

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

Date: August 21, 2024
Kind of Meeting: Business Meeting
Place of Meeting: MPHS Library
Time of Meeting: 8:00 pm

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice-President:	Mr. Bryan Makarius (arrived at 7:25 p.m.)
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director Human Resources:	Mr. Chris Herrschaft
District Clerk:	Ms. Louise Tromba

Those Absent:

Board Trustee: Ms. Andrea Spaniolas

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE SEPTEMBER 23, 2024, BUSINESS MEETING

A. PUBLIC SESSION

1. Audit Committee – MPHS – 6:30 PM

2. Open Business Meeting and move to Executive Session – MPHS – 7:00 PM

Ms. Reitan called the business meeting to order at 7:05 p.m. and stated that the board needed a motion to move into executive session for the purpose of discussing specific legal and specific personnel matters. She also noted that following the executive session the Board would reconvene at approximately 8:00 p.m. to continue with the board agenda.

Ms. Reitan asked for a motion to move into Executive Session for specific legal and specific personnel matters.

Ms. Testa moved, seconded by Mr. Galligan, to move into executive session for specific legal and specific personnel matters.

Yes 3; No 0; Motion Carried

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 8:04 p.m.

Mr. Makarius moved, seconded by Mr. Galligan, to exit the executive session.

Yes 4; No 0; Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

3. Ms. Reitan reviewed the emergency procedures

B. RECOGNITION

1. Recognition of Veterans

Ms. Reitan acknowledged the veterans and their families.

2. Recognition of Media

There was no media present at the meeting.

3. Recognition of Student

Lisa Reitan introduced Lucy Chang as the student representative for Miller Place High School.

C. MESSAGES

1. Superintendent Message

Ms. Reitan requested Mr. Lipshie to give his message. Mr. Lipshie started the evening announcing that he is very excited about the new school year. He noted that it has been a busy summer preparing the school buildings for the return of students and staff. The district has new building administrative teams to serve the best interests of our students, staff, parents and guardians. The district has hired over 30 new staff members that include clericals, nurses, aides, operations, teacher assistants, teachers and administrators, to fill open positions and will hold new teacher orientation next week. Mr. Lipshie stated that parents, guardians and students are invited for a building walk-through to ease transitioning from summer to the start of school. NCRMS opened their campus to students this week and MPHS, LADSBS and AMPS will open their campuses next week. He noted that school athletics started and that the district will hold two Superintendent's Conference Days for staff. Staff is preparing for all students including the kindergarten class of 2038 and the senior class of 2025 for the 2024-2025 school year for opening day on September 3, 2024. The district's monthly calendar has been posted to the website. Please note that changes/updates to the calendar will be made in red and check the calendar for upcoming events that includes athletic information parent meetings, driver safety meetings, open houses and school pictures.

2. Board Members Message

Ms. Reitan welcomed back the teachers and students for the 2024-2025 school year. Ms. Reitan stated that they are looking forward to building upon our successes from last year and will continue to move the district forward in meeting the strategic plan goals. The Board will continue to try to answer questions from prior public be heard sessions if it warrants a public answer. A student last school year requested putting Muslim's holidays on the district's school calendar. After discussions, the district will not be adding those holidays for the 2024-2025 school year calendar but will not schedule events on those dates.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

D. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident. All comments are to be directed to the Board of Education.

There were no comments about the agenda items.

E. CONSENT AGENDA – MINUTES

1. Minutes

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the July 9, 2024 Business Meeting, July 17, 2024 Business Meeting, July 24, 2024 Business Meeting; August 6, 2024 Business Meeting and August 8, 2024 Business Meeting.”

F. CONSENT AGENDA - FINANCE/FACILITIES

1. Obsolete Assets

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the attached District owned asset list obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

2. Contract - Eastern Suffolk BOCES Shared Services for 2023-24

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Final Eastern Suffolk BOCES Shared Services Contract for the 2023-24 school year as required per Education Law.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Final Eastern Suffolk BOCES Shared Services Contract for the 2023-24 school year.”

