

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
BOARD OF EDUCATION  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Saxton Middle School  
Auditorium  
January 27, 2020

**PRESIDING OFFICER:** Anthony C. O'Brien, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Marc Negrin, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Anthony O'Brien called the meeting order in Room 119 of Saxton Middle School at 6:31 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Teresa Balducci-Greenberg, seconded by Kelli Anne Jennings to wit:

RESOLVED, that the Board of Education hereby enters Executive Session to conduct administrative interviews and a confidential settlement agreements at 6:32 p.m.

Motion carried: 6 - Yes; 0 – No; 1- Absent (B. Smith)

**3. ARRIVAL OF BOARD MEMBER**

Board of Education member Bernadette Smith arrived and joined Executive Session at 6:42 p.m.

**4. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY**

Mr. O'Brien called the meeting to order in Public Session, at 7:40 p.m. in the Saxton Middle School Auditorium.

School Attorney Reesa Miles departed the meeting at this point.

**5. PLEDGE OF ALLEGIANCE**

Mr. O'Brien led those in attendance in the Salute to the Flag.

**6. SAFETY MESSAGE**

District Clerk Dennis Logan explained the emergency evacuation procedure and the prohibition of smoking on school property.

**7. MOMENT OF SILENCE**

Superintendent of Schools, Donna Jones, led a moment of silence in memory of 2019 Patchogue-Medford High School graduate Robert Permenter, who died in a tragic accident on December 23, 2019.

**8. PRESENTATIONS AND REPORTS**

A. Generation Citizen Class Presentation

Patchogue-Medford High School students in Ms. Alicia Connelly-Foster's Generation Citizen Class presented their summative presentation regarding creating a Student Council to those present.

B. Employees of the Month

Assistant Superintendent for Human Resources Joey Cohen recognized the Employees of the month for January:

- Christopher DeLeva, Food Service Driver
- Maria Leon-Pineros, Patchogue-Medford High School Guidance Counselor
- Rebecca Lumsden, Principal Office Assistant in the Business Office

C. Presentation regarding i-Ready

Lori Cannetti, Assistant Superintendent for Instruction made a presentation regarding the i-Ready assessment program which the district is considering.

**9. REPORT BY EX-OFFICIO STUDENT MEMBER**

Ex-Officio Student Member Sarah Emr provided a report to those present. Ms. Emr departed the meeting after her report at 9:20 p.m.

**10. COMMENTS ON REPORTS AND AGENDA ITEMS**

Those present were given an opportunity to comment on the reports and the items on the Consent Agenda.

**11. CONSENT AGENDA**

**Motion offered by Teresa Baldinucci-Greenberg, seconded by Marc Negrin to approve the Consent Agenda (Items A through X) as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the following meeting minutes:

- December 16, 2019 – Business Meeting Minutes
- January 14, 2020 – Budget Workshop #1 Minutes

B. Approval of District-Wide Safety Plan

WHEREAS, the district's District-Wide School Safety Plan has been reviewed and revised by the district's administration and School Safety Committee and the Board of Education held a Public Hearing on the proposed plan on November 25, 2019, followed by a 30-day public comment period, and which incorporates a Memorandum of Understanding with the District's security provider as required under Education Law 2801, therefore, be it

RESOLVED, that the Board of Education hereby approves the District-Wide School Safety Plan for the 2019-2020 school year and authorizes the district administration to submit it to the New York State Education Department.

**11. CONSENT AGENDA – (continued)**

**C. Approval of Personnel**

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) proceeding years, and if the individual receives a rating of one (1) in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel

Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- B1. Operational Staff
- B2. Operational Staff LOA>Returns

**D. Approval of Stipulation of Settlement with Administrator**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Stipulation of Settlement with the member of the Patchogue-Medford Administrator's Association named in Confidential Schedule "A" and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

**E. Approval of Sick Leave Bank – CSEA Full-Time Operational Unit**

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of a sick leave bank for the member of the Civil Service Employees' Association Full-Time Operational Unit named in Confidential Schedule A for 40 days. The donation of leave by the Operational Unit is not to be considered precedent-setting.

**F. Approval of Provision of Educational Opportunities for Resident Pupils with Disabilities**

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the rosters provided.

