



VERIFICATION OF RESIDENCY

Newark City Schools ** 621 Mount Vernon Road** Newark, Ohio 43055

This Verification of Residency form is to be used if the parent/guardian is residing with a friend or relative who lives in the Newark City School District. All parts of the form must be complete in order for a student to be enrolled in school. In addition, the landlord/homeowner/lessee must submit either 1) two current utility bills (gas, phone, water, electric only or 2) a lease in his/her name for that residence or 3) a deed in his/her name for that property. The signature of the property owner/lessee must match the name that appears on the above-mentioned documents.

Other documents that must be presented at the time of registration along with the Verification of Residency form are: 1) Birth Certificate of the student (or passport showing the date and place of birth of the child, or a baptismal certificate showing the date and place of birth of the child, or a hospital record showing the date and place of birth of the child) and 2) in case of a divorce, proof of custody of the child *signed by a judge* and 3) in the case of a student entering the United States from a foreign country, proof of a negative tuberculosis test and 4) appropriate immunization records.

It is unlawful to misrepresent or otherwise falsify residence in order to obtain a child's tuition-free admission to the Newark City School District. Persons who knowingly falsify this information are subject to legal action and/or payment of tuition (Approximately \$26.00 per day) Current residents who falsify residence to attend another school in the Newark City School District without approval will cause the child to be returned to the home school.

TO BE COMPLETED BY THE PARENT/GUARDIAN (Please print)

Former Address

New Address

Street

Street

City/State/Zip

City/State/Zip

Phone

Phone

Student Name Birth Date NCS School/Grade Former School

Student Name Birth Date NCS School/Grade Former School

Parent/Guardian Name Phone # Place of Employment Phone #

TO BE COMPLETED BY THE LANDLORD/HOMEOWNER/LESSEE AND PARENT

SIGNED: _____
Landlord Signature
(Property owner of lessee MUST be the same signature as appears on the documents listed above)

PARENT/GUARDIAN SIGNATURE

Please PRINT name signed above

Please PRINT name signed above

SWORN TO AND ASCRIBED IN MY PRESENCE
THIS _____ DAY OF _____,
20 _____

STAMP OR SEAL

Notary Public

Address

City State

Phone Zip

Approved

Disapproved Principal Date