

Attendance

Attendance:

Successful students have excellent attendance. The law says that students must attend school every day and be on time. Students are excused for illness, doctors' and dentist's appointments, funeral of immediate family or court appearance. All other absences will be marked "unexcused." The education code states that any student absent from school for a total of three days, without a valid excuse or is tardy more than thirty minutes on three occasions is truant and shall be reported to the attendance supervisor. Attendance letters will be sent to notify parents of excessive absences and meetings (SART and SARB) will be scheduled to remedy attendance problems.

What to do if your child is absent:

Call the school at (562) 804-6518 and inform the office of your child's absence and send a note when your child returns including:

1. CHILD'S FULL NAME
2. DATE OF ABSENCE
3. ROOM NUMBER
4. REASON FOR ABSENCE
5. PARENT SIGNATURE

Tardies:

Stephen Foster School begins each day with a patriotic assembly and ends with homework and reminders. Children who are late or who leave early, miss out on important parts of their school day. Students who are not in their class line by the second bell at 8:30 a.m. will be marked tardy. Tardies are "excused" only when accompanied with a note from the doctor, dentist, or court.

Extended Absences/Independent Study:

If your child needs to be absent for an extended period of time, please request an *independent study contract* from the office. In this way, your child can continue to do school work and absences are recorded within legal limits. There is a minimum of 5 days and a maximum of 10 days. One-week prior notice is required.

Leaving School During the Day:

When a child must leave school during the school day, a parent or person listed on the emergency card must present a valid ID and sign the child out of school, **no exceptions**. If you must pick up your child before the first recess, please send a note with your child that day. Please try to make appointments outside the school day so that you do not interfere with your child's education. Excessive early releases will generate an attendance meeting.

Moving:

If you are moving from our school, the law requires that you notify the school office.

Perfect Attendance: Perfect Attendance is defined as a student who is in attendance every day, has no tardies, and stays for the full day every day.