

**Title I School-Level
Parent and Family Engagement Policy
Jose H. Damian Elementary
2024 - 2025**

Jose H. Damian Elementary has developed a written Title I parental involvement policy with input from Title I parents. The campus held a Parent and Family Engagement Policy Compact Committee meeting to edit and revise the Jose H. Damian Parent and Family Engagement Policy. The committee consisted of the Parents, Parent Liaison, Teachers and Principal. Once the Jose H. Damian Parent and Family Engagement Policy is approved, it will be distributed to all the parents during PAC meetings and Parent Teacher Conferences. In addition, the policy will be uploaded to the campus webpage. This policy describes the means for carrying out the following Title I parental involvement requirements.

Involvement of Parents in the Title I Program

To involve parents in the Title I Program at Jose H. Damian, the following practices have been established:

The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the rights of parents to be involved in the Title I program.

- Parents are informed about the Title I program and entitlements through meetings held in person and or via virtually when available, to ensure maximum outreach parents will be notified via blackboard, class dojo and our campus marquee, to remind all parents about this important meeting and information.

The school offers a flexible number of meetings for Title I parents, such as: four morning and four evening meetings.

- Four meetings were offered to inform parents about Title I components and entitlements.
- These meetings were held at 8:00 AM in person and 5:00 PM virtual.
- Meetings were held in both English and in Spanish.

Jose H. Damian Elementary involves parents of Title I students in an organized, ongoing, and timely way, for the purpose of planning, reviewing, and implementation of the school’s Title I Programs such as:

Assessment Committees	LPAC - Language Proficiency
Campus Needs Assessment	Parent Compact
CIC - Campus Improvement Plan	Parent and Family Engagement Policy
CATCH - Coordinated Approach to Child Health	RTI - Coordinated Intervention

The school provides parents of Title I students with timely information about the Title I Program by:

- Jose H. Damian will provide parents with information on state standards, assessments, requirements of Title I, monitoring their child's progress, and working with educators. Information is provided at parent-teacher conferences, during grade reporting, on the campus website, and through home communications (Letters, Phone Calls, Class Dojo, Blackboard, Campus Marquee, Monthly Newsletters and notices).
- Jose H. Damian Elementary provides PAC meetings to help parents work with their children to improve academic achievement and social-emotional skills.
- Jose H. Damian Elementary communicates regularly with parents in clear and understandable terms. This includes opportunities for parents to participate in decision-making roles, volunteer opportunities, two district parent surveys - one in the fall and one in the spring, creating the Parent-School Compact, and attending parent- teacher conferences. Parent-teacher meetings may be scheduled at any time, as requested. The Campus Improvement Plan is reviewed and approved by the CIC with parent representation and will submit any parents' comments on the plan when the school makes the plan available.
- Jose H. Damian Elementary will coordinate parent involvement activities in conjunction with other initiatives including, *but not limited to, adult classes for parents (Parent Universities), Flu Shot clinics, Social and Emotional support and Campus Safety Protocols.*
- Jose H. Damian Elementary values its partnerships with all stakeholders and is proud of the many opportunities for parents to be actively involved in the school activities of their children in person when possible. Below are a few of the opportunities that are available to parents, students, and/or community members:

1. Open House
2. PAC Meetings
3. Veterans Day Celebration
4. Thanksgiving Luncheon
5. Music Festival Presentations
6. School Events
7. Parent-Teacher Conferences
8. SEL Night
9. Science Fair
10. Spelling Bee
11. End of Year Presentation
12. Fall/Spring Fairs
13. PTO
14. Fundraisers

Jose H. Damian Elementary is committed to reaching out and working with parents as equal partners.

This policy was developed with the support of the campus Parent Liaison and the Parent Compact/Policy Committee. Once a draft of the policy was developed, four meetings were held to revise, edit and approve the document to be distributed to parents during our next PAC meeting held at the beginning of September 2024 and given to students to take home to ensure delivery to parents. This policy document will also be uploaded onto the campus web page by September 2024 after Parent – Teacher Conferences.