

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
November 22, 2021

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Teresa Balducci-Greenberg, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Bernadette Smith

MEMBERS OF THE BOARD ABSENT: Diana Andrade

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:02 p.m.

2. EXECUTIVE SESSION

Motion offered by Thomas Donofrio, seconded by Bernadette Smith
RESOLVED, that the Board of Education enters Executive Session in order to discuss negotiations with district bargaining units, at 6:03 p.m.

Motion carried: 5 - Yes; 0 – No; 2 – Absent (D. Andrade,
T. Balducci-Greenberg)

3. ARRIVAL OF BOARD MEMBER

Board of Education member Teresa Balducci-Greenberg arrived and joined Executive Session at 6:05 p.m.

4. RESUME PUBLIC SESSION AND DEPARTURE OF ONE ATTORNEY, ARRIVAL OF ANOTHER

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:38 p.m.

School District Attorney Reesa Miles departed the meeting at this point.

School District Attorney Lisa Hutchinson joined the meeting at this point.

5. PLEDGE OF ALLEGIANCE

Ms. Jennings led those present in the Salute to the Flag.

6. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

7. PRESENTATIONS AND REPORTS

A. Employees of the Month for November

The Board of Education recognized the following as Employees of the Month for October:

- Peggy Carruthers – Childcare Group Leader at Medford Elementary School
- Emily Rohme – Guidance Counselor at Patchogue-Medford High School
- Linda Leto - Dean at Patchogue-Medford High School

B. Multi-Language Presentation

Silvia Gimenez, Katheryne Morales and Michelle Marone, directors in the District's ENL Department presented information on the district's multi-language program.

8. REPORT BY EX-OFFICIO STUDENT MEMBER

Student Ex-Officio Member Sean Owen provided his monthly report for those present.

9. PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items. None came forward.

10. CONSENT AGENDA

Motion offered by Thomas Donofrio, seconded by Marc Negrin to approve the Consent Agenda (Items A through Q) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- October 18, 2021 – Business Meeting Minutes
- November 8, 2021 – Special Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence>Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence>Returns
- B3. Operational Payouts

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure

10. CONSENT AGENDA – (continued)

thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Appointment of Principal on Special Assignment

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an Agreement with the Patchogue-Medford Administrators' Association and Dr. Tania Davenport-Dalley to appoint Dr. Dalley as Elementary STEM Principal on Special Assignment effective January 3, 2022 and authorizes the President of the Board of Education to execute said Agreement on behalf of the district.

D. Approval of Time Allotted for Public Comment and Questions at Board of Education Meetings

RESOLVED, that the Board of Education hereby approves the increase of the time allotted to speakers during the Public Comment and Question portion of Board of Education Meetings from 2 minutes to 3 minutes, with no sharing of minutes, and this portion of the meeting shall continue to have a maximum duration of 1 hour, effective immediately.

E. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

F. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified:

1. Treasurer's Report – September
2. Claims Auditor Letter – September
3. Claims Auditor Reports – September
- Payroll Schedule Audit Report
- Payroll Adjustments Report
- Substitute Teacher Report (Budget)
- Custodial Overtime Report
- Cash Disbursement Report
- Workers' Compensation Cash Disbursement
- Wire Reconciliation Report
- nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund – September
6. Scholarship Activity Fund – September
7. General Fund Financial Reports – September
8. School Lunch Fund Financial Reports – September
9. Special Aid Fund Financial Reports – September
10. Capital Projects Fund Financial Reports – September
11. Miscellaneous Special Revenue Funds Reports - September
12. Debt Service Fund Financial Reports – September
13. Workers' Comp. Reserve Financial Reports – September
14. Budget Transfer Query – September
15. Capital Project Report (7/01/99 – Present) - September
16. Warrants – September

10. CONSENT AGENDA – (continued)

G. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period October 9, 2021 through November 12, 2021 in the amount of \$208,860.50, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

H. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	Cleary School for the Deaf	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	Yes
2.	Concord Theatricals	License Agreement for Oregon MS All School Musical Production of The Wizard of Oz Youth Edition	\$900.00 + \$100.00 logo pack	No	Not Necessary	No
3.	Holbrook Country Club	Venue for ROTC Annual Awards Dinner	See contract for specific rates	No	Not Necessary	No
4.	Music Theatre International (MTI)	License Agreement for PMHS All School Musical Production of Disney's Beauty and the Beast	\$5,862.50	No	Not Necessary	No
5.	Music Theatre International (MTI)	License Agreement for Saxton MS All School Musical Production of Disney's High School Musical Jr.	\$735.00	No	Not Necessary	No
6.	Preemptive Radiological Imaging PC	Consultant Services	No fee associated with this agreement	No	Attorney Approved District Template	No
7.	Really Good DJs	DJ for Class of 2023 Junior Prom	\$1,795.00	No	Not Necessary	No
8.	Resonant Education	Hosted Survey Platform Software Application	See contract for rate information	Yes	Vendor Template	No
9.	Stereo Garden	Venue for Junior Prom	\$45.00 per person + \$300.00 for lighting and sound package	Yes	Vendor Template	No
10.	Town of Brookhaven	Extension of Inter-Municipality Agreement (Salt & Sand 2021)	See contract for potential costs	No	Vendor Template	Yes

10. CONSENT AGENDA – (continued)

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
11.	Turner, Dotti J.	Consultant Services	4 full and 1 half day virtual professional development. \$1,150.00 per full day and \$575.00 per half day – Not to exceed \$5,175.00	No	Attorney Approved District Template	No
12.	United Cerebral Palsy Assoc. of Greater Suffolk, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
13.	WISE Professional Development, LLC	Consultant Services	No to exceed 25 days for onsite Math Professional Development. \$1,100.00 per full day and \$555.00 per half day. Total cost not to exceed \$27,500.00	No	Attorney Approved District Template	No

I. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete and equipment listed on the schedules provided:

- One Viotoni Violin, Serial # V21; one Meisel Bass, Serial # 806463; and one Schroetter Violin, Serial # 69 (located at PMHS)

J. Acceptance of Donation

RESOLVED, that the Board of Education hereby accepts the donation:

- 50.00 from Richard Trpicousky and Geraldine Hackett to Patchogue-Medford Cheerleading.

K. Approval of Scholarships

RESOLVED, that the Board of Education hereby approves the following scholarships:

- **“THE JORDAN BROOKS MEMORIAL SCHOLARSHIP”** in the amount of \$500.00 will be awarded to a current senior graduating from Patchogue-Medford High School and attending college after graduation. The recipient will be selected based on an essay they will be asked to write about a time that they went above and beyond to show an act of kindness and compassion for another student who was having a difficult or stressful time in their life. The essay should explain how this act of kindness impacted everyone involved.
- **“THE GREATER PATCHOGUE HISTORICAL SOCIETY SCHOLARSHIP IN MEMORY OF MARJORIE ROE”** is given to a graduating senior raised in Patchogue who has demonstrated outstanding community service and plans to major in history in college. The student should also have a “B” average or better.

10. **CONSENT AGENDA** – (continued)

L. Approval of Memorandum of Understanding with Suffolk County Police Department

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Understanding with the Suffolk County Police Department regarding the placement of School Resource Officers (SROs) within the district and authorizes the President of the Board of Education to execute said document on behalf of the district, which is to be reviewed by both organizations annually.

M. Approval of Memorandum of Understanding with Security Company

RESOLVED, the Board of Education hereby approves the Memorandum of Understanding with Covert Investigations, Inc. security company and hereby authorizes the Board President to execute same.

N. Approval of Conference Attendance

RESOLVED that the Board of Education hereby approves attendance by the following staff members at the conference specified:

#	Staff Member (s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Stephen Molinaro	Girls NYS Girls Tennis Individual Championship, Schenectady, New York	10/27/21 through 10/30/21	NYS	\$1,133.52	District
2.	Brian Reich	NYSSMA All-State Conference	12/2/21 through 12/5/21	NYSSMA	\$1,166.48	District

O. Authorization of Student Trip

RESOLVED, that the Board of Education hereby authorizes the following student field trip:

TRIP #R501386: Approximately 4 High School students accompanied by **Brian Reich** will travel to Rochester, NY on **Thursday, December 2, 2021 and return on Sunday, December 5, 2021**. They will be attending the NYSSMA All-State Conference. The cost to the students is approximately \$820.00 which will be paid by the District. Transportation will be via airplane from LaGuardia Airport to Greater Rochester International Airport. Additional cost to the district is \$290.00 for 1 substitute teacher needed on December 2 and December 3, 2021.

