

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**

**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Saxton Middle School Auditorium  
August 21, 2023

**PRESIDING OFFICER:** Marc Negrin, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Kelli Anne Jennings, Jennifer Krieger, Francis Salazar, Bernadette Smith

**MEMBERS OF THE BOARD ABSENT:** Thomas Donofrio

**OFFICIALS OF THE BOARD PRESENT:** Dennis Logan, District Clerk; Lisa Hutchinson; Christopher Shishko, General/Labor Counsel; Matthew Mehnert, General/Labor Counsel, Ryan Goldberg, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Instruction, Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, Assistant Superintendent for Business and Operations

**1. CALL TO ORDER**

Board of Education President Marc Negrin called the meeting to order in the Room 124 of Saxton Middle School at 5:30 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Bernadette Smith, seconded by Kelli Ann Jennings to wit:

RESOLVED, that the Board of Education enters Executive Session in order to conduct confidential employment interviews and discuss collective bargaining matters at 5:31 p.m.

Motion carried: 6 - Yes; 0 – No; 1- Absent (T. Donofrio)

**3. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEYS**

Board of Education President Marc Negrin called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:42 p.m.

School Attorneys Christopher Shishko and Ryan Goldberg departed the meeting at this point.

**4. PLEDGE OF ALLEGIANCE**

Mr. Negrin led those present in the Salute to the Flag.

**5. SAFETY MESSAGE**

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

**6. PUBLIC HEARING REGARDING REVISIONS TO THE DISTRICT'S CODE OF CONDUCT**

The Board of Education conducted a Public Hearing regarding revisions to the District's Code of Conduct. Those in attendance were able to make statements regarding the proposed changes.

**7. APPROVAL OF CHANGES TO THE DISTRICT'S CODE OF CONDUCT**

Motion offered by Francis Salazar, seconded by Diana Andrade to wit:  
RESOLVED, that the Board of Education hereby temporarily suspends the requirement of a first reading of a policy revision including, but now limited to, the requirement contained in Policy 9310, and be it further  
RESOLVED, that the Board of Education hereby adopts the Patchogue-Medford School District Code of Conduct as presented.

Motion carried: 6 - Yes; 0 – No; 1- Absent (T. Donofrio)

**8. PUBLIC HEARING REGARDING REVISIONS TO THE DISTRICT-WIDE SCHOOL SAFETY PLAN**

The Board of Education conducted a Public Hearing regarding revisions to the District-Wide School Safety Plan. Those in attendance were able to make statements regarding the proposed changes. John Ahern, Director of Security made a presentation regarding enhanced security measures and protocols as part to the Public Hearing.

**9. APPROVAL OF DISTRICT-WIDE SAFETY PLAN**

Motion offered by Bernadette Smith, seconded by Diana Andrade to wit:  
RESOLVED, that the Board of Education hereby approves the revised District-Wide Safety Plan for the 2023-2024 school year and authorizes the district administration to submit it to the New York State Education Department.

Motion carried: 6 - Yes; 0 – No; 1- Absent (T. Donofrio)

**10. PRESENTATION REGARDING SUCCESS PLANS AND GOALS**

Superintendent of Schools Donna Jones and Assistant Superintendent for Instruction Lori Cannetti made a presentation regarding the Success Plans, Summer Instructional Services and Goals for 2023-2024.

**11. REPORT BY EX-OFFICIO STUDENT MEMBER**

Ex-Officio Student Member Bryan Frascogna provided his first monthly report to those present.

**12. PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS**

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items. None came forward.

