Date March 27, 2024	Regular Meeting	High School Career Center	Kevin Wigoda
	Kind of Meeting	Where Held	Presiding Officer

Members Present Kevin Wigoda		Members Absent
Albert D. Marazas	Christopher M. Bowers	Sarah R. Newton
Jessica M. McGrath	James O'Brien, Jr.	
Michael Andruchek	James T. Croley, II	
Cynthia Lubinsky		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, March 27, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Jessica McGrath, Michael Andruchek, Cynthia Lubinsky, Christopher Bowers, James O'Brien, Jr., and James T. Croley, II.

Others present: Dr. Carl G. McBreen, Superintendent; Brittany K. Doyle, Business Manager; Michael Maley, High School Principal; Todd Rizzardi, Assistant Principal; Nannette Bentz, Elementary Principal; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by McGrath, to approve the minutes of the regular meeting of February 28, 2024. Motion carried on a unanimous voice vote. — Approve Meeting Minutes of 02/28/2024

MOTION - by Marazas, seconded by Lubinsky to approve the committee meeting minutes for the Finance Committee Meeting on March 13, 2024. Motion carried on a unanimous voice vote. — Approve Committee Meeting Minutes

Mr. Wigoda asked if there was any public comment. There being none, Wigoda turned the meeting over to Dr. McBreen for the agenda. — Public comment

AGENDA

MOTION - by Lubinsky, seconded by Bowers to acknowledge the March 2024 Students of the Month as Austin Hydock and Kiera Kurchock. Neither was in attendance at the meeting. All members in favor. Motion carried. — Students of the Month

MOTION - by O'Brien, seconded by Marazas, to acknowledge the donation of the following library book to Llewellyn Early Childhood Center library: — Library donation

Title:	Donor:	In Honor of:
The Feet in the Gym	Mrs. Tracey Houser & KD	Mr. Tom Putalavage

All in favor on a voice vote. Motion carried.

MOTION - by McGrath, seconded by Bowers to approve the following "Use of Facility" requests approved by the Superintendent under standing policy: — Use of Facilities

a. March 25, 2024 – Minersville Golf Boosters – High School Cafeteria 6:00 PM – 8:00 PM.
b. May 17, 2024 - Little Beans Graduation – Llewellyn Auditorium - 5:00 PM until 7:00 PM.
c. June 27, 2024 – Red Cross Blood Drive – High School Cafeteria – 8:00 AM until 2:00 PM.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by O'Brien to authorize the Business Manager to sign the renewal contract with Central Susquehanna Intermediate Unit (CSIU) for the Financial Information System's (FIS) fund accounting and personnel modules for the 2024/2025 fiscal year. (See attached.) — FIS Renewal 2024-2025

All in favor on a roll call vote, motion carried.

MOTION - by Lubinsky, seconded by Andruchek to authorize the renewal contract with Primero Edge for the cafeteria point of sale software subscription in the amount of $2,385.00 for the 2024/2025 fiscal year. (See attached. No increase.) — Primero Edge contract 2024-2025

On a roll call vote, all in favor. Motion carried.

MOTION - by O'Brien, seconded by Croley to approve additional transportation runs and changes with Earl Renninger, Inc. as follows: — Add'l transportation runs

a. M25 - MCV Kulpmont (A.M. only) for $73.00 per day effective March 21, 2024.
b. M27 - MCV Valley View (P.M. only) for $75.00 per day effective February 28, 2024.
c. Revise M29 - St. Clair/MCV Pottsville (A.M.) - remove MCV Pottsville stop and resume original run for St. Clair only at $74.00 per day effective February 2, 2024 through March 3, 2024 and resume again March 12, 2024.
d. M29 - MCV Ramada Inn (A.M. only) - for $23.00 per day effective March 4, 2024 through March 11, 2024.
e. M29 - MCV St. Clair (A.M. only) for $25.00 per day effective March 12, 2024.
f. Update M15 - River Rock at Cressona for $118.00 per day effective January 29, 2024.
g. Update M25 - North Schuylkill for $126.00 per day effective January 2, 2024.

On a roll call vote, all in favor.

