

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
September 20, 2021

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:31 p.m.

2. EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:
RESOLVED, that the Board of Education enters Executive Session in order to discuss the Appeal of a parent, collective bargaining matters pertaining to the COVID pandemic, and a legal matter pertaining to a district vendor at 6:31 p.m.

Motion carried: 6 - Yes; 0 – No; 1- Absent (B. Smith)

3. ARRIVAL OF BOARD MEMBER

Board of Education member Bernadette Smith arrived and joined Executive Session at 6:37 p.m.

4. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:35 p.m.

School Attorney Reesa Miles departed the meeting at this point.

5. PLEDGE OF ALLEGIANCE

Ms. Jennings led those present in the Salute to the Flag.

6. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

7. PRESENTATIONS AND REPORTS

A. Dr. Jones and the Assistant Superintendents provided reports on the opening of the 2021-2022 School Year.

7. **PRESENTATIONS AND REPORTS – (continued)**

B. Director of Guidance Michael Zanfardino and members of the Guidance Department made a presentation regarding initiatives and programs in the district's Guidance Department.

8. **REPORT BY EX-OFFICIO STUDENT MEMBER**

Student Ex-Officio Member Sean Owen provided his monthly report for those present.

9. **PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS**

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items.

10. **CONSENT AGENDA**

Motion offered by Thomas Donofrio, seconded by Teresa Balducci-Greenberg to approve the Consent Agenda (Items A through P) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- August 23, 2021 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence>Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence>Returns
- B3. Operational Payouts

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Establishment of Sick Leave – CSEA Operational Unit

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of a sick leave bank for the member of the Civil Service Employees' Association Operational Unit named in Confidential Schedule A for 19 days. The donation of leave by the Operational Unit is not to be considered precedent-setting.

10. CONSENT AGENDA – (continued)

D. Approval of Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

E. Approval of Construction Change Orders

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following construction change order:

Change Order #1 – Arrow Steel Window Corp. – Window Reconstruction at Oregon Middle School – Contractor to provide credit for the following: 1) Credit for balance of Unforeseen Conditions Allowance. Deduct \$50,000.00; 2) Credit for balance of additional asbestos abatement allowance. Deduct \$50,000.00 – **Total Deduct Amount of (\$100,000.00)**

F. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified:

1. Treasurer's Report – July
2. Claims Auditor Letter – July
3. Claims Auditor Reports – July
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Substitute Teacher Report (Budget)
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers' Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
4. Cash Flow Projection – July
5. Extra Classroom Activity Fund – July
6. Addition or Revision of Classroom Activity Account
7. Scholarship Activity Fund – July
8. General Fund Financial Reports – June (Final), July
9. Special Aid Fund Financial Reports – June (Final), July
10. School Lunch Fund Financial Reports – June (Final), July
11. Capital Projects Fund Financial Reports – July
12. Miscellaneous Special Revenue Funds Reports – June (Final), July
13. Debt Service Fund Financial Reports – June (Final), July
14. Workers' Comp. Reserve Financial Reports – June (Final), July
15. Budget Transfer Query – June (Final), July
16. Capital Project Report (7/01/99 – Present) – June (Final), July
17. Warrants – July

G. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period June 30, 2021 through September 9, 2021 in the amount of \$107,109.00, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