**13. CONSENT AGENDA**

**Motion offered by Kelli Anne Jennings; seconded by Francis Salazar to approve the Consent Agenda, Items A through Y, as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- July 10, 2023 – Re-Organization Meeting Minutes
- July 10, 2023 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff LOA/Returns
- A3. Instructional Staff Vacation Payout
- B1. Operational Staff
- B2. Operational Staff LOA/Returns
- B3. Operational Staff Vacation Payout

**13. CONSENT AGENDA – (continued)**

C. Approval of Amendment of the Employment Agreement with the Superintendent of Schools

RESOLVED, that the Board of Education of the Patchogue-Medford Union Free School District hereby approves an amendment to the Employment Agreement between the Board of Education and Dr. Donna Jones, dated June 11, 2021, to modify certain terms and conditions of employment, and authorizes the President of the Board of Education to execute said amendment on behalf of the Board.

D. Approval of Memorandum of Agreement with the Patchogue-Medford Administrators Association

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Administrators Association regarding salary ranges for the life of the current contract and authorizes the President of the Board of Education to execute said Agreement on behalf of the district.

E. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

F. Approval of Superintendent's Goals

RESOLVED, that the Board of Education has reviewed the Superintendent's Goals for the 2023-2024 school year and accepts them.

G. Approval of School Success Plans

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the School Success Plans as presented for the 2023-2024 School Year.

**13. CONSENT AGENDA – (continued)**

H. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified for the periods specified:

1. Treasurer's Report – May, June
2. Claims Auditor Letter - June
3. Claims Auditor Reports - June
  - Payroll Schedule Audit Report
  - Payroll Adjustments Report
  - Substitute Teacher Report (Budget)
  - Substitute Teacher Report (Grants)
  - Custodial Overtime Report
  - Cash Disbursement Report
  - Workers' Compensation Cash Disbursement
  - Wire Reconciliation Report
  - nVision Audit Reports
4. Cash Flow Projection - June
5. Extra Classroom Activity Fund – May, June
6. Extra Classroom Activity Fund – Annual Report Ending June 30, 2023
7. Addition or Revision of Classroom Activity Account
8. Scholarship Activity Fund – May, June
9. Scholarship Activity Fund – Annual Report Ending June 30, 2023
10. General Fund Financial Reports – May, June
11. School Lunch Fund Financial Reports – May, June
12. Special Aid Fund Financial Reports – May, June
13. Capital Projects Fund Financial Reports – May, June
14. Miscellaneous Special Revenue Funds Reports – May, June
15. Debt Service Fund Financial Reports – May, June
16. Workers' Comp. Reserve Financial Reports – May, June
17. Budget Transfer Query – May, June
18. Capital Project Report (7/01/99 – Present) – May, June
19. Warrants – May, June

I. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period July 1, 2023 through August 14, 2023, in the amount of \$1,072,682.82 as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

13. CONSENT AGENDA – (continued)

J. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	A Plus-All Subjects Tutoring, Inc.	Academic Tutoring	\$68.00 per hour for instructional services, \$80.00 per hour for high management tutoring and \$55.00 per half hour for academic testing services; Rate for instructional services has increased by \$3.00 per hour, rate for high management tutoring has increased by \$5.00 per hour and rate for academic testing has increased by \$5.00 per hour over 2022-2023	No	Attorney Approved District Template	Yes
2.	Advance Stores Company, Inc.	Automotive Parts	In accordance with Contract #2017000280	Yes	Omnia Partners National Cooperative Contract	No
3.	Alternatives for Children	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
4.	American Reading Company	Consultant Services	8 sessions at \$3,700 each; Not to exceed \$29,600.00	No	Attorney Approved District Template	Yes
5.	AutoZone Parts, Inc.	Automotive Parts and Supplies	In accordance with Contract #R211201	Yes	Omnia Partners National Cooperative Contract	No
6.	BSN Sports LLC	Athletic, Physical Education Supplies, and Team	In accordance with Contract #R201101	Yes	Omnia Partners National Cooperative Contract	No

