

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
June 27, 2022

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel; Gregory Gillen, General/Labor Counsel; Christopher Shishko, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting order in Room 124 of Saxton Middle School at 6:00 p.m.

2. EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:
RESOLVED, that the Board of Education hereby enters Executive Session to conduct a discussion regarding negotiations with the district's collective bargaining units and a confidential investigation at 6:02 p.m.

Motion carried: 6 - Yes; 0 – No; 1 -Absent (B. Smith)

3. ARRIVAL OF BOARD MEMBER

Board of Education Member Bernadette Smith arrived and joined Executive Session at 6:07 p.m.

4. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY

Ms. Jennings called the meeting to order in Public Session, at 7:22 p.m. in the Saxton Middle School Auditorium.

5. WELCOME AND GROUND RULES

District Clerk Dennis Logan explained the ground rules for the meeting.

6. RECOGNITION

- A. The Board of Education recognized outgoing Board of Education Member Teresa Balducci-Greenberg for her six years of exemplary service on the Board.
- B. The Board of Education recognized Sean Owen, the 2021-2022 Ex-Officio Student Member of the Board of his excellent work.

6. **RECOGNITION - continued**

- C. The Board of Education recognized Barton Elementary School Teacher Nancy Meyer for acting quickly to save a student who was choking.
- D. The Board of Education commended Patchogue-Medford High School Senior Anthony Zhongor Guaman for rescuing a woman who was trapped when her car rolled into the Great South Bay at the Mascot Dock in Patchogue.
- E. The Board of Education recognized School Attorney Richard J. Guercio for his service to the district since July of 2006. Mr. Guercio will be retiring at the end of the month

7. **REPORT BY EX-OFFICIO STUDENT MEMBER**

In his absence, Student Ex-Officio Member Sean Owen provided his final monthly report for those present.

8. **PUBLIC COMMENT ON PRESENTATIONS AND AGENDA ITEMS**

Members of the public were given the opportunity to comment on the presentations and Consent Agenda items.

9. **CONSENT AGENDA**

Motion offered by Teresa Baldinucci-Greenberg, seconded by Marc Negrin to approve the Consent Agenda (Items A through V) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the following meeting minutes:

- May 23, 2022 – Business Meeting Minutes
- June 6, 2022 – Special Meeting Minutes
- June 13, 2022 – Special Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) proceeding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- B1. Operational Staff
- B2. Operational Staff LOA>Returns

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Authorization to Assign Staff to Summer Committee on Special Education (CSE) Meetings

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign teachers for Committee on Special Education (CSE) meetings as may be needed during the summer months at the negotiated rate

9. **CONSENT AGENDA** - continued

contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

D. Authorization to Assign Staff to Summer Psychologist Work

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign staff for Summer Psychologist Work as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

E. Authorization to Assign Staff to Summer Guidance Work

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign staff for Summer Guidance Work as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

F. Approval of Memorandum of Agreement with the Patchogue-Medford Registered Professional Nurses' Association for the Period July 1, 2022 through June 30, 2026

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with the Patchogue-Medford Registered Professional Nurses' Association for the Period beginning July 1, 2022 and ending on June 30, 2026 and authorizes the President to execute said Memorandum of Agreement on behalf of the District

G. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters provided:

1. Committee for Preschool Special Education
2. Committee for Special Education
3. Section 504 Committee

H. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the period from April 1, 2022 to April 30, 2022:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
- Payroll Schedule Audit Report
- Payroll Adjustments Report
- Substitute Teacher Report (Budget)
- Substitute Teacher Report (Grants)
- Custodial Overtime Report
- Cash Disbursement Report
- Workers' Compensation Cash Disbursement
- Wire Reconciliation Report
- nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports
9. Special Aid Fund Financial Reports

9. CONSENT AGENDA - continued

10. Capital Projects Fund Financial Reports
11. Miscellaneous Special Revenue Funds Reports
12. Debt Service Fund Financial Reports
13. Workers' Comp. Reserve Financial Reports
14. Budget Transfer Query
15. Capital Project Report (7/01/99 – Present)
16. Warrants

I. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period from May 13, 2022 through June 15, 2022, in the amount of \$857,509.96, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