10. CONSENT AGENDA – (continued)

H. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Advanced Cardiovascular Diagnostics	Consultant Services	No compensation is required by the District. Patients will be billed through their insurance company	No	Attorney Approved District Template	Yes
2.	American Reading Company	Consultant Services	7 sessions @ \$2,800.00 each for a total of \$19,600.00; Rate is \$4,700.00 less than 2019-2020	No	Attorney Approved District Template	Yes
3.	Apex Therapeutic Services, LLC	Related Services	See attached rate sheet	No	Attorney Approved District Template	RFP #202 1-03 Yes
4.	Child Advocacy Center of Suffolk County / EAC Network	Consultant/Volunteer Services	No fee associated with this agreement	No	Attorney Approved District Template	No
5.	Community Care Companions, Inc.	Nursing Services – AMENDMENT	CNA \$28.00 per hour; Rate not included on contract approved May 2021	No	Attorney Approved District Template	Yes RFP #202 0-05
6.	County of Suffolk	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
7.	Federation of Organizations	Foster Grandparent Program (Bay, Canaan, Medford, River, and Tremont)	School lunch to be provided to each volunteer	No	Attorney Approved District Template	Yes
8.	Harmony Heights School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
9.	Julia Dyckman Andrus Memorial	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
10.	Kidz Therapy Services, PLLC	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
11.	LearnWell	Consultant Services – Academic Tutoring	\$59.00 per hour for 2021-2022; Rate has increased by \$2.00 per hour over 2020-2021	No	Attorney Approved District Template	Yes
12.	Little Angels Center	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
13.	Maxim Healthcare Staffing Services, Inc.	Nursing Services	Rates are unchanged from 2020-2021	No	Attorney Approved District Template	RFP #202 0-05 Yes

10. CONSENT AGENDA – (continued)

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
14.	Metro Therapy, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
15.	Metro Therapy, Inc.	Related Services	See the attached rate sheet	No	Attorney Approved District Template	RFP #202 1-03 Yes
16.	NYSARC, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
17.	Opportunity Pre-School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
18.	PLC Associates	Consultant Services	Not to exceed \$145,240.00; Rate is \$12,615 more than 2020-2021	No	Attorney Approved District Template	Yes
19.	Safety & Environmental Solutions, Inc.	Consultant Services	See contract for specific rates	No	Attorney Approved District Template	Yes
20.	Top Grade	Consultant Services – Academic Tutoring	See contract for specific rates	No	Attorney Approved District Template	Yes

I. Disposal of Obsolete Books

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete books listed on the schedules provided:

- Assorted Library Books (*located at South Ocean Middle School Library*)

J. Approval of Scholarships

RESOLVED, that the Board of Education hereby accepts the following Scholarship:

- The **“PATCHOGUE HIGH SCHOOL CLASS OF 1970 MEMORIAL SCHOLARSHIP”**, an annual scholarship in the amount of \$500.00 will be given to a student entering a course of study involving technical education. The curriculum might be one involving any of the fields that currently are considered traditional vocational education (i.e., Automotive, Carpentry, etc.) but also will include endeavors that might include Healthcare Education (i.e., Nursing or Medical studies, Computer Hardware and Software development, or Biomedical Engineering). Our intention is to be as flexible as possible here while supporting an educational path that leads to specific employment possibilities.

K. Approval of SEQRA Resolution – Unit Ventilator Upgrade Project at South Ocean Middle School

WHEREAS, the Board of Education desires to embark upon the Proposed Unit Ventilator Upgrade Project at South Ocean Middle School (Project) including;

- Replacement of all unit ventilators with new in kind.
- Replacement or repair of various plumbing, pipelines and limited case work as needed.

and,

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); now, therefore, be it

RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole is classified as a Type II Action as defined by Section 617.5(c) of the SEQRA Regulations and therefore requires no further review; and be it further

RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the Project Review Exemption Form from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department.

L. Approval of SEQRA Resolution – New Cosmetology Lab at Patchogue-Medford High School

WHEREAS, the Board of Education desires to embark upon the Proposed New Cosmetology Lab Project at the Patchogue-Medford High School (Project) including;

- Renovation of former shop/art rooms 141A & 141B into new cosmetology classrooms.
- Renovation of storage rooms as needed to fit the new use.
- New ventilation and required plumbing and electrical work as needed.

and,

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); now, therefore, be it

RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole is classified as a Type II Action as defined by Section 617.5(c) of the SEQRA Regulations and therefore requires no further review; and be it further

RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the Project Review Exemption Form from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department.

M. Establishment of Tax Levy and Tax Rate for the Patchogue-Medford School District

RESOLVED that the Board of Education hereby authorizes a tax levy of \$119,129,254 with a tax rate of \$274.39 per \$100 of assessed valuation. This will result in a 2.47% tax rate increase.

N. Establishment of Tax Levy and Tax Rate for the Patchogue-Medford Library

RESOLVED, that the Board of Education hereby authorizes a Patchogue-Medford Public Library tax levy of \$8,887,002 with an actual tax rate of \$20.47 per \$100 of assessed valuation.