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
		Uniforms				
7.	Building Blocks Developmental Pre-School	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
8.	CDW Government LLC	Technology Solutions, Products and Services	In accordance with Contract # R210401	Yes	Omnia Partners National Cooperative Contract	No
9.	CDW Government LLC	Total Cloud Solutions and Services	In accordance with Contract # R220801	Yes	Omnia Partners National Cooperative Contract	No
10.	Cleary School for the Deaf	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
11.	County of Suffolk (Division of Services for Children with Special Needs)	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
12.	Developmental Disabilities Institute (DDI)	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
13.	Eastern Suffolk BOCES	Revised Shared Services for <b>2022-2023</b> to reflect actual services	2022-2023 Initial Contract to PM: \$14,702,192.98; Actual Services Final Billing to PM: \$14,651,657.85 (\$50,535.13 less than anticipated)	No	Attorney Approved District Template	Yes
14.	Education at Mather	Academic Tutoring	\$55.25 per hour; Rate has increased by \$3.25 per hour over 2022-2023	No	Attorney Approved District Template	Yes

<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
15.	Erate Compliance (GTA, LLC)	Erate Consulting & Applications Process Services	The Category One application process and fixed annual fee is \$5,400.00; Any Category Two work would be done on a mutually agreeable fee based on complexity and size of application	No	Vendor Template	Yes
16.	Fairway Golf Mgmt. dba Mill Pond Golf Course	Consultant Services	\$2,800.00 for each semester for 2023-2024; Rate is unchanged from 2022-2023	No	Attorney Approved District Template	Yes
17.	Half Hollow Hills CSD	Health Services	\$1,359.89 per eligible pupil	Yes	Attorney Prepared Rider	No
18.	Harmony Heights School	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
19.	Heartpath Cardiovascular Services PLLC	Facilities Use Agreement (Acclaimed Health)	No fee associated with this agreement	Yes	Attorney Prepared Template	Yes
20.	Hope for Youth, Inc.	Academic Tutoring	\$57.00 per hour; Rate is unchanged from 2022-2023	No	Attorney Approved District Template	Yes
21.	Innovative Tutoring	Academic Tutoring	\$60.00 per hour; Rate is unchanged from 2022-2023	No	Attorney Approved District Template	Yes
22.	Julia Dyckman Andrus Memorial, Inc.	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
23.	Just Kids Early Childhood Learning Center	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes



<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
24.	Kidz Therapy Services, PLLC	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
25.	Leeway School	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
26.	Little Angels Center	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
27.	Massapequa UFSD	Health Services for 2022-2023	\$1,269.00 per eligible pupil	No	Attorney Approved Template	No
28.	Metro Therapy, Inc.	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
29.	Michaels Stores, Inc.	Arts, Crafts and Frames	In accordance with Contract #20-SEH-20	Yes	Omnia Partners National Cooperative Contract	No
30.	Mindful Schools	Services Contract	\$45,000	Yes	Attorney Prepared Rider	No
31.	Molloy University	Facilities Use Agreement (Molloy Mobile Clinic)	No fee associated with this agreement	Yes	Attorney Prepared Agreement	No
32.	Music and Arts	Band and Orchestra Supplies, Equipment, Instrument Repair	In accordance with Contract #R191201	Yes	Omnia Partners National Cooperative Contract	No
33.	Nassau Suffolk Services for Autism	ARP Supplemental 611/619 IDEA	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes

<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
	(NSSA)	Federal Flow Thru Funds				
34.	New York Therapy Placement Services	Addendum to 2023-2024 Behavioral Services Agreement	See addenda for specific rates	No	Not Necessary	Yes RFP #2023-04
35.	NSSA/The Martin C. Barell School	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	Yes
36.	NYSARC, Inc. – Suffolk Chapter	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
37.	Our Lady of Peace Academy at Montfort Therapeutic Residence Ministry for Hope, Inc.	Academic Tutoring	\$184.00 per day for 2023-2024; Rate has increased by \$9.00 per day over 2022-2023	No	Attorney Approved District Template	Yes
38.	Patchogue Lioness-Lions Club	Vision Screening	No fee associated with this agreement	No	Attorney Approved District Template	Yes
39.	PLC Holdco dba PLC Associates	Consultant Services	See contract for specific rates	No	Attorney Approved District Template	Yes
40.	Quest Diagnostics Clinical Laboratories, Inc.	Drug Testing Services & Employee Screening	\$38.90 per person, per test; Rate has increased by \$1.16 per person, per test over 2022-2023	Yes	Attorney Prepared Rider	Yes
41.	St. James Tutoring, Inc.	Academic Tutoring	\$55.25 per hour; Rate has increased by \$3.25 per hour from 2022-2023	No	Attorney Approved District Template	Yes

