

SAMPLE Military Recruiter Opt Out Letter
For Parents of Secondary Students or 18 or Older Students in Grades 9-12 Only

Additionally, the federal **Elementary and Secondary Education Act*** requires secondary schools to provide a list of student names, addresses and telephone numbers to military recruiters. Parents have the right to request that their child's name be omitted from that list.

Note: Writing an opt-out letter does not prohibit the military from gathering student information from other non-school sources or from having military recruiters speak with your student when on campus.

*These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908), as amended, and 10 U.S.C. § 503(c), as amended.

Use this sample letter to create your own Elementary and Secondary Education Act opt out **ONLY IF YOU UNDERSTAND** what it means to opt out your student under ESEA (omitting your child's name from a list of student names, addresses and telephone numbers to military recruiters).

Date:

RE: ESEA Student Information Opt-Out to Military Recruiters

Child's Name:

Child's Grade:

School Name:

Current School Year:

Signature and printed name of Guardian/Parent, Date

Please sign and return your letter to your student's school via mail or email (PDF – must be signed) no later than dates provided above!