J. Approval of Contracts

RESOLVED, that the Board of Education hereby approves the following contracts as presented to the Board of Education:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	Always Compassionate	Nursing Services	RN \$90.00/hour, LPN \$80.00/hour, and CNA \$40.00/hour	No	Attorney Approved District Template	No RFP #2022-09
2.	Apex Therapeutic Services, LLC	Nursing Services	RN \$62.00/hour, LPN \$46.00/hour, and CNA \$28.00/hour with new RFP; RN is up \$4.00/hour, LPN is up \$1.00/hour and CNA is up \$1.00/hour over 2021-2022	No	Attorney Approved District Template	Yes RFP #2022-09
3.	Borrelli, Anthony	Adult Ed Instruction	A rate of \$25.00 per hour for a maximum of 36 hours for the summer 2022 semester	No	Attorney Approved District Template	Yes
4.	Budde Agency	Business Associate Agreement for Aflac Services	No fee to District	Yes	Attorney Approved Agreement	Yes
5.	Christian Nursing Registry, Inc.	Nursing Services	RN \$60.00/hour, LPN \$50.00/hour, RN (shared) \$80.00/hour, LPN (shared) \$70.00/hour	No	Attorney Approved District Template	Yes RFP #2022-09
6.	Cirigliano Agency	Business Associate Agreement	In conjunction with the established Customer Agreement	Yes	Attorney Prepared Agreement	Yes
7.	Clinical Staffing Resources	Nursing Services	RN \$73.00/hour, LPN \$46.00/hour, CNA \$33.00/hour	No	Attorney Approved District Template	No RFP #2022-09
8.	Educational Data Services, Inc.	Licensing & Maintenance for 2022-2023	\$11,485 for 2022-2023; Rate has increased by \$215 over 2021-2022	No	Vendor Template	Yes

9. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
9.	F&E Check Protector Sales Co.	Maintenance Agreement for two folding machines	\$1,890.00 rate for 2022-2023; Rate is unchanged from 2021-2022	No	Vendor Template	Yes
10.	Gaggle.net	Email Archiving	\$45,540.00	Yes	Attorney Prepared Rider	Yes
11.	Health Source Group	Nursing Services	RN \$60.00/hour, LPN \$47.00/hour, and CNA \$30.00/hour with new RFP; RN is up \$6.00/hour, LPN is up \$7.00/hour and CNA is up \$4.00/hour over 2021-2022	No	Attorney Approved District Template	Yes RFP #2022-09
12.	Home Care Therapies, LLC d/b/a Horizon Healthcare Staffing	Nursing Services	See attached rate sheet	No	Attorney Approved District Template	Yes RFP #2022-09
13.	LeDerick Horne Speaks, LLC	Consultant Services	\$16,550 includes keynote, workshops, travel expenses and meals	Yes	Attorney Approved District Template	No
14.	Lopez, Alma Lynn	Adult Education Instruction	\$25.00 per hour for a maximum of 32 hours; Rate is unchanged from 2021-2022	No	Attorney Approved District Template	Yes
15.	Metro Therapy, Inc.	Related Services	See attached rate sheet	No	Attorney Approved District Template	Yes RFP #2021-03
16.	Michelle Tor, Inc.	Assistive Technology	See attached rate sheet	No	Attorney Approved District Template	Yes RFP #2022-07
17.	Mindful Kid	Related Services	See attached rate sheet	No	Attorney Approved District Template	Yes RFP #2021-03
18.	Notary Public Central, Inc.	Adult Ed Instruction – AMENDMENT	\$50.00 per student	No	Attorney Approved District Template	Yes
19.	NutriLink Technologies	Maintenance of Annual Application Entry System	\$5,675.00; Rate is unchanged from 2021-2022	No	Vendor Template	Yes
20.	OMNI Group & TSACG Compliance Services, Inc.	403(b) Third Party Provider	\$2,184.00 based on 19 accounts at \$36.00 per account plus \$1,500.00 administrative fee; Rate is unchanged from 2021-2022	No	Not Necessary	Yes
21.	Resonant Education	Hosted Survey Platform Software Application	See contract for rate information	Yes	Attorney Prepared Rider	Yes

9. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
22.	Riverhead CSD	Health Services	Per pupil rate has increased by \$350.10 from 2020-2021.	No	Attorney Approved Template	Yes
23.	Sayville UFSD	Instructional Services	In accordance with the tuition rate established by the State Education Dept.	Yes	Attorney Approved Template	Yes
24.	Suffolk Center for Rehabilitation & Nursing	Emergency Shelter Agreement	No cost to District – Reimbursement from Suffolk Center (see contract)	No	Attorney Approved District Template	Yes
25.	Theralympic Speech, PLLC	Related Services	See attached rate sheet	No	Attorney Approved District Template	Yes RFP #2021-03
26.	Three Village CSD	Health Services	Per pupil rate has increased by \$184.47 from 2019-2020.	No	Attorney Approved Template	Yes
27.	Tri-State REACH, Inc.	Employee Assistance Program	\$14.00 per employee, per year (Instructional and Administrative – based on 600 employees) and no cost per non-instructional employees. Rate is unchanged from 2021-2022	No	Vendor Template	Yes
28.	United Cerebral Palsy of Long Island	School Service Agreement	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	Yes
29.	Wright Risk Management	Self-Insured Workers Compensation Plan	Rate for 2022-2023 is \$55,656.56 (no increase from 2021-2022); Rate for 2023-2024 is \$56,213.12 (a 1% increase); Rate for 2024-2025 is \$57,337.38 (a 2% increase)	Yes	Vendor Template	Yes