<b>#</b>	<b>Contract</b>	<b>Description</b>	<b>Rate</b>	<b>Atty. Reviewed</b>	<b>Reason</b>	<b>Renewal</b>
42.	SUNY Oneonta	Affiliation Agreement	No fee associated with this agreement	Yes	Vendor Template	No
43.	Syosset Home Tutoring, Inc.	Academic Tutoring	\$54.00 per hour; Rate has increased by \$2.00 per hour over 2022-2023	No	Attorney Approved District Template	Yes
44.	The New Interdisciplinary School	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
45.	The Opportunity Pre-School	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
46.	Three Village CSD	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	Yes
47.	United Cerebral Palsy Assoc. of Greater Suffolk, Inc.	ARP Supplemental 611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
48.	Washington Music Center	Music Supplies, Equipment, and Instruments	In accordance with Contract #R191203	Yes	Omnia Partners National Cooperative Contract	No
49.	Wenger Corporation	Music Posture Chairs, Music Stands, Conductors Equipment, Teaching Tools, Storage Solutions, Acoustic Solutions, Choral Risers, Staging and Seated Risers	In accordance with Contract # R191204	Yes	Omnia Partners National Cooperative Contract	No

13. **CONSENT AGENDA** – (continued)

K. Bid Awards

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Bid Award:

- Middle School Athletic Trainer RFP : St. Charles Hospital

L. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete items on the lists provided:

- One Ewave Refrigerator, Serial #KE36840999, one Hotpoint Refrigerator Serial #HP15BTHRWW and six bookshelves, PM Tag #s 20141016, 20141019, 20141022, 20141023, 20141026, and 20141027 (*located at Oregon Middle School*)
- 20 Social Studies Department desks and 14 World Languages Department desks (*originally located at PMHS but moved to basement of Saxton Middle School*)
- 2001 International Bus, Bus #71, VIN #1HVBBAAN31H370407, License Plate #AN9007, estimated mileage 158,210 which is in poor condition (*located at Transportation*)
- 28 Yamaha Digital Keyboards and one Kranich/Back piano (*located at South Ocean Middle School*)
- One Schroetter Cello, Serial #S12 (*located at Tremont Elementary School*)
- One Yamaha Digital Keyboard, Serial #20080020 (*located at Medford Elementary School*)
- Obsolete Technology Equipment (*located Districtwide*)

M. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donations of:

- A \$300.00 Geo-BOOST grant has been awarded to PMHS Social Studies teacher Brian Buccinna from the American Geographical Society
- The Rachel Quinn Foundation would like to donate 75 stuffed backpacks, valued at approximately \$50.00 per backpack for a total value of \$3,750.00.
- Valerie DeRosa, owner of Hot Hair, Inc. located in Coram would like to donate hair color, developers, hot tools, styling

13. **CONSENT AGENDA** – (continued)

tools, and clippers/trimmer attachments, valued at approximately \$3,000.00, to the High School’s Cosmetology program.

N. Approval of Scholarships

RESOLVED, that the Board of Education hereby accepts the following Scholarship:

**“THE JEANINE CAMPBELL MEMORIAL SCHOLARSHIP”** in the amount of \$500.00 will be presented to a graduating senior who possesses an overall average of 85, who plans to pursue post-secondary education at a four-year college or university and has demonstrated exemplary character and leadership through involvement in school activities, athletics, and/or community service.

