



GOVERNING COUNCIL

Special Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, June 14, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing (left during Closed Session), Mike Romo (late, entered at 2:39 PM), and Larry Kennedy

BOARD MEMBERS ABSENT

Mike Deveraux

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

none

These minutes were approved on 7/20/2024

By a vote of 5 yes 0 no 3 absent 0 abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for June 14, 2024 at 2:01 PM on Zoom.us and in person for recording purposes. All voting members of the board were present in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing (via zoom) and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from May 24, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the May 24, 2024 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Closed Session*

A. Limited personnel matters, head administrator evaluation, pursuant to NMSA 1978, Section 10- 15-1(H)(2).

B. Limited personnel matters, head administrator contract, pursuant to NMSA 1978, Section 10-15- 1(H)(2).

Larry Kennedy made a motion to move to closed session pursuant to limited personnel matters, head administrator evaluation, pursuant to NMSA 1978, Section 10-15-1(H)(2). Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to move to closed session. Amanda Catanzaro called Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy said that the board would start and call Bridget Barrett in later. Closed session begins. Roland Dewing (via Zoom) leaves during Closed Session.

Mike Romo arrives to meeting in person at 2:39 p.m. and joins the closed session.

III. Open Session*

A. Action on Items Discussed in Closed Session

Larry Kennedy made a motion to move back to open session and affirmed that only items on the agenda were discussed. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to move to closed session. Amanda Catanzaro called Laura Kohr, Farrah Nickerson, Alex Carothers, Jody Meyer, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

Alex Carothers made a motion to move forward with extending Bridget's Barrett's contract for \$129,000 for the 2024-2025 school year. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

IV. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

V. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown approximately 68 hours since last board report. One student has completed their first solo and scheduled long cross country solo for tomorrow. Goal for this student is to have check-ride on their 17th birthday, June 21st.

Doc reviewed the aircraft status and that the plane is working great following the 100 hour annual inspection.

Doc is in discussion with someone who is trying to gather volunteer pilots that will help our students move to the next level of training at only the cost of propane. Internships are still working over the summer for students and drone soccer will be part of the SMART lab program for the 2024-2025 school year for 8th grade.

Doc reviewed overall expenses. Discussion about including the cost of a new Dynon system for the current plane as part of the CSP grant we are applying for (approx. \$20,000).

B. Facility Update

Amanda Catanzaro presented the June 2024 Facilities report including the completed projects since the last meeting.

Projects that are still being worked on include downspout drainage that is on order, gym thermostat which still needs to be replaced by EB. Miscellaneous small projects around campus that come with owning our facility were shared.

Reviewed list of upcoming projects.

Kitchen grant was submitted and we await to hear if we are awarded anything. CSP grant is in the works and due at the end of June.

VI. Administrative Update

A. Student Achievement Update

Bridget Barrett shared Academics by Enrollment data. 57 students are enrolled in Summer School. Enrollment numbers are good with 80 students on the waiting list. Equity Council lead next year will be Matt Dixson. Update about Drone Soccer and how that will integrate aviation into the middle school grades. The new High School Science teacher is working with Project Lead the Way and training to be an instructor for Aerospace Engineering that will be a Friday elective option. Matt Dixson, Dean of Students is leading an Aviation Academics Challenge next year that focuses on grades, attendance and character.

Alex Carothers asked about how we plan to integrate AI into the classroom proactively and shared resource information about Kahn Academy and Khanigo.

VII. New Business Matters

A. CSP Grant, Signatures for Notification of Charter Management Organization and Phase II Additional Assurances*

Amanda Catanzaro shared information regarding the CSP Grant. As part of the grant, two board approved documents are needed: Signatures for Notification of Charter Management Organization and Phase II Additional Assurances.

Larry Kennedy asked for a motion authorizing Larry Kennedy to sign on behalf of the Governing Council for the Signatures for Notification of Charter Management Organization and Phase II Additional Assurances. Laura Kohr made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

B. Leave Policy*

Bridget Barrett and Amanda Catanzaro shared some updates (highlighted) to the current Leave Policy that just clarifies and cleans up some issues that arose in this past year with the policy.

Larry Kennedy asked for a motion to approve. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Acceptable Use Policy*

Amanda Catanzaro shared that currently two policies are published, both as Acceptable Use Policy. This will replace both so that the policy is uniform.

Larry Kennedy asked for a motion to approve. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

D. IDEA B Assurances*

Bridget Barrett shared the latest on the IDEA B Application that requires board signature on the assurances that we will follow all applicable laws regarding special education.

Larry Kennedy asked for a motion authorizing Larry Kennedy to sign on behalf of the Governing Council for IDEA B Assurances. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

E. Title I*

This was done in the May meeting.

F. Title II*

Amanda Catanzaro shared the Title II Application in the amount of \$7,761.00 to be used for Tuition Reimbursement and Administrative Training.

Larry Kennedy asked for a motion to approve. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

G. School Year 2024-2025 Transportation Contract*

The 2024-2025 School Year Transportation Contract with Herrera Coaches Inc, in the total amount of \$313,686.00 was presented.

Larry Kennedy asked for a motion to approve. Alex Carothers made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice

vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Governing Council Development

A. No Discussion with Kelly Callahan

IX. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents. School is in a fantastic position with good cash flow and on track to double operations carry-over in one year. There is positive budget authority in all allocations. The FY25 Budget was due June 3rd, submitted early and approved May 30th. The state has since updated the Initial Unit Value.

B. Voucher Approvals*

Sean Fry presented the May Vouchers. Larry Kennedy asked for a motion to approve May 2024 Vouchers. Laura Kohr made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation*

Sean Fry presented the May Bank Reconciliation. Larry Kennedy asked for a motion to approve May 2024 Vouchers. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

X. Announcements

Next regular Governing Council meeting is scheduled for July 19, 2024. Amanda Catanzaro, and Laura Kohr are unavailable for that date. Discussion took place to move the July meeting to July 26, 2024.

XI. Adjournment*

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a voice vote, all

members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

The Special Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on June 14, 2024 at 3:34 p.m.