P. Policy Adoption

RESOLVED, that the Board of Education adopts the following policies which were circulated for a first reading:

- 3545 Transportation Philosophy
- 3545-R Transportation Philosophy Regulations
- 5115.2 Tardiness Due to Bus Operations
- 5117 School Attendance Areas
- 5117.1 School Attendance Areas – Barton Elementary School
- 5117.2 School Attendance Areas – Bay Elementary School
- 5117.3 School Attendance Areas – Canaan Elementary School
- 5117.4 School Attendance Areas – Eagle Elementary School
- 5117.5 School Attendance Areas – Medford Elementary School

10. CONSENT AGENDA – (continued)

- 5117.6 School Attendance Areas – River Elementary School
- 5117.7 School Attendance Areas – Tremont Elementary School
- 5117.8 School Attendance Areas – Oregon Middle School
- 5117.9 School Attendance Areas – Saxton Middle School
- 5117.10 School Attendance Areas – South Ocean Middle School
- 5117.11 School Attendance Areas – Patchogue-Medford High School
- 5149 Notification of Release of Convicted Sex Offenders
- 6156 Parent and Family Engagement

Q. Addition of Member to Instructional and Student Support Services Committee

RESOLVED, that, due to a data entry error, the membership application of Chrissy Ehrlein, although timely, was deleted from the list of applicants for the Board of Education Instructional and Student Support Services Committee and, as such, the Board of Education approves her appointment to this committee for the 2021-2022 school year and notes that this decision shall not be precedent setting.

A roll-call vote was taken on the Consent Agenda (Items A through Q above)

- | | |
|--|----------------------------------|
| Diana Andrade – Absent | Marc Negrin - Yes |
| Teresa Balducci-Greenberg – Yes | Bernadette Smith - Yes |
| Thomas Donofrio – Yes | Kelli Anne Jennings - Yes |
| Jennifer Krieger - Yes | |

The Consent Agenda was approved.

11. INFORMATION ITEMS

A. Policy First Reading

The following policies will be circulated for a first reading. If there are no changes, the policies will be included on the January 24, 2022 Board of Education agenda:

- 5171 Education of Homeless Children
- 9230 The School District Clerk
- 9342.1 Notice of Meetings

B. Policy Second Reading

Due to a recommended change, this policy is being presented for a second reading. If no other changes are made, it will be presented at the January 24, 2022 Board of Education meeting.

- 4135 Employee Bargaining Units

12. SUPERINTENDENT’S REPORT

Dr. Jones provided a report on her recent activities.

13. DISCUSSION TOPICS

A. Letter to Governor Hochul regarding COVID-19 Next Steps

Motion offered by Teresa Balducci-Greenberg, seconded by Marc Negrin to wit:

13. DISCUSSION TOPICS – (continued)

RESOLVED, that the Board of Education compose and send a letter to Governor Hochul asking for greater transparency, information and communication regarding the next steps, as they apply to school districts, in the fight against COVID-19.

After a Board discussion on the motion, a consensus was reached that Trustee Baldinucci-Greenberg would solicit input from other members of the Board of Education and compose a draft of a letter to be considered at a Special Board of Education meeting to be held at a date to be determined.

Trustee Baldinucci-Greenberg subsequently withdrew her motion and Trustee Negrin withdrew his second.

B. Traffic Concerns near School Buildings

Trustee Smith started a discussion about ways to better control traffic near Medford Elementary School and South Ocean Middle School in order to enhance student safety. A consensus was reached that the district would contact their elected representatives in order to get them to participate in working to resolve ongoing situations.

14. COMMITTEE REPORTS

The chairpersons of the Board of Education Committees reported on the activities of the committees.

15. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments.

16. BOARD COMMENTS

Members of the Board provided comments.

17. ADJOURNMENT

Motion offered by Thomas Donofrio, seconded by Marc Negrin to wit:
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 10:05 p.m.

Motion carried: 6 - Yes; 0 – No; 1 – Absent (D. Andrade)

Respectfully submitted,

Dennis M. Logan
District Clerk