O. Approval of Revisions to the District-Wide School Safety Plan and Building Level Emergency Response Plans and Team Membership

WHEREAS, pursuant to Education Law § 2801-a and Board Policy 1350, the Board of Education is required to appoint a District-wide School Safety Team which shall include, at a minimum, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other personnel, to develop, review, and update the District-wide school safety plan and building-level emergency response plans required by law; now, therefore be it

RESOLVED, that the Board of Education hereby creates the District-wide School Safety Team to develop, review, and update the District-wide school safety plan and building-level emergency response plans in accordance with applicable law, regulation, and District policy, to make appropriate recommendations to the Board of Education regarding the same, and to carry out any other purposes for such Team mandated by applicable law, regulation, and District policy; and be it further

RESOLVED, that the Board appoints Dr. Donna Jones, the Superintendent to serve as Chairperson of the District-wide School Safety Team; and be it further

RESOLVED, that the Board of Education appoints the following additional members of the District-wide School Safety Team:

Name	Area of Representation
Donna Jones, Ed.D.	Chairperson
Marc Negrin	Board of Education Representative
John Ahern	Security Director
Robert Epstein	Patchogue-Medford Administrators’ Association

13. CONSENT AGENDA – (continued)

Tim Ritter	Patchogue-Medford Congress of Teachers
Nicole Ciminiello	Patchogue-Medford Central Office Admin
Carol Sicignano	Patchogue-Medford Transportation Supervisor
Daniel Harris	Parent Representative
Suzanne Berenz	Parent Representative
Jodi Moran	Parent Representative

P. Authorization for Continued Use of Commercial Card

RESOLVED, that the Board of Education authorizes the Superintendent, Donna Jones, or her designee, to continue the use of the commercial credit card account (“Card Account”) relationship with Capital One, National Association (“Bank”) which was established at the August 27, 2018, Board of Education Meeting on behalf of the Entity, for legitimate school district expenditures.

Q. Approval of Building Level School Safety Plans

WHEREAS, the district’s Individual School Safety Plans have been reviewed and revised by the district’s administration and School Safety Committee, therefore, be it

RESOLVED, that the Board of Education approves the Building Level School Safety Plans for the following buildings as submitted and directs the district administration to submit said plans to the New York State Education Department as required:

- Barton Elementary School
- Bay Elementary School
- Canaan Elementary School
- Eagle Elementary School
- Medford Elementary School
- River Elementary School
- Tremont Elementary School
- Oregon Middle School
- Saxton Middle School
- South Ocean Middle School
- Patchogue-Medford High School

13. **CONSENT AGENDA** – (continued)

R. Approval of Education Law 2-d Opt-in Contract

EDUCATION LAW 2-d OPT-IN  
School Year 2023-2024

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of the date of execution specified (“Effective Date”), by the PATCHOGUE-MEDFORD UFSD (“District”). The existing agreement with Erie 1 BOCES and Canva US, Inc., and World Wide Scholast Esports Foundation, will expire on **June 30, 2026**.

WHEREAS, Canva US, Inc., and World Wide Scholast Esports Foundation (“Vendors”), corporations that provides certain free services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) with each vendor offering a free product in order to address and give binding effect to the terms of New York Education Law 2-d and each of the Agreements provides that school districts (public, private and charter) can become party to the Agreements by executing a written opt-in to do so; and,

WHEREAS, PATCHOGUE-MEDFORD UFSD wishes to become party to the Agreements; now, therefore be it

RESOLVED, that the PATCHOGUE-MEDFORD UFSD attests and agrees as follows:

1. PATCHOGUE-MEDFORD UFSD has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Erie 1 BOCES Agreements for the products listed above;
2. PATCHOGUE-MEDFORD UFSD hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreements in accordance with the Agreement.
3. By executing this Opt-In, PATCHOGUE-MEDFORD UFSD agrees to be bound by and to comply with the terms of the Agreements.