O. Approval of Conference Attendance

RESOLVED that the Board of Education hereby approves attendance by the following staff members at the conference specified:

#	Staff Member(s)	Name of Conference	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Kristin Pucilowski	Nonviolent Crisis Intervention Instructor Certification Program	September 23 – 24, 2021	Crisis Prevention Institute	\$3,699.00	Grant
2.	Nathan Brinkman, Carolyn Candela, Silvia Gimenez, Michelle Kwon, Jennifer Lopez, Michelle Marrone, Katheryne Morales, Bernadette Smith, Michelle Sullivan	Long Island Consortium for Excellence and Equity	October 15, 22, 28, November 16, December 16, 2021 January 6, 18, February 1, 16, March 2, 3, 17, April 1, May 2, 2022	Eastern Suffolk BOCES	\$13,800.00 for Team of Nine	Grant

P. Approval of Addition of Textbooks to Official Listing

RESOLVED, that the Board of Education authorizes that the textbook listed below be added to the official listing:

English

Title: Mockingbird
Author: Kathryn Erskine
Copyright: 2010
Publisher: Puffin Books
Grade(s): 7
Type: Supplemental Text

Title: A Single Shard
Author: Linda Sue Park
Copyright: 2001
Publisher: Houghton Mifflin
Grade(s): 8
Type: Supplemental Text

Title: Ghost
Author: Jason Reynolds
Copyright: 2016
Publisher: Atheneum Books for Young Readers
Grade(s): 7
Type: Supplemental Text

10. CONSENT AGENDA – (continued)

A roll-call vote was taken on the Consent Agenda (Items A through P above)

Diana Andrade – Absent	Marc Negrin - Yes
Teresa Balducci-Greenberg – Yes	Bernadette Smith - Yes
Thomas Donofrio – Yes	Kelli Anne Jennings - Yes
Jennifer Krieger - Yes	

The Consent Agenda was approved.

11. INFORMATION ITEMS

Policy First Reading

The following policies will be circulated for a first reading. If there are no changes, the policies will be included on the November 22, 2021 Board of Education agenda:

3545	Transportation Philosophy
3545-R	Transportation Philosophy Regulations
5115.2	Tardiness Due to Bus Operations
5117	School Attendance Areas
5117.1	School Attendance Areas – Barton Elementary School
5117.2	School Attendance Areas – Bay Elementary School
5117.3	School Attendance Areas – Canaan Elementary School
5117.4	School Attendance Areas – Eagle Elementary School
5117.5	School Attendance Areas – Medford Elementary School
5117.6	School Attendance Areas – River Elementary School
5117.7	School Attendance Areas – Tremont Elementary School
5117.8	School Attendance Areas – Oregon Middle School
5117.9	School Attendance Areas – Saxton Middle School
5117.10	School Attendance Areas – South Ocean Middle School
5117.11	School Attendance Areas – Patchogue-Medford High School
5149	Notification of Release of Convicted Sex Offenders
6156	Parent and Family Engagement

12. ACTIONS ARISING OUT OF EXECUTIVE SESSION

A. Denial of the Appeal of a Parent

Motion offered by Thomas Donofrio, seconded by Bernadette Smith to wit:

RESOLVED, the Board of Education hereby denies the appeal dated August 19, 2021, of the parent of the student listed on Confidential Schedule “A”.

A roll-call vote was taken:

Diana Andrade – Yes	Marc Negrin - Yes
Teresa Balducci-Greenberg – Yes	Bernadette Smith - Yes
Thomas Donofrio – Yes	Kelli Anne Jennings - Yes
Jennifer Krieger – Yes	

The resolution was approved.

13. SUPERINTENDENT’S REPORT

Dr. Jones provided a report on her recent activities.

14. DISCUSSION TOPICS

The members of the Board of Education conducted a discussion about the size and structure of the 2021-2022 Board of Education Committees.

15. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments.

16. ADJOURNMENT

Motion offered by Thomas Donofrio, seconded by Jennifer Krieger to wit: **RESOLVED**, that there being no further items for discussion, the meeting is adjourned at 9:49 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan
District Clerk