

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Saxton Middle School Auditorium
September 12, 2022

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Thomas Donofrio, Jennifer Krieger, Marc Negrin, Francis Salazar, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Lisa Hutchinson, General/Labor Counsel; Gregory Gillen, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting to order in the Room 124 of Saxton Middle School at 6:02 p.m.

2. EXECUTIVE SESSION

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:
RESOLVED, that the Board of Education enters Executive Session in order to discuss confidential employee discipline matters at 6:03 p.m.

Motion carried: 6 - Yes; 0 – No; 1 – Absent (J. Krieger)

3. ARRIVAL OF BOARD MEMBER

Board of Education Member Jennifer Krieger arrived and joined Executive Session at 6:05 p.m.

4. RESUME PUBLIC SESSION

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session in the Saxton Middle School Auditorium at 7:43 p.m.

5. PLEDGE OF ALLEGIANCE

Ms. Jennings led those present in the Salute to the Flag.

6. SAFETY MESSAGE

District Clerk Dennis Logan explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

7. PRESENTATIONS AND REPORTS

- Back to School Presentations

Dr. Jones and the Assistant Superintendents provided reports on the re-opening of school for the 2022-2023 School Year.

7. **PRESENTATIONS AND REPORTS - continued**

- Bond Proposal Presentation

School Business Administrator Frank Mazzie made a presentation regarding the upcoming Bond Proposition which will be presented to District Voters at a Special District Meeting on October 18, 2022.

8. **REPORT BY EX-OFFICIO STUDENT MEMBER**

Student Ex-Officio Member Ohm Patel provided his monthly report.

9. **PUBLIC COMMENTS ON PRESENTATIONS AND AGENDA ITEMS**

Members of the audience were given an opportunity to comment on the presentations and Consent Agenda items. None came forward.

10. **CONSENT AGENDA**

Motion offered by Bernadette Smith, seconded by Diana Andrade to approve the Consent Agenda (Items A through P) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- August 29, 2022 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- A3. Instructional Payouts
- B1. Operational Staff
- B2. Operational Staff LOA>Returns
- B3. Operational Payouts

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Approval of Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

10. CONSENT AGENDA - continued

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

D. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the periods specified:

- A. Treasurer’s Report – July
- B. Claims Auditor Letter – July
- C. Claims Auditor Reports – July
 - Payroll Schedule Audit Report
 - Payroll Adjustments Report
 - Substitute Teacher Report (Budget)
 - Substitute Teacher Report (Grants)
 - Custodial Overtime Report
 - Cash Disbursement Report
 - Workers’ Compensation Cash Disbursement
 - Wire Reconciliation Report
 - nVision Audit Reports
- D. Cash Flow Projection – July
- E. Extra Classroom Activity Fund – July
- F. Scholarship Activity Fund – July
- G. Addition or Revision of Classroom Activity Account
- H. General Fund Financial Reports – July
- I. School Lunch Fund Financial Reports – July
- J. School Special Aid Fund Financial Reports – July
- K. Capital Projects Fund Financial Reports – July
- L. Miscellaneous Special Revenue Funds Reports – July
- M. Debt Service Fund Financial Reports – July
- N. Workers’ Comp. Reserve Financial Reports – July
- O. Budget Transfer Query – July
- P. Capital Project Report (7/01/99 – Present) – July
- Q. Warrants – July

E. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

<i>#</i>	<i>Contract</i>	<i>Description</i>	<i>Rate</i>	<i>Atty. Reviewed</i>	<i>Reason</i>	<i>Renewal</i>
1.	Adelphi University College of Education and Health Sciences	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Approved District Template	No
2.	Compass Group USA, Inc. by and through its Canteen Division	Consultant Services	See contract for specific information	Yes	Attorney Approved District Template	Yes RFP #2022-11
3.	County of Suffolk	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
4.	Developmental Disabilities Institute (DDI)	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes

10. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
5.	Developmental Disabilities Institute (DDI)	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	Yes
6.	Generation Ready, Inc.	Consultant Services	\$1,850.00 per day for 11 job-embedded days; Rate is unchanged from 2021-2022	No	Attorney Approved District Template	Yes
7.	Girls, Incorporated of Long Island	Consultant/Volunteer Services	No fee is required in conjunction with this agreement	No	Attorney Approved District Template	Yes
8.	LearnWell	Consultant Services – Academic Tutoring	\$63.75 per hour for 2022-2023; An increase of \$4.75 per hour over 2021-2022	No	Attorney Approved District Template	Yes
9.	Little Angels Center	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
10.	Long Island University – Post Campus	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Approved District Template	No
11.	Nassau Suffolk Services for Autism (NSSA)	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
12.	NSSA / The Martin C. Barell School	Special Education Services	In accordance with the tuition rate established by the Commissioner of Education	No	Attorney Approved District Template	Yes
13.	NYSARC, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
14.	Safety & Environmental Solutions, Inc.	Consultant Services	\$40.00 per fit test certification. A minimum charge of \$600.00 shall be charged when less than 15 fit tests are conducted per session. Rate has increased by \$5.00 per fit test certification and by \$100.00 for less than 15 fit tests per session over 2021-2022	No	Attorney Approved District Template	Yes

10. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
15	State University of New York at Stony Brook for its School of Professional Development	Affiliation Agreement	No fee associated with this agreement	Yes	Attorney Approved District Template	No
16	The Judge Rotenberg Educational Center, Inc.	Special Education Services	In accordance with the tuition rate established by the Comm. of Educ.	Yes	Attorney Approved District Template	No
17	The Long Island Home d/b/a South Oaks Hospital	Consulting Services	See attached rate sheet	Yes	Attorney Approved Template	Yes

F. Bid Awards

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Bid Awards:

- #2022-24 Musical Instrument Bid:
 - Washington Music Center
 - Music & Arts

G. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the following donation:

- One Selmer/Bundy flute, Serial # 427791, one Merana Trumpet, and one Olds Trombone, Serial # 486394, each gently used and valued at a total of \$900.00, from Mr. Bryan Lake to Oregon Middle School.

H. Acceptance of Scholarships

RESOLVED that the Board of Education hereby accepts the following Scholarships:

- The **“PATCHOGUE-MEDFORD HALL OF FAME BOOSTER CLUB INDUCTEES SCHOLARSHIP”**, in the amount of \$500.00 will be awarded to a graduating Patchogue-Medford High School senior who has maintained an 80% or higher High School Grade Point Average; who has participated in numerous school related activities, including any of the following: music, arts, sports, service clubs, school spirit activities, ROTC, Robotics, Virtual Enterprise, Corporate Raiders, PTSA events, Model UN, Hall of Fame Club, etc.; who has demonstrated active participation in community service projects/volunteerism including Hall of Fame sponsored activities and events; who demonstrates leadership qualities (club officer, team captain, section leader, etc.); who plans to pursue post-secondary education at a 2 or 4-year college, trade/vocational school or military service; and who exemplifies the qualities and character of someone who would be considered for induction into the Hall of Fame. Applicants must submit an essay of approximately 500 words via a topic selected from the school district scholarship application packet and may also submit 2 letters of recommendation focusing on the applicant’s character (not from family members).

