

# Hawley Public Schools

Independent School District #150

Hawley Elementary School, 915 7<sup>th</sup> Street, 218-483-3316

Hawley High School, 714 Joseph Street, 218-483-3555

PO Box 608

Hawley, MN 56549

## EMPLOYMENT APPLICATION

### Classified Employees

Applications for all positions are considered without regard to race, color, religion, sex, national origin, age marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status.

**Please print:**

Position Applying For: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: Days: \_\_\_\_\_ Nights: \_\_\_\_\_

**Please answer all questions:**

- When are you available to begin employment? \_\_\_\_\_
- Are you available to work evenings? \_\_\_\_\_ Weekends? \_\_\_\_\_
- Are you over 18? \_\_\_\_\_
- Are you a Veteran? \_\_\_\_\_
- Do you have any impairment, physical, mental or medical, which would interfere with your ability to perform the job for which you are applying? \_\_\_\_\_
- Have you applied for employment with the Hawley Public Schools before or have you been employed by the Hawley Public Schools before? \_\_\_\_\_

**Legal Information:**

- Are you eligible to work in the United States? \_\_\_\_\_
- Have you ever been convicted of a criminal offense other than a minor traffic violation or petty misdemeanor? If yes, explain, giving dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Have you ever had any indicated finding of child abuse filed in your name? If yes, explain, giving dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Does your name appear on any sex offender database in any state or country? \_\_\_\_\_

These positions and state law require the completion of a criminal background check paid at applicant expense.



