

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
November 21, 2022

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Francis Salazar, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Lisa Hutchinson, General/Labor Counsel; Gregory Gillen, General/Labor Counsel; Christopher Shishko, General/Labor Counsel; Matthew Mehnert, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Instruction, Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:07 p.m.

2. EXECUTIVE SESSION

Motion offered by Marc Negrin, seconded by Bernadette Smith to wit:
RESOLVED, that the Board of Education enters Executive Session in order to discuss employee discipline matters, collective bargaining negotiations and a the appeal of a student suspension at 6:08 p.m.

Motion carried: 7 - Yes; 0 – No

3. RESUME PUBLIC SESSION, DEPARTURE OF BOARD OF EDUCATION MEMBER AND DEPARTURE OF ATTORNEY

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:38.

Board of Education Member Marc Negrin departed the meeting at this point.

School Attorney Matthew Mehnert departed the meeting at this point.

4. PLEDGE OF ALLEGIANCE

Ms. Jennings led those present in the Salute to the Flag.

Dr. Jones asked for a moment of remembrance for recently deceased teacher Rebecca Hughes.

5. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

6. PRESENTATIONS AND REPORTS

A. EMPLOYEES OF THE MONTH

The Board of Education recognized the following as Employees of the Month for October:

- Janny Lao – Teacher at South Ocean Middle School
- June Gagnon – Teacher at Tremont Elementary School
- Melissa Koontz – Food Service Worker at Saxton Middle School

B. iReady Presentation

Assistant Superintendent for Instruction Lori Cannetti, Director of Secondary Humanities Catherine Carella-Dean, Director of Elementary STEM Tania Dalley, Director of Secondary Stem Louis Stellato and Director of Elementary Humanities and K-12 Reading Michael Vespe presented an update on the district's iReady program.

C. Update on Recycling Project

School District Administrator Frank Mazzie presented an update on the district's recycling project.

7. REPORT BY EX-OFFICIO STUDENT MEMBER

Student Ex-Officio Member Ohm Patel provided his monthly report for those present.

8. PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items.

9. DEPARTURE OF EX-OFFICIO STUDENT MEMBER

Ex-Officio Student Member Ohm Patel departed the meeting at 9:04 p.m. during the Public Comment period.

10. CONSENT AGENDA

Motion offered by Francis Salazar seconded by Thomas Donofrio to approve the Consent Agenda (Items A through T) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- October 19, 2022 – Canvass of Special Bond Vote Minutes
- October 24, 2022 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it
RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

10. CONSENT AGENDA - continued

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence/Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence/Returns

C. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

- 1. Committee for Pre-School Special Education
- 2. Committee for Special Education
- 3. Section 504 Committee

D. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified:

- 1. Treasurer's Report – September
- 2. Claims Auditor Letter – September
- 3. Claims Auditor Reports – September
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers' Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
- 4. Cash Flow Projection
- 5. Extra Classroom Activity Fund – September
- 6. Scholarship Activity Fund – September
- 7. General Fund Financial Reports – September
- 8. Special Aid Fund Financial Reports – September
- 9. Capital Projects Fund Financial Reports – September
- 10. Miscellaneous Special Revenue Funds Reports - September
- 11. Debt Service Fund Financial Reports – September
- 12. Workers' Comp. Reserve Financial Reports – September
- 13. Budget Transfer Query – September
- 14. Capital Project Report (7/01/99 – Present) - September
- 15. Warrants – September

E. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period October 11, 2022 through November 10, 2022 in the amount of \$173,723.96.00, as provided to the Board of Education.

