August 21, 2024 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:00 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein

ABSENT: Mrs. Niang, Dr. Simon

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

EXECUTIVE SESSION: **Motion was made by Ms. Stein and seconded by Ms. Fleming to enter Executive Session to discuss a student matter. The time was 7:01 p.m.**

Motion was made by Ms. Stein and seconded by Mrs. Munoz to exit Executive Session. The time was 7:17 p.m.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

PRESENTATION: 2024-2025 School Schedule and Programs-Dr. Shouffler, Dr. Mitchell, Ms. Moore

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: The District is ready for the return of students and staff. Staff will start on Monday, August 26th and have two days of professional development. Students will start on Wednesday, August 28th. The classrooms have been prepared. Dr. Shouffler thanked our Facilities Coordinator, Craig Ely, and the custodial team for doing a wonderful job getting the school ready. OTS had some painting done in the gym and the hallways. The OTS main office has new flooring and paint. TES had some new sidewalks and masonry work done, and new banners to hang outside. The Board reviewed the enrollment reports.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Approve the June 12, 2024 HIB Report from the Superintendent.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

MINUTES: Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following minutes:

- June 12, 2024 Regular Board Meeting
- June 12, 2024 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

CURRICULUM: Dr. Shouffler shared the list of honorariums, clubs, and fall sports and the list of staff that has signed up for these positions. There are still some positions that need to be filled. Dr. Shouffler is encouraging the new staff to apply for these positions and would like there to be more of a balance in roles of the staff working the extracurricular activities. Dr. Shouffler discussed the honor roll and high honor roll at OTS. On the agenda this evening is a change to the OTS student handbook to designate high honor roll to students in grades 5-8 who achieve a grade of 93 (A, A+) or higher in all classes during a single marking period instead of the current grade of 90 (A-, A, A+). This would help to create a higher standard for this elite designation. Dr. Shouffler discussed an anonymous threat assessment reporting app--Hunterdon Safe Schools, which is used by High Schools in Hunterdon County. This app is now open to middle schools. Dr. Shouffler asked for feedback on using the app for OTS. There are not enough students to field both a boys and a girls soccer team in grades 6-8. A co-ed team would need to be formed. This will allow OTS to return to the traditional Hunterdon County league for competition, since most of the local schools also have a co-ed team. The board discussed this option.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Approve the Virtual Learning Plan for the 2024-2025 school year.
2. Approve adoption of the 2024-2025 Mentoring Plan.
3. Approve adoption of the 2024-2025 District PDP Plan.
4. Approve the updated Old Turnpike School Code of Conduct and Student Handbook for the 2024-2025 school year.
5. Approve Lisa Moore as the Affirmative Action Officer.
6. Approve Megan Verderamo as the District Anti-Bullying Coordinator.
7. Approve Sheila Donovan as the Tewksbury Elementary School HIB Specialist.
8. Approve Katherine Gould as the Old Turnpike School HIB Specialist.
9. Approve Megan Verderamo as the School Safety Specialist.
10. Approve Megan Verderamo as the District Testing Coordinator.
11. Approve Megan Verderamo as Title IX Coordinator.
12. Approve Megan Verderamo as the Homeless Liaison.
13. Approve Sheila Donovan as the Tewksbury Elementary School Testing Coordinator.
14. Approve Katherine Gould as the Old Turnpike School Testing Coordinator.
15. Approve Sheila Donovan as the Tewksbury Elementary School 504 Plan Coordinator.
16. Approve Katherine Gould as the Old Turnpike School 504 Plan Coordinator.
17. Approve Robin Thompson as the District 504 Plan Coordinator.

18. Approve the use of the Charlotte Danielson 2013 Teacher Evaluation Model and Frontline Professional Growth Evaluation Tool.
19. Approve the use of the Kim Marshall Evaluation Rubric for the Administrator Evaluation.
20. Approve the following members of the School Improvement Panel (ScIP):
    - Tewksbury Elementary School
        - Lisa Moore-Principal
        - Megan Verderamo- Supervisor of Instruction and Programs
        - Camille Bristow-Teacher
        - Becky Chapman-Teacher

    - Old Turnpike School
        - Michael Mitchell-Principal
        - Megan Verderamo- Supervisor of Instruction and Programs
        - Alana Magro - Teacher
        - Katrina Moore - Teacher
        - Cathy Zisk - Teacher

21. Approve the following members of the 2024-2025 TES School Safety/Climate Team:
    - Lisa Moore-Principal
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Sheila Donovan-School Guidance Counselor/Anti-Bullying Specialist
    - Annie Rose-Mason-Parent
    - Patsy DelGrande-Teacher
    - Alyssa Forsythe-Teacher
    - Pam Nugent-Teacher

