

Members Present Kevin Wigoda

Members Absent

Albert D. Marazas

Christopher M. Bowers

James O'Brien, Jr.

Jessica M. McGrath

James T. Croley, II

Michael Andruchek

Cynthia Lubinsky

Sarah R. Newton

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, April 24, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Jessica McGrath, Michael Andruchek, Cynthia Lubinsky, Sarah Newton, Christopher Bowers, and James T. Croley, II.

Others present: Brittany K. Doyle, Business Manager; Michael Maley, High School Principal; Todd Rizzardi, Assistant Principal; Nannette Bentz, Elementary Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of March 27, 2024. Motion carried on a unanimous voice vote.

Approve Meeting
Minutes of 03/27/2024

Mr. Wigoda asked if there was any public comment. Representatives from the Nutrition Group, Inc., Katie Galinsky and Mitchell Milbrand took the opportunity to thank the District for food service relationship between TNG and the District and offer their new boba drinks to all at the meeting. Milbrand announced the District was awarded the Breakfast Expansion Grant in the amount of approximately \$10,000. Monies will be used for a heater/cooler purchase for the High School and also said with the District listed as a CEP school in 2023-2024, we began claims at 80%, currently the District is now at 91%.

TNG

AGENDA

Mr. Wigoda proceeded with the Agenda items in Dr. McBreen's absence.

MOTION - by Bowers, seconded by McGrath to acknowledge the April 2024 Students of the Month as Gehrig Milbrandt and Brooke Kopinetz. Mr. Maley read the biography of Gehrig Milbrandt as he was unable to attend. Then Mr. Maley introduce Brook Kopinetz who read her own biography. Congratulations was extended to both students.

Students of the Month

Under the same MOTION, the donation of an "L" screen from the Minersville Little League to assist coaches and players at the high school level to conduct practice more efficiently.

Donation Minersville
Little League

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Bowers to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

- a. 04/01/2024 – 04/07/2024 – Minersville Little League – Elementary Center Gymnasium – when available for practice due to inclement weather.
- b. 05/03/2024 – Aevidum Club – High School Track from 12:00 PM – 2:30 PM for Students Against Stigma 5K.
- c. 05/11/2024 – Softball Boosters – High School entry way for flower sale distribution – 7:45 AM – 10:00 AM.
- d. 5/21/2024 – Drama Club – High School Auditorium – 6:30 PM until 9:00 PM for the Cabaret Showcase. Date change from 05/16/2024.
- e. 06/01/2024 – 07/31/2024 – Miners Track Project – Availability of track will be coordinated with the Athletic Director for use as an instructional youth club.
- f. 04/2024 – 05/2024 – Drama Club – High School auditorium – 6:00 PM – 8:00 PM various dates to practice for Cabaret Showcase.

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Marazas to authorize Superintendent to sign agreements between the Minersville Area School District and Child and Family Services, Inc., Pottsville, PA to participate in the Student Assistance Program (S.A.P.) and Elementary Student Assistance program (E.S.A.P.) for the 2024-2025 school year.

AAP and ESAP
contracts 2024-2025

All in favor on a voice vote, motion carried.

MOTION - by Lubinsky, seconded by Andruchek to approve additional transportation runs and changes with Earl Renninger, Inc. as follows:

Add'l transportation
runs

- a. M24 – MCV Econo Lodge (P.M. only) for \$68.00 per day effective March 19, 2024 through March 26, 2024.
- b. M24 – MCV PASD (A.M. only) for \$19.00 per day effective April 10, 2024.
- c. M21 – IU and E.C. for \$96.00 per day effective April 15, 2024 due to additional student/stop.

On a roll call vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by McGrath to authorize proper signatures to sign copier lease agreement with Fraser Advanced Information Systems of West Reading, Pennsylvania for eleven (11) copiers at a monthly cost of \$2,693.00 for a term of sixty (60) months. This agreement includes unlimited black and white copies with color copies billed at \$0.039 per color copy. New to this agreement is the addition of PaperCut print management software and the maintenance and supplies for the school's HP printers. (Note: 2023/2024 current monthly cost is \$2,361.89:)

Fraser lease agreement
2024-2025

On a roll call vote, all in favor.

