Date	Kind of Meeting	Where Held	Presiding Officer
October 25, 2023	Regular Meeting	High School Career Center	Keith Adams

Members Present		Members Absent
Albert D. Marazas	Keith Adams	Michael Mistishen
Kevin Wigoda	Angela M. DeMario	Jessica M. McGrath
Cynthia Lubinsky	Sarah R. Newton	Christopher M. Bowers

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, October 25, 2023. The meeting was called to order by President, Keith Adams at 7:00 PM.

On roll call, the following responded: Keith Adams, Albert D. Marazas, Kevin Wigoda, Cynthia Lubinsky, Angela M. DeMario, and Sarah R. Newton.

Others present: Dr. Carl G. McBreen, Superintendent; Brittany K. Doyle, Business Manager; Michael Maley, High School Principal; Nannette Bentz, Elementary Principal; Todd Rizzardi, Assistant Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Lubinsky to approve the minutes of the regular meeting of September 27, 2023. Motion carried on a unanimous voice vote.

Approve Meeting Minutes of 09/27/2023

MOTION - by Wigoda, seconded by Marazas to approve the Building & Grounds Committee meeting minutes of October 2, 2023. Motion carried on a unanimous voice vote.

Building & Grounds Committee Minutes of 10/02/2023

AGENDA

Dr. McBreen began the agenda stating that the October students of the month, Keera Brennan and Brady Eisenhart, were unavailable to attend the meeting. They will be recognized at a later date.

MOTION - by Newton, seconded by Marazas to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

a. 11/02/2023 - Schuylkill League - High School Auditorium, 7:00 PM - 8:30 PM for Schuylkill League Basketball Rules Meeting.
b. 11/07/2023 - Llewellyn Parent Club - Llewellyn Library, 6:00 PM - 7:00 PM, monthly parent club meetings on the first Tuesday of the month throughout the school year 2023-2024.
c. 11/10/2023 - Minersville Student Council - High School Cafeteria 8:30 AM - 10:00 AM, Annual Veteran's Day Breakfast to honor resident vetefans.
d. 11/18/2023 - 11/19/2023 - Drama Club - High School Auditorium - Saturday 6:00 PM - 10:00 PM, Showtime 7:00 PM; and Sunday, 4:00 PM - 9:00 PM, Showtime 5:00 PM for the annual Fall Play.

All in favor on a voice vote. Motion carried.

MOTION - by DeMario, seconded by Lubinsky to approve payment for credits earned to:

Credit reimbursements

a. Kay Carvajal - 6 credits @ $554 = $3,324
b. Katherine Herring - 3 credits @ $468 = $1,404

One roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Wigoda to authorize proper Board signatures on Special Education Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the fiscal year 2023-2024 school year at an estimated cost of $1,156,706.18 paid in scheduled quarterly installments of $289,177.

Special Education Agreement w/ IU29 2023-2024

On a roll call vote, all members in favor. Motion carried.

Aveanna Agreement 2023-2024

MOTION - by Lubinsky, seconded by DeMario to authorize Superintendent to sign contract between the Minersville Area School District and Pediatric Services of America d/b/a as Aveanna Healthcare, Atlanta, GA for nursing services for the 2023-2024 school year at a cost ranging from $30 to $60 per hour on an as needed basis.

All in favor on a roll call vote. Motion carried.

21st CCLC Cohort 12 Agreement 2024 - 029

MOTION - by DeMario, seconded by Wigoda to authorize proper signature on Letter of Agreement between Minersville Area School District and Schuylkill Intermediate Unit #29 for participation in the PA Nita M. Lowey 21st Century Community Learning After School Grant Program beginning March 1, 2024 through February 28, 2029 for students in grades 1 to 4.

On a voice vote, all in favor. Motion carried.

Add'l Extra Curricular positions 2023-2024

MOTION - by Newton, seconded by Lubinsky to approve the following to Extra-Curricular staff positions on recommendation of the Elementary Principal, Nannette Bentz for the 2023-2024 school year:

	Position	Name	Salary
a.	Head Spelling Coach	Ashley Hopkins	$1,235

All in favor on a roll call vote. Motional carried.

Boys' Basketball Coaches 2023-2024

MOTION - by Newton, seconded by Marazas to approve on recommendation by the Athletic Director, Mr. Rich Dry, the following positions for the 2023-2024 Boys' Basketball season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

Name	Position	Salary
John Toomey	Assistant Coach	$2,785
Cliff Woodford	Assistant Coach, JV	$2,785
John Toomey, Jr.	Assistant Coach, 9th	$2,785
Steve Toth	Assistant Coach, 7/8th	$2,785
Dave Holland	Assistant Coach	Volunteer
Chris Leshko	Assistant Coach	Volunteer

All in favor on a roll call vote. Motion carried.

Girls' Basketball Coaches 2023-2024

MOTION - by Marazas, seconded by Wigoda to approve on recommendation by the Athletic Director, Mr. Rich Dry, the following positions for the 2023-2024 Girls' Basketball season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

Name	Position	Salary
Emily Mealey	Assistant Coach	$2,785
Jason Sharockman	Assistant Coach	$2,785
Gerald "Rob" Kimmel	Assistant Coach	Volunteer
John Drasdis	Assistant Coach	Volunteer

On a roll call vote, all in favor. Motion carried.

Swim Coach 2023-2024

MOTION - by Lubinsky, seconded by Wigoda to approve on recommendation by the Athletic Director, Mr. Rich Dry, the volunteer appointment of Ms. Dama Smith as a 2023-2024 Swimming Coach for an independent swimmer.

