

Members Present:

Kevin Wigoda

Jessica M. McGrath

Michael Andruchek

Sarah R. Newton

James O'Brien, Jr.

Members Absent

Albert D. Marazas

James T. Croley, II

Cynthia Lubinsky

Christopher M. Bowers

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, July 24, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Jessica McGrath, James T. Croley, II, Dr. Cynthia Lubinsky, James O'Brien, Michael Andruchek, Sarah Newton, and Christopher Bowers.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Joel Motuk, High School Principal; Nannette Bentz, Elementary Principal; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of June 26, 2024. Motion carried on a unanimous voice vote.

Approve Meeting
Minutes of 06/26/2024

AGENDA

Mr. Maley began the agenda items with a MOTION - by Marazas, seconded by Bowers to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

- a. 08/2024 - 11/11/2024 - Minersville Youth Football Association - Minersville Area High School Football field - Sunday games according to attached schedule.
- b. 01/25/2025 - 01/26/2025 - MEPA hosting Annual Elementary Play - Seussical Kids in the Minersville Area High School Auditorium, Cafeteria, and Lobby areas on 01/25/2025 3:00 PM - 10:00 PM and 01/26/2025 12:00 PM - 5:00 PM; Auditorium - 01/21-26, 2025 for Tech Week 3:15 PM - 5:00 PM.

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Marazas to approve payment for credits earned to:

Credit reimbursements

- a. Alyssa McDonald - 3 credits @ \$516 = \$1,548

On a roll call vote, all in favor.

MOTION - by O'Brien, seconded by Andruchek to authorize Superintendent to sign agreement to contract with River Rock Academy, Lancaster, PA for AEDY services at the Cressona Campus for the 2024-2025 school year at the below costs:

River Rock Academy
agreement 2024-2025

- a. 1-2 reserved secondary student slots at a reduced per diem cost of \$168 or annual cost of \$62,160.
- b. 3 or more secondary students at an additional \$251 per diem cost

On a roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by O'Brien to authorize Superintendent to sign Act 48 Program Agreement for Services contract with River Rock Academy, Lancaster, PA for AEDY services at the Cressona Campus for the 2024-2025 school year.

River Rock Academy
Act 48 Program
Agreement 2024-2025

All members on a voice vote, voted in favor. Motion carried.

MOTION - by Newton, seconded by O'Brien to authorize Superintendent signature to Agreement to participate in the Pennsylvania School-Based ACCESS Program (SBAP), administered by the Department of Human Service (DHS) and its contractor, Sivic Solutions Group (SSG). Cost for services is remitted to SSG \$0.29/claim for direct service and \$0.16/claim for transportation.

SBAP Agreement 2024-
2025

All in favor on a roll call. Motion carried.

On a roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Croley to authorize Superintendent to sign automatic renewal with Laudeman Pest Control, Minersville, PA for District Cafeteria areas from 07/01/2024 to 06/30/2025 at the advance payment discounted rate of \$2,166. Note: 3rd of 4 allowable auto-renewal of contract and also no rate change from 2023-2024.

Laudeman Pest Control contract 2024-2025

On a roll call vote, all members in favor. Motion carried.

MOTION - by Newton, seconded by O'Brien to authorize Superintendent to sign Business Associate Agreement and Letter of Agreement between Safety Net Counseling Inc., Atlas, PA and Minersville Area School District for 2024-2025 school year.

Safety Net Counseling agreement 2024-2025

All in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by Newton to authorize proper signatures to the LIEP Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2024-2025 school year payable in two equal installments of \$3,829; October 1, 2024 and February 3, 2025.

LIEP Service Agreement 2024-2025

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Bowers, seconded by Andruchek to authorize Superintendent to sign contract between CertaPro Painters and the Minersville Area School District in the amount of \$31,461 to scrape, prime, and paint 6 stadium light poles and safety rails at the football stadium, per the attached agreement.

Certa Painters contract - Football field light poles

On a roll call vote, all members in favor. Motion carried.

MOTION - by Andruchek, seconded by O'Brien to authorize Head of Maintenance to renew with Kopy's Propane, Williamstown, PA, for 2024-2025 liquid propane needs at a fixed rate of \$1.399 per gallon. With the agreement, Kopy's Propane will complete preventative maintenance service and safety check in August at no charge. Note: 2023-2024 \$1.399 per gallon - No Change.

Kopy's Propane contract 2024-2025

On roll call, all members in favor. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to authorize proper signatures to account service contract with Acorns to Oaks Consulting, LLC, Pottsville, PA to contract Ms. Jocelyn Oakill to provide School Psychologist Services beginning July 1, 2024 through June 30, 2025. See attached.

Acorns to Oaks Psych Services 2024-2025

All members voted in favor on a roll call vote. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to authorize proper signatures to Acorns to Oaks Professional Service Agreement with the Minersville Area School District for Board Certified Behavioral Services 2024-2025 school year beginning August 1, 2024. Services will be billed for BCBA at \$125 per hour.

