



AGENDA

For

Board Meeting

September 25, 2024

Academy for Urban Leadership Charter School
Perth Amboy, NJ

Dr. Paul Oliveira
Lead Administrator

Bernadette Pinto
Interim Business Administrator/Board Secretary

Norma Diaz
High School Principal

Tobi Knehr
Middle School Administrator

I. CALL TO ORDER:

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time, and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE:

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT:

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family, and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL:

Board Members	Additional Attendees	
Ms. Eloisa Hernandez, President	Dr. Paul Oliveira, Chief Lead Administrator	
Ms. Michelle Roman, Vice President	Ms. Norma Diaz, High School Principal	
Mr. Saad Syed, Corporate Secretary	Mrs. Tobi Knehr, Middle School Administrator	
Ms. Mayra Mercado, Board Member	Ms. Patricia Bombelyn, Board Attorney	
Ms. Lyner Perez, Board Member		
Ms. Yadira Puntiel, Board Member		
Mr. Ambiorix Ramirez, Board Member		
Ms. Bernadette Pinto, Interim SBA/ Board Secretary		

V. APPROVAL OF MINUTES:

Motion to approve the public and closed Session Minutes of the Board Meeting held on: (Copies in the hands of Board Members).

i. May 29, 2024 - Regular Meeting

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

ii. June 12, 2024 - Regular Meeting

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

iii. June 26, 2024 - Organizational Meeting

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					

Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

iv. August 19, 2024 - Board Retreat

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

VI. CORRESPONDENCE:

VII. PUBLIC COMMENTS (agenda items only):

The Board President invites members of the public to present any comments to the Board (limited to three minutes). Please begin your comments by stating your name and address. Individuals are invited to speak on one topic at a time, and no individual will speak more than once until all individuals so desiring have spoken once. The public is reminded to ensure the efficient and orderly operations of the meeting; members will be limited to speaking on agenda items for three minutes.

VIII. PRESENTATIONS:

1. Citizenship Award

- a. Hermione G Herrera
- b. Dylan Diaz

IX. STAKEHOLDERS REPORTS:

X. CHIEF LEAD ADMINISTRATORS REPORT: SEPTEMBER 2024 REPORT

XI. COMMITTEE REPORTS:

1. Academic Excellence
2. Human Resources and Recognition
3. Finance and Facilities
4. Executive/Governance

ACADEMIC EXCELLENCE

The Academic Excellence Committee, upon recommendation of the Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval:

1. Approve the collaboration with Junior Achievement to build leadership and career skills from various industries. Junior Achievement will also provide virtual or in-person presentations to students in grades 7th to 12th, beginning in October 2024, at no cost to the school.
2. Approve the D.A.R.E. Program led by the Perth Amboy Police Department to teach middle and high school students in grades 7th to 12th the knowledge and tools students need to resist drugs, alcohol, and other high-risk behaviors. The D.A.R.E. Program will take 8-10 weeks and begin in October 2024 at no cost to the school.
3. Approve the Educational Services Commission of New Jersey to provide CST and OT Services to the Academy of Urban Leadership Charter School for the FY25 school year. Total cost not to exceed \$9,660.00, IDEA Acct. #20-250-200-300-000-097.
4. Approve the purchase of every door direct mailer, including Facebook and Instagram Carousel ads from Taradel. Total cost not to exceed \$5,879.97, Acct. #11-000-230-500-000-056.
5. Approve the formation of a recruitment committee comprised of teachers, support staff, and administrators to conduct outreach within the City of Perth Amboy and neighboring towns to recruit students for the SY 24-25. Support staff will be paid \$30.00 per hour, and instructional staff will be paid \$40.00 per hour. The total cost not to exceed \$5,000.00 Acct. #11-140-100-101-001-043.
6. Approve contracted services with Delta-T Group for substitute teachers and teacher aides to support SY 24-25 instructional programming. Total cost not to exceed \$15,000.00, Acct. #11-190-100-106-000-044.
7. Approve the utilization of Edmentum to provide a NJ-certified instructor to provide virtual instruction to students in AP Calculus. Total cost not to exceed \$6,500.00, Acct. #11-190-100-500-000-046.
8. Approve AULCS Field Trips. Copy in the hands of the board of trustees. Acct. #11-000-270-500-000-072.