On a voice vote, all members in favor. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve additional transportation runs and changes with Earl Renninger, Inc. as follows: — Add'l Transportation runs

a. M15 - Hamburg (one-way) $97.00 per day effective October 2, 2023.
b. M24 - Pottsville Area School District (A.M. only) $13.00 per day effective October 2, 2023 through October 18, 2023.
c. M1 - Assumption, Nativity, Gillingham (additional stop) $292.00 per day effective October 10, 2023.

On roll call, all in favor. Motion carried.

MOTION - by Marazas, seconded by Wigoda to adjust the annual salary of Mrs. Marissa McGovern, Purchasing/Transportation Secretary, to $30,400.00 (prorated) effective October 2, 2023, amended for credit given for applicable work experience. — M. McGovern salary change

On a roll call vote, Newton abstained, all others in favor. Motion carried.

MOTION by Marazas, seconded by Wigoda to authorize a refund in the amount of $498.78 for paid 2023 school taxes to Ezra Koury-Schank and Christopher Schank, 54 Hill Terrace Drive, Pottsville, PA 17901 per a re-assessment letter from Schuylkill County Tax Assessment Bureau dated 08/23/2023 for parcel 03-03-0029.008. — 2023 Re-Assessment - Schank

On unanimous roll call vote, motion carried.

MOTION - by Lubinsky, seconded by DeMario to authorize proper signatures to a contract for Professional Services, including consultation and clerical services, with Pennsylvania School Boards Association to assist in the search for a Superintendent of Schools at a cost of $2,500. — PSBA - Superintendent Advertisement

All in favor on a roll call vote. Motion carried.

MOTION - by Lubinsky, seconded by Wigoda to accept with regret the following resignations: — Resignations

	Name	Position	Effective	Service Length	Purpose
a.	Dianne Kramer	PT Instructional Aide	10/04/2023	12 years	Other employment
b.	Kaelynne Matz	PT Custodial, General	10/18/2023	1.7 years	Other employment
c.	Ashley Gaburick	PT Custodial, General	10/25/2023	3 years	Other employment
d.	Mary Bolich	PT Crossing Guard	10/27/2023	2 months	Personal reasons
e.	Shawna Killian	PT Cafeteria Aide	10/23/2023		Other employment

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Wigoda to approve the hire of Mr. Elias Doyle as a temporary professional employee, subject to assignment, on Step B001 at a prorated salary of $40,000 beginning October 30, 2023. (Assignment: HS, English) — E. Doyle hired

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Wigoda to approve the hire of Mrs. Jennifer Rutecky as part-time cafeteria aide, subject to assignment, beginning October 25, 2023 for 3.5 hours per day at a rate of $12.62 per hour. — J. Rutecky hired

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Wigoda to approve on recommendation of the Administration, the additional appointment of Alyssa McDonald as New Teacher Mentor for the Llewellyn Early Childhood Center at a stipend of $500 for the 2023-2024 school year. — A. McDonald - Mentor

On roll call, all voted in favor. Motion carried.

M. Flynn hired

MOTION - by Newton, seconded by DeMario to ratify the change of assignment for Mrs. Marlena Flynn from part-time Instructional Aide to full-time Child Accounting Secretary beginning October 2, 2023 at a prorated yearly salary of $29,750.

All in favor on a roll call vote. Motion carried.

S. Domlesky hired

MOTION - by Newton, seconded by Wigoda to approve on recommendation of the Head of Maintenance, Mr. Greg Stephen, the hire of Miss Samantha Domlesky as part-time general custodian, subject to assignment, effective October 9, 2023.at the probationary 90-day salary of $13.00 per hour in accordance with the Collective Bargaining Agreement for up to 5.75 hours per day. {Assignment - Elementary Center}

On a roll call vote, all voted in favor. Motion carried.

Health & Safety Plan revision

MOTION - by Lubinsky, seconded by Marazas to authorize Board President to sign Minersville Area School District Health and Safety Plan as revised by Mrs. Kelly Valentine, District RN, and approve by the Minersville Area School Board for the 2023-2024 school year.

All in favor on a voice vote. Motion carried.

Updated Board Policy

MOTION - by DeMario, seconded by Wigoda to review first reading revisions to the following Board Policies. See attached.

a. 331 - Job Related Expenses
b. 827 - Conflict of Interest

On a voice vote, all in favor. Motion carried.

Workman's Comp panel

MOTION - by Lubinsky, seconded by Wigoda to approve the updated Workman's Compensation panel dated September 21, 2023.

On unanimous voice vote, all in favor. Motion carried.

STAFF REPORTS

Staff Reports

All staff reports were delivered as enclosed.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by Wigoda to approve the Treasurer's Report as prepared and submitted. On a voice vote, all in favor; Motion passed.

Pay bills

MOTION - by Wigoda, seconded by Lubinsky to ratify the payment of bills for October from the General Fund in the amount of $2,015,703.22; Cafeteria Account in the amount of $86,649.85; 21st CCLC - Schuylkill Achieve Account in the amount of $960.00; Federal Programs Account in the amount of $4,398.76; High School Athletics in the amount of $54,902.69; High School Activities Account in the amount of $3,385.40 for a total bills payable $2,165,999.92.

All in favor on a voice vote. Motion carried.

Statement of Taxes

MOTION - by Marazas, seconded by Lubinsky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

COMMITTEE REPORTS

Committee Reports

Wigoda stated Building & Grounds minutes were included this month. No other members had committee reports.

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

Old Business

None.

NEW BUSINESS

New Business

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Wigoda seconded by Lubinsky at 7:29 PM.

Respectfully submitted,

Kevin Wigoda, Secretary

Barbara J. Conville, Assistant to the Secretary