

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
May 13, 2024

PRESIDING OFFICER: Marc Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Francis Salazar, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Gregory Gillen, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, Assistant Superintendent for Business and Operations

1. CALL TO ORDER

Board of Education President Marc Negrin called the meeting to order in the Room 124 of Saxton Middle School at 6:00 p.m.

2. EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Francis Salazar to wit: **RESOLVED**, that the Board of Education enters Executive Session in order to discuss employee discipline matters, collective bargaining negotiations and administrative assignments at 6:01 p.m.

Motion carried: 7 - Yes; 0 – No

3. RESUME PUBLIC SESSION

Board of Education President Marc Negrin called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:30 p.m.

4. PLEDGE OF ALLEGIANCE

Mr. Negrin led those present in the Salute to the Flag.

5. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

6. PRESENTATIONS

A. Recognition of Board of Education Achievement

District Clerk Dennis Logan presented the following awards to Board of Education members from the New York State School Boards Association:

- Bernadette Smith - Level 4 Lifetime Achievement Award
- Marc Negrin – Level 3 Board Mastery Award
- Jennifer Krieger – Level 2 Lifetime Achievement Award and Level 3 Board Mastery Award

6. **PRESENTATIONS – continued**

B. Presentation by Career and Technical Education Students

Director of Career and Technical Education, Raymond Ruiz introduced students who made a presentation to the Board of Education regarding their participation and success in the recent Skills USA Regional Competition and other events due to their participation in the district's CTE Program.

C. Presentation of Proposed Changes to the District's Grading Policy

Assistant Superintendent for Instruction Lori Cannetti provided a presentation regarding suggested revisions to the district's grading policy.

7. **REPORT BY EX-OFFICIO STUDENT MEMBER**

Student Ex-Officio Member Bryan Frascogna provided his monthly report for those present.

8. **PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS**

Members of the audience were given an opportunity to comment after each presentation and to comment on Consent Agenda items.

9 **CONSENT AGENDA**

Motion offered by Thomas Donofrio, seconded by Kelli Anne Jennings to approve the Consent Agenda (Items A through R) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- April 15, 2024 – Business Meeting Minutes
- April 16, 2024 – Special Meeting – BOCES Vote Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence>Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence>Returns
- B3. Operational Staff Payouts

C. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

9. **CONSENT AGENDA** - continued

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

D. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Substitute Teacher Report (Budget)
 - Substitute Teacher Report (Grants)
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers' Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
 - Firewall Activity Report
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports
9. Special Aid Fund Financial Reports
10. Capital Projects Fund Financial Reports
11. Miscellaneous Special Revenue Funds Reports
12. Debt Service Fund Financial Reports
13. Workers' Comp. Reserve Financial Reports
14. Budget Transfer Query
15. Capital Project Report (7/01/99 – Present)
16. Warrants

E. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period April 9, 2024 through May 3, 2024 in the amount of \$1,686,400.00 as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

F. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Adelphi University College of Education and Health Sciences	Affiliation Agreement	No fee associated with this agreement	No	Attorney Approved District Template	Yes
2.	Albrecht, Alex	Consultant Services	\$225.00	No	Attorney Approved District Template	No

9. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
3.	Always Compassionate	Nursing Services	RN \$93.60/hour, LPN \$83.20/hour, and HHA \$41.62/hour; Rates have increased by 2% per the RFP	No	Attorney Approved District Template	Yes RFP #2022-09
4.	Apex Therapeutic Services	Nursing Services	RN \$64.50/hour, LPN \$47.85/hour, CNA \$29.13/hour; Rates have increased by 2% per the RFP	No	Attorney Approved District Template	Yes RFP #2022-09
5.	Christian Nursing Registry, Inc.	Nursing Services	RN \$62.42/hour, LPN \$52.02/hour; Rates have increased by 2% per the RFP	No	Attorney Approved District Template	Yes RFP #2022-09
6.	Clinical Staffing Resources	Nursing Services	RN \$75.95/hour, LPN \$47.86/hour, CNA \$34.33/hour; Rates have increased by 2% per the RFP	No	Attorney Approved District Template	Yes RFP #2022-09
7.	Compass Group USA, Inc. by and through its Canteen Division	Consultant Services	No fee associated with this agreement	No	Attorney Approved District Template and Rider	Yes RFP #2022-11
8.	Comsewogue UFSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
9.	DaVinci Education & Research	Behavioral Services	Rates are unchanged from 2023-2024	No	Attorney Approved District Template	Yes RFP #2023-04
10.	Educational Data Services, Inc.	Licensing & Maintenance for 2024-2025	\$11,935 for 2024-2025; Rate has increased by \$220 over 2023-2024	No	Vendor Template	Yes
11.	Fairway Golf Car Corp.	Golf Cart Rental for 2024 HS Graduation	\$900.00; Rate is unchanged from 2022-2023	Yes	Attorney Prepared Rider	Yes
12.	Health Source Group	Nursing Services	RN \$62.42/hour, LPN \$48.90/hour, and CNA \$31.21/hour; Rates have increased by 2% per the RFP	No	Attorney Approved District Template	Yes RFP #2022-09
13.	Islip UFSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	No
14.	Kings Park CSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	No

9. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
15.	Long Island Soda Systems	Beverage Vendor for 2024 Senior Prom	\$1,530.00; Rate has increased by \$858.00 over 2022-2023 due to the addition of items and vendor no longer being able to afford giving freebies	No	Attorney Prepared Rider	Yes
16.	Longwood UFSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
17.	MegaMation	Direct Line Service Renewal	Monthly rate is \$304.00; Monthly rate has increased \$9.00 over 2023-2024	No	Not Necessary	Yes
18.	Michelle Tor, Inc.	Assistive Technology – AMENDMENT	Not to exceed \$118,483.20 per year (an increase of \$10,771.20 over previously approved amount for 2023-2024 due to an increase of total hours from 960 to 1,056)	No	Attorney Approved Template	Yes
19.	Middle Country CSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
20.	National Institute on Race and Equity	Consultant Services	\$15,000.00	No	Attorney Approved District Template	No
21.	Riverhead CSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
22.	Sachem CSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
23.	Seneca Risk Consulting Group, LLC	Affordable Care Act Consultant	\$12,687.50; Rate has increased by \$187.50 over 2023-2024. 1095 Form Printing and Mailing Fee has increased by \$0.02 per form and flat fee for processing individual state reporting requirements has increased by \$100 per filing	Yes	Vendor Template	Yes

9. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
24.	South Country CSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes
25.	South Huntington UFSD	Health Services	Per pupil rate of \$888.05 for 2023-2024; Rate has increased by \$38.95 per pupil over 2022-2023	No	Attorney Approved Template	Yes
26.	SUNY College at Old Westbury	Affiliation Agreement	No fee associated with this agreement	No	Attorney Approved District Template	Yes
27.	SUNY New Paltz	Affiliation Agreement	No fee associated with this agreement	No	Attorney Approved District Template	No
28.	Three Village CSD	Health Services	Per pupil rate of \$1,798.26 for 2023-2024; Rate has increased by \$149.12 per pupil over 2022-2023	No	Attorney Approved Template	Yes
29.	United Cerebral Palsy of Long Island	School Service Agreement	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	Yes
30.	William Floyd UFSD	Health Services (REVENUE)	\$1,325.62 per pupil for 2023-2024	No	Attorney Approved District Template	Yes

G. Approval of Bid Award

RESOLVED, that the Board of Education hereby approves the following Bid Awards:

- #2021-01 Universal Pre-Kindergarten Services:
 - Cam-Held Enterprises dba Just Kids Early Childhood Learning Center
 - The New Interdisciplinary School (NIS)
 - SCOPE Education Services
- #2024-05 Districtwide Integrated Pest Management Bid: Ultimate Pest Control

H. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete items on the lists provided:

- One Universal Centurion Gym II, PM Tag # 1000038; one Seated Row; and one Universal Leg Curl (located at Oregon Middle School)

9. CONSENT AGENDA - continued

I. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donation(s) of:

- The Patchogue Pilot Club has donated \$54 in cash.
- The Rachel Quinn Foundation has donated 11 \$100 Amazon gift cards to be distributed to 11 students who demonstrate exceptional kindness and actively promote inclusion. They are also donating 150 backpacks filled with supplies, valued at approximately \$7,500.00 to be distributed to community members.

J. Approval of Scholarship

RESOLVED, that the Board of Education hereby accepts the following Scholarship:

- **THE GERSHOW RECYCLING/SSG KEITH BISHOP VFW POST #2937 SCHOLARSHIP** will be awarded to a student who, after graduation, continues to pursue ROTC or a military career in conjunction with their academic studies.