Acorns to Oaks Behavioral Services 2024-2025

All in favor on a roll call vote. Motion carried.

MOTION - by Andruchek, seconded by O'Brien to renew Short-term (STD) and Long-term (LTD) Disability coverage for Minersville Area School District employees with Sun Life through Kathleen Farr-Parker, Inc. Orwigsburg, PA at a yearly cost of \$2,192 for STD and \$5,120 for LTD.

STD/LTD contract 2024-2025

All members on a roll call vote in favor. Motion carried.

MOTION - by Bowers, seconded by Newton to approve on recommendation of Mr. Shane Spotts, Director of Curriculum and Instruction, the following appointments and stipend effective the start of the 2024-2025 school year.

Dept. Chair
appointments 2024-
2025

Name	Position	Salary
a. Fred Reed	Department Chair, HS, Mathematics	\$500
b. Denise Motley	Department Chair, HS, Science	\$500
c. Patrick Mason	Department Chair, HS, Social Studies/History	\$500
d. Maria Swiezak	Department Chair, HS English Language Arts	\$500
e. José Urquiza	Department Chair, HS Electives	\$500
f. Lisa Frantz	Department Chair, EC, English Language Arts	\$500
g. Brenda Hossler	Department Chair, EC, Mathematics	\$500
h. Rachel Hughes	Department Chair, EC, Science & Social Studies	\$500
i. Albert Matakonis	Department Chair, HS, Aimsweb Software	\$500
j. Emily Williams	Department Chair, HS, Special Ed. Dept	\$500
k. Johnna Spotts	Department Chair, EC, Special Ed. Dept.	\$500

On roll call, all members in favor. Motion carried.

MOTION - by Lubinsky, seconded by Andruchek to approve the following to Extra-Curricular staff positions on recommendation of the Superintendent for the 2024-2025 school year:

Extra-Curricular Staff
2024-2025

Position	Name	Salary
Co-Advisor, Class of 2025	Richard Dry	\$ 710
Co-Advisor, Class of 2025	Jose Urquiza	\$ 710
Co-Advisor, Class of 2026	Kelsey Schleicher	\$ 710
Co-Advisor, Class of 2026	Jill Atkinson	\$ 710
Advisor, Class of 2027	Marissa McGovern	\$1,136
Advisor, Class of 2028	Amy Seddon	\$1,136
Advisor, Class of 2029	VACANT	Volunteer
Advisor, Class of 2030	VACANT	Volunteer
National Honor Society	VACANT	\$1,260
Student Council	Amy Seddon	\$1,260
Asst. Student Council	Denise Motley	Volunteer
Choir Director, HS	Colleen Slovick	\$2,840
Choir Director, EC	Emily Beil	\$1,420
Yearbook Advisor	Albert Matakonis	2,500
Yearbook Assistant Advisor	Barbara Conville	\$1,166
Spelling Bee Coach	VACANT	\$1,260
SADD	VACANT	\$ 975
Band Director, HS	Colleen Slovick	\$5,011
Assistant Band Director, HS	Emily Beil	\$2,910
Band Director, EC	Emily Beil	\$1,000
Activities Director	Rich Dry	\$8,000
Assistant Activities Director	Brian Wolfe	\$3,897
Science Fair Coordinator, EC	Kelly Boyer	\$ 798
Art Club	VACANT	\$ 975
Academic League	Richard Dry	\$ 975
Annual Play Director	Sharon Angelo	Volunteer
Annual Play Assistant	Mary Nell Starner	\$ 691
Annual Play Assistant	Colleen Slovick	\$ 691
Annual Play Assistant	VACANT	\$ 691
Transition Advisor	Emily Williams	\$1,260
Gifted Coordinator, HS	Kelsey Schleicher	\$2,750
Gifted Coordinator, EC	Laura Yazemboski	\$1,366
DAY Advisor	Rachelle Jones	\$ 975

On roll call, Newton abstained, all remaining members in favor. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following volunteer Jr. High Girls' Basketball coaches for the 2024-2025 season:

Asst. Jr. High GBB coaches 2024-2025

<u>Name</u>	<u>Position</u>
a. Sarah Newton	Assistant
b. Taylor Conti	Assistant
c. Patrick Mealey	Assistant

On a roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Marazas to approve on recommendation of the Athletic & Activities Committee to hire Ms. Katelyn Rittenbaugh as the Head Girls' Softball Coach for the 2024-2025 season effective immediately at a salary of \$4,000.

K. Rittenbaugh hired - Girls' Softball Head Coach

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by O'Brien to authorize 2024 Daily Extended School Year transportation rates with Earl Renninger, Inc. as follows:

2024 ESY bus rates

a. M28-Schuylkill Haven	\$124.00
b. M6-IU	\$88.00
c. M20-IU	\$80.00
d. M11-HS	\$149.00
e. M12-HS	\$125.00
f. M27-Hamburg	\$95.00
g. M10-St Joe's	\$133.00
h. M24-Gillingham	\$61.00

All in favor on a roll call vote. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to approve additional Board Appointments for 2024/2025:

Add'l Board appointments 2024-2025

a. Treas., HS Activities	1 year	Joel Motuk	N/A
b. Treas., HS Athletics	1 year	Joel Motuk	N/A

On a voice vote, all members voted unanimously in favor. Motion carried.

