



Board of Directors, Regular Meeting Minutes, Tuesday, September 10, 2024
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, September 10, 2024, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Rick Jansons presided. Board members participating: Jill Oldson, Chelsie Beck, and Katrina Waters. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Dr. Bryan Jones, Assistant Superintendent of Secondary Education Tory Christensen, Executive Director of Finance Clinton Sherman, Executive Director of Operations Richard Krasner, Executive Director of Secondary Teaching and Learning Jennifer Klauss, Executive Director of Elementary Teaching and Learning Derek O'Konek, Executive Director of Behavioral Health Robert Sorensen, and Executive Director of Special Education Pre-K-12 Zac Carpenter.

The Board meeting was called to order at 6:30 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Ms. Beck participated via zoom. Ms. Mitchell was excused.

2.0 COMMUNICATIONS

2.1 Requests and Comments by Visitors (2 minutes per individual)

Brianna Watson, Richland, shared information on the recent cell phone guidelines. She feels students should be allowed to bring phones to school, but not allow access during school hours.

Ron Higgins, Richland, stated students should be educated about the Constitution.

2.2 Board/Student Representatives/Superintendent Reports

Shelley Redinger reported threats are communicated through ParentSquare. The District has good relationships with both the Richland and West Richland Police Departments to share information. Dr. Redinger also shared a good pool of candidates have been interviewed for the Director of Technology position and will be finalized by the end of the week.

Katrina Waters worked with Shawna Dinh, Public Information Officer, on a survey for the Parent /Guardian Advisory Committee. Results will be shared later in the meeting.

Abby Koech, Student Representative, shared concern regarding the cell phone guidelines for those who use cellphones for translation purposes.

Tiffany Qian, Student Representative, stated the enforcement of the cell phone guidelines has been a good experience so far. She also asked to have the security officers at both Richland and Hanford High Schools be introduced so students are aware and can get to know them.

3.0 BUSINESS

3.1 Enrollment Update

Clinton Sherman, Executive Director of Finance, shared a chart detailing September student headcount trends beginning with the 1996-1997 school year. The chart illustrates the growth in the community over the past 28 years, with a notable downturn during the 2020-2021 school year. The District current preliminary headcount stands at 14,100. This number will change as student enrollments and withdrawals are finalized. Mr. Sherman reported preliminary data shows growth in each grade level except Kindergarten, which is currently down by 10 students compared to the end of the 2023-2024 school year. Board discussion followed.

3.2 Policy/PR No. 2415-Performance Based Pathway for High School Graduation

Tory Christensen, Assistant Superintendent of Secondary Education, reported on a policy creating a new pathway to meet graduation requirements with a project-based learning option. Mr. Christensen advised no training of staff is needed, just knowledge of the state standards, since a sponsor is required.

It was moved by Katrina Waters and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 2415-PERFORMANCE BASED PATHWAY FOR HIGH SCHOOL GRADUATION FOR FIRST READING.

Advisory Vote-Student Representatives: Koech, yes; Qian, yes
Vote: Waters, yes; Beck, yes; Oldson, yes; Jansons, yes
Motion was approved.

3.3 Policy/PR No. 3520-Student Fees, Fines and Charges

Mr. Christensen stated the update from Washington State School Directors' Association includes verbiage that a fine upwards of \$1,000 would allow districts to hold diplomas.

It was moved by Jill Oldson and seconded by Katrina Waters –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 3520-STUDENT FEES, FINES AND CHARGES FOR FIRST READING.

Advisory Vote-Student Representatives: Koech, yes; Qian, yes
Vote: Waters, yes; Beck, yes; Oldson, yes; Jansons, yes
Motion was approved.

3.4 Washington State School Directors Association (WSSDA)-General Assembly Vote

Ms. Oldson previously asked Board members to review the WSSDA General Assembly Handbook for any recommendations or concerns regarding WSSDA's positions. Ms. Oldson stated the biggest change is to the Bylaws regarding a more robust process for student voice. No concerns were shared.

3.5 Parent/Guardian Advisory Survey Results

Ms. Oldson and Ms. Waters developed a quick survey at the request of the current Parent/Guardian Advisory Group. 200 responses were received. The survey is still available on the District website for anyone wanting to complete the survey. Responses included:

- Monday-favorable day of week-change start time to 6:30 P.M.
- 80% of responses preferred a hybrid meeting (both in person and zoom)
- least amount of District staff involvement
- more parent involvement/need collaboration to be an effective tool
- two Board members to attend

Topics from survey and committee include:

- cell phone policy
- balanced calendar
- bond/levy
- free lunch for all students
- school safety, bullying, and discipline
- child internet safety
- updates on existing programs
- Character Strong/Inclusionary practices
- various learning styles

The first meeting will be held on September 16, 2024-6:30 P.M. with *Cell Phone Policy* as the topic.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Mr. Jansons asked to pull Item 4.5-Policy/PR No. 1250-Student Representatives to the Board of Directors.

It was moved by Katrina Waters and seconded by Jill Oldson -

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1; 4.2; 4.3; 4.4 AND 4.6) INCLUDING AN UPDATED PERSONNEL ACTION.

Advisory Vote-Student Representatives: Koech, yes; Qian, yes

Vote: Waters, yes; Beck, yes; Oldson, yes; Jansons, yes

Mr. Jansons asked for a wording change in the procedure (page 1, under “Term of Office”, 3) from “will” to “may”. Other Board members agreed.

