

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Saxton Middle School Auditorium  
June 26, 2023

**PRESIDING OFFICER:** Kelli Anne Jennings, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Francis Salazar

**MEMBERS OF THE BOARD OF EDUCATION ABSENT:** Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis Logan, District Clerk; Gregory Gillen, General/Labor Counsel; Christopher Shishko, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Instruction, Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:01 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Diana Andrade, seconded by Marc Negrin  
**RESOLVED**, that the Board of Education enters Executive Session in order to discuss collective bargaining matters and employee evaluations at 6:02 p.m.

Motion carried: 6- Yes; 0 – No; 1 – Absent (B. Smith)

**3. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY**

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:41 p.m.

School Attorney Christopher Shishko departed the meeting at this point.

**4. PLEDGE OF ALLEGIANCE**

Ms. Jennings led those present in the Salute to the Flag.

**5. MOMENT OF REMEMBRANCE**

Dr. Jones asked for a Moment of Remembrance for Alexandra Yukiko Zecca, Security Guard at the High School who died last week.

**6. SAFETY MESSAGE**

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

**7. PRESENTATION REGARDING MUSICALS**

Nathan Brinkman, the Director of Music and Art, made a presentation to the Board of Education.

**8. RECOGNITION**

The Board of Education recognized outgoing Ex-Officio Member Ohm Patel for his service during the 2022-2023 School Year.

**9. REPORT BY EX-OFFICIO STUDENT MEMBER**

Ex-Officio Student Member Ohm Patel provided his final monthly report to those present.

**10. PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS**

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items. None came forward.

**11. CONSENT AGENDA**

**Motion offered by Thomas Donofrio; seconded by Marc Negrin to approve the Consent Agenda, Items A through II, as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- May 24, 2023 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher

**11. CONSENT AGENDA – (continued)**

or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence/Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence/Returns

C. Authorization to Assign Staff to Summer Committee on Special Education (CSE) Meetings

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign teachers for Committee on Special Education (CSE) meetings as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

D. Authorization to Assign Staff to Summer Psychologist Work

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign staff for Summer Psychologist Work as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

E. Authorization to Assign Staff to Summer Guidance Work

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his/her designee to assign staff for Summer Guidance Work as may be needed during the summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

F. Authorization to Assign Teachers on Special Assignment (TOSA), Leads, Department Chairs, Deans, Librarians and Social Workers to Summer Work

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or his or her designee to assign Teachers on Special Assignment (TOSA), Leads, Department Chairs, Deans, Librarians and Social Workers for Summer Work as may be needed (not to exceed 5 days) during the

**11. CONSENT AGENDA – (continued)**

summer months at the negotiated rate contained in the contract currently in effect with the PMCT.

G. Approval of Section 913 Evaluation for District Employee

RESOLVED, that the Board of Education hereby appoints Dr. Michael Schwartz as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule “A” to perform his/her duties.

H. Approval of Section 913 Evaluation for District Employee

RESOLVED, that the Board of Education hereby appoints Dr. James Bruno as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule “A” to perform his/her duties.

I. Approval of Memorandum of Agreement with the Patchogue-Medford Congress of Teachers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding the establishment of coaching positions and the appropriate stipends for girls’ flag football during post-season play and authorizes the President of the Board of Education to execute said Agreement on behalf of the district.

J. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

K. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified for the April 1, 2023 to April 30, 2023 period:

**11. CONSENT AGENDA – (continued)**

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports  
Payroll Schedule Audit Report  
Payroll Adjustments Report  
Substitute Teacher Report (Budget)  
Substitute Teacher Report (Grants)  
Custodial Overtime Report  
Cash Disbursement Report  
Workers' Compensation Cash Disbursement  
Wire Reconciliation Report  
nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. General Fund Financial Reports
8. School Lunch Fund Financial Reports
9. Special Aid Fund Financial Reports
10. Capital Projects Fund Financial Reports
11. Miscellaneous Special Revenue Funds Reports
12. Debt Service Fund Financial Reports
13. Workers' Comp. Reserve Financial Reports
14. Budget Transfer Query
15. Capital Project Report (7/01/99 – Present)
16. Warrants

L. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period May 11, 2023 through June 15, 2023, in the amount of \$1,276,850.00 as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

M. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

**11. CONSENT AGENDA – (continued)**

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	All About Kids OT, PT, LMSW, Psychology, PLLC	Related Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2021-03
2.	All About Kids OT, PT, LMSW, Psychology, PLLC	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	No RFP #2023-04
3.	All Suffolk Auto School	In-Car Driver's Education Services (Summer 2023 / Fall 2023 / Spring 2024)	\$510.00 per student (based on four students per car); An increase of \$236.00 per student over 2019-2020	No	Attorney Approved District Template	Yes RFP #2023-08
4.	Blue Sea Educational Consulting	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	No RFP #2023-04
5.	Borrelli, Anthony	Adult Education Instruction	\$30.00 per hour for a maximum of 16 hours per summer 2023 semester; Rate is unchanged from spring 2023 semester	No	Attorney Approved District Template	Yes
6.	Compass Group USA, Inc. by and through its Canteen Division	Consultant Services	No fee associated with this agreement	No	Attorney Approved District Template and Rider	Yes RFP #2022-11
7.	DaVinci Education & Research	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	No RFP #2023-04
8.	Developmental Disabilities Institute (DDI)	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	Yes

**11. CONSENT AGENDA – (continued)**

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
9.	Eastern Suffolk BOCES	Shared Services for 2023-2024	Total contract costs for 2023-2024 are \$14,694,036.33; Total contract costs for 2022-2023 were \$14,702,192.98 (a decrease of \$8,156.65)	No	Attorney Approved Template	Yes
10.	Edgewater Consulting	Consultant Services	\$6,000.00; By moving to a maintenance contract the rate has been cut in half from 2022-2023	No	Attorney Approved District Template	Yes
11.	Frontline Education	Annual Subscription Renewal	\$28,589.67; An increase of \$1,994.62 over 2022-2023	Yes	Attorney Prepared Rider	Yes
12.	Helping Hands Licensed Behavior Analyst Services, PLLC	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2023-04
13.	Little Flower UFSD	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education and the maintenance rate established by the Comm. of Social Services	No	Attorney Approved District Template	Yes
14.	Lopez, Alma Lynn	Adult Education Instruction	\$30.00 per hour for a maximum of 32 hours per summer 2023 semester; Rate is unchanged from spring 2023 semester	No	Attorney Approved District Template	Yes
15.	Metro Therapy, Inc.	Related Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2021-03
16.	Mindful Kid	Related Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2021-03

11. CONSENT AGENDA – (continued)

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
17.	Music Theatre International (MTI)	Oregon MS All School Musical Disney's <i>High School Musical Jr</i> on March 22-23, 2024	\$1,009.00	No	Not Necessary	No
18.	Nassau Suffolk Services for Autism (NSSA)	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2023-04
19.	New York Therapy Placement Services	Addendum to 2022-2023 Related Services Agreement	\$1,500.00 per evaluation	No	Not Necessary	Yes RFP #2021-03
20.	New York Therapy Placement Services	Addendum to 2023-2024 Related Services Agreement	\$1,500.00 per evaluation	No	Not Necessary	Yes RFP #2021-03
21.	New York Therapy Placement Services	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2023-04
22.	NYSARC, Inc. – Suffolk Chapter	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	Yes
23.	Out East Therapy	Behavioral Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2023-04
24.	Profile Benefits (Pupil Benefits)	Student Accident Insurance	The pure rate per student will be \$14.15; this is a reduction of \$4.82 from 2022-2023. The Adult Ed rate will be \$5.00. The premium for the excess or catastrophic coverage will be a flat premium of \$9,540. These two rates are unchanged from 2022-2023	No	Not Necessary	Yes



**11. CONSENT AGENDA – (continued)**

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
25.	Riverhead CSD	Health Services	Per pupil rate of \$1,036.56 for 2022-203; Rate has increased by \$60.18 from 2021-2022	No	Attorney Approved Template	Yes
26.	Serene Home Nursing	Nursing Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2022-09
27.	SUNY Potsdam	Affiliation Agreement	No cost associated with this agreement	Yes	Vendor Template	No
28.	Tender Age PT	Related Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2021-03
29.	The Children's Home of Kingston	Consultant Agreement	In accordance with the tuition rate established by the Commissioner of Education	Yes	Attorney Prepared Rider	No
30.	The Speech Language Place	Related Services	See contract for specific rates	No	Attorney Approved District Template	Yes RFP #2021-03
31.	The YMCA of Long Island	Universal Pre-Kindergarten Services	Annual rate of \$6,832.95 per child not to exceed 36 students for a total of 180 days	No	Attorney Approved District Template	No RFP #2022-16
32.	REMOVED FROM AGENDA					
33.	United Cerebral Palsy Association of Greater Suffolk, Inc.	School Service Agreement	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved Template	Yes
34.	U.S. OMNI & TSACG Compliance Services, Inc.	403(b) Third Party Provider	\$648.00 based on 18 accounts at \$36.00 per account plus \$1,500.00 administrative fee; Rate has decreased by \$36.00 from 2022-2023	No	Not Necessary	Yes

