

**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**WORKSHOP MEETING MINUTES
SEPTEMBER 3, 2024**

CALL TO ORDER

The September 3, 2024 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
	Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

ALSO PRESENT: Michael Portas, Ed.D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Ann Marie VanSickle, Director of Curriculum

FLAG SALUTE

President's Report - Mr. Brian Senyk

Welcomed everyone back and wished all best of luck in the new school year. Reported that the major construction on the Veterans' Wall is complete and thanked the contractors for their generosity.

Superintendent's Report - Michael Portas, Ed.D.

Thanked the secretarial and custodial staff for their work in getting ready for the start of the school year. Commented on the opening day keynote speaker's use of humor, empathy, and insight in his presentation. Echoed Mr. Senyk's remarks on the Veterans' Wall progress and the power of community. Reported that details of the grand opening will be upcoming. Thanked all for the attention to detail on work done on the district property.

Business Administrator's Report - Mr. Gordon Gibbs

Reported on anticipated receipt of \$1.7m in ROD grant reimbursement, new playground installation at North Boulevard, reconditioning of the ball fields, new ticket booth at the high school, successful inspection of the building at 7 Industrial Road, appraisal of the 7 Industrial Road property and anticipated receipt of appraisal report, and completion of recent an OPRA request for vendor information of turf field maintenance.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Mr. Blumert commented that he is happy for Emily Ringen, wished her the best of luck, and appreciates her positive energy.

- PMC-40-25 Amend Resignation - 2024-2025 School Year (PMC-03-25)
- PMC-41-25 Approval of Resignation - 2024-2025 School Year
- PMC-42-25 Approval of Appointment - 2024-2025 School Year
- PMC-43-25 Approval of Substitute - 2024-2025 School Year
- PMC-44-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year (PMC-228-24)
- PMC-45-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-46-25 Approval of Transfer of Staff - 2024-2025 School Year
- PMC-47-25 Approval of Stipend for Facility Staff Member - 2024-2025 School Year
- PMC-48-25 Approval of Work Based Learning Student Employee - 2024-2025 School Year
- PMC-49-25 Approval of Temporary Office Aide - 2024-2025 School Year
- PMC-50-25 Approval to Amend Child Study Team Summer Hours - 2024 Summer Session (PMC-293-24)

RESOLUTION NO. PMC-40-25

AMEND RESIGNATION - 2024-2025 SCHOOL YEAR (PMC-03-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Pagliaroli, Bryan	Custodian Pequannock Township School District	8/23/2024

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-41-25

APPROVAL OF RESIGNATION - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Ringen, Emily	Assistant Principal Pequannock Valley School	11/6/2024

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-42-25

APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Link, Stephen <i>Replacing Patricia Walker</i>	Social Studies Teacher Pequannock Township High School	11/1/2024-6/30/2025	MA, Step 6 \$67,595 (prorated)

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-43-25
APPROVAL OF SUBSTITUTE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, ** pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Greenberg, Linda	Long-Term Substitute Teacher Pequannock Valley School	9/4/2024-9/30/2024	\$200/day

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-44-25
APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR (PMC-228-24)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4327	5/20/2024-6/30/2024 & 9/3/2024-10/4/2024	46 sick days	N/A	10/7/2024-12/23/2024	N/A	1/2/2025

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-45-25
APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL / VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WOR. DATE (on or about)
#2701	8/5/2024-9/13/2024	29 sick days	8/5/2024-9/13/2024	N/A	N/A	9/16/2024
#3252	11/25/2024-12/10/2024	10 sick days	9/1/2024-11/22/2024	N/A	12/11/24-1/24/25	1/27/2025

Motion by: Ciresi Second by: Dempsey Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-46-25
APPROVAL OF TRANSFER OF STAFF - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to transfer the following personnel in Pequannock Township School District:

NAME	FROM	TO	EFFECTIVE DATES	SALARY	STIPEND
Gonzales, Rodolfo	Custodian - Assistant Pequannock Township School District	Custodian Pequannock Township School District	9/1/2024-6/30/2025	Step 9 \$49,375 (prorated)	N/A

Motion by: Ciresi Second by: Dempsey Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-47-25
APPROVAL OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to September 30, 2024 for the prorated amount of \$480.00.