10. CONSENT AGENDA - continued

- The **“PATCHOGUE-MEDFORD HALL OF FAME BOOSTER CLUB SENIOR AWARD”**, in the amount of \$250.00 will be awarded to a graduating Patchogue-Medford High School senior who has volunteered at Patchogue-Medford Hall of Fame Booster Club events; has maintained an 80% Grade Point Average or better throughout their high school career; who has participated in a variety of extra-curricular activities such as arts, music, service clubs, sports, generic clubs or school spirit activities; who has participated in community service/volunteer activities; who demonstrates leadership qualities (club officer, team captain, section leader, etc.); and who plans to pursue post-secondary education opportunities (2-4 year college, technical/vocational school, military service, etc.). Applicants must submit an essay of at least 300 words related to a topic selected from the school district scholarship application packet and may also submit 2 letters of recommendation focusing on the candidate’s applicant’s character (not from family members).
- *Old:* **“THE PATCHOGUE-MEDFORD HALL OF FAME BOOSTER CLUB SCHOLARSHIP”** will be awarded to a graduating senior who has maintained an 80% or higher high school grade point average; participated in a high level of involvement in school related activities including any of the following: music, arts, sports, service clubs, school spirit activities, ROTC, Robotics, Virtual Enterprise, Corporate Raiders, PTSA, Model UN, etc.; demonstrated active participation in community service projects/volunteerism; participated/volunteered in Hall of Fame related activities/events; plans to pursue post-secondary education (2 or 4-year college, trade school/vocational education, military service); exemplifies the qualities and character of someone who would be considered for induction into the Hall of Fame; provides the Hall of Fame Scholarship committee with three letters of recommendation from non-family members. Additionally, applicants must submit a 500-word essay describing what community service has meant to them and why they would continue to volunteer in that capacity.
- *New:* **“THE PATCHOGUE-MEDFORD HALL OF FAME BOOSTER CLUB SCHOLARSHIP”**, in the amount of \$500.00 will be awarded to a graduating Patchogue-Medford High School senior who has volunteered at a minimum of 2 Patchogue-Medford Hall of Fame activities and events; who has maintained an 80% or higher high school grade point average; participated in numerous school related activities including any of the following: music, arts, sports, service clubs, school spirit activities, ROTC, Robotics, Virtual Enterprise, Corporate Raiders, PTSA events, Model UN, etc.; demonstrated active participation in community service projects/volunteerism; demonstrates leadership qualities (club officer, team captain, section leader, etc.); plans to pursue post-secondary education (2 or 4-year college, trade school/vocational education, military service); exemplifies the qualities and character of someone who would be considered for induction into the Hall of Fame. Applicants must submit an essay of approximately 500 words via a topic selected from the school district scholarship application packet and may also submit 2 letters of recommendation focusing on the applicant’s character (not from family members).

I. Setting of the Tax Levy and Tax Rate for the Patchogue-Medford Public Library

RESOLVED, that the Board of Education hereby authorizes a Patchogue-Medford Public Library tax levy of \$9,071,388 with an actual tax rate of \$20.88 per \$100 of assessed valuation.

10. CONSENT AGENDA - continued

J. Authorization for Student Trips

RESOLVED, that the Board of Education hereby authorizes the following student field trips:

TRIP #R501625: Approximately 144 Saxton MS 8th grade students accompanied by Principal, Michelle Kwon, and 10 additional parental chaperones will travel to Hershey, PA to visit Hershey Park on **Thursday, June 1, 2023 and return Friday June 2, 2023.** The cost to the students is approximately \$390.00. Transportation will be provided by Hampton Jitney (booked with BOCES). The approximate cost to the district is \$290.00 for 1 substitute teacher needed on June 1 & 2, 2023.

TRIP #R501626: Approximately 190 South Ocean MS 8th grade students accompanied by Principal, Timothy Piciullo, Jennie Ramos, Julisa Pagan and 18 other teacher chaperones to be determined will travel to Washington, D.C. and Six Flags America on **Thursday, May 18, 2023 and return Friday, May 19, 2023.** The cost to the students is approximately \$390.00. Transportation will be provided by Hampton Jitney (booked with BOCES). The approximate cost to the district is \$1,450.00 for 5 substitute teachers needed on May 18 & 19, 2023.

K. Approval of Attendance by Board Member at REFIT Meeting

RESOLVED, that the Board of Education hereby authorizes Board of Education member Marc Negrin to attend the REFIT Annual Meeting on Thursday, October 6, 2022, from 6:00 p.m. until 10:00 p.m. at the Milleridge Inn in Jericho, New York at a cost of \$85.00 to the district.

L. Approval of Change of Board of Education Business Meeting Date

RESOLVED, that, due to a schedule conflict, the Board of Education will change the date of the May 22, 2023 Business Meeting to Wednesday, May 24, 2023.

M. Approval of Canvass of Results of October 18, 2022 Bond Referendum

RESOLVED, that the Board of Education will meet to canvass the results of the October 18, 2022 Bond Referendum on Wednesday, October 19, 2022 at 7:00 p.m. in Room 124 of Saxton Middle School.

N. Approval of Board of Education Retreat

RESOLVED, that the Board of Education approves a Board of Education retreat to be held in the District Office Board Room from 6:00 p.m. until 9:30 p.m. on Wednesday, September 21, 2022, to be facilitated by the New York State School Boards Association at a cost of \$2,000 to the district.