**11. CONSENT AGENDA – (continued)**

N. Bid Awards

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Bid Awards:

- #2023-09 Food Service / Custodial / Maintenance Uniforms Bid:  
Woods Mens & Boys Clothing
- #2023-10 Cisco Switch Recycling Bid: No responses received
- #2023-11 Oil / Fuel / Acid Tank Alarm Systems Bid: G&M Dege, Inc.
- #2023-12 Printing Bid:
  - Lorraine Gregory Corp. (all envelopes)
  - Tobay Printing (Adult Ed Handbook and Budget Brochure)

O. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following obsolete items on the lists provided:

- Miscellaneous Physics VHS tapes, Physics and Astronomy DVDs, carts, TVs, VHS player and DVD player (*located at Patchogue-Medford High School*)
- One Grunsfeld Cello, Serial #9010028 (*located at Tremont Elementary School*)
- One C. Robelli Cello, Serial #CR20512OC (*located at Eagle Elementary School*)
- One Englehardt Bass, Serial #55914 (*located at Bay Elementary School*)
- Assorted technology equipment (*located Districtwide*)
- 2014 Chevy Equinox, VIN #2GNFLEEK4E6161935, License Plate #AN9000, Blown Motor (*located at Plant & Facilities*)

P. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donations of:

- One gently used Trotter Mobility Chair, Make Drive Medical HSX-9JP, Model # TR 1600-FR, Serial #2A2003000645, valued at approximately \$500 has been secured through a Facebook donation group for student use.
- The Rachel Quinn Foundation would like to donate 75 stuffed backpacks, valued at approximately \$50.00 per backpack, to the Family Center as well as three \$100 Amazon gift cards/kindness

11. **CONSENT AGENDA** – (continued)

- awards for one elementary, one middle school and one high school student.
- \$250.00 from the Pat-Med Arts Booster Group FAME to the South Ocean School Play Extra Classroom account.
- \$2,500.00 through the Teacher’s Federal Credit Union’s Annual Teacher Appreciation Week Contest has been awarded to Bay’s Osvaldo Juarez Fuentes.

Q. Approval of Scholarships

RESOLVED, that the Board of Education hereby accepts the following Scholarships:

- “THE ED MENTZ WRESTLING SCHOLARSHIP” in the amount of \$1,000.00 will be awarded to a senior varsity wrestler who has committed to continuing education, college or vocational school and has maintained a minimum of a B average.
- “THE DELEVA FAMILY AWARD” will be awarded to one male and one female student who are well-rounded, hard-working graduating seniors who are a member of either a blended family or a large family with three or more children. The students should plan on attending a trade, technical, two- or four-year college.
- Name Change from: “THE WORK-BASED LEARNING PROGRAM AWARD” to “CAREER EXPLORATION THROUGH THE WORK-BASED LEARNING PROGRAM AWARD”
- Name Change from: “THE DISTRIBUTIVE EDUCATION CLUBS OF AMERICA (DECA)” to “CAREER EXPLORATION THROUGH THE DISTRIBUTIVE EDUCATION CLUBS OF AMERICA (DECA)”
- The “CAREER EXPLORATION THROUGH FASHION AWARD”, in the amount of \$250, will be awarded to a student within the Fashion Club and program and will be based on a student’s involvement with the Fashion Club throughout the student’s time at Patchogue-Medford High School.

R. Approval of The Continuance of an "Employee Benefit Accrued Liability Reserve" (EBALR)

WHEREAS, section 6-p of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Employee Benefit Accrued Liability Reserve Fund to be used for the purpose of

**11. CONSENT AGENDA – (continued)**

paying any accrued employee benefits due to an employee upon termination of his/her employment; and

WHEREAS, such benefits are sick leave, personal leave, vacation leave and other benefits earned by employees and payable upon termination that are not covered by another existing reserve fund;

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Employee Benefit Accrued Liability Reserve Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Employee Benefit Accrued Liability Reserve Fund (EBALR).