Motion by: Ciresi Second by: Dempsey Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-48-25
APPROVAL OF WORK BASED LEARNING STUDENT EMPLOYEE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following Work Based Learning Student Employee in the Pequannock Township School District. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	POSITION	EFFECTIVE DATES	SALARY
Smith, Jacob	WBL Student Employee - Custodial Pequannock Township School District	9/5/2024-6/30/2025	\$15.13/hour Not to exceed 25 hours/week

Motion by: Ciresi Second by: Dempsey Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-49-25

APPROVAL OF TEMPORARY OFFICE AIDE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Bryanna Garcia as an office aide on an as needed basis to be determined by central office for the 2024-2025 school year at the rate of \$15.13 per hour, not to exceed 25 hours/week, upon submission of a timesheet, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-50-25

APPROVAL TO AMEND CHILD STUDY TEAM SUMMER HOURS - 2024 SUMMER SESSION (PMC-293-24)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the Child Study Team personnel to perform approved services, between July 1, 2024 and August 31, 2024 as listed in backup document "Child Study Team Summer Hours" per the 2022-2025 collective bargaining agreement.

Motion by: Ciresi	Second by: Dempsey	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

CIS-15-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

RESOLUTION NO. CIS-15-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSES
9/4/24	Blau, Alexandra	Lincoln Tech Campus Tour Mahwah, NJ	\$0	\$0	\$0	\$0
9/4/24	Fitzpatrick, Caitlin	Lincoln Tech Campus Tour Mahwah, NJ	\$0	\$0	\$0	\$0
9/4/24	O'Connor, Kristen	Lincoln Tech Campus Tour Mahwah, NJ	\$0	\$0	\$0	\$0
9/4/24	Tomarchio, Jessica	Lincoln Tech Campus Tour Mahwah, NJ	\$0	\$0	\$0	\$0
10/4/24	Basilone, Jennifer	NJPSA FEA Student Substance Use Monroe Township, NJ	\$150.00	\$55.00	\$0	\$205.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-27-25 Approval of Settlement Agreement for Student #100297
- FFA-28-25 Approval of Agreement for Transportation Nursing Services for 2024-2025
- FFA-29-25 Acceptance of 2024-2025 Funding Statement for Services under Chapter 192 and 193

RESOLUTION NO. FFA-27-25
APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #100297

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #100297.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-28-25
APPROVAL OF AGREEMENT FOR TRANSPORTATION NURSING SERVICES FOR 2024-2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with BrightStar Care of Wayne, NJ to provide nursing services as required for students being transported for the 2024-2025 school year in the amount of \$105.00 per hour for an RN and \$85.00 per hour for an LPN.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-29-25
ACCEPTANCE OF 2024-2025 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 AND 193

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the 2024-2025 Funding Statement for Services under Chapters 192 and 193, from the State of New Jersey, Department of Education, as per the attached.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 9-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion

District Goals

Dr. Portas reviewed the district goals:

1. Ensuring Student Success – Profile of a Pequannock Student
2. Ensuring Staff Success – Enhancing Staff Instructional Capacity through Professional Learning Opportunities
3. Family and Community Partnerships – Collaborating, Informing, and Improving

Staffing Update

Dr. Portas reported that a part-time special education teacher at SJG is needed. He commented that the community is a good recruiting tool. He explained that with Ms. Ringen’s departure, there is an interview process in place to find a new candidate with an anticipated start date of January 2, 2025. He reassured the Board that Mr. Seborowski will get adequate support from the admin team.