K. Approval of Bid Awards

RESOLVED, that, upon the recommendation of the Superintendent, the Board of Education hereby approves the following Bid Awards:

- #2022-08 School Physician RFP: Anthony N. Donatelli, Jr. (One on One Medical Care, P.C.)
- #2022-15 Legal Services RFP: Guercio & Guercio, LLP
- #2022-16 Outsourced Universal Pre-Kindergarten Services RFP:
 - YMCA of Long Island, Inc.
 - SCOPE Educational Services

L. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following books and equipment on the lists provided:

9. **CONSENT AGENDA** - continued

- Library Books (*located at River Elementary School*)
- One True Reach-In Refrigerator, Serial #1-3565537 (*located in Tremont Kitchen*)
- One iPad, Model Air 16GB, Serial #DMRPDZXNFK10, PM Tag#20098812 (*located in PPS*)
- Assorted technology equipment (*located Districtwide*)

M. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donation of:

- \$1,000.00 through the Teacher’s Federal Credit Union’s 2nd Annual Teacher Appreciation Week Contest has been awarded to River’s Stephen O’Brien.
- \$1,620.00 from Gino O’Leary on behalf of the New York State Troopers PBA to reimburse the cost of prom tickets to the seniors in the CTE Law Enforcement Class.
- One gently used Laerdral Mannikin with skills reporter unit Model #31500, valued at approximately \$8,000.00 (when originally purchased) from the Medford Ambulance Company. It will be provided to the Clinical Medical Assisting program to demonstrate how to respond to an individual who has experienced trauma.
- \$10,000.00 from Zebra Technologies Corp. to the PMHS Robotics Club to be used as financial support for regional competitions, world championship competition, and materials for robot construction.

N. Acknowledgment of Single Audit Report

RESOLVED, that the Board of Education acknowledges receipt of the Single Audit Report (A-133 Report) for the District for the Fiscal Year Ended June 30, 2021 and directs the School Business Administrator to file the report with the New York State Education Department as is required.

O. Approval of Attendance at Conferences

RESOLVED, that the Board of Education hereby approves attendance by the following staff members at the conferences specified:

#	Staff Member(s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Carol Sicignano	NY Association Annual Summer Conference & Trade Show, Saratoga Springs, NY	July 10, 2022 – July 13, 2022	NY Association for Pupil Transportation	1,503.71	District
2.	Andrew Cangemi	AP Summer Institute, Virtual	June 27, 2022 – July 1, 2022	College Board/Univ. of Texas at Arlington	1,155.00	District
3.	Zack Petker	AP Summer Institute, Virtual	June 27, 2022 – July 1, 2022	College Board/Univ. of Texas at Arlington	1,155.00	District

P. Policy Adoption

RESOLVED, that the Board of Education adopts the following policy(s) which were circulated for a first reading:

9. CONSENT AGENDA - continued

- 1220.2 Parent Advisory Councils for Educational Opportunity (for removal)
- 4430 Social Networking Sites
- 4430-R Social Networking Sites Regulation
- 5120 Home Schooling
- 5122.13 Confidentiality and Access to Individualized Education Programs and Individualized Education Services Programs
- 5122.14 Provision of IEP and/or IESP to Teachers and Service Providers
- 5122.15 Independent Educational Evaluations
- 5122.3 Availability of Alternative Format Instructional Materials for Students with Disabilities
- 5123 Promotion and Retention of Students
- 5152 Plan for Enrolling Juvenile Delinquents in Educational or Vocational Programs Upon Release From Placement in a Youth Detention Facility (for removal)
- 5420 Student Health Services
- 5420-R Student Health Services Regulation
- 5428 Opioid Overdose Prevention
- 5428-R Opioid Overdose Prevention Regulation
- 6145.1 Athletics
- 6145.3 Interscholastic Athletics
- 6156 Parent Family Engagement
- 6172 Independent Pupil Study
- 6172-R Independent Pupil Study Regulation

Q. Approval of Board Member Activities

RESOLVED, that the Board of Education hereby grants permission for the following activities:

1. SCOPE Annual Meeting
The attendance of Board of Education members Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Marc Negrin, Francis Salazar and Bernadette Smith, Superintendent of Schools Donna Jones, and District Clerk Dennis Logan, at the SCOPE Education Services Annual Dinner Meeting to be held on August 16, 2022 at the Bourne Mansion in Oakdale, New York at a cost of \$75 per person.
2. New York State School Boards Association Annual Convention
the attendance of Board of Education members Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Marc Negrin, Francis Salazar and Bernadette Smith, Superintendent of Schools Donna Jones and District Clerk Dennis Logan at the New York State School Boards Convention to be held on October 27 through October 28, 2022 at the Oncenter and Marriott Syracuse Downtown in Syracuse, New York including lodging and meal expenses, and that all are authorized to attend either the Pre-Convention Law Conference or the Pre-Convention Communications Conference as well with a total cost to the district not-to-exceed \$2,200.00 per person.

