

TOWN OF SUFFIELD

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www.SuffieldCT.gov



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ONLINE FILING OF 2024 PERSONAL PROPERTY DECLARATIONS

Dear Business Owner & Agents:

Suffield business owners have the option to submit the annual Declaration of Personal Property online. Electronic filing will be available beginning October 1 through November 1, 2024.

The online portal requires one email address for signing in. Use the information below to sign up, and follow the instructions to create your own password and complete your filing.

VISIT: <https://www.mytaxbill.org/inet/cama/home.do?town=suffield>

You may also find this link on the Assessor's page on Town's website www.suffieldct.gov

Your new access code can be found inside the declaration.

Once you register online, you will log in using just your email and password; the system will automatically remember your account number. After your first log in you will be asked to verify the existing account information and will then be able to update your record for the 2024 filing period. When you sign and submit the declaration electronically you will get a confirmation email that the declaration has been received by the Assessor's Office. You will also be able to download and print the forms as submitted. Please carefully read the information on each page before you agree to the terms of the final submission.

Whether you file your personal property declaration online or by mail, the forms must be returned no later than **Friday, November 1, 2024** to avoid a 25% penalty applied to your assessment.

NEW FOR 2024 : FARM BUILDING EXEMPTION

On August 29, 2024, the Town Meeting of the Town of Suffield adopted an ordinance to allow an exemption for Farm Buildings. Farmers who derived at least \$15,000 in gross sales or incurred at least \$15,000 of farming expenses in calendar year 2023 can apply for an exemption of up to \$100,000 per farm building that they own or lease that is used EXCLUSIVELY in farming. A separate application should be completed for each property location. The application MUST be notarized and returned to the Assessor's Office by November 1, 2024. The farmer should provide the Assessor with an IRS Schedule F (Form 1040) Farm Profit and Loss from 2023 to prove their eligibility. This exemption must be filed ANNUALLY. Please contact the Assessor's Office if you have questions.

Lisa Trase, CCMA II, Town Assessor