It was moved by Jill Oldson and seconded by Katrina Waters –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEM 4.6. WITH REQUESTED CHANGE.

Advisory Vote-Student Representatives: Koech, yes; Qian, yes

Vote: Waters, yes; Beck, yes; Oldson, yes; Jansons, yes

Motion was approved.

4.1 Personnel Actions

CERTIFICATED PERSONNEL

NEW HIRES FOR THE 2024-25 SCHOOL YEAR

Demarest, Emilie, 1.0 FTE, 1st Grade, Lewis and Clark Elementary School, effective 9/20/24 - 2/28/25 non-continuing

Minshew, Galia, 1.0 FTE, Spanish, Delta High School, effective 8/29/2024

CHANGE OF ASSIGNMENT FOR THE 2024-25 SCHOOL YEAR

Hamon, Ellyn, Kindergarten, Marcus Whitman Elementary, to Kindergarten, Sacajawea Elementary, effective 9/9/24 (Admin Transfer)

Messer, Megan, 4th Grade, Marcus Whitman Elementary, to 3rd Grade, Marcus Whitman Elementary, effective 9/9/24 (Admin Transfer)

INCREASE IN FTE FOR THE 2024-25 SCHOOL YEAR

Musick, Cade, 0.2 FTE (Now 1.0 FTE), Health, Richland High School, effective 8/27/24-1/17/25

RESIGNATIONS FOR THE 2024-25 SCHOOL YEAR

Yeager, Bethany, 0.6 FTE, Science, Richland High School, effective 9/9/2024

CLASSIFIED PERSONNEL

RESIGNATIONS FOR END OF THE 2023-24 SCHOOL YEAR

Settle, Charlea, Paraeducator, William Wiley Elementary, eff. 8/31/2024 (corrected date)

NEW HIRES FOR THE 2024-25 SCHOOL YEAR

Borms, Obadiah, Paraeducator, Badger Mountain Elementary, effective 8/29/2024

Bradley, Bailee, Paraeducator, Jefferson Elementary, effective 9/9/2024

Dingman, Chalain, Paraeducator, Enterprise Middle School, effective 8/27/2024

Greene, Rachel, Paraeducator, Richland High School, effective 9/3/2024

Gutierrez, Briana, Paraeducator, Early Learning Center, effective 8/27/2024

Hall, Samantha, Paraeducator (Replacement Employee, Rehire), Early Learning Center, eff. 9/9/2024-6/10/2025

Hanes, Deborah, Paraeducator, Early Learning Center, effective 8/29/2024

Lowe, Amiee, Paraeducator, Early Learning Center, effective 9/3/2024

Miracle, Andrew, Paraeducator, Lewis & Clark Elementary, effective 9/9/2024

Nicacio, Kelli, Paraeducator, Lewis & Clark Elementary, effective 9/3/2024

Robertshaw, Isaac, Paraeducator, Jefferson Elementary, effective 8/28/2024

Self, Erica, Paraeducator (Temporary), Desert Sky Elementary, eff. 9/9/2024 - expected 12/20/2024

RESIGNATIONS FOR THE 2024-25 SCHOOL YEAR

Callaghan, Helen, Paraeducator, Early Learning Center, effective 8/28/2024 (hired for 8/26, did not begin work)

Hampton, Simon, Mechanic, Transportation, effective 9/13/2024 (continue to be HomeLink Coach)

Roca Corado, Deysi, Nutrition Services Team Member, Carmichael MS effective 9/20/24

4.2 Approval of Minutes (August 27, 2024)

4.3 Risk Management Review-per Policy No. 8300-Risk Management Program

4.4 Policy/PR No. 2410-Graduation Requirements

4.5 Policy/PR No. 1250-Student Representatives to the Board of Directors

4.6 Payroll and Warrant Information

ASB Fund Warrant Nos. 40007866 through 40007889 for \$68,042.20

Nos. 40007890 through 40007899 for \$9,972.01

Nos. 54000732 through 54000734 for \$4,684.67

Nos. 54000735 through 54000736 for \$95,423.23

Capital Projects Fund Warrant Nos. 20002222 through 20002223 for \$86,206.29
Nos. 20002224 through 20002232 for \$1,207,273.07
No. 52000419 for 803.29
No. 52000420 for \$202,560.52
General Fund Warrant Nos. 10090304 through 10090425 for \$2,116,458.49
No. 10090429 for \$23.32
Nos. 51003867 through 51003970 for \$516,690.46
Nos. 51003971 through 51003986 for \$1,248,390.36
Payroll Warrant Nos. 10090128 through 10090129 for \$3,125.00
Nos. 10090207 through 10090214 for \$9,191.50
Nos. 10090216 through 10090256 for \$86,349.70
Nos. 10090257 through 10090303 for \$4,896,711.38
Electronic Fund Transfer for \$10,653,985.85
Total August Payroll approved in the amount of \$15,649,363.52

5.0 AGENDAS

5.1 Future Agenda Items

- Move enrollment and budget reports from Consent Agenda to Business-September 24, 2024.
- Smarter Balanced Assessment (SBA) results-October 8, 2024.

ADJOURNMENT

The meeting adjourned at 7:19 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS