motion, seconded by Ms. Owens that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 7 and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
  
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
  
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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Namely to discuss:

- A. Department of Internal Audit – status of pending administrative investigations.
- B. VEC demand letter.
- C. Status of pending litigation or administrative cases.
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Melnyk called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion to recess into Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 8-0-0. Note: School Board Member, Ms. Brown arrived at 3:34 p.m. She was not present for the vote to recess into Closed Session but was in the School Board Chamber for the Closed Session.

The School Board recessed into Closed Session at 3:34 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. Department of Internal Audit – status of pending administrative investigations: School Board Members: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; Karen W. Woodson, School Board Internal Auditor; Darnita L. Trotman, Ed.D., Chief Human Resources Officer; Stephanie A. Enzmann, Director, Office of Employee Relations; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 4:10 p.m.

Certification of Closed Session: Vice Chair Franklin read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Kendrick made the motion, seconded by Ms. Brown. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion for Certification of Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

1. **Administrative, Informal, and Workshop:** Chair Melnyk convened the Administrative, Informal, and Workshop session at 4:11 p.m. on the 10th day of September 2024.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board Members were not present for the Administrative, Informal, and Workshop session: Mr. Culpepper and Ms. Manning.

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- A. School Board Administrative Matters and Reports: Superintendent Robertson mentioned on Friday the First Lady of Virginia and the First Lady of New Jersey will be visiting a high school to speak to students. The School Board engaged in a discussion regarding tracking attendance at various School Board and committee meetings and how to share the information. Ms. Weems mentioned an event at Cox High School, One Pill Can Kill Fentanyl Awareness & Narcan Training, September 16 from 5:30 p.m. to 7:30 p.m.
- B. Employee Input Survey Responses: Stephanie Enzmann, Director, Office of Employee Relations, provided the School Board information from the Spring 2024 Web-based Employee Input Survey. The presentation included a review of School Board Policies 2-15 and 4-8, highlighted strengths, identified major themes, and provided an overview of the administrative responses to the employee feedback. The input process is conducted biennially through web-based survey, face-to-face interactions, and virtual meetings. A biennial data comparison between 2022 and 2024 cycles was reviewed. The strengths employees identified were highlighted, such as resources and information, working relationships, and opportunities within VBCPS. Two primary themes from the feedback were salary and compensation, and financial support for professional development and training. An overview of administrative actions was reviewed. Topics covered included: salary and compensation, financial support for professional development, employee assistance/work-life program, leadership skills, and communication.

The presentation continued with questions and comments regarding employee input discussions; several ways employees can communicate; number of participants from last year; impact on survey from veteran teachers; professional development; demographics; PGI and offerings for employees; timeline of survey and when raises were implemented and providing data to School Board.

- C. Integrated Systems of Support: Robert Jamison, Executive Director, Office of Student Support Services, provided the School Board an overview of the integrated systems of support implemented by Virginia Beach City Public School. The presentation outlined how school division staff provided tiered interventions to students through the Student Response Team (SRT) process and how the Virginia Literacy Act requires student reading plans that will be incorporated within current processes. The following goals were mentioned: Goal 1 – Educational Excellence and Goal 2 – Student Well-Being along with the strategic action agenda for 2024-2025. The integrated systems of support (Tier 1, Tier 2, and Tier 3) were reviewed, as well as the teaching and learning framework (plan, teach, assess).

Lorena Kelly, Ph.D., Executive Director, Office of Elementary Teaching and Learning, continued the presentation and reviewed components of student reading plans (SRP). Some of the various professional learning support opportunities were mentioned. The presentation continued with questions and comments regarding expansion of reading plan; number of teachers completing the required modules; challenges with new curriculum (whole group, small group); period of adjustment for teachers; professional learning and instructional resources; PLCs; and the partnership between Department of Teaching and Learning and Department of School Leadership.

- 2. Closed Session:** At 5:10 p.m., Vice Chair Franklin made the following motion, seconded by Ms. Kendrick that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 7 and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the

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appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. VEC demand letter.
- B. Status of pending litigation or administrative cases.
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Melnyk called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion to recess into Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

The School Board recessed into Closed Session at 5:13 p.m.