3. Contract - Eastern Suffolk BOCES Regional Transportation for 2024-25 Field Trips

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Eastern Suffolk BOCES Regional Transportation contract for the field trips for the 2024-2025 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Regional Transportation Contract for the

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

field trips for the 2024-25 school year and authorizes the Board President and the Superintendent of Schools to sign such contract.”

4. **Eastern Suffolk BOCES Regional Transportation Contract for Summer 2024 Special Education**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Eastern Suffolk BOCES Regional Transportation contract for the Summer 2024 Special Education students.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Regional Transportation Contract for the for the Summer 2024 Special Education students and authorizes the Board President and the Superintendent of Schools to sign such contract.”

5. **Town of Brookhaven Waiver for Homecoming Parade**

Mr. Lipshie and Mrs. Card are requesting your approval of the resolution to approve the waiver /liability release and hold harmless agreement for the Homecoming Parade on October 19, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby retroactively approves the waiver/liability release and hold harmless agreement with the Town of Brookhaven for the homecoming parade and furthermore authorizes the Board President to sign such waiver.”

6. **Request for Proposal for Board Meeting Support**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the Request for Proposal extension for board meeting support for the 2024-25 school year.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District accept the RFP extension request from FPS Inc. and award at the rates listed above for RFP #25-08.”

7. **Administrative Equipment Project/Canon Network Copiers with Eastern Suffolk BOCES**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the Eastern Suffolk BOCES Multi-Year Service Agreement.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4) (aa) of the Education Law and Comptroller’s Opinion #79-557, to undertake a Technology Project consisting of the acquisition and installation of network copiers and other services as indicated in said Technology Project.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

WHEREAS, the cost of the Administrative Equipment Project # MP-25-072524-2024-2028/Canon Network Copiers is to be paid in equal installments over a three-year period.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows: The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval. The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of Business Office Miller Place Union Free School District the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.”

8. Agreement – Dramatists Play Service, Inc.

Mr. Lipshie and Ms. Card are requesting your approval of the agreement with the Dramatists Play Service, Inc. for the fall play.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Dramatists Play Service, Inc. agreement and furthermore authorizes the Board President to sign such agreement.”

9. Acceptance of Revenue/Increasing 2024-25 Expenditure/Revenue Budgets–Driver’s Ed Program

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the 2024-25 revenue and expense budgets changes for the Driver’s Education program.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the revenue of \$8,687 from the Driver’s Ed account; and

WHEREAS; that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the revenue which will fund the expenditures from the Driver’s Ed account in the General Fund; and

WHEREAS, the 2024-25 budget of \$82,952,733 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of \$8,687 for the above accepted revenue; and

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2024-25 expenditure budget of \$82,952.733 by \$8,687 for these unanticipated obligations, thereby totaling the 2024-25 budget at \$82,961,420,

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2024-25 miscellaneous revenue section of the overall revenue budget of \$82,952.733 by \$8,687 for these unanticipated revenues, thereby totaling the 2024-25 revenue budget at \$82,961,420 and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of \$8,687 to meet these certain unanticipated obligations.”

G. CONSENT AGENDA - PERSONNEL

1. Personnel List

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of August 21, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of August 21, 2024, as presented. For any probationary appointment for a classroom teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Memorandum of Agreement with The Miller Place Teachers’ Association

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the Memorandum of Agreement with The Miller Place Teachers’ Association regarding health insurance.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement with The Miller Place UFSD Teachers’ Association and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

3. Memorandum of Understandings - Acknowledgement

Mr. Lipshie and Mr. Herrschaft are requesting your acknowledgement of the Memorandum of Understanding with district employees #2816, 3440, 2389, 3513, 1737, 3490, 2747, 1181, 2328, 555, 2667, 3048 regarding their existing benefit agreements which needed legal clarification.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Understandings with district employees #2816, 3440, 2389, 3513, 1737, 3490, 2747, 1181, 2328, 555, 2667, 3048 regarding their benefit agreements and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

H. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS

1. CSE and CPSE Recommendations

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: DO CPSE 7-3-24; DO CPSE 7-25-24; DO CPSE 8-7-24; DO CSE 7-3-24; DO CSE 7-18-24; DO CSE 7-25-24; DP CSE 7-29-24; DO CSE 7-30-24; DO CSE 7-31-24; DO CSE 8-1-24; DO CSE 8-6-24; DO CSE 8-7-24; DO CSE 8-8-24.”