S. Approval of Education Law 2-d Opt-In Contract

EDUCATION LAW 2-d OPT-IN  
School Year 2023-2024

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of the date of execution specified (“Effective Date”), by the PATCHOGUE-MEDFORD UFSD (“District”). The existing agreement

**13. CONSENT AGENDA – (continued)**

with Erie 1 BOCES and Boom Learning (doing business as Omega Labs Inc), Classcraft Studios (free version), CODE.ORG, Desmos, Inc., Digital Teaching Tools, EverFi, GoGuardian (Pear Deck, Inc., Snapwiz, Inc. dba Edulastic [free versions]), Khan Academy, Nearpod (free version), Suntext International, Tools for Schools, and Wakelet Limited, will expire on **June 30, 2024**.

WHEREAS, Boom Learning (doing business as Omega Labs Inc), Classcraft Studios (free version), CODE.ORG, Desmos, Inc., Digital Teaching Tools, EverFi, GoGuardian (Pear Deck, Inc., Snapwiz, Inc. dba Edulastic [free versions]), Khan Academy, Nearpod (free version), Suntext International, Tools for Schools, and Wakelet Limited, (“Vendors”), corporations that provides certain free services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) with each vendor offering a free product in order to address and give binding effect to the terms of New York Education Law 2-d and each of the Agreements provides that school districts (public, private and charter) can become party to the Agreements by executing a written opt-in to do so; and,

WHEREAS, PATCHOGUE-MEDFORD UFSD wishes to become party to the Agreements; now, therefore be it

RESOLVED, that the PATCHOGUE-MEDFORD UFSD attests and agrees as follows:

1. PATCHOGUE-MEDFORD UFSD has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Erie 1 BOCES Agreements for the products listed above;
2. PATCHOGUE-MEDFORD UFSD hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreements in accordance with the Agreement.
3. By executing this Opt-In, PATCHOGUE-MEDFORD UFSD agrees to be bound by and to comply with the terms of the Agreements.

T. Acknowledgement of Receipt of Report of Examination be the Office of the New York State Comptroller

RESOLVED, that the Board of Education hereby acknowledges receipt of a Report of Examination by the Office of the New York State Comptroller regarding “Health Insurance Buyouts, dated July 2023, and the district’s Corrective Action Plan in response to the Report of Examination.



**13. CONSENT AGENDA – (continued)**

U. Approval of Conferences

RESOLVED, that Board of Education approves the attendance of the staff member listed at the conference specified:

#	Staff Member(s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Joey Cohen	NYSASPA – Annual Personnel Conference, Cooperstown, NY	October 22, 2023 – October 25, 2023	NYS Association of School Personnel Administrators	\$1,829.13	District

V. Nomination of Voting Delegate for the New York State School Boards Association Annual Business Meeting

RESOLVED, that Board of Education member Bernadette Smith shall serve at the District’s Voting Delegate at the New York State School Boards Association’s Annual Business Meeting to be held virtually on Monday, October 16, 2023 and that Board of Education member Kelli Anne Jennings shall be the Alternate Voting Delegate.

W. Approval of Attendance by Board of Education Members at Nassau-Suffolk School Boards Association’s Resolutions Meeting

RESOLVED, that the Board of Education approves the attendance of Board of Education members Bernadette Smith and Kelli Anne Jennings at the Nassau-Suffolk School Board Association’s Resolutions Meeting to be held at the Fox Hollow Country Club in Woodbury, New York on Wednesday, September 27, 2023 at a cost to the district of \$100 per person.