- 1. Budget Transfers in Excess of \$5,000

F. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

10. CONSENT AGENDA - continued

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Bayport-Blue Point UFSD	Special Education Services - Receiving District	In accordance with the Educ. Law and Regulations of the Comm. of Educ.	No	Attorney Approved Template	No
2.	Cengage Learning Inc.	Consultant Services for Elementary ENL	\$2,992.50	No	Attorney Approved District Template	No
3.	Cengage Learning Inc.	Consultant Services for Secondary ENL	\$25,095.00	No	Attorney Approved District Template	No
4.	Community Action for Social Justice	Consultant Services	No fee associated with this contract	No	Attorney Approved District Template	No
5.	Fox Music, Inc.	Music Rental License for Avatar Suite to be performed on March 15, 2023	\$330 plus shipping and handling	No	Not Necessary	No
6.	Fox Music, Inc.	Music Rental License for Fox Fanfare to be performed on March 15, 2023	\$75 plus shipping and handling	No	Not Necessary	No
7.	Genesis School	Special Education Services	In accordance with the Educ. Law and Regulations of the Comm. of Educ.	No	Attorney Approved District Template	No
8.	Heartpath Cardiovascular Services PLLC	Acclaimed Mobile Van	No cost to the District	No	Not Necessary	No
9.	Huntington Hospital (Northwell Health)	Medical Services for Raider Invitational	See contract for specific terms	Yes	Attorney Approved Template	No
10.	New Interdisciplinary School	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
11.	New York Institute of Technology Education Programs, College of Arts & Sciences	Affiliation Agreement	No cost associated with this agreement	Yes	Attorney Approved Template	No
12.	New York Therapy Placement Services, Inc.	Consultant Services	See contract for specific rates	No	Attorney Approved District Template	No
13.	Really Good DJs	DJ for Senior Day at the High School – June 9, 2023	\$695.00	No	Not Necessary	Yes

10. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
14.	State University of New York at Stony Brook, Cancer Center	Facilities Use Agreement (Mammo Van)	No fee associated with this agreement	Yes	Attorney Approved Template	No
15.	State University of New York at Stony Brook, School of Dental Medicine	Facilities Use Agreement (Dental Van)	No fee associated with this contract	Yes	Attorney Approved Agreement	Yes
16.	State University of New York for and on behalf of SUNY Potsdam	Affiliation Agreement	No cost associated with this agreement	Yes	Attorney Approved Template	No
17.	Tecogen	Maintenance Agreement	See contract for specific rates	No	Not Necessary	Yes
18.	Three Village CSD	Special Education Services	In accordance with the Educ. Law and Regulations of the Comm. of Educ.	No	Attorney Approved Template	Yes
19.	Town of Brookhaven	Snow Removal, Salt, Sand and General Repairs - 2023	See contract for potential costs	No	Vendor Template	Yes

G. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following equipment listed on the schedules provided:

- One Oticon Connect Clip 2.4G (hearing aid accessory), Serial #3508219 (located at PPS)

H. Acceptance of Donation

RESOLVED, that the Board of Education hereby accepts the donation:

- \$2,880.00 from the Bay Elementary School PTA to the Bay Elementary School General Organization for the 5th Grade Trip.

I. Approval of Scholarships

RESOLVED, that the Board of Education hereby accepts the following Scholarship(s) :

- “THE SEAN, RIANA, SHIWAY & SADIE MEMORIAL SCHOLARSHIP” is offered in memory of Sean, Riana, Shiway and Sadie who were victims of a homicide on April 20, 2022. This scholarship, in the amount of \$1,000.00, will be awarded to a graduating senior who will major in Social Work, Criminal Justice, or Mental Health.
- “THE PATRICK J. IDA MEMORIAL SCHOLARSHIP”, in the amount of \$1,000.00, will be awarded to a graduating senior who is planning on attending a Technical or Trade School and has demonstrated determination and perseverance in overcoming academic obstacles throughout their school career. This scholarship promotes the recognition of students who are pursuing a career in the trades.

10. CONSENT AGENDA - continued

- “THE PATRICK J. IDA MEMORIAL TRADE FIELD AWARD”, in the amount of \$250.00, will be presented to a senior who is entering Technical or Trade Field through union membership or an apprenticeship.
- “THE PATRICK J. IDA MEMORIAL VOLUNTEER AWARD”, in the amount of \$250.00, will be presented to a senior who has demonstrated a dedication to serving and giving back to the community through volunteering (ex. Fire Department/ Ambulance).
- *Old:* “THE KATHRYN DOWLING PILOT CLUB OF PATCHOGUE SCHOLARSHIP PROGRAM”
The Pilot Club of Patchogue Scholarship Program rewards one outstanding Patchogue-Medford High School Anchor Club senior. To be eligible for this scholarship, the student must: be a graduating high school senior and a member in good standing of the Anchor Club, have a minimum 3.0 weighted GPA, enroll in a college or vocational school on a full-time basis (the acceptance letter must be included in the scholarship application), explain in a well developed essay of 250-300 words how being a member of Anchor Club has enhanced his/her view of community service, provide two letters of recommendation (one from a person not related to him/her and one from a teacher), and complete the scholarship application form, including the signature of the Anchor Advisor.