MOTION - by O'Brien, seconded by Andruchek to approve the leave of absence for the purpose of maternity leave under FMLA for Mrs. Leandra Brown, professional employee, to begin on August 19, 2024 with the intent to return on or about September 30, 2024. Mrs. Brown intends to utilize accumulated sick, personal leave, and unpaid leave during this absence.

L. Brown FMLA

On voice vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Newton to accept with regret the following written and verbal resignations from the following employees:

2024/2025 Athletic Budget

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
a. David Gonzalez	Professional Employee	06/25/2024	3 years
b. Ashley Swiezak	Social Worker	07/31/2024	1 year
c. Lisa Ferguson	Professional Employee	07/22/2024	19 years
d. Logan Hartman	Professional Employee	08/16/2024	4 years
e. Brenda Bruce	ESY, PT Instructional Aide	05/17/2024	Summer employment
f. Scott Rizzardi	Assistant Football Coach	06/27/2024	Declined position
g. Tiffany Kohr	Temp. Professional Emp. EC, 2nd Grade	07/22/2024	Declined position

On the question, O'Brien asked about the employees that declined positions. Maley responded each had valid reasons being accepted another position and personal reasons. On a voice vote, all members voted in favor. Motion carried.

MOTION - by O'Brien, seconded by Marazas to approve the hire of the following:

	<u>Name</u>	<u>Position, subject to assignment</u>	<u>Effective Date</u>	<u>Step</u>	<u>Salary</u>
a.	Sarah Strause	Professional Employee, EC, Sp. Ed.	08/19/2024	B006+15	\$47,550
b.	Jenette Stapert	Professional Employee, EC, Sp. Ed.	08/19/2024	M007	\$49,500
c.	Stacey Faustner	Professional Employee, HS, Art	08/19/2024	M009	\$52,975
d.	Draylin Stillitano	Part-time CNA	08/21/2024	n/a	\$17.23/hr.

New hires

On roll call, all in favor. Motion carried.

MOTION - by Newton, seconded by Croley to review and properly display the proposed Additional Targeted Support and Improvement (A-TSI) Title I School Plan for the Specific Population at the Minersville Elementary Center for the 2024-2025 school year.

Review & post A-TSI School Plan 2024-2025

All in favor on a voice vote. Motion carried.

MOTION - by Lubinsky, seconded by Newton to approve the following changes to the 2024-2025 school calendar:

2024-2025 Calendar changes

- August 13, 2024 - Teacher In-service Day
- March 17, 2025 - Cancel Teacher In-service Day; change to Closed - no school.

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by O'Brien to approve the following dates as full Act 80 Days for the 2024-2025 school year:

Act 80 days - 2024-2025

- November 4, 2024
- February 10, 2025
- April 16, 2025

On a voice vote, all voted in favor. Motion carried.

Marazas stated there would be an Executive Session for the purpose of personnel following adjournment. No action will be taken.

STAFF REPORTS

Staff Reports

No building level reports are due in the summer months. Special Education report is in the Livebinder.

Atty. Quinn gave a brief explanation on his monthly report, and is also included in the Livebinder.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by O'Brien to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Andruchek, seconded by Lubinsky to ratify the payment of bills for July 2024 from the General Fund in the amount of \$1,573,646.83; Cafeteria Account in the amount of \$2,385.00; 21st CCLC - Schuylkill Achieve Account in the amount of \$5,552.50; Federal Programs Account in the amount of \$783.33; High School Athletics in the amount of \$26,473.44; High School Activities Account in the amount of \$0.00 for a total bills payable \$1,608,841.10.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Newton stated the Softball position has been filled with approval earlier tonight. Andruchek said maintenance was moving along with projects. Croley handed out proposals he got from the engineering company regarding two separate plan one with grass, the other with turf. Cost difference: Grass \$2.15 million and turf being \$2.7 million. O'Brien stated there was a personnel committee meeting last Wednesday. Bowers stated the new IU Director was starting and reaching out to Superintendents. Croley also added that there has been progress on the new district website and content is being added.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

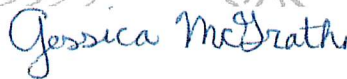
None.

NEW BUSINESS

None.

There being no further business to report or discuss, the meeting adjourned on MOTION by Lubinsky, seconded by Bowers at 7:24 PM.

Respectfully submitted,

Handwritten signature of Jessica McGrath in blue ink.

Jessica McGrath, Secretary

Handwritten signature of Barbara J. Conville in black ink.

Barbara J. Conville, Assistant to the Secretary

