CHOCTAW / NICOMA PUBLIC SCHOOLS

DISTRICT PARENT AND FAMILY ENGAGEMENT

POLICY

Adoption Date: 1/28/2014

Revised 05/3/2017

PART I. GENERAL EXPECTATIONS

[NOTE: Each district in its District-wide Parental Involvement Policy must establish the district's expectations for parental involvement. *[Section 1118(a) (2), ESEA.]* There is no required format for those written expectations; however, this is a sample of what might be included.]

The Choctaw / Nicoma Park Public Schools agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

- Consistent with section 1118, the school district will work with its schools to ensure that the required school- level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.

- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two -way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

• [For States where a Parental Information and Resource Center is established] The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

[NOTE: The District wide Parental Involvement Policy must include a description of how the district will implement or accomplish each of the following components. *[Section 1118(a) (2), ESEA.]* This is a "sample template" as there is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.]

1. The Choctaw / Nicoma Park Public Schools will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

1) Notify parents in writing of meeting
2) Conduct public hearing to develop parental involvement plan
3) Distribute plan to parents of Title I students
4) Complete Needs Assessment

2. The Choctaw / Nicoma Park Public Schools will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

1) Conduct annual site Title I meetings
2) Conduct annual district Title I meetings
3) Distribute school report cards
4) Distribute Newsletter

3. The Choctaw / Nicoma Park Public Schools will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning

and implementing effective parental involvement activities to improve student academic achievement and school performance:

1) Conduct quarterly Title I teacher meetings

4. The Choctaw / Nicoma Park Public Schools will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

Reading Sufficiency by:

1) Annual meetings
2) Semi-annual parental conferences

Indian Education by:

1) Quarterly Title VII meetings
2) Quarterly Indian Ed. newsletter

5. The Choctaw / Nicoma Park Public Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

1) Distribute annual surveys and needs assessment during Spring semester

6. The Choctaw / Nicoma Park Public Schools will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

1) Open House
2) Parent/Teacher Conference
3) Newsletter

4) Send test scores to parent

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

1) Family Reading Night
2) Early Elementary Literacy Training
3) Book Exchange

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

1) Train staff in use of technology for mass communications i.e. blogs, web page design.
2) Train staff on techniques to include parents in decision making.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

1) Creating a parent resource center at each site.

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

1) Develop email list serve for parents
2) Use weekly folder
3) Newsletter

PART III DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Choctaw / Nicoma Park Public Schools will arrange school meetings at a variety of times in order to maximize parental involvement and participation in their children's education.

2. Choctaw / Nicoma Park Public Schools will establish a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;

3. Choctaw / Nicoma Park Public Schools will provide other reasonable support for parental involvement activities under section 1118 as parents may request.

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PART IV. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by May 2013 Title I Public Hearing Agenda and Sign-In Sheet.

This policy was adopted by the Choctaw / Nicoma Park Public Schools on January 2014 and will be in effect for the period of two (2) years. The school district will distribute this policy to all parents of participating Title I, Part A children on or before January 28, 2014.

_____
(Signature of Authorized Official)

_____
(Date)

Appendix E: School-Parent Compact

Choctaw-Nicoma Park Public Schools

***NOTE*: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school -parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written parental involvement policy developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.**

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SCHOOL-PARENT COMPACT

The Choctaw / Nicoma Park Public Schools, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2016-2017 & 2017-2018.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

(provisions bolded in this section are required to be in the Title I, Part A school-parent compact)

School Responsibilities

The Choctaw / Nicoma Park Public Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

1. Teachers assess student reading level utilizing the CR Success reading test.
2. Students served on a rank order basis.
3. After school tutoring and summer center tutoring programs.

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

1. One P.M. and one A.M. meeting in fall.
2. One P.M. and one A.M. meeting in spring.

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

1. Progress reports at 4.5 weeks each quarter
2. Report card end of each quarter
3. Weekly packets
4. E-mail

4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

1. Open House
2. Fall and Spring Parent-Teacher meetings as noted in item 2.
3. Called parent-teacher meeting scheduled through teacher or principal.
4. Access by email
5. Telephone during teacher plan time.
6. Family Reading Night

5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**

1. Volunteer through principal's office to assist in classroom.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

OPTIONAL ADDITIONAL PROVISIONS

Student Responsibilities (revise as appropriate to grade level)

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.]*

Additional Required School Responsibilities (requirements that schools must follow, but optional as to being included in the school-parent compact)

The Choctaw / Nicoma Park Public Schools will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.

2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.

3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.

5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.

7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, the Choctaw / Nicoma Park Public Schools will:

1. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.

2. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

Choctaw-Nicoma Park Schools	_____	_____
School	**Parent(s)**	**Student**
_____	_____	_____
Date	**Date**	**Date**