Action Items for September 16, 2024 Regular Business Meeting:

- PMC-51-25
- PMC-xx-25 Approval of Unpaid Absences - 2024-2025 School Year
- PMC-xx-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xx-25 Approval of Appointment - 2024-2025 School Year
- PMC-xx-25 Approval of the Statement of Assurance Regarding Use of Paraprofessional Staff - 2024-2025 School Year
- PMC-xx-25 Adoption of District Goals for the 2024-2025 School Year
- PMC-xx-25 Approval of School Lunch Aide - 2024-2025 School Year

RESOLUTION NO. PMC-xx-25

APPROVAL OF UNPAID ABSENCES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE
#5473	1/30/2025-1/31/2025
#5477	11/4/2024-11/6/2024

RESOLUTION NO. PMC-xx-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL / VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

**RESOLUTION NO. PMC-xx-25
APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX		XXXXX

**RESOLUTION NO. PMC-xx-25
APPROVAL OF THE STATEMENT OF ASSURANCE REGARDING USE OF PARAPROFESSIONAL STAFF - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the biannual Statement of Assurance regarding the use of paraprofessional staff for the 2024-2025 school year for submission to the Executive County Superintendent by September 30, 2024.

**RESOLUTION NO. PMC-xx-25
ADOPTION OF DISTRICT GOALS FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the District Goals for the 2024-2025 School Year, *per attached*.

**RESOLUTION NO. PMC-xx-25
APPROVAL OF SCHOOL LUNCH AIDE - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following school lunch aide for district schools on an as needed basis to be determined by each building principal for the 2024-2025 school year at the rate of \$16.05, upon submission of timesheets, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

XXXXX

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion

National Guard/Blackhawk Helicopter Visit at PTHS

Dr. Portas explained that Mr. Kopp is working with the military, the fire department, and the police department to coordinate the event that will take place in October.

Opening PD Days and PD Plan for 2024-2025

Mrs. VanSickle reported that opening day PD included time for teachers to meet with supervisors and principals, CPI training, differentiated instruction, and assessment to support instruction. She reported that the Tech Summit will take place on October 11th and teachers are needed to run the workshops. Upcoming PD days will include workshops on small group differentiated instruction, getting feedback on new school schedules, and data driven instruction.

Curriculum Updates

Mrs. VanSickle will review curriculum updates for the curriculum writers.

Action Items for September 16, 2024 Regular Business Meeting:

- CIS-16-25
- CIS-xx-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-25 Approval of Enrichment Program and Facilitators 2024-2025
- CIS-xx-25 Approval of School Improvement Panels (ScIP) - 2024-2025 School Year
- CIS-xx-25 Approval of District Mentors for the 2024-2025 School Year

RESOLUTION NO. CIS-xx-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
9/25/24	Basilone, Jennifer	Summit for Morris County School Districts Denville, NJ	\$0	\$15.00	\$0	\$15

Monthly	Bellardino, Alyssa	Morris Area Curriculum Network (MACN) Denville, NJ	\$0	\$142.88	\$0	\$142.88
Monthly	VanSickle, Ann Marie	Morris Area Curriculum Network (MACN) Denville, NJ	\$0	\$142.88	\$0	\$142.88
12/12/24-12/16/24	Silipena, Brian	NADC Director Conf Austin, TX	\$490.00	\$2,227.43	\$0	\$2,717.43

RESOLUTION NO. CIS-xx-25

APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS 2023-2024

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2024-2025 school year to take place at the three elementary schools before or after regular school hours, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher’s salary. Program to run October 2024 through May 2025 for Social Studies, Science, Language Arts and Math.

