

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
November 20, 2023

PRESIDING OFFICER: Marc Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Kelli Anne Jennings, Jennifer Krieger, Francis Salazar, Bernadette Smith

MEMBERS OF THE BOARD ABSENT: Thomas Donofrio, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Gregory Gillen, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Marc Negrin called the meeting to order in the Room 124 of Saxton Middle School at 6:00 p.m.

2. EXECUTIVE SESSION

Motion offered by Francis Salazar, seconded by Kelli Anne Jennings to wit:

RESOLVED, that the Board of Education enters Executive Session in order to discuss collective bargaining negotiations, employee sick banks and a confidential interview regarding a potential contract at 6:01 p.m.

Motion carried: 5 - Yes; 0 – No; 2 – Absent (T. Donofrio, B. Smith)

3. RESUME PUBLIC SESSION

Board of Education President Marc Negrin called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:30 p.m.

4. PLEDGE OF ALLEGIANCE

Mr. Negrin led those present in the Salute to the Flag.

5. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

6. EMPLOYEES OF THE MONTH

The Board of Education recognized the following as Employees of the Month for November:

- Emily Wernau, Principal of Tremont Elementary School
- Laura Lopez-Aldana, Teaching Assistant at the High School
- Jason Smiloff, Business Teacher at the High School

7. REPORT BY EX-OFFICIO STUDENT MEMBER

Student Ex-Officio Member Bryan Frascogna provided his monthly report for those present.

8. GRADE 3 THROUGH 8 ASSESSMENT RESULTS PRESENTATION

Assistant Superintendent for Instruction, Lori Cannetti, along with Director of Secondary Humanities, ELA and Social Studies, Catherine Carella-Dean; Director of Elementary STEM (K-6), Dr. Tania Dalley, Director of Secondary STEM (7-12), Louis Stellato; and Director of Elementary Humanities (K-6), ELA and Social Studies, Michael Vespe presented Grades 3-8 State Assessment Results.

9. PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items.

10. CONSENT AGENDA

Motion offered by Francis Salazar, seconded by Marc Negrin to approve the Consent Agenda (Items A through P) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- October 23, 2023 – Business Meeting Minutes
- November 13, 2023 – Special Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence/Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence/Returns
- B3. Operational Staff Vacation Payout

C. Establishment of Sick Leave Bank – Patchogue-Medford Congress of Teachers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of a sick leave bank for the member of the Patchogue-Medford Congress of Teachers named in Confidential Schedule A for 140 days. The donation of leave by the Patchogue-Medford Congress of Teachers is not to be considered precedent-setting.

10. CONSENT AGENDA – (continued)

D. Establishment of Sick Leave Bank – CSEA Full-Time Operational Unit

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of a sick leave bank for the member of the Civil Service Employees' Association Full-Time Operational Unit named in Confidential Schedule A for 9 days. The donation of leave by the Operational Unit is not to be considered precedent-setting.

E. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

F. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified:

1. Treasurer's Report – September
2. Claims Auditor Letter – September
3. Claims Auditor Reports – September
Payroll Schedule Audit Report
Payroll Adjustments Report
Substitute Teacher Report (Budget)
Substitute Teacher Report (Grants)
Custodial Overtime Report
Cash Disbursement Report
Workers' Compensation Cash Disbursement
Wire Reconciliation Report
nVision Audit Reports
Firewall Activity Report
4. Cash Flow Projection
5. Extra Classroom Activity Fund – September
6. Scholarship Activity Fund – September
7. General Fund Financial Reports – September
8. School Lunch Fund Financial Reports - September
9. Special Aid Fund Financial Reports – September
10. Capital Projects Fund Financial Reports – September
11. Miscellaneous Special Revenue Funds Reports - September
12. Debt Service Fund Financial Reports – September
13. Workers' Comp. Reserve Financial Reports – September
14. Budget Transfer Query – September
15. Capital Project Report (7/01/99 – Present) - September
16. Warrants – September

G. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period October 13, 2023 through November 9, 2023 in the amount of \$2,764,222.00, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