X. Approval of Qualified Lead Evaluators

RESOLVED, that

Donna Jones, Ed.D.	Superintendent of Schools
Lori Cannetti	Assistant Superintendent for Instruction
Joey Cohen, Ed.D.	Assistant Superintendent for Human Resources
Jessica Lukas, Ed.D.	Assistant Superintendent for Special Education and Pupil Services
Tania Dalley, Ed.D.	Principal on Special Assignment

13. **CONSENT AGENDA** – (continued)

Sharon Deland, Ed.D.	Principal
Robert Epstein	Principal
Matthew Hanley	Principal
Richard Hoffman	Principal
Michelle Kwon, Ed.D.	Principal
Bryan Lake	Principal
Rui Mendes	Principal
Timothy Piciullo, Ed.D.	Principal
Randy Rusielewicz, Ed.D.	Principal
Erin Skahill	Principal
Emily Wernau	Principal
Garrett Comanzo	Assistant Principal
Maria del Pilar Erdmann	Assistant Principal
Christopher Kelly, Ed.D.	Assistant Principal
JoAnn Luisa	Assistant Principal
Kristin Pucilowski	Assistant Principal
Derek Robinson	Assistant Principal
Stephen Santacroce	Assistant Principal
Dennis Sullivan, Ed.D.	Assistant Principal
Nathan Brinkman	Director
Catherine Carella-Dean	Director
Carolyn Candela	Director
Anthony Cracco	Director
Silvia Gimenez	Director
Lori Goldstein	Director
Kimberly Hochberg, Ed.D.	Director
Michelle Marrone	Director
Shannon Ott	Director
Raymond Ruiz	Director
Louis Stellato	Director
Michael Vespe	Director
Miriam Walls	Director
Michael Zanfardino	Director
Aimee Keller	CSE Chairperson
Janine O'Connor	CSE Chairperson
Christine Ordonez	CSE Chairperson
David Renahan	CSE Chairperson
Lisa Valenti	CSE Chairperson

have received appropriate training in teacher and/or principal evaluation in accordance with the regulations of the Commissioner of Education, and these individuals are hereby recertified as qualified lead evaluators for the purpose of conducting and completing evaluations.

**13. CONSENT AGENDA – (continued)**

Y. Policy Adoption

RESOLVED, that the Board of Education adopts the following policy(s) which were circulated for a first reading:

- 1339.1 Safety Message Evacuation of Buildings in Time of Emergency
- 1339.1a Safety Message
- 1340 Public Conduct on School Property
- 1350 Public Safety
- 3310 Purchasing Policy (Including Regulations and Exhibits)
- 3326 Discontinuance of Claim Form
- 3330 Transfer of Funds
- 3340 Petty Cash/Petty Cash Accounts (Including Regulations)
- 3460.1 Purchase Contracts for Student Activity Funds
- 3460.2 Deposit of Student Activity Funds
- 3461 Capital Assets Accounting Procedures
- 3470 Wire Transfer Policy
- 3471 Online Banking
- 3480 Fund Balance
- 3490 Returned Checks (Non-Sufficient Funds – NSF)
- 3527 Pesticides and Pest Management
- 3546.1 Free and Reduced Price Meals (Including Regulations)
- 3546.2 Meal Charge Policy
- 3546.3 Meal Charge and Prohibition of Meal Shaming Policy
- 3801 Secure Data Destruction Policy
- 3802 Technology Security for Personal, Private and Sensitive Information (including 3802-E Parents’ Bill of Rights for Data Privacy and Security)
- 4114.1 Drug and Alcohol Abuse Policy for School Bus Drivers (Including Regulations)
- 4312 Threats and Violence As it Relates to District Employees
- 4410 Technology Acceptable Use Policy (Including Regulations)
- 4411 Remote Access to Computer Network
- 4412 Information Security Breach and Notification (including regulations)
- 4420 Computer Controls Policy for Financial Software
- 4430 Social Networking Sites (Including Regulations)
- 5115.2 Tardiness Due to Bus Operations
- 5117 School Attendance Areas
- 5117.1 School Attendance Areas, Barton Elementary School
- 5117.2 School Attendance Areas, Bay Elementary School
- 5117.3 School Attendance Areas, Canaan Elementary School
- 5117.4 School Attendance Areas, Eagle Elementary School
- 5117.5 School Attendance Areas, Medford Elementary School
- 5117.6 School Attendance Areas, River Elementary School