R. Authorization to Destroy Ballots which were Cast in the 2021 Annual Budget Vote and Election

WHEREAS, on May 18, 2021, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from said annual Budget Vote and Election; and

9. CONSENT AGENDA - continued

WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Budget Vote and Election; and

WHEREAS, at least one (1) year has passed from the date of the Annual Budget Vote and Election held on May 18, 2021 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore be it,

RESOLVED, that the Board of Education hereby orders the destruction of all cast ballots from the May 18, 2021 Annual Budget Vote and Election.

S. Authorization to Destroy Unused, Defective, Void and/or Spoiled Ballots from the 2021 Annual Budget Vote and Election

WHEREAS, on May 18, 2021, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all unused, defective, void, and/or spoiled ballots resulting from said annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after six (6) months from the date of the Budget Vote and Election; and

WHEREAS, at least six (6) months have passed from the date of the Annual Budget Vote and Election held on May 18, 2021 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore be it,

RESOLVED, that the Board of Education hereby orders the destruction of all unused, defective, void, and/or spoiled ballots from the May 18, 2021 Annual Budget Vote and Election.

T. Approval of Request for Extension of Probation

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board resolution approved during the Board meeting of May 23, 2022 granting tenure effective July 30, 2022 to the employee named on confidential schedule "A" which is on file with the District Clerk, is hereby rescinded effective immediately; and it is hereby further

RESOLVED, that upon the written request dated June 21, 2022 of the aforesaid employee named on confidential schedule "A", for an extension of such employee's probationary term for one (1) year to July 30, 2023 in lieu of the granting of tenure, such request is hereby granted and the agreement memorializing the aforementioned requested extension is hereby approved and the Board President is now authorized to execute same.

U. Approval of Settlement Agreement with the Patchogue-Medford Registered Professional Nurses Association

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Settlement Agreement regarding an Improper Practice Charge with the Patchogue-Medford Registered Professional Nurses Association and authorizes the President to execute said Settlement Agreement on behalf of the district.

V. Approval of Memorandum of Agreement with the Patchogue-Medford Congress of Teachers for the Period July 1, 2022 through June 30, 2026

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers for the Period beginning July 1, 2022 and ending on June 30, 2026 and authorizes the President to execute said Memorandum of Agreement on behalf of the District

End of Consent Agenda

A roll-call vote was taken on the Consent Agenda (Items A through V above)

**Diana Andrade – Yes
Teresa Balducci-Greenberg – Yes
Thomas Donofrio - Yes
Jennifer Krieger - Yes**

**Marc Negrin – Yes
Bernadette Smith - Yes
Kelli Anne Jennings – Yes**

The Consent Agenda was approved.

END OF CONSENT AGENDA

10. INFORMATION ITEMS

A. Policy First Reading

The following policy(s) will be circulated for a first reading. If there are no changes, the policy(s) will be included on the August 29, 2022 Board of Education agenda:

- 5124.2 Limitations for Grades Issued to Students in Honors and Advanced Placement Classes (for removal)
- 5127.1 Regulations for Selection of Valedictorian, Salutatorian and Class Essayist
- 5127.1-R Regulations for Selection of Valedictorian, Salutatorian and Class Essayist - Administrative Regulations
- 5132 Grading Systems

B. Policy Second Reading

Due to a recommended change, this policy is being presented for a second reading. If no other changes are made, it will be presented at the August 29, 2022 Board of Education meeting:

- 5122.15-R Independent Educational Evaluations Regulation

11. SUPERINTENDENT'S REPORT

Dr. Jones discussed her recent activities and topics of importance.

12. COMMITTEE REPORTS

The chair people of Board of Education committees reported on the activities of their committees.

13. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments. None came forward.

14. BOARD MEMBER COMMENTS

Members of the Board of Education provided comments.

15. ADJOURNMENT

Motion offered by Teresa Balducci-Greenberg, seconded by Marc Negrin to wit:

RESOLVED, that there being no further items for discussion, the meeting is adjourned at 8:35 p.m.

Motion carried: 7 - Yes; 0 – No

June 27, 2022
Business Meeting

Respectfully submitted,

Dennis M. Logan
District Clerk