2. Stipulation of Settlement - #101744

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Stipulation of Settlement for student #101744 for the 2024-25 to 2027-28 school years.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District accepts the Stipulation of Settlement for student #101744 for the 2024-25 to 2027-28 school years and authorizes the President of the Board of Education to sign stipulation of settlement.”

I. CONSENT AGENDA – CURRICULUM AND INSTRUCTION - None

J. CONSENT AGENDA – OTHER

1. Appointment – Dignity for All Students Act (DASA) Coordinator

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the employee, Ms. Christine Mangiamale, as Dignity for All Students Act Coordinator for the North Country Road Middle School effective August 13, 2024 for the 2024-25 school year.”

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

2. Appointment – Asbestos Compliance Officer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Dennis Warsaw, or their designee, Mr. Wayne Casey, as the Asbestos Compliance Officer for the 2024-25 fiscal year.”

3. Board Meeting Date Change – September 2024

Mr. Lipshie is requesting your approval of the resolution to change the board meeting from September 25, 2024 at 8:00 p.m. to September 23, 2024 at 8:00 p.m.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby change the September 25, 2024 date to September 23, 2024 at 8:00 p.m.”

4. Appointment – Attendance Officer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Theresa Summers as Attendance Officer for the 2024-25 school year Grades 3-5.”

K. CONSENT AGENDA - APPROVAL

Ms. Reitan asked for a motion to accept the Consent Agenda as presented.

Mr. Makarius moved, seconded by Mr. Galligan, to accept the Consent Agenda as presented.

Yes 4; No 0; Motion Carried

L. REPORTS AND PRESENTATIONS

1. Board Committees

The board members discussed the Board of Education committees and Ms. Reitan reviewed the board committee assignments as follows:

- Audit Committee: All Board Trustees
- Curriculum and Instruction: Andrea Spaniolas
John Galligan (alternate)
- Health and Safety: Bryan Makarius
Andrea Spaniolas (alternate)
Lisa Reitan (alternate)
- Wellness Committee: John Galligan
Johanna Testa (alternate)

Ms. Reitan said Ms. Spaniolas could not be in attendance at tonight’s meeting but stated that she had requested to be on the Curriculum Committee. It should be noted that the President of the Board shall serve as ex officio member of all committees to which they are not appointed according to the board committee policy.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

2. Bond 2021 Update

Ms. Reitan asked Ms. Card to give an update on the 2021 bond project. Ms. Card stated that the AMPS gymnasium project bus loop/sidewalk in front of the new gym and the back play surface have been repaved. Doors and hallway window are installed, but still waiting on the upper gym windows to arrive. Lights are installed and fire hydrant work is complete. The retaining wall and fence is complete and the basketball systems have been installed. Once all work is complete and the mechanical systems are running they will prepare the wood floor, including acclimating the wood to room conditions, installing, painting, and sealing will take approximately a month to complete. There is also ongoing work in the two new hallway bathrooms. Kindergarten playground is still pending installation which should happen in early September and landscaping is ongoing. We expect to have the gym complete by mid-to-late October. The MPHS ventilation and paving projects are still in the state review process at this time. Once approval is received then we can move forward preparing with the bidding process. The AMPS air conditioning has been turned on but there was an issue in one section, and we are waiting for a replacement part. The rest are operational at this time. The NCRMS Family and Consumer Science (FACS) classroom is in the finishing stages, countertops were put in and some plumbing work is still pending. The unit ventilators are being installed which will provide heat but the air conditioning will not be operational this school year. We expect this will be sometime next summer once the necessary gear arrives from the manufacturer. The LADSBS switch gear is being installed for that air conditioning project. Fencing and cement work is being undertaken as part of this work. Once installed, we will wait on PSEG to install the transformer which will need to be on a day school is not in session. The LADSBS art classroom is continuing as cabinet work was installed, still pending some electrical, plumbing and some finishing work. An updated financial analysis of the bond expenses to date has been posted on the website. All of the bond information can be found on the district website under departments >business office > bond information for your reference.

