

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

Special Meeting  
Saxton Middle School Auditorium  
March 27, 2023

**PRESIDING OFFICER:** Kelli Anne Jennings, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Francis Salazar, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Gregory Gillen, General /Labor Counsel; Matthew Mehnert, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction, Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:00 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:  
**RESOLVED**, that the Board of Education hereby enters Executive Session in order to conduct confidential employment interviews for CSE Chairperson positions and to discuss an employee discipline matter at 6:02 p.m.

**3. ARRIVAL OF BOARD MEMBER**

Board of Education Member Bernadette Smith arrived and joined Executive Session at 6:05 p.m.

**4. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY**

Ms. Jennings called the meeting to order in Public Session at 7:40 p.m. in the Saxton Middle School Auditorium.

School attorney Matthew Mehnert departed the meeting at this point.

**5. PLEDGE OF ALLEGIANCE**

Ms. Jennings led those present in the Salute to the Flag.

**6. SAFETY MESSAGE**

District Clerk Dennis Logan provided the Safety Message and prohibition of smoking on school property.

**7. BUDGET WORKSHOP #3**

The members of the Board of Education and District Administrators discussed the formulation of the 2023-2024 Fiscal Year Budget Proposal.

**8. COMMENTS AND QUESTIONS ON THE BUDGET DISCUSSION**

Members of the public made comments and asked questions regarding the 2023-2024 Fiscal Year Budget Proposal.

**9. CONSENT AGENDA**

**Motion offered by Marc Negrin, seconded by Francis Salazar to approve the Consent Agenda (Items A through E) as follows:**

**A. Approval of Personnel**

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it  
RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- B1. Operational Staff

9. **CONSENT AGENDA – (continued)**

B. Approval of Contracts

RESOLVED, that the Board of Education hereby approves the following contracts:

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	About Faces Entertainment	Vendor for 2023 Senior Prom	\$2,575.00	Yes	Vendor Template	No
2.	Eastern Suffolk BOCES	Multi-Year Project (New Copy Machines for Print Shop)	\$549,124.01; Cost is down \$271,424.09 from previous agreement	No	Not Necessary	Yes
3.	Encore X, LLC	Consultant Services	\$76,442.00; Rate is up \$3,936.50 from 2021-2022	No	Attorney Approved Template	Yes

C. Approval of Multi-Year Agreement for New Copiers

WHEREAS, the Patchogue-Medford Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109-b and §119-o of the General Municipal Law, and Section 1950(4)(aa) of the Education Law, to undertake a Technology Project consisting of the acquisition and installation of Computer Equipment, Related software, and other services as indicated in said Technology Project, and

WHEREAS, the cost of the Administrative Technology Project PM-30-102422-2022-2027//Canon Networked Copiers is \$549,124.01 to be paid in installments over a four-year period. Now, therefore be it

RESOLVED, by the Board of Education of the District as follows: The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi- Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval, and be it further

RESOLVED, that the officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and

**9. CONSENT AGENDA – (continued)**

to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi- Year Service Agreement, binding upon the District.

**D. Approval of Bid Awards**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following bid Awards:

- #2022-28 Elementary Schools PA Systems RFP: Symbrant Technologies
- #2022-29 Secondary Schools PA Systems RFP: Symbrant Technologies

**E. Approval of Memorandum of Agreement with Administrator**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the administrator named and the Patchogue-Medford Administrators' Association regarding a continuation of benefits and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

**A roll-call vote was taken on the Consent Agenda (Items A through E above)**

**Diana Andrade – Yes  
Thomas Donofrio – Yes  
Jennifer Krieger – Yes  
Marc Negrin – Yes**

**Francis Salazar - Yes  
Bernadette Smith - Yes  
Kelli Anne Jennings - Yes**

**The Consent Agenda was approved.**

**10. EXECUTIVE SESSION**

Motion offered by Thomas Donofrio, seconded by Marc Negrin to wit:  
RESOLVED, that the Board of Education enter Executive Session in order to conduct a confidential discussion regarding a contractual matter at 10:12 p.m.

Motion carried: 7 – Yes; 0 – No

**11. RESUME PUBLIC SESSION**

Jennings called the meeting to order in Public Session at 11:01 p.m.

**12. CHANGE OF BOARD OF EDUCATION MEETING DATE**

Motion offered by Francis Salazar, seconded by Bernadette Smith to wit:  
RESOLVED, that the April Board of Education Business Meeting will be held on  
Thursday, April 20, 2023.

**13. ADJOURNMENT**

Motion offered by Jennifer Krieger, seconded by Francis Salazar to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned  
at 11:03 p.m.

Motion carried: 7 – Yes; 0 – No

Respectfully submitted,

Dennis M. Logan  
District Clerk