NAME	BUILDING	RATE (PRORATED)
Budd, Julie	Hillview	xxx
Munro, Valerie	Hillview	xxx
McNulty-Dod, Melissa	North Boulevard	xxx
Zimmerman, Amy	North Boulevard	xxx
Muzzio-Rentas, Jessica	Stephen J. Gerace	xxx

RESOLUTION NO. CIS-xx-25

APPROVAL OF SCHOOL IMPROVEMENT PANELS (ScIP) - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panels for school year 2024-2025, as follows:

- Hillview School: Allison Stager, Ann Marie VanSickle, Joshua Belardo
- North Boulevard School: Dr. Elissa Scillieri, Ann Marie VanSickle, Dana Vuolo
- Stephen J. Gerace School: Matthew Reiner, Ann Marie VanSickle, Chelsea Deley
- Pequannock Valley School: John Seborowski, Ann Marie VanSickle, Denise Donch
- Pequannock Twp. High School: Richard Hayzler, Ann Marie VanSickle, Christopher Kirkland

RESOLUTION NO. CIS-xx-25

APPROVAL OF DISTRICT MENTORS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2024-2025 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
McDermott, Shayna	Standard/Informal	TBD	PVMS

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion

Athletics Summer Blackout Dates

A discussion ensued regarding a schedule of blackout dates and how best to communicate it to parents and students.

Updates on Projects

- New Windows at the High School to be completed in November.
- New Playground at North Boulevard to begin installation in November.
- Proposed new Board Office and Classrooms and action plan will be provided by Mr. Gibbs once the appraisal comes in.

Action Items for September 16, 2024 Regular Business Meeting:

- FFA-30-25
- FFA-xx-25 Transfer of Funds for August 2024
- FFA-xx-25 Payment of Bills - August 20, 2024 to September 16, 2024
- FFA-xx-25 Approval of Financial Reports/Monthly Certifications for July 2024
- FFA-xx-25 Monthly Reports from Schools and Programs for June and July 2024
- FFA-xx-25 Approval of Health and Safety Evaluation of School Buildings Checklist 2024-2025 Submission to County Office

RESOLUTION NO. FFA-xx-25
TRANSFER OF FUNDS FOR AUGUST 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from August 2024, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-25
PAYMENT OF BILLS – AUGUST 20, 2024 - SEPTEMBER 16, 2024

RESOLVED, that the Board of Education approves the Bills List, from August 20, 2024 to September 16, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-25
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR JULY 2024

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for July 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-25
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JUNE AND JULY 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2024 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian for June 2024.

RESOLUTION NO. FFA-xx-25
APPROVAL OF HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST 2024-2025 SUBMISSION TO COUNTY OFFICE

RESOLVED, that the Pequannock Board of Education, upon recommendation of the Superintendent approves the submission of Health and Safety Evaluation of School Buildings Checklist 2024-2025 to the State of New Jersey Department of Education, Morris County Office.

POLICY

Ms. Megan Dempsey, Chair

Discussion

Policy 2330 – Homework

A discussion ensued regarding the homework policy. Next steps will be a first reading at the October 7th meeting.

Policy 0171 - Duties of President

Ms. Dempsey explained that this policy needs to be reviewed and reapproved.

Updating the policy master list

Ms. Dempsey suggested that the master list needs cleaning up and going forward should be reviewed on a monthly basis, by section.

Cell Phone Policy - NJDOE Memo

A discussion ensued regarding the memo on cell phone usage in schools as a growing concern. The NJDOE is requesting input from districts as to how cell phone usage by students can be addressed.

Action Items for September 16, 2024 Regular Business Meeting:

P-05-25

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

UNFINISHED BUSINESS - None

NEW BUSINESS - None

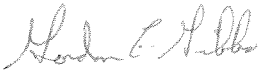
BOARD MEMBER ANNOUNCEMENTS

Mr. Ciresi commented that these are exciting times and wished all good luck in the new school year. Mrs. Esposito thanked the custodians, secretaries, support staff, and the admin team for preparing the schools for the new year and wished best of luck to all. Ms. Dempsey attended the home football game and commented that it was a great time. Mr. Blumert wished all good luck in the new school year and welcomed the new staff.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Dempsey	Second by: Gitin	Voice Vote: 9-0-0	Time: 8:58 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, September 16, 2024	Regular Business Meeting	7:00 P.M.	Cedar Crest
Monday, October 7, 2024	Workshop Meeting	7:00 P.M.	PTHS