MOTION - by Newton, seconded by Bowers to record in the minutes receipt of food service management service proposals from the following company: The Nutrition Group

RFP - Café Proposals

On a voice vote, all in favor. Motion carried.

MOTION - by Grole, seconded by Lubinsky to authorize proper signatures to sign the contract with The Nutrition Group (Irwin, PA) for full-service food service management services effective July 1, 2024 through June 30, 2025 with an anticipated guaranteed profit of \$120,000.00. This contract shall be in effect for one year and may be renewed by mutual agreement for up to four additional one-year periods.

TNG Food Service
Contract 2024-2025

All members in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Andruchek to authorize proper signatures to the Memorandum of Understanding (attached) for contracted services with the Minersville Police Department for a School Resource Officer 2024-2025 school year for 180 days at a rate of \$318 per day.

MOU - Minersville
Police Department

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to approve requests by the following area organizations to have the High School Marching Band and Color Guard lead their annual Memorial Day Parade and Programs on Monday, May 27, 2024:

Participation in
Memorial Day Parades

Organization	Time
a. Branch Township	8:00 AM
b. Minersville Borough	9:00 AM
c. Newtown Volunteer Fire Company	10:15 AM
d. Branchdale Ladies Boosters	11:30 AM

On a voice vote, all members in favor. Motion carried.

MOTION - by McGrath, seconded by Lubinsky to record in minutes the 2024-2025 health insurance renewal increase of 16.24% through the Multi-County Health Care Insurance Consortium. Note: 2023-2024 renewal was 7.79%.

Health Insurance cost
increase 2024-2025

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Andruchek to approve on recommendation by Mrs. Jill Atkinson, the following date and staff positions for Extended School Year (ESY) for the summer of 2024:

Extended School Year
Staff

Dates: June 18, 2024 to July 25, 2024

Days: Tuesday, Wednesday, and Thursday

Hours of Instruction:

Teachers/Therapists/LPN: 8:00 AM to 12:00 PM

Aides: 8:00 AM to 12:00 PM

Students: 8:30 AM to 11:30 AM

Location: Minersville Area Junior-Senior High School only

Staff:

Teachers: Wages: \$30/hour

Miss Rochelle Jones

Mrs. Kelsey Schleicher

Miss Megan Siminitus

Miss Maria Spotts

Mrs. Ashley Thompson

Miss Emily Williams

Speech Therapists: 1 day/week each

Mrs. Johnna Spotts

Mrs. Sarah Quinn

Registered Nurse:

Mrs. Kelly Valentine

Instructional Aides:

Wages: \$14.73/hour

Miss Brenda Bruce

Miss Jodee Hook

Ms. Denise Karpulk

Mrs. Michelle Lescavage

Mrs. Sara Lott

Ms. Megan Mike

Ms. Amanda Reed

LPN:

Wages: \$21.63/hour

Mrs. Barbara Barge

Mrs. Ashley Mazzuca

Note: No session on Thursday, July 4, 2024, in recognition of Independence Day.

On roll call, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve on recommendation by Dr. McBreen to contract up to ten (10) days for new student registration and medical records review at current per diem rate for Mrs. Kelly Valentine, District Registered Nurse, during the summer break.

Summer hours for K.
Valentine

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by McGrath to approve additional summer hours for Special Education Teachers to perform various duties related to Individualized Educational Plans (IEP) at a rate of \$30 per hour under the supervision of the Special Education Director and Superintendent.

Summer hours for
Special Education staff

On a roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Croley to accept with regret the following resignations:

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Service Length</u>	<u>Purpose</u>
a.	Cheryl Ponter	PT, General Custodian	05/30/2024	14.5 years	Retirement
b.	Chloe Bledsoe	PT, Instructional Aide	04/19/2024	8 months	Other employment
c.	Jared Homa	Head Coach, Girls' Basketball	04/08/2024	14 years	Personal reasons

Resignations

On a voice vote, all in favor. Motion carried.

Mr. Maley wanted to recognize Mr. Homa for his 14 years of dedication to the Girls' Basketball program and to the student athletes.

MOTION - by Lubinsky, seconded by Bowers to properly advertise for the Head Coach position for Girls' Basketball for the 2024-2025 season.

Advertise - Girls' Basketball Head Coach

All in favor on a voice vote. Motion carried.