M. DISCUSSION – None

N. DISCUSSION AND ACTION

1. Code of Conduct 2024-25

Mr. Lipshie and Mr. Herrschaft are requesting your approval to re-adopt the 2024-25 Code of Conduct.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby re-adopts the 2024-25 Code of Conduct.”

Ms. Reitan asked for a motion to re-adopt the Code of Conduct 2024-25 as presented.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

2. **Miller Place District-Wide Comprehensive School Safety Plan**

Mr. Lipshie and Ms. Card are requesting your approval of the following resolution to approve the District-Wide Comprehensive School Safety Plan for the 2024-25 school year. This plan is mandated by the NYSED in accordance with the Safe Schools Against Violence in Education (SAVE) legislation. This plan shows general procedures, programs, and curricula that the District has implemented to prevent or minimize the effects of serious incidents or emergencies.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the 2024-25 District-Wide Comprehensive School Safety Plan.”

Ms. Reitan asked for a motion to approve the District-Wide Comprehensive School Safety Plan.

Mr. Makarius moved, seconded by Mr. Galligan, to approve the District-Wide Comprehensive School Safety Plan.

Yes 4; No 0; Motion Carried

3. **Assessed Value, Revenues, and Set Tax Levy**

This resolution accepts the assessed valuation from the Town of Brookhaven, accepts the final board revenue plan and sets the final tax levy for 2024-25 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the assessed valuation of \$17,166,966 to establish the tax levy and the proposed revenue plan for the 2024-25 school year and;

BE IT FURTHER RESOLVED, that the tax levy for school purposes for 2024-25 will be established at \$52,097,098.”

Ms. Reitan asked for a motion to accept the assessed value, revenue plan and tax levy.

Mr. Makarius moved, seconded by Mr. Galligan, to accept the assessed value, revenue plan and tax levy.

Yes 4; No 0; Motion Carried

4. **Reserve Fund Resolution – Reserve for Employee Retirement Contribution**

Mr. Lipshie is requesting that the resolution be adopted to fund the **Reserve for Employee Retirement Contribution** from within the existing 2023-24 general fund budgetary appropriations for the fiscal year, ending June 30, 2024 and are requesting a roll call vote.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds to the **Reserve for Employee Retirement**

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

Contribution of \$850,000 from within the existing 2023-24 general fund budgetary appropriations.”

Ms. Reitan asked for a motion to approve the resolution as presented and asked if there were any questions which there were none.

Mr. Galligan moved, seconded by Ms. Testa, and duly put to a roll call vote which resulted as follows:

Roll Call Vote:	Yes	No
Ms. Lisa Reitan, President	<u>X</u>	<u> </u>
Mr. Bryan Makarius, Vice President	<u>X</u>	<u> </u>
Mr. John Galligan, Trustee	<u>X</u>	<u> </u>
Mr. Andrea Spaniolas, Trustee	<u>ABSENT</u>	<u> </u>
Ms. Johanna Testa, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

5. Reserve Fund Resolution – Reserve for Employee Benefit Accrued Liability

Mr. Lipshie is requesting that the resolution be adopted to fund the **Reserve for Employee Benefit Accrued Liability** from within the existing 2023-24 general fund budgetary appropriations for the fiscal year, ending June 30, 2024 and are requesting a roll call vote.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds to the **Reserve for Employee Benefit Accrued Liability** of \$575,000 from within the existing 2023-24 general fund budgetary appropriations.”

Ms. Reitan asked for a motion to approve the resolution as presented and asked if there were any questions which there were none.

