

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
BOARD OF EDUCATION  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Held via the Zoom Application and Broadcasted on Facebook Live  
December 21, 2020

**PRESIDING OFFICER:** Kelli Anne Jennings, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Marc Negrin, Anthony O'Brien, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel; Gregory Gillen, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Assistant Superintendent for Pupil Services; Joey Cohen, Assistant Superintendent for Human Resources; Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Kelli Anne Jennings called the meeting to order on the Zoom Application at 6:30 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Diana Andrade, seconded by Bernadette Smith to wit:  
RESOLVED, that the Board of Education enters Executive Session in order to conduct a confidential discussion regarding agreements with employees, employee sick banks, collective bargaining agreements and negotiations at 6:31 p.m.

Motion carried: 7 - Yes; 0 – No

**3. RESUME PUBLIC SESSION**

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session on the Zoom Application and broadcasted via Facebook Live at 8:08 p.m.

**4. PLEDGE OF ALLEGIANCE**

Ms. Jennings led those present in the Salute to the Flag.

**5. OPENING STATEMENT**

Ms. Jennings provided an Opening Statement regarding the attendance at and conduct of the meeting.

**6. MOMENT OF SILENCE**

Dr. Jones asked for a Moment of Silence to honor Patchogue-Medford student Felicity Daly who succumbed to the COVID-19 Virus.

**7. PRESENTATIONS AND REPORTS**

PLC Presentation

Superintendent of Schools Donna Jones and Superintendent for Instruction Lori Cannetti presented parent, student and teacher survey results.

**8. REPORT BY EX-OFFICIO STUDENT MEMBER**

Ex-Officio Student Member Madison Frascogna provided her report to those present.

Ms. Frascogna left the meeting when her report was completed at 8:53 p.m.

**9. CONSENT AGENDA**

**Motion offered by Teresa Baldinucci-Greenberg, seconded by Anthony O'Brien to approve the Consent Agenda (Items A through R) as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- November 23, 2020 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) proceeding years, and if the individual receives a rating of one (1) in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence>Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence>Returns

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Approval of Side Letter of Agreement Patchogue-Medford Congress of Teachers Employee

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Side Letter of Agreement with the Patchogue-Medford Congress of Teachers and the teacher named in Personnel Schedule A-1 to work an additional .2 FTE and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

D. Approval of Tenure Agreement with Patchogue-Medford Congress of Teachers Employee

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Tenure Agreement with a member of the Patchogue-Medford Congress of Teachers named in Confidential Schedule A (attached) and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

9. CONSENT AGENDA - continued

E. Establishment of Sick Leave Banks - Patchogue-Medford Congress of Teachers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Sick Leave Bank Agreement with the Patchogue-Medford Congress of Teachers and the teacher named in Confidential Schedule A (attached) for a period not to exceed 28 days. This agreement shall not be precedent-setting.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Sick Leave Bank Agreement with the Patchogue-Medford Congress of Teachers and the teacher named in Confidential Schedule A (attached) for a period not to exceed 26 days. This agreement shall not be precedent-setting.

F. Approval of Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. 504 Committee

G. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the October 2020 period:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
  - Payroll Schedule Audit Report
  - Payroll Adjustments Report
  - Substitute Teacher Report (Budget)
  - Custodial Overtime Report
  - Cash Disbursement Report
  - Workers' Compensation Cash Disbursement
  - Wire Reconciliation Report
  - nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports
9. Special Aid Fund Financial Reports
10. Capital Projects Fund Financial Reports
11. Trust & Agency Fund Financial Reports
12. Private Purpose Trust Fund Financial Reports
13. Debt Service Fund Financial Reports
14. Workers' Comp. Reserve Financial Reports
15. Budget Transfer Query
16. Capital Project Report (7/01/99 – Present)
17. Warrants

9. **CONSENT AGENDA** - continued

H. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments which for the period from November 11, 2020 through December 9, 2020 will total \$114,400.00

1. Budget Transfers in Excess of \$5,000

I. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Central Islip UFSD	Health Services	Per pupil rate of \$1,034.90 for 2020-2021; Per pupil rate has increased by \$45.04 from 2019-2020	No	Attorney Approved Template	Yes
2.	East Islip UFSD	Health Services	Per pupil rate of \$959.62 for 2020-2021; Per pupil rate has decreased by \$105.76 from 2019-2020	No	Attorney Approved Template	Yes
3.	Encore X, LLC	Consultant Services	\$53,867.93; Rate is unchanged from 2019-2020	No	Attorney Approved Template	Yes
4.	Innovative Tutoring, Inc.	Consultant Services – Academic Tutoring	\$50.00 per hour	No	Attorney Approved District Template	No
5.	Opportunity Pre-School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
6.	United Cerebral Palsy Assoc. of Greater Suffolk	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes

J. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following books and/or equipment as per the list provided:

- Elementary Humanities textbooks (*located at Saxton Middle School*)
- One Plotter, Serial #SG12922045, Model #C7769B, PM Tag #012226 (*located at High School*)

K. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donations of:

- \$200.00 from North Shore Clutch, Coach Bill MacDonald to the PMHS Key Club.
- Forty-eight (48) gallons of hand sanitizer, valued at approximately \$2,700.00, from the Suffolk County Department of Fire, Rescue and Emergency Services and the New York State Division of Homeland Security & Emergency Services.

9. **CONSENT AGENDA** - continued

- A \$300.00 Geo-BOOST grant has been awarded to PMHS Social Studies teacher Brian Buccinna from the American Geographical Society

L. Approval of Scholarship

RESOLVED that the Board of Education hereby accepts the following Scholarship:

- The “JASON ERIC FELDMAN ’89 MEMORIAL SCHOLARSHIP” will be awarded to a graduating senior who will be attending a four-year college. In addition to demonstrating academic achievement in high school and participation in extra-curricular activities, the applicant should show dedication to supporting charitable/philanthropic causes. Where possible, the scholarship will be awarded to a student with financial need.

M. Approval of 2020-2021 School Comprehensive Education Plans for Barton Elementary School, Saxton Middle School and South Ocean Middle School

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the School Comprehensive Education Plans (SCEP) for Barton Elementary School, Saxton Middle School and South Ocean Middle School for the 2020-2021 School Year as presented and authorizes the district administration to submit said plans to the New York State Education Department.

N. Destruction of Ballots from the June 9, 2020 Annual Budget Vote and Election

RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the June 9, 2020 Annual District Budget Vote and Board of Education Election.

O. Policy Revisions

RESOLVED, that the Board of Education adopts the following policy revisions which were circulated for a first reading:

- |      |                                      |
|------|--------------------------------------|
| 1330 | Community Use of School Facilities   |
| 2410 | Table of Administrative Organization |

P. Memorandum of Agreement with the Patchogue-Medford Administrators’ Association regarding Vacation Buy-Back

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement the Patchogue-Medford Administrators’ Association in regards to the Vacation Buy-Back for members and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

Q. Memorandum of Agreement with the Patchogue-Medford Administrators’ Association Extending the Current Contract by One Year

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Administrators’ Association for a contract extension until June 30, 2022 at the same terms and conditions as the

**9. CONSENT AGENDA - continued**

current contract and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

**R. Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding Retirement Incentive**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers in regards to a Retirement Incentive and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

**A roll-call vote was taken on the Consent Agenda (Items A through R above)**

<b>Diana Andrade – Yes</b>	<b>Anthony O’Brien - Yes</b>
<b>Teresa Balducci-Greenberg – Yes</b>	<b>Bernadette Smith - Yes</b>
<b>Thomas Donofrio – Yes</b>	<b>Kelli Anne Jennings - Yes</b>
<b>Marc Negrin - Yes</b>	

**The Consent Agenda was approved unanimously.**

**10. SUPERINTENDENT’S REPORT**

Dr. Jones provided a report on her recent activities and timely matters pertaining to the district.

**11. COMMITTEE REPORTS**

Board of Education members reported on the Board of Education Committees which they chair.

**12. COMMENTS AND QUESTIONS**

The Board responded to questions and comments submitted by the Public.

**13. BOARD OF EDUCATION COMMENTS**

Members of the Board of Education made comments.

**14. ADJOURNMENT**

Motion offered by Diana Andrade, seconded by Thomas Donofrio to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:30 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan  
District Clerk