9. Grant permission for the following *Use of Facilities and School Activities* on the dates/times listed:

Grade	Requested by/ Coordinator	Date	Time/Location	Event	Expenses
7-12	Ms. Diaz/ Mr. Dehnz	10-29-24	2nd Floor Hall Main Campus	Haunted Hallway	Not to exceed \$1,661.92 Acct. # 20-475-100- 800
7-12	Ms. Diaz/ Ms. Cordero	10-10-24	5:30 p.m. - 7:30 p.m. /Gym	Hispanic Heritage Month	Not to exceed \$647.96 Acct. # 20-475-100- 800

10. Approve the following staff Professional Development requests. Title II, Acct.
#20-270-200-300-000-096.

Professional Development	Staff Member	Date(s)	Location	Funding Source
HESAA Counselor Workshop	Cara Ann Kiner-DePeri	10/2/24	St. Peter's University Jersey City, NJ	No Cost
Middlesex County Traumatic Loss Coalition	Mabel Leonardo	10/10/24 11/20/24* 12/18/24* 1/29/25 2/26/25* 3/26/25 4/30/25* 5/28/25	Rutgers University, UBHC Piscataway, NJ Zoom*	No Cost
Straus Esmay Associates HIB Training	Cara Ann Kiner-DePeri	10/1/24	Ocean County College	\$145.00
NJAAP School Health Conference	Ada Pineiro	10/16/14	Somerset, NJ	No Cost
Art Educator of NJ Conference	Susan Spiecker	10/17/24, 10/18/24	Princeton, NJ	\$215.00
AP Biology Certification	Dr. Luis Diaz	9/18/24, 9/19/24, 9/25/24	Virtual: 7:00 am- 8:00 am and 7:30 pm 8:30 pm	\$175.00

HUMAN RESOURCE AND RECOGNITION

The Human Resource and Recognition Committee, upon recommendation of the Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval. All appointments and reappointments are contingent upon and may be modified based on student participation and the district's receipt of sufficient State School Aid and other revenue funding.

1. Accept the resignations of the following staff:

#	Employee	Position Title	Effective Date
1.	Munira Jamali	Teacher of Mathematics	11/08/2024
2.	Raquel Rodriguez	Paraprofessional	09/27/2024

2. Appoint the following staff as listed (Certified):

#	Candidates Name	Effective Date	Degree	Credited Exp./ Step	Assigned Subj. Area	Location	Total Annual Salary Rate
1.	Bradford Pazant	10/7/2024	BA	14	Social Studies	Main	\$75,000.00
2	Juan De Los Santos	11/25/2024	MA+30	Specialized Cert.	Computer Science Teacher	Main	\$91,000.00*

Candidates with * will teach a sixth period and receive 15% of the base salary per the CBA as long as they teach the 6th period.

3. Appoint the following staff as listed (Certified) to be mentors:

#	Candidates Name	Effective Date
1.	Jessica Yost	10/1/24
2.	Nick Critelli	10/1/24
3.	Susan Spiecker	10/1/24

4. Approve Mr. Williams to become the school testing coordinator overseeing internal and external assessments such as LinkIt, Edmemtum, SATs, NJGPA, NJSLA, AP, and ACCESS assessments for SY 24-25 at a stipend not to exceed \$10,000.00. Acct. #11-000-252-100-000-052.

5. Approve Norma Diaz as the School Business Administrator, effective October 1, 2024, at no additional cost to the school.

6. Appoint the following staff as listed (Certified) to be home school instructor(s):

#	Candidates Name	Effective Date
1.	Kelly Enny	10/1/24

7. Appoint the following staff as listed (Non-Certified):

#	Candidates Name	Effective Date	Assigned Area	Location	Total Annual Salary Rate
1.	Khuloud Abusuleiman	9/26/2024	Daily Substitute	Main	\$225.00/Daily

8. Approve the Custodian staggered schedule to support the Food Services Program and provide overlapping coverage as follows:

Custodian	Shift Start	Shift End	Total Hours
Fausto Sosa	6:30 a.m.	2:40 p.m.	8 Hours 10 Minutes
Rafael Puntiel	7:50 a.m.	4:00 p.m.	8 Hours 10 Minutes
Pedro Bonilla	11:50 a.m.	8:00 p.m.	8 Hours 10 Minutes
Santiago Florez	2:50 p.m.	11:00 p.m.	8 Hours 10 Minutes
Fermin Rojas	3:50 p.m.	12:00 a.m.	8 Hours 10 Minutes

FINANCE AND FACILITIES

The Finance and Facilities Committee, upon recommendation of the Lead Administrator and the Interim School Business Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval.

1. Approve the Bills List for the period of August 28, 2024, to September 25, 2024.
2. Approve the Board Secretary Report, Treasurer Report, and Transfers for August 2024.
3. Approve the contract with School Business Services LLC for business office development and consulting at a rate of \$3,000.00 per month not to exceed \$9,000.00.
4. Approve the contract with Hector Berrios as an independent contractor for accounting services at a rate of \$5,000.00 per month, not to exceed \$15,000.00.
5. Approve the IDEA and Title I funding as follows:

First Name	Last Name	Position Title	Salary	Grant Fund	General Account	Account Title	Account Number
Jess	Dehnz	Special Education Teacher	\$71,779.01	\$35,000.00	\$36,779.01	IDEA Salaries	20-250-100-100-000-97
Meltem	Pak	Paraprofessional	\$42,914.94	\$40,000.00	\$2,914.94	Title 1-A Salary	20-250-100-100-000-97
Raquel	Rodriguez	Bilingual Paraprofessional	\$37,246.21	\$35,000.00	\$2,246.21	Title 1-A Salary	20-231-100-100-000-96

Consent Agenda Items

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Elosia Hernandez, President						
Ms. Michelle Roman, Vice President						
Mr. Saad Syed, Corporate Secretary						
Ms. Yadira, Puntiel, Board Member						
Mr. Ambiorix Ramirez, Board Member						
Ms. Lyner Perez, Board Member						
Ms. Mayra Mercado, Board Member						

EXECUTIVE/GOVERNANCE

The Executive/Governance Committee, upon recommendation of the Chief Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval:

*Second reading of the following policies:

1. Policy # 1140 Educational Equity Policies/Affirmative Action (M) (Revised)

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

2. Policy # 1523 Comprehensive Equity Plan (M) (Revised)

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

3. Policy # 1530 Equal Employment Opportunities (M) (Revised)

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

*Second reading of the following Regulation:

1. Regulation #1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

4. Approve the organizational chart for school year 24-25.

XIII. OTHER MOTIONS

1)

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law, or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
- (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Discussion Items: Attorney-Client Privilege

Motion to move into Executive Session:

Time Entering _____

Board Member	Motion	Second	Aye	Nay	Abstention
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Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					

Time Returning _____

COMMENTS FROM THE PUBLIC:

Members of the public desiring to make a public comment may come forward at this time. Please begin your comments by stating your name and address. Individuals are invited to speak on one topic at a time, and no individual will speak more than once until all individuals so desiring have spoken once.

The public is reminded that to ensure the efficient and orderly operations of the meeting, members of the public will be limited to speaking on items for three minutes.

NEW/UNFINISHED BUSINESS:

Old Business:

1. WHEREAS, the Open Public Meetings Act (OPMA), N.J.S.A. 10:4-6, et seq., was enacted by the New Jersey State Legislature to provide the public with advanced notice of, and the right to attend, meetings of public bodies such as a board of education; and WHEREAS, OPMA permits public bodies to hold emergency meetings without adequate advanced written notice in circumstances of such urgency and importance that a delay for the purpose of providing adequate notice would likely result in substantial harm to the public interest; and WHEREAS, OPMA permits public bodies to hold emergency meetings subject to certain procedural safeguards, including that three-fourths of its members present vote in favor of conducting the emergency meeting and that prompt notice of the meeting is given to the public by posting and delivery to two newspapers, including the official designated newspaper of the Board; and WHEREAS, an urgent situation has arisen due facility conditions in the Barclay building; and WHEREAS, the members of the Board of Trustees have determined that an emergency meeting must be conducted to discuss and possibly act on these matters which involve the health and safety of students and staff at the Barclay building;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees will conduct an emergency meeting on September 11, 2024 at 6:30 pm, at the Academy for Urban Leadership, 612 Amboy Avenue, Perth Amboy, New Jersey 08861; and

BE IT FURTHER RESOLVED THAT this Resolution is to be placed on the agenda at the next scheduled public meeting and that the Board Secretary is directed to reflect the same in the minutes and post a copy of this Resolution to deliver it to two newspapers, including the official designated newspaper of the Board.

The Old Business motion was approved on September 11, 2024, as follows,

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Elosia Hernandez, President			X			
Ms. Michelle Roman, Vice President	X		X			
Mr. Saad Syed, Corporate Secretary		X	X			
Ms. Yadira, Puntiel, Board Member						X
Mr. Ambiorix Ramirez, Board Member						X
Ms. Lyner Perez, Board Member						X
Ms. Mayra Mercado, Board Member			X			

BOARD MEMBER COMMENTS:

XIV. ADJOURNMENT:

Motion to Adjourn

End Time_____

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Ms. Michelle Roman, Vice President					
Mr. Saad Syed, Corporate Secretary					
Ms. Yadira, Puntiel, Board Member					
Mr. Ambiorix Ramirez, Board Member					
Ms. Lyner Perez, Board Member					
Ms. Mayra Mercado, Board Member					