Mr. Makarius moved, seconded by Mr. Galligan, and duly put to a roll call vote which resulted as follows:

Roll Call Vote:	Yes	No
Ms. Lisa Reitan, President	<u>X</u>	<u> </u>
Mr. Bryan Makarius, Vice President	<u>X</u>	<u> </u>
Mr. John Galligan, Trustee	<u>X</u>	<u> </u>
Mr. Andrea Spaniolas, Trustee	<u>ABSENT</u>	<u> </u>
Ms. Johanna Testa, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

6. **Reserve Fund Resolution – Reserve for Teachers’ Retirement Contribution Reserve Sub-Fund**

Mr. Lipshie is requesting that the resolution be adopted to fund the **Reserve for Teachers’ Retirement Contribution Reserve Sub-Fund** from within the existing 2023-24 general fund budgetary appropriations for the fiscal year, ending June 30, 2024 and are requesting a roll call vote.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds to the **Reserve for Teachers’ Retirement Contribution Reserve Sub-Fund** of \$560,000 from within the existing 2023-24 general fund budgetary appropriations.”

Ms. Reitan asked for a motion to approve the resolution as presented and asked if there were any questions which there were none.

Mr. Makarius moved, seconded by Mr. Galligan, and duly put to a roll call vote which resulted as follows:

Roll Call Vote:	Yes	No
Ms. Lisa Reitan, President	<u>X</u>	<u> </u>
Mr. Bryan Makarius, Vice President	<u>X</u>	<u> </u>
Mr. John Galligan, Trustee	<u>X</u>	<u> </u>
Mr. Andrea Spaniolas, Trustee	<u>ABSENT</u>	<u> </u>
Ms. Johanna Testa, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

7. **Reserve Fund Resolution – Reserve for Worker’s Compensation Reserve Fund**

Mr. Lipshie is requesting that the resolution be adopted to fund the **Reserve for Worker’s Compensation Reserve Fund** from within the existing 2023-24 general fund budgetary appropriations for the fiscal year, ending June 30, 2024 and are requesting a roll call vote.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the appropriation of funds to the **Worker’s Compensation Reserve Fund** of \$400,000 from within the existing 2023-24 general fund budgetary appropriations.”

Ms. Reitan asked for a motion to approve the resolution as presented and asked if there were any questions which there were none.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

Mr. Makarius moved, seconded by Mr. Galligan, and duly put to a roll call vote which resulted as follows:

Roll Call Vote:	Yes	No
Ms. Lisa Reitan, President	<u>X</u>	<u> </u>
Mr. Bryan Makarius, Vice President	<u>X</u>	<u> </u>
Mr. John Galligan, Trustee	<u>X</u>	<u> </u>
Mr. Andrea Spaniolas, Trustee	<u>ABSENT</u>	<u> </u>
Ms. Johanna Testa, Trustee	<u>X</u>	<u> </u>

Yes 4; No 0; Motion Carried

O. BOARD POLICIES – First Time Reading

6670 Petty Cash Funds and Cash in School Buildings
9010.2 Sexual Harassment
9010.2.E-1 Complaint Form for Reporting Sexual Harassment
9010.2.R Sexual Harassment Regulation
9140.1 Employee Complaint Procedure
9140.1.R Employee Complaint Procedure Regulation

P. BOARD POLICIES – Review - None

Q. BOARD POLICIES – Action

5285 Concussion Management

Ms. Reitan asked for a motion to approve the policy into action.

Mr. Makarius moved, seconded by Mr. Galligan to approve the policy in action.

Yes 4; No 0: Motion Carried

R. OTHER – None

S. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

The public asked questions about the air conditioning and the cell phone policy.

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
AUGUST 21, 2024

T. MOVEMENT TO EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific legal and specific personnel.

Mr. Galligan moved, seconded by Mr. Makarius, to go into Executive Session for matters concerning specific legal and specific personnel at 8:23 P.M.

Yes 4; No 0; Motion Carried

Ms. Reitan asked for a motion to move out of the Executive Session to return to public session.

Mr. Makarius moved, seconded by Mr. Galligan, to move out of the Executive Session at 9:44 p.m.

Yes 4; No 0: Motion Carried

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 9:45 p.m.

Yes 4; No 0: Motion Carried

Respectively submitted by Ms. Louise E. Tromba, District Clerk