

- CALL TO ORDER** At 7:01 p.m., the August 19, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Mr. Majid Ali, Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq., Mr. Ian Thomas, Mr. Jesse Rawls, Sr.
- DISTRICT OFFICE PRESENT** Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- SOLICITOR** Appel, Yost & Zee LLP
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of student, personnel and real estate matters.
- INTRODUCTIONS/ GUEST PRESENTATIONS** Mr. Dan Fuller, Rotary Club of Susquehanna Township, presented the Little Red Wagon Award to Heather Philippe, Teacher at Sara Lindemuth / Anna Carter Primary School.
- REPORTS/ ANNOUNCEMENTS**  
**Dauphin County Technical School: Mr. S. Johnson** shared a report from the August 14<sup>th</sup> JOC meeting. Members enjoyed a Hawaiian themed meal. Several students attended the FBLA/SKILLS USA Nationals in Florida. A. Ho, a STSD senior in the Dental Assistant program placed 3<sup>rd</sup>. C. Buffington and A. Batterson, Central Dauphin students, attended the event as spectators. Mr. Bitterman and Mr. Eck, Auto Repair program instructors, presented a draft of the DCTS DRIVE program. The concept of this program is for students to have the opportunity to repair and restore donated vehicles which would be given to a student in need of transportation to get to a job.  
**Capital Area Intermediate Unit: Mrs. Hill** shared that she will be attending a meeting this week.  
**Superintendent's Notes: Dr. Tamara Willis** thanked everyone for attending the Back 2 School Bash. Guest chefs, Mr. Rawls, Sr., Dr. Martin and Dr. Willis cooked for attendees. A special thank you to the HANNA Pantry for their food donations. Dr. Willis also thanked Jennifer Kirsch, the Buildings and Grounds crew, Custodial staff, student volunteers and cheerleaders and all the community partners who helped make this event possible.
- II. APPROVAL OF AGENDA ITEMS FOR AUGUST 19, 2024**
- MOTION TO AMEND AGENDA** Moved by Mr. Ali, seconded by Mr. Thomas to remove item 9.A. from the agenda. Motion passed 9-0, 0 abstentions, 0 absent

**MOTION TO APPROVE**

**2.A.** Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve the meeting agenda as amended for August 19, 2024.  
Motion passed 9-0, 0 abstentions, 0 absent

**2.B. Board Member Comments**

**Ms. Hatcher** reminded everyone that August is Civility Awareness Month and urged students and parents to treat each other with respect as we begin the new school year. She also encouraged parents to stay informed about their children's activities, whereabouts, attire, and overall safety. Our thoughts are with the families who have recently experienced loss.

**Mr. K. Johnson** gave a shout-out to bus drivers for their hard work transporting summer school students. He reminded everyone that fall sports have started and asked drivers to be mindful of students and new drivers on the road.

**III. HEARING OF THE PUBLIC**

**SPEAKER**

**C. Erdman** shared his comments regarding the tax referendum that will appear on the November ballot and asked what additional communication to stakeholders.

**Dr. Willis** shared that her and Mr. Anderson will be giving a presentation at the Susquehanna Township Board of Commissioners meeting in September and will do a final public presentation in October. An additional mailer will also be sent out.

**SPEAKER**

**K. Kerick** addressed the board by reading a letter concerning her removal from the marching band staff and requested that the board reconsider reinstating her position.

The board recessed to executive session at 7:27 p.m. to discuss a personnel matter. The board returned from executive session at 7:30 p.m.

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION**

**4.B.** Potential New Exterior Elementary School Design Options - Mr. Adam Kerr, Senior Vice President & General Manager EI Associates presented. (attached to BoardDocs)

**V. MINUTES**

**MOTION TO APPROVE**

**5.A.** Moved by Mr. K. Johnson, seconded by Mr. Thomas, to approve Item 5.A.  
Motion passed 9-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the August 5, 2024, Board meeting.

**VI. PROGRAM**

None

**VII. PERSONNEL**

**MOTION TO APPROVE**

**7.A.B.C.D.E.F.G.H.** Moved by Mr. K. Johnson, seconded by Ms. LeMelle, to approve Items 7.A.B.C.D.E.F.G.H.

Motion passed 9-0, 0 abstentions, 0 absent

**7.A.1.** Approve the resignation of Emily Ranck as Assistant III Paraprofessional at the Sara Lindemuth/Anna Carter Primary School, effective August 16, 2024.

**7.A.2.** Approve the resignation of Karie Baker as Floating Certified School Nurse at the Susquehanna Township School District, effective August 30, 2024.

**7.A.3.** Approve the resignation of Lynsey Myer as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective August 5, 2024.

**7.A.4.** Approve the resignation of Brayden Turner as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 16, 2024.

**7.A.5.** Approve the resignation of Cheryl Adams as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective August 6, 2024.

**7.A.6.** Approve the resignation of Autumn Fair as Special Education Teacher-Emotional Support at the Susquehanna Township High School, effective August 14, 2024.

