

**CALL TO ORDER** At 7:03 p.m., the September 8, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.

**SCHOOL BOARD MEMBERS PRESENT** Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Mr. Ian Thomas, Mr. Jesse Rawls, Sr.

**ABSENT** Mr. Majid Ali, Miss. Rebecca McCullough, Esq

**DISTRICT OFFICE PRESENT** Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Dr. Tamara Willis, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop

**SOLICITOR** Appel, Yost & Zee LLP

**EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of student, personnel and real estate matters.

**INTRODUCTIONS/ GUEST PRESENTATIONS** Potential New Exterior Elementary School Design Options – Mr. Adam Kerr, Senior Vice President & General Manager EI Associates and Tom Godfrey presented. (attached to BoardDocs).

**Public Comments on Presentation**

**SPEAKER** **S. Kreiser** addresses the board with his questions on the presentation related to the proposed athletic fields.

**SPEAKER** **K. Kreiser** commented that she would like to see the addition of an auditorium instead of athletic fields.

**SPEAKER** **C. Brightbill** expressed her support for the proposed new school but questioned the wording of the referendum. She would like to see the proposed new school and athletic fields as two separate projects.

**SPEAKER** **Representative Justin Fleming** addressed the board and presenters with his questions related to using union labor on capital building projects.

**SPEAKER** **C. Edwards** addressed the board with his questions on the presentation and would like to board to consider building a “green” campus.

The board had discussion on the presentation and the public comments. There was discussion about the use of turf verses natural grass fields and the possibility of exploring a more environmentally centered school campus.

**GUEST PRESENTATION**

**Athletic Imagery Presentation** - Mason Lubold, Nick Mabry, Dhaashirah Coates, and Zoe Murray presented (attached to BoardDocs)

The board and student presenters had discussion on the Athletic Imagery presentation and the use of the bear mascot. Dr. Martin provided information on the district's plans for educating the students and the community on the Native American Culture.

**REPORTS/  
ANNOUNCEMENTS**

**Student Board Representatives: Nicholas Mabry** shared the plans for a Civic Engagement Panel at the high school sponsored by the Rho Kappa Social Studies Honor Society and the officers of the Class of 2025. He also shared that the Alumni Association is unable to plan the annual Pink Out Event this year and that the Key Club officers and the high school administration are planning to take over the event this year.

**Superintendent's Report: Dr. Tamara Willis** thanked the students for their presentation on the proposed Athletic Imagery. She also added that the High School Civic Engagement event will be a nonpartisan event. She gave her condolences for the tragic event at Apalachee High School in Georgia and the lives that were lost. She also reminded everyone of Act 25 of 2024 which calls for a Mandatory Moment of Silence in schools in remembrance of September 11, 2021.

**II. APPROVAL OF AGENDA ITEMS FOR SEPTEMBER 9, 2024**

**MOTION TO AMEND  
THE AGENDA**

**2.A.** Moved by Mr. S. Johnson, seconded by Mrs. Hill to amend the agenda as follows:

Item 11.C. to become item 3.B

Item 11.D. to become item 3.C.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**MOTION TO APPROVE  
THE AGENDA**

**2.A.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve the meeting agenda for September 9, 2024, as amended.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**2.B. Board Member Comments**

**Ms. Lemelle** thanked Mr. Chris Franklin for sponsoring the Edgemont Community Day and thanked Dr. Willis and Mr. Anderson for representing the school district.

**Ms. Hatcher** reminded everyone that September 15 – October 15 is Latin American Heritage Month

**III. HEARING OF THE PUBLIC**

**SPEAKER**

**Lori Shienvold, Executive Director of the HANNA Pantry**, invited everyone to the 5<sup>th</sup> Anniversary Celebration to be held on September 26<sup>th</sup> at Capital Blue Cross. Tickets must be purchased in advance. Mrs. Shienvold shared that in September of 2019, the Pantry served 40 families and in August of 2024 it served 701 families. The Pantry in partnership with the Hanna Foundation was able to provide breakfast for every student every day during summer school. Additionally, the Pantry and Foundation provided food for the Back 2 School Bash and Mr. Rawls volunteered his time to grill.

**MOTION TO APPROVE**

**3.B.C.** Moved by Mr. S. Johnson, seconded by Ms. Hatcher, to approve Item 3.B. (previous item 11.C.)

**ROLL CALL VOTE:**

Aye:	Mr. Thomas, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Mr. K. Johnson, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Mr. Ali, Miss McCullough

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**3.B.** Approve the attached logo for all official district purposes except athletics, to replace the previously board approved logo.

**3.C.** Approve the use of bear imagery for athletics.

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION**

**4.A.** Dr. Andrae Martin, Assistant Superintendent, gave an update from Summer School 2024. (attached to BoardDocs)

**4.B.** Oslwen C. Anderson Jr., Business Manager, presented the 2025-2026 FY Budget Development Timeline. (attached to BoardDocs)

**V. MINUTES**

**MOTION TO APPROVE**

**5.A.** Moved by Mr. S. Johnson, seconded by Ms. Hatcher, to approve Item 5.A. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**5.A.** Approve the Minutes of the August 19, 2024, Board meeting.

**VI. PROGRAM**

**MOTION TO APPROVE**

**6.A.B.** Moved by Mr. K. Johnson, seconded by Mr. Thomas, to approve Items 6.A.B. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

6.A. Approve the Susquehanna Township Emergency Operations Plan as discussed in executive session.

6.B. Approve the creation of a Black Student Union (BSU) at the Susquehanna Township High School.

**VII. PERSONNEL**

**MOTION TO APPROVE**

**7.A.B.C.D.E.** Moved by Mr. K. Johnson, seconded by Ms. LeMelle, to approve Items 7.A.B.C.D.E. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**7.A.1.** Approve the resignation of Ryan Stewart as Science Teacher at the Susquehanna Township Middle School, effective August 20, 2024.

**7.A.2.** Approve the resignation of Bruce Searfoss as JV Head Boys Soccer Coach at the Susquehanna Township High School, effective August 27, 2024.

**7.A.3.** Approve the resignation of Toni Gockley as Math Teacher at the Susquehanna Township High School, effective September 9, 2024. Ms. Gockley will be held 60 days or until a replacement is found, whichever occurs first

**7.A.4.** Approve the resignation of Toni Gockley as Assistant Girls Soccer Coach at the Susquehanna Township High School for the 2024-2025 school year.

**7.A.5.** Approve the resignation Casey Dodson as Health and Physical Education Teacher at the Susquehanna Township Middle School, effective September 17, 2024.

**7.B.1.** Approve the promotion of Michaelann Roman from Accounts Payable/Tax Clerk (STESPA) to Payroll Coordinator (Act 93) at the Susquehanna Township School District at a salary of \$68,000.00, pro-rated, effective September 18, 2024. Mrs. Roman will be replacing Cheryl Reed.

**7.B.2.** Approve the transfer of Cheryl Reed from Payroll Coordinator (Act 93) to Accounts Payable/Tax Clerk (STESPA) at the Susquehanna Township School District, effective September 18, 2024, at salary of \$59,945.60, pro-rated, effective November 18, 2024. Ms. Reed will be replacing Michaelann Roman.

**7.B.3.** Approve the transfer of Debra Osswald from PT Welcome Center Receptionist to FT Administrative Assistant to support Central Office and Facilities at a rate of \$23.43 per hour, effective September 18, 2024. Ms. Osswald will be filling a new position.

**7.B.4.** Approve the transfer of Nicolette Hoover from Part-Time Food Service Worker at the Susquehanna Township High School to Assistant Food Service Manager at the Susquehanna Township High School with a \$0.75 per hour differential, effective August 15, 2024. Ms. Hoover will be replacing Helen Darhower.

**7.B.5.** Approve the change of assignment for Margaret Baum from Assistant III/Paraprofessional (STESPA) to Assistant III/Paraprofessional on Special Assignment as LTS Special Education Teacher- Life Skills (STEA) at the Susquehanna Township High School at a daily supplemental rate of \$126.20, effective August 1, 2024.