- 1. Committee on Pre-School Special Education
- 2. Committee on Special Education

**G. Approval of Construction Program Change Orders**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following construction change orders:

- Change Order #2 – Laser Industries – Running Track Reconstruction Saxton MS – Provide a credit for the following: Provide credit for unused Unforeseen Conditions Allowance. Deduct (\$629.00) – Total Deduct Amount of (\$629.00)
- Change Order #2 – Laser Industries – Running Track Reconstruction Oregon MS – Provide a credit for the following: Provide credit for unused Unforeseen Conditions Allowance. Deduct (\$719.65) – Total Deduct Amount of (\$719.65)
- Change Order #1 – The Landtek Group – Parking Lot/Basketball Court Reconstruction at Medford Elementary School – Provide a credit for the following: Credit for unused allowance. Deduct (\$25,000.00) – Total Deduct Amount of (\$25,000.00)

**11. CONSENT AGENDA – (continued)**

**H. Acceptance of Financial Reports**

RESOLVED, that the Board of Education hereby accepts the following financial reports of the November 2019 period:

1. Treasurer’s Report
2. Claims Auditor Letter
3. Claims Auditor Reports
  - o Payroll Schedule Audit Report
  - o Payroll Adjustments Report
  - o Substitute Teacher Report (Budget)
  - o Substitute Teacher Report (Grants)
  - o Custodial Overtime Report
  - o Cash Disbursement Report
  - o Workers’ Compensation Cash Disbursement
  - o Wire Reconciliation Report
  - o nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports
9. Special Aid Fund Financial Reports
10. Capital Projects Fund Financial Reports
11. Trust & Agency Fund Financial Reports
12. Private Purpose Trust Fund Financial Reports
13. Debt Service Fund Financial Reports
14. Workers’ Comp. Reserve Financial Reports
15. Budget Transfer Query
16. Capital Project Report (7/01/99 – Present)
17. Warrants

**I. Budgetary Adjustments**

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period from December 7, 2019 through January 17, 2020, in the amount of \$57,560.34, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

**J. Approval of Contracts**

RESOLVED, that the Board of Education hereby approves the following contracts as presented to the Board of Education:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	East Rockaway UFSD	Health Services	\$1,261.75 per eligible pupil for 2019-2020	No	Attorney Approved Template	No
2.	Eastern Suffolk BOCES	Leasehold Space Agreement for 4 regular medium-sized classrooms at Oregon MS from 9/1/20-6/30/23	2020/2021 - \$9,638.19 per classroom multiplied by the tax cap’s most recent allowable growth factor, (i.e., the lesser of 2% or the CPI-U)	No	Not Necessary	Yes

11. CONSENT AGENDA – (continued)

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
3.	HerStory Writers Workshop, Inc.	Writing program for Spring semester 2020 at High School and South Ocean Middle School	Fee has been waived for the Pilot Semester	Yes	Vendor Template	No
4.	Kenmark, Inc.	Scenic Backdrops Rental Contract for Saxton Middle School Musical	\$3,436.00	No	Not Necessary	No
5.	Loving Guidance, Inc. d/b/a Conscious Discipline	Consultant Services	\$3,970.00 for 1-day training	No	Attorney Approved District Template	No
6.	MathMotivators, LLC	Consultant Services	\$900 per day for a maximum of 3 days	No	Attorney Approved District Template	No
7.	Mediterranean Manor Caterers	Venue for ROTC Awards Dinner on May 14, 2020	\$4,350.00; \$1,450.00 more than 2018-2019. Per person rate is unchanged, however guaranteed number of guests has increased	No	Not Necessary	Yes
8.	Merrick UFSD	Special Education Services (2018-2019)	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	No
9.	Middle Country CSD	Special Education Services	In accordance with Education Law 3602-c and related provisions of the Education Law and Regulations of the Commissioner of Educ.	No	Attorney Approved Template	Yes
10.	Our Lady of Peace Academy at Montfort Therapeutic Residence	Consultant Services	\$156.00 per pupil, per day; Rate has increased by \$16.00 per pupil, per day over 2018-2019	No	Vendor Template	Yes
11.	Riverhead CSD	Transportation Agreement	\$460.87	No	Not Necessary	No
12.	<u>Six Flags Great Adventure &amp; Safari</u>	<u>Outing Agreement – for Saxton MS on May 20, 2020</u>	<u>See contract for specific rates</u>	<u>No</u>	<u>Not Necessary</u>	<u>No</u>

11. CONSENT AGENDA – (continued)

#	<u>Contract</u>	<u>Description</u>	<u>Rate</u>	<u>Atty. Reviewed</u>	<u>Reason</u>	<u>Renewal</u>
13.	<u>Strategic Inquiry Consulting LLC d/b/a Strategic Inquiry</u>	<u>Consultant Services</u>	<u>\$2,500.00 per day for eight days, not to exceed \$20,000.00</u>	No	<u>Attorney Approved District Template</u>	No
14.	West Islip UFSD	Health Services	\$878.05 per eligible pupil; A decrease of \$17.91 per eligible pupil from 2018-2019	No	Attorney Approved Template	Yes

K. Receipt of Report from Internal Auditor

RESOLVED, that the Board of Education acknowledges receipt of the Updated Risk Assessment Report for the 2019-2020 Fiscal Year, prepared by Cerini and Associates, as presented to the Board.

L. Approval of Non-Resident Tuition Rate

RESOLVED that the Board of Education hereby approves the below tuition rate for the 2019-20 school year. The estimated rates for the 2019-20 school year are as follows:

Regular Education Pupils:

Full Day K-6	\$10,359 (2018-19 rate \$9,571)
Grades 7-12	\$12,216 (2018-19 rate \$10,595)

Special Education Pupils:

Full Day K-6	\$33,226 (2018-19 rate \$31,059)
Grades 7-12	\$35,083 (2018-19 rate \$32,083)

M. Approval of Amendments to the Patchogue-Medford UFSD 403(b) Retirement Plan

WHEREAS, the Patchogue-Medford UFSD (“Plan Sponsor”) maintains the Patchogue-Medford UFSD 403(b) Retirement Plan (“Plan”); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, and IRS Notice 2018-95, the Plan Sponsor amends the plan documents in a good faith effort to meet the requirements of law, regulations or other issuances regarding eligibility requirements and hardship distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the requirements of eligibility to participate in the Plan and hardship distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the eligibility and hardship distribution final regulations will supersede any inconsistent Plan provisions; now, therefore, be it

RESOLVED, that the “Note” provisions set forth in the Adoption Agreement, “Employee Eligibility” is hereby restated and amended to read as follows:

*[Note: An Employee normally works fewer than 20 hours per week if, for the 12-month period beginning on the date the Employee's employment commenced, the Employer reasonably expects the Employee to work fewer than 1,000 hours of service (as defined under section 410(a)(3)(C) of the Code) in such period, and, for each Plan Year ending after the close of that 12-month period, the Employee has worked fewer than 1,000 hours of service in the preceding 12-month period. Under this provision, an Employee who works 1,000 or more hours of service in the 12-month*

11. **CONSENT AGENDA** – (continued)

*period beginning on the date the Employee's employment commenced or in a Plan Year ending after the close of that 12- month period shall then be eligible to participate in the Plan. Once an Employee becomes eligible to have Elective Deferrals made on his or her behalf under the Plan under this standard, the Employee cannot be excluded from eligibility to have Elective Deferrals made on his or her behalf in any later year under this standard. Careful attention must be paid to compliance with the 20-hour rule by the District as it is necessary to the tax-qualification of the Plan.]*

*[Note: Persons occupying an elected or appointive public office are not eligible for the Plan unless such office is one to which the individual is elected or appointed only if the individual has received training, or is experienced, in the field of education.]*

and, be it further

RESOLVED, that the “Note” provision set forth in the Adoption Agreement, “Hardship Distributions is hereby restated and amended to read as follows:

*[Note: if hardship distributions under the Plan are allowed, the Plan and Vendors will apply the IRS "safe harbor" rules for such distributions. Effective 1/1/2020, the plan will no longer suspend elective contributions following a hardship withdrawal. See section 5.5 of the Plan for more information.]*

and, be it further

RESOLVED, that section 5.5 of the Basic Plan Document, “Hardship Withdrawals” is hereby restated and amended to read as follows:

**5.5 Hardship Withdrawals**

(a) Hardship withdrawals shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets to be withdrawn to satisfy the hardship.

(b) The Individual Agreements shall provide for the exchange of information among the Employer or Employer’s agent and the Service Provider(s) to the extent necessary to implement the Individual Agreements, including, in the case of a hardship withdrawal that is automatically deemed to be necessary to satisfy the Participant's financial need (pursuant to Section 1.401(k)-1(d)(3)(iv)(E) of the Income Tax Regulations). In addition, in the case of a hardship withdrawal that is not automatically deemed to be necessary to satisfy the financial need (pursuant to Section 1.401(k)-1(d)(3)(iii)(B) of the Income Tax Regulations), the Service Provider shall obtain information from the Employer or other Service Provider(s) to determine the amount of any plan loans and rollover accounts that are available to the Participant under the Plan to satisfy the financial need.

(c) Safe Harbor Contributions/QNECs/QMACs. Effective 1/1/2020, hardship distributions are permitted from Qualified Non-Elective Contributions, Qualified Matching Contributions or contributions used to satisfy the safe harbor requirements of Code sections 401(k)(12) or 401(k)(13), or 401(m)(11) or 401(m)(12), if available under the Plan and not held in a Custodial Account.

(d) Amount Necessary to Satisfy Need Requirement. Effective 1/1/2020, a distribution will be determined to satisfy an immediate and heavy financial need only if the three criteria listed below are met:

i. The distribution is not in excess of the amount required to satisfy the financial need (including any amounts necessary to pay any federal, state or local income taxes or penalties reasonably anticipated to result from the distribution);

11. **CONSENT AGENDA** – (continued)

- ii. The Participant has obtained all other currently available distributions, other than hardship distributions, under any deferred compensation plan, whether qualified or nonqualified, maintained by the Employer; and
- iii. The Participant has represented (in writing or by an electronic medium) that he has insufficient cash or other liquid assets to satisfy the financial need.

(e) Six-Month Suspension. Effective 1/1/2020, the Plan will not initiate a six-month suspension period on Elective Deferrals (and after-tax contributions) following a hardship distribution.

(f) Loan Requirement. Effective 1/1/2020, Participants are not required to take all available nontaxable loans before applying for a hardship distribution.

(g) Modification of Repair Expense. Between 1/1/18 and 2/17/19, the plan modified the safe harbor immediate and heavy financial need expense relating to damage to a principal residence (i.e., §1.401(k)-1(d)(3)(iii)(B)(6) and Basic Plan Document 5.5(g)) to include expenses for the repair of damage to the Employee's principal residence that would qualify for the casualty deduction under Code section 165.

Effective 2/19/19, the plan modified the safe harbor immediate and heavy financial need expense relating to damage to a principal residence (i.e., §1.401(k)-1(d)(3)(iii)(B)(6)) to include expenses for the repair of damage to the Employee's principal residence that would qualify for the casualty deduction under Code section 165 (determined without regard to section 165(h)(5) and whether the loss exceeds 10% of adjusted gross income).

(h) New Safe Harbor Financial Need Provision. Effective 1/1/2020, the following immediate and heavy financial need will be considered as a safe harbor criteria for hardship distributions in addition to the safe harbor financial need provisions outlined in 5.5(g) of the Basic Plan Document and §1.401(k) - 1(d)(3)(iii)(B):

- i. Expenses and losses (including loss of income) incurred by the Employee on account of a disaster declared by the Federal Emergency Management Agency (FEMA) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, provided that the Employee's principal residence or principal place of employment at the time of the disaster was located in an area designated by FEMA for individual assistance with respect to the disaster.

and, be it further

RESOLVED, that the Plan, as restated and amended is hereby approved and adopted.

N. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following books and/or equipment as per the list provided:

- One 3M Electronic Article Surveillance System, Model #2301BP (*located at PMHS Library*)
- Library Books (*located at Barton Elementary School Library*)
- Library Books (*located at Bay Elementary School Library*)
- One Cello 4/4 by Glaesel, Serial # V1 (*located at PMHS*)
- Elementary Science Fusion Materials (*located at Elementary STEM offices*)



**11. CONSENT AGENDA – (continued)**

O. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the following donation:

- One HAAS VF-2 CnC Milling Center, with a resale value between \$40k-\$50k, from North Atlantic Industries to the Patchogue-Medford High School. Cost to the district would be to relocate the unit from the North Atlantic Industries office in Bohemia to the High School, along with installation of necessary electrical connections. The benefactor has arranged to have the expense of installing the unit at our school be covered by the manufacturer.

P. Approval of 2020-2021 School Year Student Calendar

RESOLVED, that the Board of Education approves the 2020-2021 School Year Student Calendar (see Schedule #2 – Attached)

Q. Approval of Attendance at Conference

RESOLVED, that the Board of Education hereby approves attendance by the following staff member at the conference specified:

Michelle Marrone – Northeast Conference on the Teaching of Foreign Languages, February 14, 2020 through February 15, 2020, New York, NY, at a cost of \$846.00, to be paid for by the district.

Dali Rastello – Northeast Conference on Teaching Languages, February 13, 2020 through February 15, 2020, New York, NY, at a cost of \$996.00, to be paid for by the district.

Carol Sicignano – NYAPT Winter Workshop 2020, February 19, 2020 through February 21, 2020, Albany, NY, at a cost \$854.24, to be paid for by the district.

Ryan Cox – NYSPHSAA Wrestling Tournament, February 28, 2020 through February 29, 2020, Albany, NY, at a cost of \$1,178.14 to be paid for by the district.

Ryan Cox – NYS Dual Meet Wrestling Championship, January 31, 2020 through February 2, 2020, Syracuse, NY, at a cost of \$1,088.35 to be paid for by the district.

Tom Anello – NYSPHSAA Wrestling Tournament, February 27, 2020 through March 1, 2020, Albany, NY, at a cost of \$899.48 to be paid for by the district.

R. Approval of Board Member Conference and Meeting Attendance

1. New York State School Boards Association Capital Conference

RESOLVED, that the Board of Education approves attendance by Board of Education member Bernadette Smith at the New York State School Boards Association Capital Conference in Albany, New York, February 8, 2020 through February 10, 2020 at a cost not-to-exceed \$1,000 for travel, lodging and meals, to be paid for by the district.

2. SCOPE Annual School District Awards Dinner

RESOLVED, that the Board of Education approves the attendance of the members of the Board of Education, the Superintendent of Schools, District Clerk, Assistant Superintendents and School Business Administrator at the SCOPE Annual School District Awards Dinner on Monday, March 23, 2020 at Villa Lombardi's in Holbrook, New York at a cost of \$70.00 per person to be paid by the district.

**11. CONSENT AGENDA – (continued)**

**S. Authorization for Student Trips**

RESOLVED, that the Board of Education hereby authorizes the following student field trips:

TRIP #R501121: Approximately 98 High School eleventh grade students accompanied by Assistant Principal, Garrett Comanzo, Kristina Davidson, Carrie Pickford, and Anthony Brienza will travel to Tannersville, PA to experience Camelback Mountain Adventures on Saturday, February 29, 2020 and return Sunday, March 1, 2020. The cost to the students is approximately \$385.00. Transportation was booked with BOCES. There is no cost to the district as no substitute teachers are needed.

TRIP #R501151: Approximately two High School students accompanied by Rudy Johnson will travel to NYSBDA High School in Liverpool, NY for the 2020 NYSBDA Symposium on Friday, March 6, 2020 and return Sunday, March 8, 2020. There is no cost to the students. Transportation will be a coach bus provided by Riverhead School District. (Music Dept. purchase order will pay for students & teacher to ride the bus.) The cost to the district is \$140.00 for one substitute teacher needed on March 6, 2020.

TRIP #R501152: Approximately 18 High School students accompanied by Nadine Scalzo and Dawn Herrmann will travel to the Desmond Hotel in Albany, NY for a leadership conference on Friday, March 27, 2020 and return Sunday, March 29, 2020. The cost to the students is approximately \$298.00. Transportation will be via LIRR and Amtrak. The cost to the district is \$280.00 for two substitute teachers needed on March 27, 2020.

TRIP #R501155: Approximately 135 Saxton MS seventh grade students accompanied by Assistant Principal, Christopher Kelly, Colleen Carmon, Jeanne Sihksnel, William Jacobs, Jessica Klaric, Nicole Mistretta, Andrew Bacon, Beth Claps, Jessica Iammatteo, Elizabeth Marro and 20 additional parental chaperones will travel to Six Flags Great Adventure in Jackson Township, NJ on Wednesday, May 20, 2020. The cost to the students is approximately \$100.00. Bus transportation will be provided by M & V Corp. Transportation. There is no cost to the district as no subs are needed

TRIP #R501162: Approximately 105 High School eleventh grade students accompanied by Megan McGourty, Megan Space, Victoria Maleh, Chryse Sacco and Linda Leto will travel to El Matador Restaurant (Patchogue) and the Broadway Theatre in New York City, NY to see “West Side Story” on Wednesday, March 25, 2020. The cost to the students is approximately \$110.00. Transportation was booked with BOCES. There is no cost to the district as no substitute teachers are needed.

TRIP #R501163: Approximately 40 High School students accompanied by Director, Mark Stuckey, Michael Scholz, Nancy Gladd and one additional parental chaperone will travel to the Museum of Modern Art in New York City, NY on Thursday, March 12, 2020. The cost to the students is approximately \$25.00. Transportation will be via LIRR. There is no cost to the district as no substitute teachers are needed.

TRIP #R501190: Approximately 24 High School students accompanied by Director, Ryan Cox, Thomas Anello, Kyle Anello and Assistant Varsity Coach Sean Culver will travel to the Double Tree by Hilton Hotel in Syracuse, NY to participate in the NYS Wrestling Championships on Friday, January 31, 2020 and return Saturday, February 1, 2020. Bus transportation will be provided by Section IX. The cost to the students is approximately \$20.00. The cost to the district is \$280.00 for two substitute teachers needed on January 31, 2020.

**11. CONSENT AGENDA – (continued)**

T. Addition of Textbook to Official Listing

RESOLVED that the Board of Education authorizes that the textbook listed below be added to the official listing:

Science Department

Title: Basic Chemistry  
Author: Karen and William Timberlake  
Copyright: 2017  
Publisher: Pearson  
Grade(s): 9-12  
Type: Basic Text

U. Cancellation of Classes

RESOLVED, that the Board of Education hereby authorizes the cancellation of classes at the Patchogue-Medford High School on June 2, 2020 and on June 17, 2020 through June 26, 2020, in order to conduct Regents examinations and school examinations. When classes are canceled for examinations, students' attendance is recorded as 100 percent as allowed by the Board of Regents.

V. Approval of Date Change for March Board of Education Business Meeting

RESOLVED, that the March Board of Education Business Meeting, scheduled for Monday, March 23, 2020, is changed to Monday, March 30, 2020.

W. Policy Adoption

RESOLVED, that the Board of Education adopts the following policies which were circulated for a first reading following either the November 25, 2019 or December 16, 2019 Board of Education meeting:

- 2452 Sexual Harassment
- 2452-R Sexual Harassment Regulations
- 3610 Use of Credit Cards
- 4114.1 Drug and Alcohol Abuse Policy for School Bus Drivers
- 4114.1-R Drug and Alcohol Abuse Policy for School Bus Drivers – Regulations
- 5137 Students With Disabilities Pursuant To Section 504

X. Ratification of Memorandum of Agreement with CSEA Full-Time Clerical Unit

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education ratifies a Memorandum of Agreement with the CSEA Full-Time Clerical Unit to commence July 1, 2018, and end on June 30, 2023, subject to and contingent upon ratification by the union membership.

**A roll-call vote was taken on the Consent Agenda (Items A through X above)**

**Diana Andrade – Yes**  
**Teresa Balducci-Greenberg – Yes**  
**Thomas Donofrio - Yes**  
**Kelli Anne Jennings - Yes**

**Marc Negrin – Yes**  
**Bernadette Smith - Yes**  
**Anthony O'Brien – Yes**

**The Consent Agenda was approved.**

**END OF CONSENT AGENDA**

**12. INFORMATION ITEMS**

A. Policy First Reading

The following policy(s) will be circulated for a first reading. If there are no changes, the policy(s) will be included on the March 30, 2020 Board of Education agenda:

- 2410 Table of Administrative Organization
- 5161 Voter Registration and Pre-Registration of Students

**13. SUPERINTENDENT'S REPORT**

Dr. Jones discussed her recent activities in the district and upcoming events.

**14. COMMITTEE REPORTS**

Board of Education members provided updates on the activities of the Board Committees which they chair.

**15. COMMENTS AND QUESTIONS**

Members of the community were given the opportunity to ask questions and make comments.

**16. BOARD OF EDUCATION COMMENTS**

Members of the Board of Education made comments.

**17. ADJOURNMENT**

Motion offered by Kelli Anne Jennings, seconded by Diana Andrade to wit: RESOLVED, that there being no further items for discussion, the meeting is adjourned at 10:41 p.m.

Motion carried: 7 - Yes; 0 - No

Respectfully submitted,

Dennis M. Logan  
District Clerk