Individuals present for discussion in the order in which matters were discussed:

A. VEC demand letter: School Board Members: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Superintendent; Cheryl R. Woodhouse, Chief of Staff; Crystal M. Pate, Chief Financial Officer; Nicole Livas, Chief Communications & Community Engagement Officer; Darnita L. Trotman, Ed.D., Chief Human Resources Officer; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 5:38 p.m.

Certification of Closed Session: Vice Chair Franklin read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

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Ms. Riggs made the motion for Certification of Closed Session and was seconded by Ms. Kendrick. Without discussion Chair Melnyk called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion for Certification of Closed Session: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 9-0-0.

3. **School Board Recess:** Chair Melnyk adjourned the Administrative, Informal, and Workshop session at 5:39 p.m.
4. **Formal Meeting (School Administration Building #6 – School Board Room) ..... 6:00 p.m.**
5. **Call to Order and Roll Call:** Chair Melnyk convened the meeting of the School Board at the School Administration Building #6, School Board Chamber at 6:01 p.m. on the 10th day of September 2024 and thanked the members of the public joining the meeting in person and online.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The following School Board Member was not in attendance at the formal meeting: Mr. Culpepper due to a work obligation.

6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
  - A. **VHSL Class 5 - 400 Meter State Champion – Bayside High School:** The School Board recognized Andrew Salvodon, a student at Bayside High School, as the VHSL Class 5 – 400 Meter State Champion. He won the 400 meter with a time of just over 47 seconds.
  - B. **National Pitch Competition Winner – Entrepreneurship and Business Academy, Kempsville High School:** The School Board recognized the following students from the Entrepreneurship and Business Academy at Kempsville High School: Amaya Hammill, Amira West, Chloe Hoffman, and Yasmine Marsden. They are the creators of a business called SheClasp. They competed in the Uncharted Learning National Pitch competition in July 2024 and were one of three winners.
  - C. **VHSL Class 5 – Baseball State Champions – First Colonial High School:** The School Board recognized the First Colonial High School baseball team as the VHSL Class 5 – Baseball State Champions. This was the first state baseball title since 1993.
8. **Adoption of the Agenda:** Chair Melnyk called for any modifications to the agenda as presented. Chair Melnyk noted the following modifications: add to the Action Agenda The VEC vote and move the Local Plan for the Education of the Gifted to the Action Agenda. The Action Agenda was modified as follows: item #15B – Local Plan for the Education of the Gifted and Item #15C – The VEC vote. Without further modifications, Chair Melnyk called for a motion to approve the agenda as presented and modified. Ms. Kendrick made the motion, seconded by Ms. Riggs. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the agenda as presented and modified: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.
9. **Superintendent’s Report (second monthly meeting) and recognitions (first and second monthly meetings):** There was no report or recognitions presented at the meeting.
10. **Approval of Meeting Minutes**
  - A. **August 27, 2024 Regular School Board Meeting:** Chair Melnyk called for any modifications to the August 27, 2024 regular School Board meeting minutes as presented. Hearing none, Chair Melnyk called for a motion to approve the August 27, 2024 minutes as presented. Ms. Riggs made the motion, seconded by Mr. Callan. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion to approve the August 27, 2024 meeting minutes as presented: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Owens, Ms. Riggs, and Ms. Weems. There was one (1) abstention: Ms. Manning. The motion passed, 9-0-1.



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**11. Public Comments (until 8:00 p.m.)**

There were two (2) in person speakers and one (1) online speaker. The topics discussed were school shootings; Chaplain Program; learning is fun demonstration; plan for gifted education; public feedback on gifted plan; and costs related to ODS.

The Public Comments concluded at 6:24 p.m.