S. Approval of the Continuance and Funding of the “Workers’ Compensation Reserve Fund”

WHEREAS, section 6-j of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Workers Compensation Reserve Fund to be used for the purpose of paying compensation and benefits, medical, hospital, or other expenses authorized by Article 2 of the Workers' Compensation Law and to pay the expenses of administering a self-insurance program; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Workers' Compensation Reserve Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Workers' Compensation Reserve Fund.

T. Approval of the Continuance of the “Unemployment Insurance Payment Reserve Fund”

WHEREAS, section 6-m of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Unemployment Insurance Payment Reserve Fund to be used for the purpose of reimbursing the State Unemployment Insurance Fund for payments made to claimants where the District has elected to use the "benefit reimbursement" method; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Unemployment Insurance Payment Reserve Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Unemployment Insurance Payment Reserve Fund.

**11. CONSENT AGENDA – (continued)**

U. Approval of the Continuance of the "Insurance Reserve"

WHEREAS, section 6-n of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Insurance Reserve Fund to be used for the purpose of paying liability, casualty and any other types of losses, except losses incurred for which the following types of insurance may be purchased: life, accident, health, annuities, fidelity and surety, credit, title residential value and mortgage guarantee; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Insurance Reserve Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Insurance Reserve Fund.

V. Approval of the Continuance and Funding of a "Retirement Contribution Reserve Fund (Employees Retirement System)"

WHEREAS, section 6-r of the General Municipal Law authorizes a Board of Education to establish a reserve fund by resolution to be known as the Retirement Contribution Reserve Fund (Employees Retirement System) to be used for the purpose of financing retirement contributions to the New York State and Local Employees' Retirement System; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Retirement Contribution Reserve Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Retirement Contribution Reserve Fund (Employees Retirement System).

W. Approval of the Continuance and Funding of a "Retirement Contribution Reserve Sub-Fund"

WHEREAS, on May 20, 2019, the Board of Education of the Patchogue-Medford Union Free School District by resolution established a Retirement Contribution Reserve Fund Sub-Fund known as the RETIREMENT CONTRIBUTION RESERVE FUND SUB-FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Patchogue-Medford Union Free School District Board of Education desires to continue the Retirement Contribution Reserve Sub-Fund for such purposes; and it is hereby

RESOLVED, that the Patchogue-Medford Union Free School District Board of Education hereby authorizes to continue a fund known as the Retirement Contribution Reserve Sub-Fund.

**11. CONSENT AGENDA – (continued)**

X. Authorization to “Piggyback” onto a Contract between OMNIA Partners and Lowes Home Centers, LLC

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the “Piggybacking Law”);

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking;

WHEREAS, OMNIA Partners has entered into a contract with Lowes Home Centers, LLC under Contract #R192006 (the “Contract”), and has authorized piggybacking off such Contract therein;

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law;

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefore, be it

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

Y. Authorization to “Piggyback” onto a Contract between OMNIA Partners and Office Depot Business Solutions Division

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the “Piggybacking Law”);

**11. CONSENT AGENDA – (continued)**

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking;

WHEREAS, OMNIA Partners has entered into a contract with Office Depot Business Solutions Division, ODP Business Solutions under Contract #19-12R (the “Contract”), and has authorized piggybacking off such Contract therein;

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law;

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefore, be it

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

Z. Authorization to “Piggyback” onto a Contract between Sourcewell and Staples Contract & Commercial, LLC

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the “Piggybacking Law”);

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking;

WHEREAS, Sourcewell has entered into a contract with Staples Contract & Commercial LLC under RFP#012320 (the “Contract”), and has authorized piggybacking off such Contract therein;

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law;

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefore, be it

**11. CONSENT AGENDA – (continued)**

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

AA. Authorization to “Piggyback” onto a Contract between TIPS Cooperative and GCX Inc.