**13. CONSENT AGENDA – (continued)**

- 5117.7 School Attendance Areas, Tremont Elementary School
- 5117.8 School Attendance Areas, Oregon Middle School
- 5117.9 School Attendance Areas, Saxton Middle School
- 5117.10 School Attendance Areas, South Ocean Middle School
- 5117.11 School Attendance Areas, Patchogue-Medford High School
- 5153 Threats and Violence as it Relates to Students
- 5154 Student Searches and Interviews
- 5154.1 Metal Detector Search Procedures
- 5158 Wellness Policy on Nutrition and Physical Activity  
(including regulations)
- 5160 Student Identification Cards
- 5171 Education of Homeless Children
- 6147 Technology Acceptable Use Policy (Including Regulations)
- 7210.a Role of School Board, Administrative Staff, and Architect  
with Respect to New School construction or Building  
Renovation
- 9290 Code of Ethics

**A roll-call vote was taken on the Consent Agenda, Items A through Y:**

**Diana Andrade – Yes**  
**Thomas Donofrio – Absent**  
**Kelli Anne Jennings – Yes**  
**Jennifer Krieger – Yes**

**Francis Salazar - Yes**  
**Bernadette Smith - Yes**  
**Marc Negrin - Yes**

**The Consent Agenda was approved.**

**14. INFORMATION ITEMS**

A. Policy First Reading

The following policy will be circulated for a first reading. If there are no changes, the policy will be included on the October 23, 2023, Board of Education agenda:

- 1338 Use of School Facilities for Blood Drives
- 1355 School Safety Plans and Teams
- 3100 Budget Planning
- 3100.1 Fiscal Management Goals
- 3100.2 Determination of Budget Priorities
- 3101 Budget Deadlines and Schedules
- 3101.1 Budget Hearing
- 3102 Dissemination of Budget Recommendations
- 3230 Federal Funds
- 3240 Tuition for Foster Children

**14. INFORMATION ITEMS – (continued)**

3290	Investment Policy
3434	Claims Auditor
3434.1	Independent Audit Policy
3517	Security of Facilities
3528	Carbon Monoxide Detection and Response
3545	Transportation Philosophy with Regulations
3600	Use of Cell Phones
3610	Use of Credit Cards
3700	Payroll Certification forms (PAR) with Regulations
4133	Professional Trips
4133.1	In-District Mileage Rates
4216.3	Food Services Supervisor with Regulations
4216.5	Director of Facilities
5118	Non-Resident Students – Tuition Charge
6153	Field Trips with Regulations

**B. Policy Second Reading**

Due to a recommended change, this policy is being presented for a second reading. If no other changes are made, it will be presented at the October 23, 2023 Board of Education meeting:

3231	Post-Issuance Compliance Policy for Bond Issues
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**15. SUPERINTENDENT’S COMMENTS**

Dr. Jones provided comment and information regarding her activities and happenings in the district.

**16. DISCUSSION TOPICS**

**A. Board of Education Goals**

The members of the Board of Education reviewed their achievement of their goals for the 2022-2023 School Year and discussed possible goals for the 2023-2024 School Year.

**B. Possible Letter to State Regarding Recess and Lunch**

Board of Education Vice President Diana Andrade raised the idea of sending a letter to the State Education Department and Regents promoting the idea that Lunch and Recess should be acknowledged as learning time as they promote many educationally sound ideas.

**17. COMMENTS AND QUESTIONS**

Members of the community were given the opportunity to ask questions and make comments. None came forward.

**18. BOARD COMMENTS**

Members of the Board of Education provided comments.

**19. ADJOURNMENT**

Motion offered by Diana Andrade, seconded by Francis Salazar to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:34 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan  
District Clerk