22. Approve the following members of the 2024-2025 OTS School Safety/Climate Team:
    - Michael Mitchell-Principal
    - Tom Lobb-Teacher
    - Katherine Gould-School Guidance Counselor/Anti-Bullying Specialist
    - Sara Medenilla-School Nurse
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Bonnie Mendralla-Teacher
    - Jennifer Puppe-Parent

23. Approve the following members of the Data Quality Team:
    - Megan Verderamo-Supervisor of Instruction and Programs
    - Jennifer Shouffler-Superintendent
    - Jarret Magierowski-Network and Database Support Technician

24. Approve revisions to curriculum documents completed during summer and re-approve all district curriculum documents.

    - Revisions include: Grades K-8 Mathematics, Grades K-8 English Language Arts, Grade 8 S.T.E.M., Grades 5-6 Aspire Math, and Grades 5-8 ELA Aspire.

- New Curriculum includes: Grade 7 Math Honors and Grade 1-2 Aspire.

25. Approve the submission of the Student Safety Data System Report for the 2023-2024 school year to the NJ Department of Education.

26. In accordance with N.J.S.A. 18A:17-43.4 approve the establishment of a Threat Assessment Team for the 2024-2025 school year with the following members:

Tewksbury Elementary School	Old Turnpike School
Megan Verderamo-Supervisor of Instruction and Programs	Megan Verderamo-Supervisor of Instruction and Programs
Sheila Donovan-School Guidance Counselor	Katherine Gould-School Guidance Counselor
Steven Strange-Teacher	Thomas Lobb-Teacher
One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich	One of the following Tewksbury Police Department Members: Chief Tim Hanft Ptl. Ralph Hroncich

27. Approve the Tewksbury Township School District Strategic Plan for 2024-2029.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

POLICY: Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following policies and regulations on first reading:

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 0141.2	Board Member Number and Term – Receiving District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 7231	Gifts From Vendors (M) (Abolished)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

FINANCE: Dr. Shouffler thanked the TEF and the PTA for their grants and for all of the support they give the school district. Ms. Goguen stated that the audit of the 2023-2024 school year is underway. The auditors will present to the board in a few months. There are many finance resolutions up for approval on the agenda. Many of these resolutions have to do with using cooperative pricing for projects that were approved in the 24-25 budget. The district received non-public transportation aid and extraordinary aid for the fiscal year of 23-24 that are on the agenda for approval tonight. If there are unexpected expenses that occur during the upcoming school year, that money can be appropriated into this year's budget.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period June 13, 2024 through June 30, 2024, for a total amount of $1,101,967.85 and July 1, 2024 through August 21, 2024 for a total amount of $4,173,842.84.

2. Acceptance and Approval of Board Secretary's Report for the month of June, 2024, and July, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of June, 2024, and July, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of June, 2024, and July, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of June, 2024, and July, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Jennifer Shouffler	9/25/24 - 9/27/24	-0-	Mileage = $45.12 Lodging = $382.42 Meals = $75.00	Hunterdon County Superintendent's Conference & Training, Shawnee on Delaware, PA
Samantha Wu	10/15/24 & 10/16/24	200.00	Mileage = $46.44	NJ Science Convention, Princeton, NJ
Barbara Simcox	2024-2025	$450.00	-0-	NJASA Administrative Assistant Membership - Virtual Workshops throughout the school year
Nancy Morogiello	10/16/24	$250.00	-0-	33rd Annual School Health Conference, Somerset, NJ
Nancy Morogiello	7/21/24	$85.00	-0-	Basic Life Support for Healthcare Providers (CPR Renewal), Flemington, NJ
Heather Goguen	9/12, 10/17, 11/12, &12/10 2024, 1/14, 2/13, 3/27, & 4/10 2025	$145/each x 8 = $1,160	Mileage = $29.61 x 8 = $236.88	NJASBO Professional Development Workshops, Whippany, NJ
Kara Swan	3/27/25	$195.00	Mileage = $18.99	NJASBO - Purchasing - Whippany, NJ
Kara Swan	5/20/25	$145.00	Mileage = $18.99	NJASBO - Accounts Payable - Whippany, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the submission of the ESEA application for FY 2025 and accept the grant award upon subsequent approval for the FY2025 ESEA application. Grant allocations:

Title IA	$15,041
Title IIA	$6,874
Title IV	$10,000

9. Approve the submission of the IDEA application for FY 2025 and accept the grant award upon subsequent approval for the FY2025 IDEA application. Grant allocations:

Basic	$117,234
Preschool	$8,027

10. Approve the renewal of insurance coverage for the period of July 1, 2024 – June 30, 2025 school year in accordance with the following:

Coverage	Insurer	Cost
Worker's Compensation	SAIF	$64,727
Supplemental Worker's Compensation	SAIF	$4,211

Package (includes Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability)	SAIF	$126,876
Student Accident	BMI	$3,453
School Leaders' Prof Liability	SAIF	$19,476
Excess Liability	SAIF	$7,767
Bond – Goguen	Selective	$552

11. Approve the following donations/grants/activities:

Donations/Grants			
Requestor/Contact	**School**	**Description**	**Amount of Grant/Donation**
Aimee Emge	TES	Grant from the Tewksbury Education Foundation for a third grade poetry residency by BJ Ward in the spring of 2025.	$3,000.00
Nancy Auld-Morogiello	TES	Donation from the Tewksbury PTA for an Amazon gift card to purchase underwear and clothing for incidents where a change of clothing is needed.	$200.00
Lisa Moore	TES	Donation from the Tewksbury PTA to purchase Den Shirts for all incoming kindergarten students, new students, and new staff members.	$1,500.00

12. Approve the Joint transportation agreement with Califon School District for the 2024-2025 school year. Tewksbury Township School District will transport 11 school choice students residing in Califon for the annual fee of $1,177 per student. Tewksbury Township School District will also transport Califon students for sports and field trips at an hourly rate of $95/hour.
13. Approve the Joint transportation agreement with Washington Township School District, Morris County, for the 2024-2025 school year. Tewksbury Township School District will transport one school choice student residing in Washington Township for the annual fee of $1,177 per student.

14. Approve Ciocca Ford of Flemington for a F350 4x4 truck utilizing Co-op MCCPC-Contract #15-C, ITEM #12 at an amount of $64,388 in the 2024-2025 school year.

15. Approve Troller Electric for LED replacement light upgrades throughout the district utilizing Co-op HCESC-SER-21B at an amount not to exceed $75,000 in the 2024-2025 school year.

16. Approve Combustion Service Corporation for boiler and valve upgrades at OTS utilizing Co-op Ed Data Bid #12191 at an amount not to exceed $60,000 in the 2024-2025 school year.

17. Approve Oak Security Group, LLC for door and lock replacement at Old Turnpike School and Tewksbury Elementary School utilizing Co-op #65MCESCCPS contract bid #ESCNJ 20-21-08 at an amount not to exceed $58,000 in the 2024-2025 school year.

18. Approve H.A. DeHart for parts and repairs through Co-op Bid #HCESC-Trans-24-05 Bus Parts and Repairs at an amount not to exceed $150,000 in the 2024-2025 school year.

19. Approve Ocean Construction LLC for masonry repairs and sealing of joints and windows at the Elementary School utilizing #65MCESCCPS contract bid #ESCNJ 22/22-33 in an amount not to exceed $94,000 in the 2024-2025 school year.

20. Approve Weatherproofing Technologies for roof repairs at the Elementary School utilizing #65MCESCCPS contract bid #ESCNJ 23/24-30 in an amount not to exceed $157,000 in the 2024-2025 school year.

21. Approve Dell Technology Company for new laptops, desktops and chromebooks utilizing Dell NASPO Computer Equipment PA-New Jersey C0000000005003 not to exceed $80,000 in the 2024-2025 school year.

22. Approve the pre-referendum proposal for Parette Somjen at a cost of $9,900.

23. Approve FY24 NP Transportation Aid in the amount of $26,390.

24. Approve FY24 Extraordinary Aid in the amount of $154,224.

25. Approve the following field trips for the 2024-2025 school year:

Field Trips

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Coordinating Teacher/Staff
1	Centenary University to see the production of Miss Nelson is Missing	November, 2024	$10.00	Rebecca Chapman
8	Clinton Township Middle School to see Michael Fowlin assembly	November, 2024	-0-	Kathy Gould
7	Clinton Township Middle School to see Rachel's Legacy assembly	October, 2024	-0-	Kathy Gould

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

TECHNOLOGY: Our new IT specialist started in June and was able to jump right in. This summer the IT department took care of the summer tasks such as student device configuration, updating and cleaning. Much of the hardware was upgraded, and new wireless access points were added to OTS to provide more connection consistency to an already consistent network. Battery backups in the server closets at both schools have been upgraded.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. Approve the disposal of the attached list of technology items which are no longer in use.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

FACILITIES: Ms. Goguen gave an update on the water. Both schools are in compliance with our water for PFAS. TES has always tested at non-detect, and once the filtration system was installed at OTS the school has tested at non-detect. The hot water heater at OTS needs to be replaced, which will take several weeks, since it is custom made.