**7.B.6.** Approve the transfer of Quadasha Gilmore as Licensed Practical Nurse (STESPA) at the Sara Lindemuth/Anna Carter Primary School to Floating Licensed Registered Nurse (STEA) at the Susquehanna Township School District at a salary of \$46,750.00, effective July 1, 2024. Ms. Gilmore will be filling a new position.

**7.C.1.** Approve Hannah Hale as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective September 9, 2024. Ms. Hale will be replacing Atiya Simmons.

**7.C.2.** Amend Mark May as Special Education Teacher- Learning Support at the Susquehanna Township High School from effective date to be determined to effective September 2, 2024.

**7.C.3.** Approve Mackenzie Forrester as Special Education Teacher- Learning Support at the Susquehanna Township Middle School at a salary of \$55,911.00, effective date to be determined. Ms. Forrester will be replacing Amanda Salter.

**7.D.1.** Approve Stephonya Brooks as Secretary at the Susquehanna Township Middle School at a rate of \$18.04 per hour, effective August 21, 2024. Ms. Brooks will be replacing Carolyn Caston.

**7.E.1.** Approve the following AAP Facilitators at the Susquehanna Township Middle School at a rate of \$40.00 per hour for the 2024-2025 school year:

Kiva Sutton	Jennifer Renaldi
Madison Bieler	Shannen DeLaurentis

7.E.2. Approve the following HCA Teachers of Record on an as-needed basis for up to 10 hours per week at a rate of \$40.00 per hour for the 2024-2025 school year:

Juma Maser	Mark Billante
Christin Rose-Brooks	Erica Dickerson
Amber Jackson	Jamie McNeal-Earley

7.E.3. Approve the following Coaches for the 2024-2025 school year:

Name	Position	Stipend	School
Britani Burns	Head Cheerleading Coach	\$4,800.00	STHS
Cecelia Pharris	Assistant Cheerleading Coach	\$4,200.00	STHS
Joseph Headen	Head Football Coach	\$7,000.00	STHS
Douglas Atticks	1 <sup>st</sup> Assistant Varsity Football Coach	\$4,700.00	STHS
Logan Houser	1 <sup>st</sup> Assistant Varsity Football Coach	\$4,700.00	STHS
Richard Pierce	1 <sup>st</sup> Assistant Varsity Football Coach	\$4,600.00	STHS
Lawrence Holley	1 <sup>st</sup> Assistant Varsity Football Coach	\$4,700.00	STHS
Jamie Thomas	1 <sup>st</sup> Assistant Varsity Football Coach	\$2,500.00	STHS
Timothy Hume	2 <sup>nd</sup> Assistant Junior Varsity Football Coach	\$3,100.00	STHS
Russel Evans	2 <sup>nd</sup> Assistant Varsity Football Coach	\$2,500.00	STHS
Kody Mills	3 <sup>rd</sup> Assistant Varsity Football Coach	\$3,100.00	STHS
Earl Timothy	3 <sup>rd</sup> Assistant Junior Varsity Football Coach	\$1,200.00	STHS
Brock Ward	Assistant Varsity Football Coach	\$4,600.00	STHS
Michael Kern	4 <sup>th</sup> Assistant Junior Varsity Football Coach	\$1,500.00	STHS
Kyle Fields	Strength and Conditioning Coach	\$3,000.00	STHS
Casey Lenker	Head Varsity Boys Soccer Coach	\$5,500.00	STHS
Patrick Thompson	Assistant Varsity Boys Soccer Coach	\$3,800.00	STHS
Keith Brown	Head Girls Soccer Coach	\$5,500.00	STHS
<del>Toni Gockley</del>	<del>Assistant Girls Soccer Coach</del>	<del>\$3,800.00</del>	<del>STHS</del>
Jack Port	Head Girls Tennis Coach	\$4,000.00	STHS
Ronald Foster, Jr.	Assistant Girls Tennis Coach	\$2,500.00	STHS
Brett Smith	Head Cross Country Coach	\$4,500.00	STHS
Douglas Shenk	Assistant Cross Country Coach	\$2,200.00	STHS
Todd Mowry	Co-Head Golf Coach	\$2,000.00	STHS
Daylen Mann	Co-Head Golf Coach	\$2,000.00	STHS
Erica Dickerson	Head Field Hockey Coach	\$5,500.00	STHS
Lam Nguyen	Co-Head Cross Country Coach	\$1,250.00	STMS
Rodney Sauders	Co-Head Cross Country Coach	\$1,250.00	STMS