**12. Information:**

- A. Budget Calendar: School Operating Budget FY 2025/26 and FY 2025/26 – FY 2030/31 Capital Improvement Program: Crystal Pate, Chief Financial Officer, provided the School Board the Budget Calendar for the FY 2025-26 Operating Budget and FY 2025-26 – FY 2023-31 Capital Improvement Program. Some of the dates reviewed were November 26 – the Five-Year Forecast is presented to the School Board and City Council; December 10 – public hearing on the budget; February 11 – Superintendent’s Estimate of Needs (SEON) and Capital Improvement Program (CIP) presented to the School Board; and March 11 – the proposed Operating Budget and Capital Improvement Program are adopted by the School Board.
- B. Schedule of School Board Meetings through June 30, 2025: Chair Melnyk reviewed the schedule of meetings for the period ending June 30, 2025. Due to budget calendar updates, presented by Crystal Pate, Chief Financial Officer, the School Board meeting dates needed to be adjusted accordingly. The main change was the removal of the February 4 – Special Meeting, originally scheduled for the presentation of the SEON. See agenda Item #12A for an overview of budget dates and topics.

There was a question regarding when the budget would be available for public review; it will be posted after the February 11 School Board meeting.

**13. Return to public comments if needed:** As noted under Agenda Item #11, the Public Comments concluded at 6:24 p.m.

**14. Consent Agenda:** Chair Melnyk read the following items on the Consent Agenda:

- A. Policy Review Committee (PRC) Recommendations: Recommended that the School Board approve Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its August 15, 2024 meeting.
- Policy 2-42/School Support Process: The PRC recommends changing the time period for the Office of Planning, Innovation and Accountability from an annual survey to a biennial survey based on the recommendation of Senior Staff.
  - Policy 3-5/Budget/Generally: The PRC recommends a scrivener’s change in the title.
  - Policy 3-6/Budget: Preparation and Approval: The PRC recommends changing the number of days’ notice given for a public hearing from ten (10) to seven (7) days to align with Virginia Code § 22.1-92 and adding Section E to align with Virginia Code § 22.1-93.
  - Policy 3-8/Small, Woman-Owned, Service Disabled Veterans and Minority-Owned Business Participation in School Division Procurements: The PRC recommends updating the title to the Department of Procurement.
  - Policy 3-90/Contract Execution Policy for Capital Improvement Program (CIP) Projects: The PRC recommends minor scrivener’s and formatting changes, removing the Editor’s Notes and updating language to match current practices.
  - Policy 4-10/Conditions of Employment: The PRC recommends adding language to clarify the probationary period for instructional staff.
- B. Program Evaluation Schedule for 2024-2025: Recommended that the School Board approve the schedule of program evaluations that will be completed by the Office of Planning, Innovation, and Accountability (PIA) during the 2024-2025 school year.

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- C. Local Plan for the Education of the Gifted: Recommended that the School Board approve the Local Plan for the Education of the Gifted. Note: item moved to Action Agenda, item #15B. See Adoption of the Agenda, Item #8.

Chair Melnyk noted Consent item #14C – Local Plan for the Education of the Gifted was removed from the Consent Agenda. See Adoption of the Agenda, item #8. Chair Melnyk called for any objections from the School Board voting on the Consent Agenda items. Hearing none, Chair Melnyk called for a motion to approve the Consent Agenda. Ms. Anderson made the motion, seconded by Ms. Brown. Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the Consent Agenda: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

## 15. Action

- A. Personnel Report / Administrative Appointments: Chair Melnyk called for a motion to approve the September 10, 2024 personnel report and administrative assignments. Ms. Anderson made the motion, seconded by Ms. Kendrick that the School Board approve the appointments, and the acceptance of the resignations, retirements, and other employment actions as listed on the September 10, 2024 personnel report along with the administrative appointments as recommended by the Superintendent. Without discussion, Chair Melnyk called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the September 10, 2024 personnel report and administrative appointments: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The motion passed, 10-0-0.

Superintendent Robertson mentioned the following appointment: Brain K. Jackson II, recent position, Employee Relations Manager, Old Dominion University, as Employee Relations Specialist, for the Department of Human Resources.

- B. Local Plan for the Education of the Gifted: Note: item was moved from Consent Agenda item #14B to Action item #15B. See Adoption of the Agenda – Item #8.