New: “KATHRYN DOWLING PILOT CLUB OF PATCHOGUE SCHOLARSHIP PROGRAM”

The Pilot Club of Patchogue Scholarship Program rewards one outstanding Patchogue-Medford High School Anchor Club senior. The recipient will receive \$1,000.00 to be used to attend the university/college/vocational school of his/her choosing. To be eligible for this scholarship, the student must: be a graduating high school senior and a member in good standing of the Anchor Club, have a minimum 3.0 weighted GPA, enroll in a college or vocational school on a full-time basis, and provide one letter of recommendation from a person not related to him/her (teachers are acceptable).

- *Old:* “THE JASON ERIC FELDMAN ’89 MEMORIAL SCHOLARSHIP” will be awarded to a graduating senior who will be attending a four-year college. In addition to demonstrating academic achievement in high school and participation in extra-curricular activities, the applicant should show dedication to supporting charitable/philanthropic causes. Where possible, the scholarship will be awarded to a student with financial need.

New: “THE JASON ERIC FELDMAN ’89 MEMORIAL SCHOLARSHIP”, in the amount of \$1,800.00, will be awarded to two graduating seniors who have demonstrated academic achievement, participation in extra-curricular activities, and have shown dedication and support to charitable/philanthropic causes. These scholarships are presented to honor the memory of Jason Feldman, Class of 1989.

- *Old:* “THE IRENE N. WADE MEMORIAL SCHOLARSHIP”: A \$500.00 scholarship to a graduating female senior from the class of 2016 who plans to continue on and study education.

10. CONSENT AGENDA - continued

New: “THE IRENE N. WADE MEMORIAL SCHOLARSHIP” is sponsored by her loving family, and is awarded to one graduating senior who plans to attend a two or four year college to become an educator. In keeping with Irene’s commitment to the equitable treatment of all people, this scholarship is open to applicants of any and all gender identities; members of traditionally marginalized population groups are highly encouraged to apply.

J. Approval of Piggyback onto Amazon Business Contract

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the “Piggybacking Law”); and

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking; and

WHEREAS, Prince William County Public Schools has entered into a contract with Amazon Business (the “Contract”), and has authorized piggybacking off such Contract therein; and

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law; and

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefore, be it

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

K. Approval of District Corrective Action Plan

RESOLVED, that the Board of Education hereby approves the district’s Corrective Action Plan for two items which were noted on the External Audit for the fiscal year ending June 30, 2022.

L. Approval of Attendance at Conferences

RESOLVED, that the Board of Education hereby approves attendance by the following staff members at the conferences specified:

#	Staff Member (s)	Name of Conference and Location (City, State)	Date(s)	Professional Organization Sponsoring Conference	Cost	District or Grant Funded
1.	Lori Botta	National High School Model UN	3/10/23 through 3/13/23	IMUNA Educational Organization	\$1,514.00	District

M. Authorization of Student Trips

RESOLVED, that the Board of Education hereby authorizes the following student field trips:

10. CONSENT AGENDA - continued

TRIP #R501768: Approximately 99 High School 12th grade students accompanied by Colleen Turner, Joseph Eterno and Assistant Principal, Dennis Sullivan, will travel to American Dream in East Rutherford, NJ on Saturday, April 29, 2023. The cost to the students is approximately \$100.00. Transportation was booked with BOCES (Hampton Jitney). There is no cost to the district as no substitute teachers are needed.

N. Approval of Professional Learning Plan

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Professional Learning Plan as presented to the Board for the District.

O. Authorization to Conduct Blood Drive

RESOLVED, that the Board of Education hereby authorizes the Patchogue-Medford Congress of Teachers (PMCT) and the New York Blood Center to hold a blood drive on January 31, 2023 at the Oregon Middle School sponsored and organized by the PMCT, and, as the blood drive is being conducted during school hours, the Board of Education hereby grants a waiver in accordance with Policy #1330.

P. Approval of Board Member Activity

RESOLVED, that the Board of Education approves the attendance of Board of Education members Kelli Anne Jennings, Diana Andrade and Thomas Donofrio at the Nassau-Suffolk School Boards Association advocacy event at Bethpage State Park on Thursday, December 8, 2022 from 6:30 p.m. until 9:30 p.m. at a cost to the district of \$100 each.