10. CONSENT AGENDA – (continued)

H. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	BCI Burke	Playground Systems, Installation, Services and Related Items	In accordance with Contract #R220201	No	Omnia Partners National Cooperative Contract	No
2.	Cam-Held Enterprises, Inc. dba Just Kids Early Childhood Learning Center	Universal Pre-Kindergarten Services - AMENDMENT	Rate is unchanged from August 2023 approval, however, rental fee has been updated to specify they will be charged \$500 per classroom for all additional classrooms	No	Not Necessary	Yes RFP #2021-01
3.	Cristia Leshar Associates LLC	Consultant Services	\$3,500.00 per 6-hour day	No	Attorney Approved District Template	Yes
4.	Daikin Applied Americas Inc.	HVAC Equipment, Installation, Services and Related Products	In accordance with Contract #R200401	No	Omnia Partners National Cooperative Contract	No
5.	Fastenal	Maintenance, Repair and Operations Supplies and Related Services	In accordance with Contract #R192001	No	Omnia Partners National Cooperative Contract	No
6.	FBA of Syosset	Business Associate Agreement	N/A	Yes	Attorney Approved District Template	Yes
7.	FBA of Syosset	Flexible Compensation Agreement	\$5.00 per employee, per month; Rate has increased by \$0.25 per employee, per month from previous agreement	No	Attorney Approved Template	Yes
8.	Ferguson Enterprises, LLC	Plumbing Supplies, HVAC Products and Building Supplies	In accordance with Contract #02-138	No	Omnia Partners National Cooperative Contract	No
9.	Graybar Electric Company, Inc.	Electrical, Lighting, Data Communications, and Security Products and Related Products	In accordance with Contract #EV2370	No	Omnia Partners National Cooperative Contract	No
10.	Herc Rentals	Equipment Rental and Related Services	In accordance with Contract #2019000318	No	Omnia Partners National Cooperative Contract	No

10. CONSENT AGENDA – (continued)

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
11.	Miller Place UFSD	Special Education Services – Receiving District	Tuition rate established by the Commissioner of Education	No	Attorney Approved Template	No
12.	Play & Park Structure	Playground Systems, Installation, Service and Related Items	In accordance with Contract #R220202	No	Omnia Partners National Cooperative Contract	No
13.	Sayville UFSD	Intermunicipal Agreement	The sum of \$640, plus the annual regional CPI based on the index for all urban consumers as of 2023/2024, per student for transportation services to Edward J Milliken Technical Center	No	Attorney Approved District Template	No
14.	Six Flags Great Adventure LLC	Outing Agreement – for PMHS on May 11, 2024	See contract for specific rates	No	Not Necessary	No
15.	Sunshine Alternative Education and Prevention Center	Consultant Services	See attached fee schedule	Yes	Attorney Approved District Template	Yes
16.	Town of Brookhaven	Snow Removal, Salt, Sand and General Repairs - 2024	See contract for potential costs	No	Vendor Template	Yes
17.	Trane U.S. Inc.	HVAC Products, Installation, Labor Based Solutions and Related Products and Services	In accordance with Contract #3341	No	Omnia Partners National Cooperative Contract	No
18.	Xerox	Copiers, Printers, Managed Print Services and IT Solutions	In accordance with Contract #R191104	No	Omnia Partners National Cooperative Contract	No

I. Approval of Bid Award

RESOLVED that the Board of Education hereby approves the following Bid Award:

#2023-14 – Printing Bid for Brochures & Newsletters: Tobay Printing

J. Disposal of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete books and equipment listed on the schedules provided:

- One green Goggle Sterilizing Cabinet, PM Tag #002229 (*located at South Ocean Middle School*)

10. CONSENT AGENDA – (continued)

- One Toshiba TV/VCR/DVD Combo Unit, Serial #BAC366012342, Model #MW24H63 (*located in District Office*)
- One Gerald Mini Fridge, Model #GR-23 (*located in District Office*)
- One Baldwin Piano, Serial #20141363/1001528 (*located at Eagle Elementary School*)
- One 2016 iPad with case, Serial # DMPR92y9FK11, PM Tag #20098617 and other assorted PPS Equipment (*located in PPS Office*)

K. Acceptance of Donation

RESOLVED, that the Board of Education hereby accepts the following donations:

- \$200.00 in the form of ten (10) \$20.00 gift cards for Meat Farms from Michelle Feely
- \$150.00 in the form of six (6) \$25.00 gift cards for King Kullen from the Patchogue Kiwanis Club
- Twenty-five (25) turkeys and trimmings from PMCT to the Family Center
- Twenty-five (25) turkeys from Mutual, Inc. to the Family Center
- Five (5) turkeys from Stony Brook Dental to the Family Center
- Fifty-five (55) turkeys from Island Harvest to the Family Center
- Twenty-five (25) turkeys from Strategic Capital Enterprise Inc. to the Family Center

L. Approval of Scholarships

RESOLVED, that the Board of Education hereby accepts the following Scholarship:

- **Old: THE P.S. I LOVE YOU DAY SCHOLARSHIP IN HONOR OF MARK CHARVAT**, will be presented to a graduating Patchogue-Medford senior that has plans to attend college. Applicants must write an essay describing 1) a personal account of a time they influenced someone with the message of P.S. I Love You Day; 2) what they have learned by participating in P.S. I Love You Day and how this experience has inspired them; and 3) how they have promoted the message of P.S. I Love You Day.