K. Approval of Tax Anticipation Notes for the Fiscal Year Ending June 30, 2025

TAX ANTICIPATION NOTE RESOLUTION OF PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 13, 2024, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$52,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2025

RESOLVED BY THE BOARD OF EDUCATION OF PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Patchogue-Medford Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$52,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2024 and ending June 30, 2025, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

9. **CONSENT AGENDA** - continued

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

L. Approval of Attendance at Conferences

RESOLVED, that the Board of Education hereby approves attendance by the following staff members at the conference specified:

#	Staff Member(s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Raegen Sweda-Abrescia	APSI – AP Psychology, Virtual	July 15, 2024, through July 19, 2024	Fitchburg State University/College Board	\$830.00	District

M. Approval of Board Member Attendance at Ceremony

RESOLVED, that the Board of Education hereby approves the attendance of Board of Education member Kelli Anne Jennings at the Our Community Salutes Enlistee Recognition Ceremony at Sunset Harbour in East Patchogue, New York on May 15, 2024 at a cost of \$60.00 to the district.

N. Approval of Memorandum of Agreement with Patchogue-Medford Congress of Teachers regarding Coaching Positions

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding the establishment of the positions of Junior Varsity Assistant Soccer Coach and Junior Varsity Assistant Lacrosse Coach and authorizes the President of the Board of Education to execute said Agreement on behalf of the District.

9. **CONSENT AGENDA - continued**

O. Approval of Memorandum of Agreement with Patchogue-Medford Congress of Teachers regarding Marching Band Positions

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding stipends and job responsibilities for the High School Marching Band Assistant Director and High School Marching Band Co-Director and authorizes the President of the Board of Education to execute said Agreement on behalf of the District.

P. Approval of Memorandum of Agreement with Patchogue-Medford Congress of Teachers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement with respect to the member of the Patchogue-Medford Congress of Teachers named in Confidential Schedule A allowing for a leave of absence and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

Q. Approval of Establishment of Sick Leave Bank with Civil Service Employees Association Full-Time Clerical/Aides Unit

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the establishment of a sick leave bank for the member of the Civil Service Employees' Association Full-Time Clerical Unit named in Confidential Schedule A for 11 days. The donation of leave by the Clerical Unit is not to be considered precedent-setting.

R. Policy Adoption

RESOLVED, that the Board of Education adopts the following policies which were circulated for a first reading:

- 1330 Use of School Facilities
- 3528 Carbon Monoxide Detection and Response
- 5113.2 Student Attendance – Extended School Day and Summer High School

A roll-call vote was taken on the Consent Agenda (Items A through R above):

**Diana Andrade – Yes
Thomas Donofrio – Yes
Kelli Anne Jennings– Yes
Jennifer Krieger – Yes**

**Francis Salazar - Yes
Bernadette Smith - Yes
Marc Negrin - Yes**

The Consent Agenda was approved.

10. **INFORMATION ITEMS**

A. Policy First Reading

a. Policy First Reading

The following policies will be circulated for a first reading. If there are no changes, the policies will be included on the June 24, 2024, Board of Education agenda:

- 5132 Grading Systems

10. INFORMATION ITEMS - continued

b. Policy Second Reading

Due to recommended changes, this policy is being presented for a second reading. If no other changes are made, it will be presented at the June 24, 2024, Board of Education meeting:

- 5110 Comprehensive Attendance Policy
- 6154 Homework Policy

11. SUPERINTENDENT'S REPORT

Dr. Jones provided a report on her recent activities.

12. COMMITTEE REPORTS

Chair people of the Board of Education Committees reported on the activities of their committees.

13. DISCUSSION TOPICS

The Board of Education conducted a discussion about:

- Ms. Jennings presented information regarding bills currently before New York State Legislature.
- Ms. Jennings started a discussion regarding student elections at Patchogue-Medford High School.
- Ms. Andrade started a discussion regarding New York State field testing.

14. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments.

15. BOARD COMMENTS

Members of the Board of Education provided comments.

16. ADJOURNMENT

Motion offered by Thomas Donofrio, seconded by Jennifer Krieger to wit: RESOLVED, that there being no further items for discussion, the meeting is adjourned at 10:52 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan
District Clerk