John Mucci	Assistant Field Hockey Coach	\$2,800.00	STMS
Wynton Williams	Volunteer Football Coach		STHS
Tahki Turner	Volunteer Football Coach		STHS
Trael Seegars	Volunteer Football Coach		STHS
Jahkele Bashcome	Volunteer Football Coach		STHS
James Banks	Volunteer Football Coach		STHS

7.E.4. Approve Mercedes Roland as Assistant Athletic Director at the Susquehanna Township High School at a stipend of \$7,000.00 for the 2024-2025 school year.

7.E.5. Approve Duane Jones as Book Club Advisor at the Susquehanna Township High School at a stipend of \$270.00 for the 2024-2025 school year.

7.E.6. Approve the following Advisors at the Susquehanna Township Middle School for the 2024-2025 school year:

Name	Position	Stipend
Lindsey Hemmann	Art/Mural Club	\$380.00
Nicole Thomas	Girls on the Run	\$650.00
Lindsey Hemmann	Yearbook	\$1,780.00
Shannen DeLaurentis	Math Counts	\$775.00
Traci McAloose	Student Government Association	\$600.00
Robin Broderick	TechTrep Club	\$1,000.00
Cory Lohr	Science Fair	\$550.00
Nicole Thomas	School Store	\$1,000.00
Graham Kerick	Jazz Band	\$1,200.00
Benjamin Wiker	National Junior Honor Society	\$1,400.00
Emily Burkhart	Orchestra Director	\$450.00
Emily Burkhart	Chorus Director	\$800.00
Robin Broderick	Garden Club	\$500.00
Matthew Scharadin	Game Club	\$300.00
Rebekah Batz	Volleyball Intramural	\$850.00
Robin Broderick	AAP Facilitator	\$40.00/Hour
Emily Burkhart	AAP Facilitator	\$40.00/Hour
Madison Pentz	AAP Facilitator	\$40.00/Hour
Jamie Wiley	AAP Facilitator	\$40.00/Hour
Nora Johnstone	AAP Facilitator	\$40.00/Hour
Lora Millar	AAP Facilitator	\$40.00/Hour
Jacquelyn Boltz	AAP Facilitator	\$40.00/Hour
Jennifer Renaldi	AAP Facilitator	\$40.00/Hour

Jolene Connelly	AAP Facilitator	\$40.00/Hour
Melodee Minium	AAP Facilitator	\$40.00/Hour
Olupcia Joseph	AAP Facilitator	\$40.00/Hour
Erin Wright	AAP Facilitator	\$40.00/Hour
Tamara Woodson	Detention Monitor	\$31.00/Hour
Robin Broderick	Detention Monitor	\$31.00/Hour
Madison Pentz	Detention Monitor	\$31.00/Hour
Duhan Abdullah	Detention Monitor	\$31.00/Hour
Melodee Minium	Detention Monitor	\$31.00/Ho

7.E.7. Approve the following mentors as presented:

Employee Name	Stipend Position	Mentee/New Teacher	Stipend Amount
Matthew Mills	Mentor	Tyler Shellhamer	\$1,000.00
Marsha Layton	Mentor	Sarah Kindness	\$1,000.00
Tessa Stockdale	Mentor	Shy Lawing	\$1,000.00
Sherri Coonelly	Mentor	Margaret Baum	\$1,000.00
Heather Philippe	Sponsor	Keara Higgins	\$500.00
Judy Hodgson	Mentor	Natalie Taylor	\$1,000.00
Mary Beth Graham	Mentor	Trael Seegars	\$1,000.00
Ashley Heagy	Sponsor	Stephanie Adlon	\$500.00
Lindsey Hemmann	Sponsor	Emily Burhart	\$500.00
Chelsea Wagner	Mentor	Veronica Stewart	\$1,000.00
Jason Berry	Mentor	Cole Christian	\$1,000.00

7.E.8. Rescind the following previously approved mentorships:

- Douglas Shenk as Mentor for Tyler Shellhamer
- Marsha Layton as Mentor for Bryce Schwalm
- Alyson Settino as Mentor for Keara Higgins
- Jo Ellen Showers as Mentor for Natalie Taylor
- Ashley Heagy as Mentor to Stephanie Adlon
- Lindsey Hammann as Mentor to Emily Burhart
- Brandon Popp as Mentor to Veronica Stewart

**VIII. FINANCES**

**MOTION TO APPROVE**

**8.A.B.C.D..** Moved by Mr. S. Johnson, seconded by Mr. K. Johnson, to approve Items 8.A.B.C.D.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**8.A.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$239,403.40.

**8.B.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$3,708,018.42.

**8.C.** Approve the General Fund Cash Balance of \$5,296,137.19.

**8.D.** Approve the following Personal Tax Refunds:

**1.** Taxpayer Name: Mubarra Ali

Bill #: 006428

Year: 2024

Refund Amount: \$264.60

Reason: Mubarra Ali is a full-time student; paid the taxes in error.

**2.** Taxpayer Name: Rochelle Davis

Bill#: 000274

Year: 2022

Refund Amount: \$294.00

Bill#: 014324

Year: 2023

Refund Amount: \$294.00

Total amount of refund \$588.00

Reason: Rochelle Davis is disabled; paid the taxes in error.

**3.** Taxpayer Name: Matthew Moyer

Bill #: 009360

Year: 2023

Refund Amount: \$294.00

Reason: Matthew Moyer made less than \$5,000.00; paid the taxes in error.

**4.** Taxpayer Name: Amy Nguyen

Bill#: 019211

Year: 2022

Refund Amount: \$9.80

Bill #: 020046

Year: 2023

Refund Amount: \$9.80

Total amount of refund \$19.60

Reason: Amy Nguyen was not a resident of Susquehanna township; paid the taxes in error

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.C.** Moved by Ms. Hatcher, seconded by Mr. S. Johnson to approve Items 9.A.B.C.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**9.A.** Approve the Agreement with National Association of School Nurses to pilot the Type 1 Diabetes (T1D) Screening Toolkit.

**9.B.** Retroactively approve the company Classic Spray’s painting of three Thomas W. Holtzman, Jr. Elementary School classrooms (101, 102, 143) in an amount totaling \$1,600.00 as attached (Please note that the \$8,500 amount identified on the invoice to paint the TWH School Cafeteria was previously School Board Approved).

**9.C.** Approve the Agreement with EDU Healthcare to provide various staffing, as needed for the 2024-2025 school year.

**DISCUSSION**

**9.D.** Discuss the attached professional services agreement for architectural and engineering services associated with the design and construction of a proposed new elementary school and high school classrooms addition project.

**DISCUSSION**

**9.E.** Discuss the Agreement between Susquehanna Township School District (STSD) and Capital Area Intermediate Unit (CAIU) for Title I Non-Public Programs and Services for the 2024-2025 school year.

**DISCUSSION**

**9.F.** Discuss the Agreement with Substitute Teacher Service (STS) to provide substitute teachers services to Susquehanna Township School District, effective July 1, 2024, through June 30, 2025, at the per diem rates reflected in the attached contract.

**DISCUSSION**

**9.G.** Discuss the Agreement with the Allegheny Intermediate Unit (AIU) to provide access to the PA Educator website for the purpose of reviewing and considering applications for employment of both certified and non-certified candidates.

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

**11.A.B.** Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Items 11.A.B.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

**11.A.** Approve the District's updated Health and Safety Plan as attached.

**11.B.** Approve Student #2024-25/009, a non-resident senior, to attend Susquehanna Township High School for the student's senior year without payment of tuition in accordance with Policy 202.

**NOTE**

Agenda was amended. Original items 11.A. and 11.B became items 3.B and 3.C.

**DISCUSSION**

**11.E.** Discuss candidates for the PSBA Officer Elections.

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. S. Johnson, seconded by Mr. k. Johnson to adjourn to adjourn the meeting.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Miss McCullough)

Meeting adjourned 9:06 p.m.



Rebecca McCullough  
Board Secretary