Chair Melnyk called for a motion on the Local Plan for the Education of the Gifted. Ms. Owens made the motion, seconded by Ms. Kendrick. A discussion followed with questions and comments regarding number of seats in the third grade class; conversion of the science lab into a classroom; cost to convert lab; professional development and interaction with ODS teachers; pull out gifted services; feedback on plan; cluster models at schools; diverse needs of students; high school gifted resource teachers; gifted learners with additional needs; resources for gifted students at home school; collaboration opportunities between GRTs and ODS teachers; and thanks for all the work done on plan.

Without further discussion, Chair Melnyk called for a vote on the Local Plan for the Education of the Gifted. The School Board Clerk announced there were seven (7) ayes in favor of the Local Plan for the Education of the Gifted: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Mr. Callan, Ms. Kendrick, Ms. Owens, and Ms. Riggs. There were three (3) nays opposed to the Local Plan for the Education of the Gifted: Ms. Brown, Ms. Manning, and Ms. Weems. The motion passed, 7-3-0.

- C. The VEC Vote: Note: item was added during the Adoption of the Agenda. See agenda item #8. Chair Melnyk called for a motion to open for discussion the VEC vote. Ms. Kendrick made the motion, seconded by Ms. Franklin. Kamala H. Lannetti, School Board Attorney, provided the School Board a summary explanation regarding the VEC (Virginia Employment Commission) issue. Ms. Lannetti shared the following proposed motion:

The School Board authorize the Superintendent or designee and the School Board Attorney, and outside legal counsel as needed, to communicate with the Virginia Employment Commission and seek a resolution

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regarding the August 22, 2024 demand notice requiring the School Board to pay \$1,126,871 in unemployment claims and late fees related to disputed unemployment claims since the 2020 COVID Pandemic. The Superintendent has the authority to make payments as determined necessary to ensure the continuation of School Division services and programs with the stipulation that the School Board continues to dispute all fraudulent and otherwise inappropriate claims for benefits. The Superintendent and the School Board Attorney are authorized to collaborate with other school divisions as well as with elected representatives to seek resolution.

A discussion followed regarding reaching out to legislators, senators, and delegates; payments to VEC; impact funds and students; other districts dealing with issue; accruing fees and penalties; and clarification of proposed motion.

Ms. Brown made the following substitute motion:

The School Board authorize the Superintendent or designee and the School Board Attorney, and outside legal counsel as needed, to communicate with the Virginia Employment Commission and seek a resolution regarding the August 22, 2024 demand notice requiring the School Board to pay \$1,126,871 dollars in unemployment claims and late fees related to disputed unemployment claims since the 2020 COVID Pandemic. The School Board will continue to dispute all fraudulent and otherwise inappropriate claims for benefits. The Superintendent and the School Board Attorney are authorized to collaborate with other school divisions as well as with elected representatives to seek resolution.

Ms. Riggs seconded the substitute motion. Without further discussion, Chair Melnyk called for a vote on the substitute motion. The School Board Clerk announced there were ten (10) ayes in favor of the substitute motion: Chair Melnyk, Vice Chair Franklin, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Kendrick, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems. The substitute motion passed, 10-0-0.

- 16. *Committee, Organization or Board Reports:*** Vice Chair Franklin mentioned the special education meeting she attended yesterday morning; changes from VDOE for special education; and state requirements. Ms. Franklin also shared the Meet in the Middle event is on October 29 (rain date is October 31) from 10:30 a.m. to 1:00 p.m. at Corporate Landing Middle School. Ms. Weems mentioned the One Pill Can Kill Awareness & Narcan Training event will be at Cox High School on Monday, September 16 at 5:30 p.m. Ms. Brown mentioned the Policy Review Committee meeting scheduled for September 12 at 1:00 p.m.
- 17. *Return to Administrative, Informal, Workshop or Closed Session matters:*** None.
- 18. *Adjournment:*** Chair Melnyk adjourned the meeting at 7:34 p.m.

Respectfully submitted:

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Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Kimberly A. Melnyk, School Board Chair