MOTION - by McGrath, seconded by Newton to approve and authorize proper signatures to the Special Education Plan for submission to the Pennsylvania Department of Education effective July 1, 2024 through June 30, 2027.

Special Education Plan 2024-2027

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Bowers to approve Findings of Fact and Conclusions of Law relative to expulsion hearing on March 26, 2024 for student #288205. (Vote: Croley, Marazas, Andruchek, Newton, Bowers, and Wigoda)

Expulsion

On roll call, only those in attendance at the hearing voted unanimously in favor. Motion carried.

STAFF REPORTS

Staff Reports

Reports were included in the Livebinder for review. Atty. Quinn stated the need for a LERTA public meeting. Details were in discussion for May or June. Tax appeals will proceed as typical for this year.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by McGrath to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor. Motion passed.

Treasurer's Report

MOTION - by Lubinsky, seconded by Andruchek to ratify the payment of bills for April 2024 from the General Fund in the amount of \$2,788,336.45; Cafeteria Account in the amount of \$76,222.13; 21st CCLC - Schuylkill Achieve Account in the amount of \$1,786.62; Federal Programs Account in the amount of \$1,728.26; High School Athletics in the amount of \$20,776.73; High School Activities Account in the amount of \$9,513.46 for a total bills payable \$2,898,363.65.

Pay bills

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

On a roll call vote, all in favor. Motion carried.

COMMITTEE REPORTS

Marazas stated there will be upcoming budget meetings. Newton stated the District is accepting Girls' Basketball Head Coach applications. Andruchek has quotes regarding painting light poles at the football stadium and Croley spoke regarding Ryan Martin, ELA Sports, regarding water runoff at the stadium, soil test, light poles can be moved and reused, and upgrade fixtures. McGrath would like a time line. Croley stated it was beneficial for ELA to come out.

Committee Reports

Newton requested an Executive Session for personnel following the conclusion of the meeting. She also mentioned in the bills this month that \$179,087.95 was paid out to Cyber Charter Schools. Doyle said we are currently at \$1.7 million in cyber charter costs for 101 students.

CORRESPONDENCE

Correspondence

None.

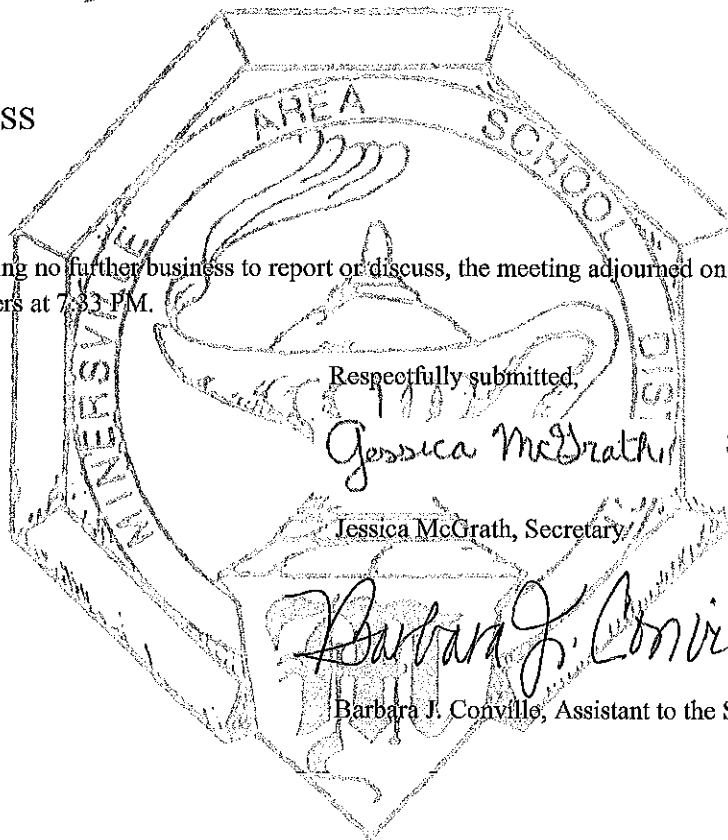
OLD BUSINESS

None.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton, seconded by Bowers at 7:33 PM.



Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary