

Members Present Kevin Wigoda

Members Absent

Albert D. Marazas

James T. Croley, II

Jessica M. McGrath

Cynthia Lubinsky

Michael Andruchek

James O'Brien, Jr.

Sarah R. Newton

Christopher M. Bowers

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, June 26, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Jessica McGrath, Michael Andruchek, Sarah Newton, and Christopher Bowers.

Others present: Brittany K. Doyle, Business Manager; Todd Rizzardi, Assistant Principal; Nannette Bentz, Elementary Principal; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by McGrath, to approve the minutes of the regular meeting of May 22, 2024. Motion carried on a unanimous voice vote.

Approve Meeting
Minutes of 05/22/2024

AGENDA

In the absence of Dr. McBreen from his final board meeting, Mr. Wigoda began monthly agenda by inviting several members to the floor, including Mr. Bill Murphy, Mr. Bud Quandel, Russ Gavalis, Jack McDonald, John Hudec, and Mr. Al Marazas. Mr. Murphy presented 1965 Schuylkill League Championship game ball to Mr. Wigoda and recounted memories of that game and how he acquired the ball. Pictures were taken following the donation of the game ball.

1965 Championship ball
donated to High School

A MOTION by Bowers, seconded by McGrath to record the donation was carried on a unanimous voice vote.

MOTION - by McGrath, seconded by Marazas to acknowledge the donations to the Elementary Center's Positive Behavioral and Interventions and Supports (PBIS) Program during the 2023-2024 school year. Donations were used in monthly raffle drawings of students' "Miner Bucks":

Donation

- a. Sughr Cupcakes
- b. Trish's Ice Cream

All in favor on a voice vote. Motion carried.

There being Public Comment, Mr. Wigoda asked the only other person in attendance to speak. Mr. Keith Adams, 610 N. Front Street, Minersville, spoke in relation to the opening of the Head Softball Coach position. He voiced his displeasure with the opening of the position stating the following items: fair treatment of players; respects players; and coach has two District Championships in last 6 years. He also stated that change is sometimes necessary, but feels it is wrong at this time, and asked the board members to vote no to opening up the position. Without a response from any board member, Mr. Adams went back to his seat.

Public comment

Mr. Wigoda proceeded with the next agenda item.

MOTION - by Newton, seconded by Andruchek to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

- a. 06/01/2024 – 08/31/2024 -Skook Sports Lab –teener baseball field in Llewellyn for practices during the summer months. Certificate of Insurance is on file.
- b. 09/2024 - 03/2025 – Drama Club – High School Auditorium for tech and drama related rehearsals & the annual play and musical.
- c. 11/21/2024 - 11/23/2024 -Drama Club – High School Auditorium for the Drama Club Fall Play 6:00 PM – 10:00 PM.
- d. 03/27/2025 – 03/29/2025 – Drama Club – High School Auditorium for the Drama Club Spring Musical 6:00 PM – 10:30 PM.

All in favor on a voice vote. Motion carried.

MOTION - by Andruchek, seconded by Bowers to approve payment for credits earned to:

- Michael Maley – 3 credits @ \$1,165 = \$3,495
- Joel Motuk – 3 credits @ \$589 = \$1,767

On a roll call vote, all in favor.

MOTION - by Andruchek, seconded by Bowers to authorize Board Secretary to sign agreements to participate in the Child Nutrition Program between the Minersville Area School District and the Schuylkill Intermediate Unit #29 and Schuylkill County AVTS for the 2024/2025 school year.

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by McGrath to authorize the Superintendent signature on intent to participate in the 2024/2025 Title III Language Instruction for English Learners and Immigrant Students (LIEP) Service Agreement between the Schuylkill Intermediate Unit 29 and Minersville Area School District.

All members on a voice vote, voted in favor. Motion carried.

MOTION - by Bowers, seconded by Newton to ratify Superintendent signature to the SentinelOne Quote at a cost of \$18,780 with the Schuylkill Intermediate Unit #29 for workstation and service licenses for the 2024/2025 school year.

On a roll call vote, all in favor. Motion carried.

MOTION - by Andruchek, seconded by McGrath to authorize Business Manager to sign Memorandum of Understanding with Smile Pennsylvania...the Mobile Dentists for the Minersville Area School District to participate in their dental program for the 2024/2025 school year at a cost of \$20 per child.

On a roll call vote, all members in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following additional Golf positions for the 2024/2025 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA's first official practice date.

Name	Position	Salary
Fran Doyle	Assistant	Volunteer
Michael Purcell	Assistant	Volunteer

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by McGrath to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following Jr. High Girls' Basketball coaching positions for the 2024/2025 season at the approved salaries.

Name	Position	Salary
Emily Mealey	Assistant	\$2,840
Jason Sharockman	Assistant	\$2,840

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by Andruchek to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following additional Football coaching positions for the 2024/2025 season at the approved salaries.

Credit reimbursements

Child Nutrition Program agreement 2024-2025

Title III LIEP agreement 2024-2025

2024/2025 Travelers Cyber Insurance Public comment

Mobile Dentist contract 2024-2025

Add'l Golf Coaches 2024-2025

Jr High Girls' Basketball coaches 2024-2024

Add'l Football Coaches

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jesse White	Assistant	Volunteer

On a voice vote, all members voted in favor. Motion carried.

MOTION - by Bowers for an Executive Session in light of the statement by Mr. Adams, which was seconded by Andruchek at 07:22 PM. All in favor and the Career & Counseling Center was cleared out except for board members and school solicitor, Atty. Quinn.

Executive Session

After a short recess, MOTION - by Marazas, seconded by Andruchek to resume the meeting at 7:28 PM. All in favor and the meeting continued.

MOTION - by Newton, seconded by Andruchek to approve on recommendation of the Athletic Committee to open and advertise for a Head Softball coach for the 2024/2025 season.

Head Softball Coach position opened

On roll call, all in favor of opening the position. Motion carried.

MOTION - by Newton, seconded by Marazas, on recommendation of the Athletic Committee to rehire the following Spring Coach positions for the 2024/2025 season at the approved salaries.

Spring Coach rehires for 2024-2025

	<u>Name</u>	<u>Position</u>	<u>Salary</u>
a.	Shane Spotts	Boys' Baseball	\$4,548
b.	Jason Burgess	Track	\$5,000

On a roll call vote, all in favor. Motion carried.

MOTION - by McGrath, seconded by Newton to accept the federal award of 2023 Food Service Equipment Grant from Pennsylvania Department of Education in the amount of \$27,530.09 for the purchase of a walk-in freezer at the Minersville Elementary Center during the grant period of April 1, 2024 through September 30, 2024.

2024 Food Services Grant accepted

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by McGrath to accept the federal award of 2023 Food Service Equipment Grant from Pennsylvania Department of Education in the amount of \$35,500.00 for the purchase of a steamer at the Minersville Area Jr./Sr. High School during the grant period of April 1, 2024 through September 30, 2024.

2023 Food Services Grant accepted

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Andruchek to authorize 2023/2024 Single Audit to be completed by Jones & Co., P.C., CPA's, Pottsville, PA, for an amount not to exceed \$20,000. Note: 2022/2023 \$18,700.

Jones & Co. - Single Audit 2023-2024

On roll call, Marazas abstained and a remaining members voted unanimously in favor. Motion carried.

MOTION - by Marazas, seconded by Andruchek to approve on recommendation of the Finance Committee the 2024/2025 General Fund Budget.

2024/2025 Budget approved

Revenue: \$23,967,669

Expenditures \$24,527,143

Note: The Fund Balance will accommodate the shortfall.

On roll call, all in favor. Motion carried.

MOTION - by McGrath, seconded by Newton to approve on recommendation of the Athletic Committee the 2024/2025 Athletic Account Budget in the amount of \$218,315. Note: 2023/2024 budget \$183,515

2024/2025 Athletic Budget

On roll call vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by McGrath to authorize subsidy payments totaling \$171,165 from the General Fund to the Athletic Account as follows: \$42,791.25 - July, September, November, and January.

Athletic subsidies approved 2024-2025

On roll call, all in favor. Motion carried.

MOTION - by Andruchek, seconded by McGrath to approve 2024/2025 surety bonds for Board Officers with Morgan Halcovage Insurance Company in the amount of \$100 each:

2024/2025 Athletic wages set

Secretary \$20,000
Treasurer \$20,000

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to Record in minutes the Certified Tuition Rates from PDE based on prior fiscal years' Annual Financial Reports (AFRs).

Tuition Rate 2024-2025

For Use During the Fiscal Yr:

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Elementary	\$11,223.91	\$11,317.86	\$10,405.73	\$12,152.27
Secondary	\$12,117.79	\$11,028.04	\$11,206.29	\$12,613.31

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Andruchek to authorize payment from the General Fund to the Cafeteria Fund for any outstanding debts as of June 30, 2024.

Outstanding café debts

On roll call, all voted in favor. Motion carried.

MOTION - by Marazas, seconded by Newton to approve subsequent to the final 2023/2024 audit, it is recommended that funds remaining above the PDE threshold will be committed for the following anticipated purposes: increase in healthcare, pension, technology, and charter costs, future salaries, and unexpected maintenance costs.

Commit funds

Again, on roll call, all members in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to authorize administration to make a capital reserve transfer not to exceed \$250,000 from the General Fund to the Capital Reserve Fund during the 2023/2024 fiscal year close process.

Cap Reserve transfer to General Fund

On roll call, all members voted in favor. Motion carried.

MOTION - by McGrath, seconded by Newton to authorize Superintendent to add-on the communication module for the Focus School Software in the amount of \$2,818.40 for the 2024-2025 fiscal year.

Add on FOCUS module 2024-2025

On a roll call vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by Newton to approve 2024-2025 cafeteria prices effective with the start of the 2024-2025 school year as per the enclosed listing.

All in favor on a voice vote. Motion carried.

MOTION - by McGrath, seconded by Andruchek to approve the mailing address change effective July 1, 2024 for the Minersville Area School District as 40 High School Ln, Pottsville, PA 17901 (physical address) and close the district's post office box #787.

All in favor on a voice vote. Motion carried.

MOTION - by Andruchek, seconded by Newton to record receipt of Private Sales from the Schuylkill County Tax Claim Bureau and authorize sales to proceed without objection by Minersville Area School District:

Parcel	Address	Bidder	Sale Amount
a. 03-13-35	Lot & Improvement, 128 Clay St. Llewellyn	Richard N. Yutko	\$ 100
b. 05-17-44	Lot & Improvement, 821 Forest Lane	Felicia Molina Minaya	\$ 7,611

All in favor on a roll call vote. Motion carried.

MOTION - by McGrath, seconded by Newton to record receipt of Notice of Repository Sales and ratify proper Board signatures to proceed without objection by Minersville Area School District :

Parcel	Address	Bidder	Sale Amount
a. 05-06-104	140 Schaeffers Hill Road	Schaeffer Construction, Inc.	\$ 980
b. 05-06-0077.001	Valley Road, Improvement on Leased Land	Schaeffer Construction, Inc.	\$ 1,080
c. 05-06-0078	1239 Valley Road	Schaeffer Construction, Inc.	\$ 1,000
d. 05-06-0078.001	Alley Street, Improvement on Leased Land	Schaeffer Construction, Inc.	\$ 1,050

All in favor on a roll call vote. Motion carried.

MOTION - by Marazas, seconded by Andruchek to amend the maximum of unused sick leave to two hundred fifty (250) days in order to align with the not to exceed maximum benefit for accumulated leave as per the district superintendent contract for employment.

On roll call, all members voted in favor. Atty. Quinn stated this was an appropriate resolution.

MOTION - by Newton, seconded by McGrath for the Minersville Board of School Director to adopt the attached resolution in support of House Bill 1983 which aims to separate boundary vs. non-boundary schools in team sports championships.

On a 6 - 0 roll call vote. Motion carried.

MOTION - by Bowers, seconded by Andruchek to record in minutes notice by Superintendent to the Board of Education that the following temporary professional employees, whose work has been certified as satisfactory during the third year of employment, has become a tenured professional employee and is to be officially notified of this status:

- a. Leandra Brown
- b. David Gonzalez
- c. Rachel Hughes
- d. Alyssa McDonald
- e. Travis Martin
- f. Nathan Parent

All in favor on a voice vote. Motion carried.

MOTION - by McGrath, seconded by Newton to accept with regret the following resignations:

Name	Position	Effective Date	Service Length	Purpose
a. Joanne Murphy	Professional Emp.	05/31/2024	19 years' service	Retirement
b. Samantha Domlesky	PT Custodial Emp.	06/05/2024	5 months PT service	Personal Reasons
c. Denise Karpulk	PT Instructional Aide	07/25/2024	13 years' service	Other employment
d. Tamie Woodruff	Professional Emp.	08/16/2024	19 years' service	Other employment
e. Megan Mike	ESY Paraprofessional	06/03/2024	n/a	Summer employment

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by McGrath to ratify the hire of the following:

Name	Position, subject to assignment	Salary	Step	Effective Date
a. Jennifer Kavanaugh	FT Psychologist Secretary, Sp. Ed. Dept.	\$30,000	n/a	07/08/2024
b. Emily Titus	Temp. Professional Emp. Phys. Ed.	\$40,000	B001	08/19/2024
c. Sha'Kyrh Bethea	PT Paraprofessional, Title I, EC	\$15.17/hr.	n/a	08/19/2024
d. Tiffany Kohr	Temp. Professional Emp. EC, 2nd Grade	\$40,000	B001	08/19/2024

Private Sales

Repository Sales

McBreen contract
amendedH B 1983 -
Championship sports
boundary vs. non
boundary

Tenure

Resignations

Hires

On roll call, all in favor. Motion carried.

MOTION - by Marazas, seconded by McGrath to approve the transfer of Mr. Joel Motuk from professional classroom teacher under the professional contract to 240-day administrative employee, High School Principal, beginning July 1, 2024 at a 2024/2025 salary of \$80,000 with a onetime salary increase of \$2,000 once certified. Note: Mr. Motuk will have 2 years to attain Principal Certificate.

J. Motuk named HS Principal

All in favor on a roll call vote. Motion carried.

MOTION - by Andruchek, seconded by McGrath to authorize Superintendent to utilize Mrs. Lauren Tobin in a part-time capacity on an as needed basis to properly review specific job duties and training at a rate of \$20.40 per hour through contracted ESS services.

L. Tobin, ESS substitute

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Bowers to cease the Assistant to the Principal stipend to Mr. Joel Motuk as June 30, 2024.

Cease stipend

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by McGrath to authorize Superintendent to hire unfilled 2024/2025 positions with ratification at an upcoming meeting.

Hire for unfilled positions

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the following employees as designated Title IX staff for the 2024/2025 school year for their respective building:

Title IX Staff 2024-2025

- a. Mr. Michael Maley - Coordinator, Minersville Area School District
- b. Ms. Brittany Doyle - Investigator, Minersville Area School District
- c. Mrs. Jill Atkinson - Investigator, Minersville Area School District
- d. Mr. Joel Motuk - Coordinator, Minersville Area Jr/Sr High School
- e. Mr. Shane Spotts - Investigator, Minersville Area Jr/Sr High School
- f. Mrs. Nannette Bentz - Coordinator, Minersville Elementary Center/Early Childhood Center
- g. Mr. Todd Rizzardi - Investigator, Minersville Elementary Center/Early Childhood Center

All in favor on a voice vote. Motion carried.

STAFF REPORTS

No building level reports are due in the summer months. Special Education report is in the Livebinder. Atty. Quinn gave a brief explanation on his monthly report, and is also included in the Livebinder.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Newton to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Andruchek, seconded by McGrath to ratify the payment of bills for June 2024 from the General Fund in the amount of \$1,415,042.28; Cafeteria Account in the amount of \$1,261.40; 21st CCLC - Schuylkill Achieve Account in the amount of \$0.00; Federal Programs Account in the amount of \$23,345.54; High School Athletics in the amount of \$7,943.79; High School Activities Account in the amount of \$12,752.19 for a total bills payable \$1,460,345.20.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Andruchek to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Newton said the Softball position is open. Andruchek distributed a list of projects for Building & Grounds consideration. Bowers told the Board that the IU #29 the search for an Executive Director has ended. The IU has hired Dr. Brookfish from the Allentown area.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

None.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton, seconded by McGrath at 7:47 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