WHEREAS, Section 103 of the General Municipal Law permits school districts to make certain purchases of goods and equipment and enter into certain contracts for services as may be required by the school district, through “piggybacking” onto a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein, if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with New York State law and made available for use by other governmental entities (the “Piggybacking Law”);

WHEREAS, the Board of Education of the Patchogue-Medford Union Free School District (“Board”) has authorized the District to participate in such piggybacking;

WHEREAS, TIPS Cooperative has entered into a contract with GCX Inc. under Contract #230105 (the “Contract”), and has authorized piggybacking off such Contract therein;

WHEREAS, the Board has determined that the Contract was let by an approved entity, made available for use by other governmental entities, let on the basis of best value in a manner consistent with New York State law;

WHEREAS, pursuant to and in accordance with the Piggybacking Law, the Board now desires to piggyback onto the Contract; and

WHEREAS, the Board has reviewed the benefits of piggybacking onto the Contract, and has concluded that doing so has the ability to provide value and cost savings to the District; now, therefore, be it

RESOLVED, that the Board, after review and discussion, hereby authorizes the District to piggyback onto the Contract, and authorizes the Board President to execute such Agreement on behalf of the Board.

BB. Approval for Attendance at Conferences

RESOLVED, that the Board of Education hereby approves attendance by the following staff members at the conferences specified:



**11. CONSENT AGENDA – (continued)**

<i>#</i>	<i>Staff Member(s)</i>	<i>Name of Conference and Location (City, State)</i>	<i>Date(s)</i>	<i>Professional Organization Sponsoring Conference</i>	<i>Cost</i>	<i>District or Grant Funded</i>
1.	Carol Sicignano	NY Association for Pupil Transportation Annual Summer Conference & Trade Show, Saratoga Springs, NY	July 8, 2023 – July 12, 2023	NY Association for Pupil Transportation	1,572.63	District
2.	Laura Klein	AP Summer Institute, Virtual	July 3, 2023 – July 7, 2023	Fordham University	970.00	District

CC. Recommended Approval of Board Member Activities

RESOLVED, that the Board of Education hereby grants permission for the following activities:

1. SCOPE Annual Meeting

The Board of Education hereby approves the attendance of Board of Education members Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Marc Negrin, Francis Salazar and Bernadette Smith, Superintendent of Schools Donna Jones, and District Clerk Dennis Logan, at the SCOPE Education Services Annual Dinner Meeting to be held on August 15, 2023 at the Bourne Mansion in Oakdale, New York at a cost of \$85 per person.

2. New York State School Boards Association Annual Convention

The Board of Education approves that attendance of Board of Education members Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Marc Negrin, Francis Salazar and Bernadette Smith, Superintendent of Schools Donna Jones and District Clerk Dennis Logan at the New York State School Boards Convention to be held on October 26 through October 28, 2023 in Buffalo, New York including lodging and meal expenses, and that all are authorized to attend either the Pre-Convention Law Conference as well with a total cost to the district not-to-exceed \$2,200.00 per person.

11. CONSENT AGENDA – (continued)

3. New York State School Boards Association “Leadership in Education Event”

The Board of Education authorizes Board of Education members Marc Negrin, Bernadette Smith and Jennifer Krieger to attend the New York State School Boards Association “Leadership in Education” event from July 28 through July 29, 2023, at the Crowne Plaza/Desmond Hotel in Colonie, New York travelling on July 27 and returning on July 29, 2023, at a cost not to exceed \$890.00 per person to the district.

DD. Authorization to Destroy Cast Ballots from 2022 Annual Budget Vote and Election

WHEREAS, on May 17, 2022, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from said annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after one (1) year from the date of the Budget Vote and Election; and

WHEREAS, at least one (1) year has passed from the date of the Annual Budget Vote and Election held on May 17, 2022 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore be it,

RESOLVED, that the Board of Education hereby orders the destruction of all cast ballots from the May 17, 2022 Annual Budget Vote and Election.

EE. Authorization to Destroy Unused, Defective, Void, and/or Spoiled Ballots from the 2022 Annual Budget Vote and Election

WHEREAS, on May 17, 2022, the Patchogue-Medford Union Free School District conducted its annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of all unused, defective, void, and/or spoiled ballots resulting from said annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after six (6) months from the date of the Budget Vote and Election; and

WHEREAS, at least six (6) months have passed from the date of the Annual Budget Vote and Election held on May 17, 2022 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; now, therefore be it,

**11. CONSENT AGENDA – (continued)**

RESOLVED, that the Board of Education hereby orders the destruction of all unused, defective, void, and/or spoiled ballots from the May 17, 2022 Annual Budget Vote and Election.

FF. Approval of Engagement of Special Counsel

RESOLVED, that the Board of Education hereby engages the services of Joady B. Feiner, Esq. of The Law Office of Joady Benjamin Feiner to perform an internal investigation at a rate of \$280.00 per hour plus reimbursement for reasonable expenses, and hereby authorizes the President of the Board of Education to execute the retainer letter for same.