O. Approval of Side Letters of Agreement with Patchogue-Medford Congress of Teachers Employees

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Side Letters of Agreement with the Patchogue-Medford Congress of Teachers and the teachers named in Personnel Schedule A-1 to work an additional .2 FTE and authorizes the President of the Board of Education to execute said agreement on behalf of the district.

10. CONSENT AGENDA - continued

P. Approval of Attendance by Board of Education Members at Nassau-Suffolk School Boards Association Resolutions Dinner Meeting

RESOLVED, that Board of Education members Kelli Ann Jennings and Marc Negrin are hereby authorized to attend the Nassau-Suffolk School Boards Association Annual Resolution Dinner Meeting at the Fox Hollow Country Club in Woodbury, New York on Wednesday, September 28, 2022 at a total cost of \$200 to the district.

A roll-call vote was taken on the Consent Agenda (Items A through P above)

**Diana Andrade – Yes
Thomas Donofrio – Yes
Jennifer Krieger – Yes
Marc Negrin – Yes**

**Francis Salazar - Yes
Bernadette Smith - Yes
Kelli Anne Jennings - Yes**

The Consent Agenda was approved.

11. INFORMATION ITEMS

A. Policy First Reading

The following policies will be circulated for a first reading. If there are no changes, the policy(s) will be included on the October 24, 2022 Board of Education agenda:

3231	Post-Issuance Compliance Policy for Bond Issues
4114	Substance Abuse Control
4133.1	In-District Mileage Rates
4147	Employee Assistance Program
4151	Absences of Principal, Director or Administrator
5144	Corporal Punishment/Emergency Intervention

12. BOARD OF EDUCATION GOALS FOR THE 2022-2023 SCHOOL YEAR

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:
RESOLVED, the Board of Education hereby establishes the following Board of Education Goals for the 2022-2023 School Year:

1. The Board of Education will continue to work with the Superintendent to monitor and evaluate the District's progress toward meeting the following Superintendent's Goals as approved on August 29, 2022:
 - a. Make progress toward moving all schools to good standing.
 - b. Make progress toward closing the achievement gap for English Language Learners and Special Education students.
 - c. Continue to provide for the social and emotional supports for students and staff District-wide.
 - d. Continue to increase cultural competence district wide.
 - e. Continue to inspire self-confidence and self-reflection in order to increase civic readiness in all students.
 - f. Continue to make progress toward implementing the Security Action Plan.
2. The Board of Education will continue to review the Board's Goals at their quarterly work sessions and complete a Board Self- Evaluation every school year.

12. BOARD OF EDUCATION GOALS FOR THE 2022-2023 SCHOOL YEAR - continued

3. The Board of Education will conduct at least two retreats and will attend conferences, trainings, and webinars, soliciting feedback from each board member to help improve their work during the school year.
4. As part of the On-Boarding process the Board of Education will designate a member to mentor new Board members from the time of their election and will create a manual containing pertinent information and resources to help them during their initial year with the new member providing specific feedback on the guidance and information received.

A roll-call vote was taken on the Board of Education Goals

Diana Andrade – Yes	Francis Salazar - Yes
Thomas Donofrio – Yes	Bernadette Smith - Yes
Jennifer Krieger – Yes	Kelli Anne Jennings - Yes
Marc Negrin – Yes	

The Consent Agenda was approved.

13. DEPARTURE OF EX-OFFICIO STUDENT MEMBER

Ex-Officio Student Member Ohm Patel departed the meeting at 8:42 during the discussion regarding Board of Education Goals.

14. SUPERINTENDENT’S REPORT

Dr. Jones provided a report on her recent activities.

15. DISCUSSION TOPICS

- Parent Square Calls to Board of Education Members
- Wellness Policy Update as pertains to recess length

16. COMMENTS AND QUESTIONS

Members of the community were given the opportunity to ask questions and make comments.

17. BOARD OF EDUCATION COMMENTS

Members of the Board of Education made comments.

18. ADJOURNMENT

Motion offered by Bernadette Smith, seconded by Francis Salazar to wit: RESOLVED, that there being no further items for discussion, the meeting is adjourned at 10:19 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan
District Clerk