Q. Approval of Standard Workday Resolution for Elected and Appointed Positions

RESOLVED that the Patchogue-Medford School District hereby establishes the following standard work days for these titles and will report the officials to the New York State Local and Retirement based on their record of activities:

Title	Name	Last 4 Digits of Social Security Number	Standard Work Day	Term of Office	Participates in Time-Keeping System (Y/N)	Days/Month based on record of activities
Assistant Claims Auditor	Nancy Hoogsteden	0949	7.5	7/1/2022 Through 6/30/2023	N	5.33 days

R. Approval of Membership on Board of Education Committees for the 2022-2023 School Year

RESOLVED, that the Board of Education hereby appoints the individuals listed for the 2022-2023 School Year to the Board of Education Committees specified:

Instructional And Student Support Programs

Rithija Sivapokarian
Malina Stylianos
Jayden Allen

Finance

Rithija Sivapokarian

10. CONSENT AGENDA - continued

Legislation

Rithija Sivapokarian
Malina Stylianos
David Reyes
Nicole Fox

Buildings and Operations

Rithija Sivapokarian

District-Wide Technology

Rithija Sivapokarian

Extracurricular Program

Rithija Sivapokarian
Malina Stylianos
Jayden Allen
David Reyes
Nicole Fox

S. Approval of Side Letter of Agreement with Patchogue-Medford Congress of Teachers Employees

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes Side Letters of Agreement with the members of the Patchogue-Medford Congress of Teachers, named in Personnel Schedule A-1 to teach the additional periods specified in the individual agreements and authorizes the President of the Board of Education to execute said agreements on behalf of the district.

T. Amendment to Field Trip Approval

RESOLVED, that field trip #R501754 approved on October 24, 2022, for two High School students accompanied by Estefany Gutierrez to travel to Rochester, NY on Thursday, December 1, 2022 and return Sunday, December 4, 2022 to attend the NY All-State Winter Conference is hereby amended to increase the cost to \$1,236.00 for registration, lodging and meals for the chaperone, Ms. Gutierrez, as well as for one substitute teacher.

A roll-call vote was taken on the Consent Agenda (Items A through T above)

**Diana Andrade – Yes
Thomas Donofrio – Yes
Jennifer Krieger – Yes
Marc Negrin – Absent**

**Francis Salazar - Yes
Bernadette Smith - Yes
Kelli Anne Jennings - Yes**

The Consent Agenda was approved.

11. ACTIONS ARISING OUT OF EXECUTIVE SESSION

A. 3020-a Charges Against District Employee

Motion offered by Thomas Donofrio, seconded by Diana Andrade to wit:

WHEREAS, the Superintendent of Schools has preferred charges against the employee named in Confidential Schedule “A” pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools. Be it

11. ACTIONS ARISING OUT OF EXECUTIVE SESSION - continued

RESOLVED, that the employee named in Confidential Schedule “A” is hereby suspended with pay pending a hearing on the charges and the final determination thereof; and be it further

RESOLVED, that should the employee named in Executive Session either waive his or her right to a hearing, or be found guilty of the charge(s) after a hearing, the Board of Education shall seek his or her termination from service in the Patchogue-Medford Union Free School District.

A roll call vote was taken:

Diana Andrade – Yes	Francis Salazar - Yes
Thomas Donofrio – Yes	Bernadette Smith - Yes
Jennifer Krieger – Yes	Kelli Anne Jennings - Yes
Marc Negrin – Absent	

The resolution was approved.

B. Determination in the Appeal by the Parent of a Student regarding the Determination of the Superintendent of Schools in a Discipline Matter

Motion offered by Thomas Donofrio, seconded by Bernadette Smith to wit:

RESOLVED, that the Board of Education has considered the Appeal of the determination of the Superintendent of Schools in regards to student discipline matter by the parent of the student named in Confidential Schedule “B” and upholds the decision of the Superintendent of Schools.

A roll call vote was taken:

Diana Andrade – Yes	Francis Salazar - Yes
Thomas Donofrio – Yes	Bernadette Smith - Yes
Jennifer Krieger – Yes	Kelli Anne Jennings - Yes
Marc Negrin – Absent	

The resolution was approved.

12. SUPERINTENDENT’S REPORT

Dr. Jones provided a report on her recent activities.

13. DISCUSSION TOPICS

Board Members discussed their experiences at the New York State School Boards Association Annual Convention in Syracuse in October.

Ms. Jennings discussed her progress on the Board of Education Procedure Binder which is being developed.

14. COMMITTEE REPORTS

Chair people of the Board of Education Committees reported on the activities of their committees.

15. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments. None came forward.

16. BOARD COMMENTS

Members of the Board of Education provided comments.

17. ADJOURNMENT

Motion offered by Diana Andrade, seconded by Francis Salazar to wit:
RESOLVED, that there being no further items for discussion, the meeting is adjourned
at 9:59 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan
District Clerk