TRANSPORTATION: Bus passes have been sent out.

COMMUNICATION: None.

OTHER: Ms. Goguen announced that the NJ School Boards Conference will be held October 21-24, 2024. Ms. Goguen recommended this conference to the Board Members. Registration closes in September.

Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

1. Approve the Superintendent Goals for the 2024-2025 school year.

2. Approve the Board Goals for the 2024-2025 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Brandi Harkins, Califon, NJ asked if the Rachel's Legacy field trip was for 7th graders since 6th graders went last year. Ms. Jess Russo, Lebanon, NJ asked if the formation of soccer teams at OTS can wait until after the first week of school to see if they can get enough students for a girls and a boys team instead of a coed team.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

PERSONNEL: Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

1. At the recommendation of the Superintendent, approve to hire Elisabetta DeVita as a Special Education Teacher, beginning August 26, 2024 at Step 8 MA $74,147.

2. At the recommendation of the Superintendent, approve to hire Kenya Kaszyk as a Custodian, beginning August 1, 2024 at Step 11, $46,580 (prorated).

3. At the recommendation of the Superintendent, approve to hire Erin Cassata as a Custodian, beginning on or about September 9, 2024 at Step 11, $46,580 (prorated), pending criminal history review.

4. At the recommendation of the Superintendent, approve to hire Paige Slinkowski as a Custodian, beginning on or about September 3, 2024 at Step 11, $46,580, (prorated).

5. At the recommendation of the Superintendent, approve to hire Robert Borkowski as as an Assistant Coordinator of Buildings and Grounds, beginning September 1, 2024 at $63,000 (prorated), pending criminal history review.

6. At the recommendation of the Superintendent, approve William (Chris) Mortenson as a full time Library Clerk/Paraprofessional beginning August 26, 2024 through June 30, 2025 at Instructional Aide, Step 10 $20.89/hour.

7. At the recommendation of the Superintendent, approve to hire Olivia Brennan as a substitute teacher/aide for the 2024-2025 school year, pending criminal history review.

8. Accept, with best wishes, the letter of retirement from Dale Grover, Custodian, effective September 1, 2024.

9. Accept, with regret, the letter of resignation from Allison Caruso, OTS Science Teacher, effective August 25, 2024.

10. Accept, with regret, the letter of resignation from Carolyn Wernicki, Library Clerk, effective August 25, 2024.

11. Accept, with regret, the letter of resignation from Kristen DiYanni, Special Education Paraprofessional, effective August 25, 2024.

12. Accept, with regret, the letter of resignation from Tom Holmes, Assistant Coordinator of Buildings and Grounds, effective August 23, 2024.

13. At the recommendation of the Superintendent, approve Tom Holmes as a substitute custodian for the 2024-2025 school year.

14. At the recommendation of the Superintendent approve Will Weinlein as a substitute custodian for the 2024-2025 school year.

15. At the recommendation of the Superintendent, approve the non-renewal of Jeremiah Burd, Custodian, effective August 29, 2024.

16. Approve the summer hours for the following staff member:

Name	Description	Step	Hours	Rate

Nelly Smith, Paraprofessional	Kindergarten Playdate in August, 2024	Step 4 Instructional Aide	Up to 3 hours, including 1 hour of prep time	$18.82/hour

17. Approve the following therapy dogs from The Bright and Beautiful Therapy Dogs, Inc., along with their handlers.

    Hunter - Golden Doodle with Handler Judy Aron-Sallero will be going to OTS
    Alee - mixed breed with Handler Bonnie Polito will be going to TES
    Brie - Mixed Breed with Handler Deanna Cuchiaro will be going to TES

18. At the recommendation of the Superintendent, approve Heather Olla as Athletic Director for the 2024-2025 school year at a stipend of $5,382.00.

19. At the recommendation of the Superintendent, approve Heather Olla as Cross Country after school Aide, on an as needed basis during practices and home track meets, at the student supervision hourly rate of $40/hour.

20. At the recommendation of the Superintendent, approve Deana Timpanaro as a full time Special Education Paraprofessional beginning on or about August 26, 2024 through June 30, 2025 at Instructional Aide, Step 4 $18.82/hour.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

OLD BUSINESS: None.

NEW BUSINESS: None

EXECUTIVE SESSION: None.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Mrs. Munoz to adjourn the meeting. The time was 9:02 p.m.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

Respectfully submitted,

Heather Goguen
Board Secretary