MOTION - by Marazas, seconded by Andruchek to authorize entry into a contract with Langen Development Economics, LLC for a proposed Local Economic Revitalization Tax Assistance (LERTA) in Foster Township, MASD for a ten-year period commencing with 95 percent tax abatement in year one, declining at 5 percent per year thereafter subject to review and approval of the proposed contract by the district solicitor. — LERTA contract - Langen Development

On a roll call vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by McGrath to approve the appointment of Lisa Conville as a volunteer Assistant Girls' Softball Coach effective March 28, 2024, pending required clearances. — L. Conville approved GSB volunteer

All members in favor on a voice vote. Motion carried.

MOTION - by O'Brien, seconded by Lubinsky to acknowledge and authorize proper Board signatures on new commencement award account #xxxxxx0022 on behalf of Minersville Area School District - William F. Troutman, Jr. Celebration of Life Award. — New scholarship account - Wm. F. Troutman Jr. Celebration of Life Account

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Andruchek to record in minutes receipt of letter from the Pennsylvania Department of Education, Division of Federal Programs, determination of District maintained fiscal effort when comparing the fiscal year ending June 30, 2021 to June 30, 2022. The Maintenance of Effort (MOE) enables the district to fully participate in the federal grant funding for school year 2023-2024. — MOE Federal Programs 2022-2023

On a voice vote, all members in favor. Motion carried.

MOTION - by Bowers, seconded by O'Brien to accept the resignation of Mrs. Kay Carvajal, temporary professional employee, effective March 1, 2024 for personal reasons. {1.5 years' service to the district} — K. Carvajal resignation

All in favor on a voice vote. Motion carried.

MOTION - by O'Brien, seconded by Lubinsky to accept the resignation of Miss Ashley Nelson, temporary professional employee, effective March 21, 2024 for personal reasons. {6 months service to the district} — A. Nelson resignation

On a voice vote, all members voted in favor. Motion carried.

Retirement resignations

MOTION - by McGrath, seconded by Andruchek to accept with regret the following resignations:

	Name	Position	Effective Date	Service Length	Purpose
a.	Michael Hrichak	FT Maintenance Custodian	05/01/2024	31 years	Retirement
b.	Judith Doyle	PT General Custodian	05/31/2024	9.83 years	Retirement

On voice vote, all members voted in favor. Motion carried.

Induction Plan updated 2024-2025

MOTION - by Bowers, seconded by Lubinsky to approve as updated and prepared by the Schuylkill Intermediate Unit #29 and the Induction Council to approve and implement the new Induction Plan as per the Department of Education regulations.

On a voice vote, all in favor. Motion carried.

Spirit Day participation approved

MOTION - by O'Brien, seconded by Lubinsky to approve the request by the Minersville Area Lions Club for the participation of students, school clubs, band, athletic organizations/teams, for Minersville Spirit Day on Sunday, September 15, 2024 from 10:00AM until 4:00 PM in the area of North Street in the Borough.

On a voice vote, all in favor. Motion carried.

STAFF REPORTS

Staff Reports

Dr. McBreen congratulated the National Honor Society inductees from earlier today. Mr. Hartman and Mr. Maley both did a great job with the ceremony. He also stated he was proud of the cast of this years' annual musical, Anastasia. The cast and crew did a great job, as always.

Reports were included in the Livebinder for review.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by McGrath to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Pay bills

MOTION - by Andruchek, seconded by Lubinsky to ratify the payment of bills for March 2024 from the General Fund in the amount of $1,641,037.54; Cafeteria Account in the amount of $74,776.56; 21st CCLC - Schuylkill Achieve Account in the amount of $2,360.46; Federal Programs Account in the amount of $6,650.76; High School Athletics in the amount of $4,115.08; High School Activities Account in the amount of $20,001.43 for a total bills payable $1,748,945.83.

All in favor on a voice vote. Motion carried.

Statement of Taxes

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

COMMITTEE REPORTS

Committee Reports

Marazas stated the Finance Committee met 2 weeks ago and the minutes were approved earlier. Andruchek stated that the custodial report mentioned all buildings and updates. O'Brien stated he has been in contact with Mr. Maley regarding principal interviews, and Bowers said the third round of Executive Director interviews were coming up and he will have an update coming soon.

CORRESPONDENCE

Correspondence

Old Business

Dr. McBreen publically congratulated the Academic League on their 2nd place standing in the county. The team is led by Mr. Rich Dry.

OLD BUSINESS

Croley inquired about an update on the football field study. Dr. McBreen responded that the cost was $3,270 and he would like to move forward. There has been no response from Hugh Cadzow at this time.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Lubinsky, seconded by Bowers at 7:19 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary