

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Held via the Zoom Application and Broadcasted on Facebook Live  
October 26, 2020

**PRESIDING OFFICER:** Kelli Anne Jennings, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Teresa Baldinucci-Greenberg, Thomas Donofrio, Marc Negrin, Anthony O'Brien, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Joey Cohen, Assistant Superintendent for Human Resources; Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Kelli Anne Jennings called the meeting to order on the Zoom Application at 6:36 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Anthony O'Brien, seconded by Marc Negrin to wit:  
RESOLVED, that the Board of Education enters Executive Session in order to conduct a confidential discussion regarding student privacy as it relates to remote learning, the need to evaluate a specific employee and collective bargaining negotiations.  
at 6:37 p.m.

Motion carried: 7 - Yes; 0 – No

**3. RESUME PUBLIC SESSION**

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session on the Zoom Application and broadcasted via Facebook Live at 7:54 p.m.

**4. PLEDGE OF ALLEGIANCE**

Ms. Jennings led those present in the Salute to the Flag.

**5. OPENING STATEMENT**

Ms. Jennings provided an Opening Statement regarding the attendance at and conduct of the meeting.

**6. PRESENTATIONS AND REPORTS**

**A. School Board Recognition**

District Clerk Dennis Logan reviewed proclamations from New York State Assemblyman Joseph DeStefano, Suffolk County Legislator Robert Calarco, Patchogue Mayor Paul Pontieri and the Patchogue-Medford PTA Council recognizing October 19 through October 23, 2020, as *School Board Recognition Week* The proclamations recognize board members'

6. **PRESENTATIONS AND REPORTS - continued**

dedication to the district's children, learning and community; their donation of countless hours of service; and their continuing to strive for improvement, quality and progress in education.

The Superintendent of Schools, Donna Jones, presented the members of the Board of Education a gift in honor of *School Board Recognition Week*.

B. Annual Audit Report

Brenden Nelson from the R.S. Abrams accounting firm appeared virtually to review the audit performed by the firm, the district's external audit firm, for fiscal 2019-2020. The final audit report is to be sent to the New York State Education Department following its receipt by the Board of Education.

Acknowledgement of Receipt of Internal Audit Report

Motion offered by Anthony O'Brien, seconded by Bernadette Smith to wit:

WHEREAS, R. S. Abrams & Company has submitted an Annual Audit Report for operations of the Patchogue-Medford School District for the fiscal year ending June 30, 2020, now, therefore, be it

RESOLVED, that a copy of the said report is hereby received and shall be filed with the New York State Education Department; and be it further

RESOLVED, that the District Clerk of the Board of Education shall file a certified copy of this motion with the Office of Audit.

A roll-call vote was taken:

Diana Andrade – Yes

Teresa Balducci-Greenberg – Yes

Thomas Donofrio – Yes

Marc Negrin - Yes

Anthony O'Brien - Yes

Bernadette Smith - Yes

Kelli Anne Jennings - Yes

The resolution was approved unanimously.

C. Hybrid and Curriculum Updates

Superintendent of Schools, Dr. Donna Jones; Assistant Superintendent for Instruction, Ms. Lori Cannetti; and the Assistant Superintendent for Special Education and Pupil Services, Dr. Jessica Lukas, presented updates regarding Curriculum and the Hybrid Plan.

7. **CONSENT AGENDA**

**Motion offered by Diana Andrade, seconded by Teresa Balducci-Greenberg to approve the Consent Agenda (Items A through N) as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- September 21, 2020 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR

7. **CONSENT AGENDA** - continued

ratings of H or E in and least three (3) of the four (4) proceeding years,  
and if the individual  
receives a rating of one (1) in the final year of the probationary period, he  
or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel  
Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence/Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence/Returns
- B3. Operational Payouts

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to  
and contingent upon the reopening of school and/or the further closure  
thereof related to or emanating from the Covid-19 virus and/or state(s) of  
emergency and the aforementioned stipends will be paid, prorated, or not  
paid accordingly.

C. Approval of Provision of Educational Opportunities to Resident  
Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational  
opportunities to resident pupils as listed, in date order, shown on the  
following rosters provided:

- 1. Committee for Pre-School Special Education
- 2. Committee for Special Education
- 3. 504 Committee

D. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports:

- 1. Treasurer's Report
- 2. Claims Auditor Letter
- 3. Claims Auditor Reports
  - Payroll Schedule Audit Report
  - Payroll Adjustments Report
  - Custodial Overtime Report
  - Cash Disbursement Report
  - Workers' Compensation Cash Disbursement
  - Wire Reconciliation Report
  - nVision Audit Reports
- 4. Cash Flow Projection
- 5. Extra Classroom Activity Fund
- 6. Addition or Revision of Extra Classroom Activity Account
- 7. Scholarship Activity Fund
- 8. General Fund Financial Reports
- 9. School Lunch Fund Financial Reports
- 10. Special Aid Fund Financial Reports
- 11. Capital Projects Fund Financial Reports
- 12. Trust & Agency Fund Financial Reports
- 13. Private Purpose Trust Fund Financial Reports
- 14. Debt Service Fund Financial Reports
- 15. Workers' Comp. Reserve Financial Reports
- 16. Budget Transfer Query
- 17. Capital Project Report (7/01/99 – Present)
- 18. Warrants

7. **CONSENT AGENDA** - continued

E. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments in the amount of \$3,773,044.00 as provided to the Board of Education for the period from September 10, 2020, through October 6, 2020.

1. Budget Transfers in Excess of \$5,000

F. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	Generation Ready, Inc.	Consultant Services	\$1,850.00 per day for 6 days	No	Attorney Approved District Template	No
2.	Mount Sinai UFSD	Special Education Services – District of Location	In accordance with Educ. Law 3602-c and the regulations established by the Comm. of Educ.	No	Attorney Approved District Template	No
3.	South Huntington UFSD	Special Education Services – District of Residence	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
4.	St. Charles Hospital & Rehabilitation Center	Athletic Trainer – AMENDMENT	See contract for amended rates	No	Attorney Approved Template	Yes
5.	Strategic Inquiry Consulting, LLC d/b/a Strategic Inquiry	Consultant Services	\$2,500.00 per full day and \$1,500.00 per half day. Not to exceed \$22,500.00 per school.	No	Attorney Approved Template	Yes
6.	Westbrook Preparatory School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes

G. Acknowledgement of Receipt of Internal Audit Report

RESOLVED, that the Board of Education hereby acknowledges receipt of a report from the district’s Internal Auditor, Cerini and Associates, entitled “Review of Payroll and Human Resources.”

H. Authorization of Energy Conservation Matters

RESOLVED, that the Board of Education hereby establishes temperature settings during the 2020-2021 heating season (maintain the buildings at 65 degrees during hours of occupation and 55 degrees during shutdown hours) and authorizes the Board President to communicate an energy-savings message to all residents of the school district.

I. Approval of Attendance at Conference

RESOLVED, that the Board of Education hereby approves attendance by the following staff members at the conference specified:

Jessica Lukas, Michelle Marrone, Raymond Ruiz, Bernadette Smith, Lisetty Thomas and Atiya Batts – Long Island Consortium for Excellence

7. **CONSENT AGENDA** - continued

and Equity – Year 4 – Virtual, on October 7, 2020; November 6, 2020; December 2, 2020; December 8, 2020; January 14, 2021; January 21, 2021; February 5, 2021; February 19, 2021; March 5, 2021; March 12, 2021; April 5, 2021; April 7, 2021 and April 21, 2021; at a total cost of \$8,700.00 to be paid by grant.

J. Approval of Qualified Lead Evaluators

RESOLVED, that

Joann Luisa	Assistant Principal
Nathan Brinkman	Director
Shannon Ott	CSE Chairperson

have received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and these individuals are hereby recertified as qualified lead evaluators for the purpose of conducting and completing evaluations.

K. Board Member Activity

RESOLVED, that the Board of Education that the Board of Education hereby approves the attendance of Board Member Bernadette Smith at the New York State School Boards Association Annual Convention and pre-Convention Law Conference to be held virtually on October 20 – October 22, 2020 and October 27 – October 29, 2020 at a cost of \$385 to the district.

L. Approval to have the New York State School Boards Association Conduct a Custom Board Retreat

RESOLVED, that the Board of Education hereby approves engaging the New York State School Boards Association to conduct a Custom Board Retreat at the District Office at a cost of \$2,500.00, on a date to be determined.

M. Approval of Membership on Board of Education Committees

RESOLVED, that the Board of Education hereby approves the committee membership listed below:

**Instructional and Student Support Programs – Marc Negrin/ Lori Cannetti**

Natalie Amaro	Lori Goldstein
Rosario Amaya	Julia Hollowell
Makenzie Belmonte	Pam Julian-Petersen
Brian Buccinna	Michelle Marrone
Catherine Carella-Dean	Robyn Hiller McGee
Tara Cataldo	Kathleen Murphy
Shari Costello	Caitlin Nash
Nicholas Cristoforo	Victoria Norton
Peg Felouzis	Ray Ruiz
Manny Felouzis	Louis Stellato
Jeanne Franzone	Marjorie Zambrano
June Gagnon	

**Finance – Thomas Donofrio /Frank Mazzie**

Christopher Angelora	Yetunde Olagbegi
Shari Costello	Pam Julian-Petersen
Manny Felouzis	Richard Petersen
Peg Felouzis	Kevin Toolan

7. **CONSENT AGENDA - continued**

**Legislation – Teresa Balducci-Greenberg/Joey Cohen**

Tara Cataldo	Jacqueline Routh
Shari Costello	Bunnie Schiller
Manny Felouzis	Eli Tricoche
Dillon Paul	Syndee Zegel
Pam Julian-Petersen	

**Building, Operations, Construction, and Security – Bernadette Smith/Paul Noonan and Chris Broschart**

Brian Buccinna	Christopher Pontieri
Shari Costello	Timothy Ritter
Theresa DeLeva	Michelle Thoden
Gino O’Leary	

**District-Wide Technology – Diana Andrade/James Richroath and Dennis Pettas**

Jose Alicea	Laura DiLandro
Cheryl Baker	Joseph Gable
Brian Buccinna	Kimberly Hochberg
Cristina Carpluk	Tricia Interante
Shari Costello	

**Extra-Curricular Program – Anthony O’Brien/ Ryan Cox and Nathan Brinkman**

Shari Costello	Nicole Gruter
Madison Frascogna	Bunnie Schiller
Dawn Franzese	

N. Section 913 Evaluation for District Employee

RESOLVED, that the Board of Education hereby appoints Dr. Randall Solomon as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule “A” to perform his/her duties.

**A roll-call vote was taken on the Consent Agenda (Items A through N above)**

<b>Diana Andrade – Yes</b>	<b>Anthony O’Brien - Yes</b>
<b>Teresa Balducci-Greenberg – Yes</b>	<b>Bernadette Smith - Yes</b>
<b>Thomas Donofrio – Yes</b>	<b>Kelli Anne Jennings - Yes</b>
<b>Marc Negrin - Yes</b>	

**The Consent Agenda was approved unanimously.**

8. **DEPARTURE OF BOARD MEMBER**

Board of Education member Anthony O’Brien departed the meeting at 8:37 p.m.

9. **SUPERINTENDENT’S REPORT**

Dr. Jones provided a report on her recent activities.

10. **DISCUSSION TOPICS**

The members of the Board of Education held a discussion regarding the Board’s positions on the items to be voted upon at the New York State School Boards Association Annual Business Meeting, to be held virtually

**10. DISCUSSION TOPICS - continued**

on Saturday, October 31, 2020. Board of Education President Kelli Ann Jennings will be the voting delegate, representing the district, at this meeting.

**11. COMMITTEE REPORTS**

Board of Education members reported on the Board of Education Committees which they chair.

**12. COMMENTS AND QUESTIONS**

The Board responded to questions submitted by the Public

**13. BOARD OF EDUCATION COMMENTS**

Members of the Board of Education made comments.

**14. ADJOURNMENT**

Motion offered by Marc Negrin, seconded by Bernadette Smith to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 10:00 p.m.

Motion carried: 6 - Yes; 0 – No; 1 – Absent (A. O'Brien)

Respectfully submitted,

Dennis M. Logan  
District Clerk