New: THE P.S. I LOVE YOU DAY SCHOLARSHIP IN HONOR OF MARK CHARVAT is awarded to a graduating senior who has been impacted by mental health issues and recognizes the importance of mental wellness for personal growth and academic success.

M. Approval to Piggyback onto Amazon Business Contract

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking;

10. CONSENT AGENDA – (continued)

WHEREAS, Prince William County Public Schools has entered into a contract with Amazon Business (the “Contract”), and has authorized piggybacking off such Contract therein;

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law;

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefor be it

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

N. Approval of District Corrective Action Plan

RESOLVED, that the Board of Education hereby approves the district’s Corrective Action Plan for one item which was noted on the External Audit for the fiscal year ending June 30, 2023.

O. Authorization for Student Trips

RESOLVED, that the Board of Education hereby authorizes the following student field trips:

TRIP #R502197: Approximately 100 High School 10th grade students accompanied by Zackary Petker, Kerri Silsbe and Assistant Principal, Derek Robinson will travel to Six Flags Great Adventure in Jackson Township, NJ on Saturday, May 11, 2024. The cost to the students is approximately \$120.00. Transportation was booked with BOCES (Hampton Jitney Bus). There is no cost to the district as no substitute teachers are needed.

TRIP #R502191: Approximately 12 High School students accompanied by Lori Botta and Zackary Petker will travel to the New York Hilton Mid-Town in NYC, NY to attend the National High School Model UN on Wednesday, March 13, 2024, and return Saturday, March 16, 2024. The cost to the students is approximately \$200.00. Transportation will be provided by a District Bus. If any teacher chaperoning the trip needs a sub, the principal will provide internal coverage instead.

TRIP #R502213: Approximately 96 Barton Elementary 5th grade students accompanied by Principal, Matthew Hanley, Andrea Methven, Jennifer Carroll, Stephen O’Brien, Seth Haugland, Justine Moriera, a Nurse and 44 additional parental chaperones will travel to Medieval Times in Lyndhurst, NJ on Tuesday, June 11, 2024. The cost to the students is approximately \$88.00. Transportation was booked with BOCES (Hampton Jitney Bus). There is no cost to the district as no substitute teachers are needed.

TRIP #R502261: Approximately 20 High School students accompanied by their cheerleading coaches, Christina Trimis, Jessica Macarthur, Brooke Yander and Samantha DeSantis will travel to Orlando, Florida on Thursday, February 8, 2024, and return Monday, February 12, 2024. The students will be competing at ESPN Wide World of Sports Complex and staying in the All Star Hotel. There is no cost to the students. Transportation will be District bus to MacArthur Airport and Southwest Airlines to Florida. There is no cost to the district as no substitute teachers are needed.

10. CONSENT AGENDA – (continued)

P. Approval of Qualified Lead Evaluators

RESOLVED, that

Ginamarie Lombardo	Director
Kerin Moser	Director

have received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and these individuals are hereby recertified as qualified lead evaluators for the purpose of conducting and completing evaluations.

A roll-call vote was taken on the Consent Agenda (Items A through P above)

Diana Andrade – Yes	Francis Salazar - Yes
Thomas Donofrio – Absent	Bernadette Smith - Absent
Kelli Anne Jennings– Yes	Marc Negrin - Yes
Jennifer Krieger – Yes	

The Consent Agenda was approved.

11. INFORMATION ITEMS

A. Policy First Reading

The following policy(s) will be circulated for a first reading. If there are no changes, the policy(s) will be included on the January 22, 2024, Board of Education agenda:

4314	Workplace Violence Prevention Policy
------	--------------------------------------

B. Policy Second Reading

Due to a recommended change, this policy is being presented for a second reading. If no other changes are made, it will be presented at the January 22, 2024, Board of Education meeting:

4431	Staff-Student Relations
4440	Rights of Employees to Express Breast Milk in the Workplace

12. SUPERINTENDENT’S REPORT

Dr. Jones provided a report on her recent activities.

13. COMMITTEE REPORTS

Chair people of the Board of Education Committees reported on the activities of their committees.

14. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments. None came forward.

15. BOARD COMMENTS

Members of the Board of Education provided comments.

16. ADJOURNMENT

Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to wit:

RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:45 p.m.

Motion carried: 5 - Yes; 0 – No; 2 – Absent (T. Donofrio, B. Smith)

Respectfully submitted,

Dennis M. Logan
District Clerk