



MEETING MINUTES

Mountain Park Elementary School Governance Council

Friday, August 30, 2024

8:00 AM

MPE Principal's Office

SGC Members

- Ayo Richardson, Principal -present
- Tarnisha Ruben, Appointed School Employee-present
- Sarah Linn, Teacher-present
- Kendall Harlow, Teacher-present
- Kristen Reittenbach, Curriculum Support Teacher
- Robert Slater, Community Member-present
- Corey Reed, Community Member
- Erica Lowman, Parent-present
- Caulie Hamling, Parent-present
- Janet Park, Parent

Agenda Items

Time	Item	Owner
8:00	Action Item: Call to Order	Ayo Richardson
8:00	Action Item: Approve 8/31 Agenda	Ayo Richardson
8:00	Action Item: Approve 5/31 Minutes	Ayo Richardson
8:05	Discussion Item: Member Introductions	All Members
8:25	Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Ayo Richardson
8:35	Action Items: Staff Standing Committees (Budget & Finance, Outreach & Communication, Principal Selection)	Ayo Richardson
8:40	Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council	All Members
8:45	Discussion Item: Review Meeting Schedule for SY 24-24	All Members
8:45	Informational Item: Principal's Update <ul style="list-style-type: none"> A. New & Noteworthy <ul style="list-style-type: none"> a. Playground & Field Update b. Math Resources c. New District 1 Board Member d. Nook Dining 	All Members

	e. ACC program B. Staffing Updates C. FCS Strategic Plan Update SGC Goals SY 24-25	
	Action Item: Charter Dollar Expenditures Vote \$46,391 Proposals \$10,000-Book Vending Machine \$5000-PBIS Store \$20,000-part time paraprofessional \$5,000-Teacher Grants \$6391-non allocated	
8:55	Discussion Item: Draft Next Meeting Agenda	Ayo Richardson
9:00	Action Item: Meeting Adjournment	Ayo Richardson

Meeting Norms

Meeting Minutes

8:00 Action Item: Call to Order-Richardson

Meeting called to order at 8:02

8:04 Action Item: Approve 8/30 Agenda-Richardson

Linn motioned to approve, Lowman seconded. 8/31 agenda was approved.

8:04 Action item: Approve 5/31 Minutes-Richardson

Ruben motioned to approve, Hamling seconded, 5/31 minutes were approved.

8:05 Discussion Item: Member Introductions-All Members

Members introduced themselves to each other.

8:06 Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian)-Richardson

moved to later in the meeting

8:06 Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection)-All Members

moved to later in the meeting

8:06 Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council-All Members

Caulie Hamling was nominated by Erica Lowman. Hamling accepted and will serve as the representative for the advisory council.

8:07 Discussion Item: Review Meeting Schedule for SY 24-25-All Members

All meetings are at 8 AM.

9/27

10/25

11/22

12/20

1/31

2/28

3/21

4/24

5/30

8:08 Informational Item: Principal's Update-Richardson

A. New & Noteworthy

- a. Playground & Field Update-kids love it, waiting for Concord Fire to go through the district and upper management to approve sod; Concord Fire prepared to complete the field in June, but the process was delayed.
- b. Math Resources-we have brand new math resources for this year; teachers have been given ½ day planning to work with CST to develop units
- c. New District 1 Board Member-Sara Gillespie is former PTA president and new board member
- d. Nook Dining-area has been completed; open for lunch after Labor Day so parents can eat with their child. Nook dining looks great!
- e. ACC program-3 years ago MPE had 1 accelerated class in each grade level (for math); in 4th and 3rd this year we have full acc classes for reading and math; multiple students will be moving up and we are hoping to have 5th grade next year with a full acc class
- f. PBIS-students are doing well and parents are excited about it

B. Staffing Updates-10 day count we lost MI para; schedules have had to change due to needs of students. We have lost 3 paras and schedules are changing to accommodate. MPE also

gained a teacher. We were 2 students away from projection and still gained a teacher. Due to acc math classes, we are very full in on level math class especially in 5th grade. Math is a priority area for MPE. Teaching position will serve 5th grade math and student support through EIP. Alison Sale will be starting Sept 3.

- C. FCS Strategic Plan Update-district has a new strategic plan. Mission and vision stayed the same. Core values are teamwork, accountability, integrity. We will keep this at forefront of work this year to hit each one of the 6 goal areas for strategic plan from FCS
- D. SGC Goals SY 24-25-communication and family engagement; celebrating success and staff recognition; supporting teachers through grants

8:27 Action Item: Charter Dollar Expenditures Vote

\$46,391 Proposals

\$10,000-Book Vending Machine

\$5000-PBIS Store-

\$20,000-part time paraprofessional (27K is para salary-7K will come from budget money)

\$5,000-Teacher Grants

\$6391-non allocated at this time

PBIS team can find a few student reps to look for ideas for the store

Discussion followed about PBIS store and if we should allocate more or less funds. Voted to keep the above suggestions. (Lowman, motioned to approve; seconded by Ruben) We can still use the non allocated funds to add to PBIS store.

8:38 Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian)-Richardson

Chair-face of council (Ruben nominated Lowman , Lowman accepted; motion to approve by Linn, seconded by Ruben at 8:41)

Vice Chair-step in and facilitate with chair-Lowman nominated Hamling and she accepted; motion to approve from Harlow, Lowman seconded and all were in favor at 8:43

Parliamentarian-notes/time keeper -Linn nominated herself ; Lowman motioned to approve, Ruben seconded and all were in favor 8:44

8:45 Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection)-All Members

Budget and Finance: Hamling, Ruben, Linn

Outreach and Communication: Harlow, Lowman, Slater

Principal Selection: Lowman, Harlow, Linn

*other committee members will pick their committees next meeting

8:50 Discussion Item: Draft Next Meeting Agenda-Richardson

-revisit PBIS

-all SGC members select a committee

-test data sharing

-strategic planning with 6 goals

-with FCS strategic plan, school is making their own strategic plan (In Sept. Ayo will share draft with zone super and then come back with draft). SGC will vote on it in Oct.

8:52 Action Item: Meeting Adjournment-Richardson

Linn motioned, Ruben seconded and meeting adjourned at 8:53