*Folsom Cordova Unified School District*

# CLASSIFIED

**VARIABLE PAYROLL TIMECARD**

_____
*Month/Month* *Year*

Job Title of Work Performed _____

☐ Sub for _____

☐ Illness/PN ☐ Annual Leave ☐ Workers Comp ☐ Out of Class

☐ Extra Help *reason* _____

☐ Summer School

☐ Student

☐ Overtime *reason* _____

_____ _____ _____
*Employee First Name (Print)* *Last name* *ID#*

_____
*School/Site*

***PAY PERIOD: 16th through 15th***

| | | | | | | |
|---|---|---|---|---|---|---|
| **16** | **17** | **18** | **19** | **20** | **21** | **22** |
| **23** | **24** | **25** | **26** | **27** | **28** | **29** |
| **30** | **31** | **1** | **2** | **3** | **4** | **5** |
| **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| **13** | **14** | **15** | | | | |

| BUDGET CODES | FUND RESC Y OBJ SCH GOAL FUNC BUD PROJ | HOURS |
|---|---|---|
| | | 0 |
| | | |
| | | |

***Use a separate timesheet for each classification of work performed***

**Timecards must be signed and turned into your Site Administrator no later than 4 p.m. on the 15th of each month.**

_____ _____
*Signature: Administrator/Program Manager* *Date*

_____ _____
*Employee Signature* *Date*

| PAYROLL USE ONLY | |
|---|---|

Revised 10/2022

White-Payroll, Yellow-Site, Pink-Employee