GG. Policy Adoption

RESOLVED that the Board of Education adopts the following policy(s) which were circulated for a first reading:

- 5127.4 Regulations Regarding Criteria for Grade Level Designation (Formerly: 5127-A High School Diploma - Admin Regs - Criteria for Grade Level Designation)
- 6173 Home Instruction (Including Regulations)

HH. Approval of Memorandum of Agreement with the Patchogue-Medford Registered Congress of Teachers

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding security cameras in various rooms in the District and authorizes the President of the Board of Education to execute said Agreement on behalf of the district.

II. Appointment of Assistant Superintendent for Business and Operations

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Francis Mazzie to the position of Assistant Superintendent for Business and Operations for a probationary period of three (3) years effective July 1, 2023 through June 30, 2026 at an annual salary of \$185,000 in the administrative tenure area.

**11. CONSENT AGENDA – (continued)**

**A roll-call vote was taken on the Consent Agenda, Items A through II:**

**Diana Andrade – Yes  
Thomas Donofrio – Yes  
Jennifer Krieger – Yes  
Marc Negrin – Yes**

**Francis Salazar - Yes  
Bernadette Smith - Absent  
Kelli Anne Jennings - Yes**

**The Consent Agenda was approved.**

**12. INFORMATION ITEMS**

**A. Policy First Reading**

The following policy will be circulated for a first reading. If there are no changes, the policy will be included on the June 26, 2023, Board of Education agenda:

- 3231 Post-Issuance Compliance Policy for Bond Issues
- 3310 Purchasing Policy (Including Regulations and Exhibits)
- 3326 Discontinuance of Claim Form
- 3330 Transfer of Funds
- 3340 Petty Cash/Petty Cash Accounts (Including Regulations)
- 3460.1 Purchase Contracts for Student Activity Funds
- 3460.2 Deposit of Student Activity Funds
- 3470 Wire Transfer Policy
- 3471 Online Banking
- 3490 Returned Checks (Non-Sufficient Funds – NSF)
- 3527 Pesticides and Pest Management
- 3546.1 Free and Reduced-Price Meals (Including Regulations)
- 3546.2 Meal Charge Policy
- 3546.3 Meal Charge and Prohibition of Meal Shaming Policy
- 3801 Secure Data Destruction Policy
- 3802 Technology Security for Personal, Private and Sensitive Information (including 3802-E Parents’ Bill of Rights for Data Privacy and Security)
- 4114.1 Drug and Alcohol Abuse Policy for School Bus Drivers (Including Regulations)
- 4410 Technology Acceptable Use Policy (Including Regulations)

**12. INFORMATION ITEMS – (continued)**

- 4420 Computer Controls Policy for Financial Software
- 4430 Social Networking Sites (Including Regulations)
- 5115.2 Tardiness Due to Bus Operations
- 5117 School Attendance Areas
- 5117.1 School Attendance Areas, Barton Elementary School
- 5117.2 School Attendance Areas, Bay Elementary School
- 5117.3 School Attendance Areas, Canaan Elementary School
- 5117.4 School Attendance Areas, Eagle Elementary School
- 5117.5 School Attendance Areas, Medford Elementary School
- 5117.6 School Attendance Areas, River Elementary School
- 5117.7 School Attendance Areas, Tremont Elementary School
- 5117.8 School Attendance Areas, Oregon Middle School
- 5117.9 School Attendance Areas, Saxton Middle School
- 5117.10 School Attendance Areas, South Ocean Middle School
- 5117.11 School Attendance Areas, Patchogue-Medford High School
- 6147 Technology Acceptable Use Policy (Including Regulations)

**13. SUPERINTENDENT’S REPORT**

Dr. Jones provided comment and information regarding her activities and happenings in the district.

**14. COMMITTEE REPORTS**

Chair people of the Board of Education Committees reported on the activities of their committees.

**15. COMMENTS AND QUESTIONS**

Members of the community were given the opportunity to ask questions and make comments.

**16. BOARD COMMENTS**

Members of the Board of Education provided comments.

**17. ADJOURNMENT**

Motion offered by Thomas Donofrio, seconded by Marc Negrin to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned  
at 8:57 p.m.

Motion carried: 6 - Yes; 0 – No; 1 – Absent (B. Smith)

Respectfully submitted,

Dennis M. Logan  
District Clerk