**7.A.7.** Approve the resignation of Teah Bennett as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 6, 2024. Ms. Bennett will be held 60 days or until a replacement is found, whichever occurs first.

**7.A.8.** Approve the resignation of Kayla Kebede as Part-Time Food Service Worker at the Thomas W. Holtzman, Jr. Elementary School, effective August 15, 2024.

**7.B.1.** Approve the transfer of Nicole Schwartz from Speech Language Pathologist at the Susquehanna Township School District to ELD Teacher at the Sara Lindemuth/Anna Carter Primary School, effective August 19, 2024. Ms. Schwartz will be replacing Lauren Good.

- 7.C.1.** Approve the transfer of Anna Terry from Assistant II Paraprofessional-Kindergarten (STESPA) to Elementary School Teacher (STEA) at the Sara Lindemuth/Anna Carter Primary School at salary of \$55,000.00, effective August 14, 2024. Ms. Terry will be replacing Lynsey Myers.
- 7.D.1.** Approve the end of assignment for Caleb Calderon as Tech Help at the Susquehanna Township School District, effective August 8, 2024.
- 7.D.2.** Approve the end of assignment for Pawan Acharya as Tech Help at the Susquehanna Township School District, effective August 16, 2024.
- 7.E.1.** Approve Jeffrey Mack as LTS French Teacher at the Susquehanna Township High School at a salary of \$65,211.00, effective August 14, 2024. Mr. Mack will be replacing Theresa Bowley.
- 7.E.2.** Approve Gabrielle Longreen as Science Teacher at the Susquehanna Township Middle School at a salary of \$55,000.00, effective August 14, 2024. Ms. Longreen will be replacing Brian Mathers.
- 7.E.3.** Approve Bryce Schwalm as Elementary School teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Schwalm will be replacing Brayden Turner.
- 7.E.4.** Approve Jordan Schwalm as Speech Language Pathologist at the Susquehanna Township School District at a salary of \$73,060.00, effective September 3, 2024. Ms. Schwalm will be replacing Nicole Schwartz.
- 7.E.5** Approve Allison Reyner as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,000, effective August 14, 2024. Ms. Reyner will be replacing Cheryl Adams.
- 7.E.6.** Approve Sarah Kindness as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 15, 2024. Ms. Kindness will be replacing Brandon White.
- 7.E.7.** Approve Kenneth Stone as Special Education Teacher- Emotional Support at the Susquehanna Township High School at a salary of \$57,461.00, effective August 21, 2024. Mr. Stone will be replacing Autumn Fair.
- 7.F.1.** Approve Sara Robbins as Secretary at the Thomas W. Holtzman, Jr. Elementary School at a rate of \$18.04 per hour, effective August 7, 2024. Ms. Robbins will be replacing Andrea Melendrez.

**7.F.2.** Approve Jaylen Urrutia as Assistant III Paraprofessional- Emotional Support at the Susquehanna Township High School at a rate of \$18.30 per hour, effective August 19, 2024. Ms. Urrutia will be replacing Trashaun McKinney.

**7.F.3.** Approve Ocelia Perry as PT Food Service Worker at the Susquehanna Township High School at a rate of \$15.00 per hour, effective August 15, 2024. Ms. Perry will be replacing Arlene Hernadez.

**7.F.4.** Approve Abby Hockenberry as Assistant II Paraprofessional- Kindergarten at the Sara Lindemuth/Anna Carter Primary Scholl at a rate of \$20.10 per hour, effective August 19, 2024. Ms. Hockenberry will be replacing Nanette Frantz.

**7.F.5** Approve Tyshiya Curry as Assistant III Paraprofessional- Autistic Support at the Thomas W. Holtzman, Jr. Elementary School at a rate of \$18.30 per hour, effective August 19, 2024. Ms. Curry will be replacing Selena Colon.

**7.F.6.** Approve Destene Washington as Assistant III Paraprofessional- Autistic Support at the Thomas W. Holtzman, Jr. Elementary School at a rate of \$18.30 per hour, effective August 19, 2024. Ms. Washington will be replacing Jennifer Heller.

**7.F.7.** Approve Kiri Schimmel as Assistant II Paraprofessional- Kindergarten at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.26 per hour, effective August 19, 2024. Ms. Schimmel will be replacing Anna Terry.

**7.G.1.** Approve the following mentors/sponsors for the 2024-2025 school year:

<b>Name</b>	<b>Mentor/Sponsor</b>	<b>Stipend</b>
Yasmeen Bekhit	Amanda Mucci	\$1,000.00
Michelle Shields	Traci McAlouse	\$1,000.00
Stefanie Adlon	Ashleigh Heagy	\$1,000.00
Emily Burkhart	Lindsey Hemman	\$1,000.00
Jacquelyn Boltz	Lora Millar	\$500.00
Avani Patel	Emily Truitt	\$1,000.00
Natalie Taylor	Jo Ellen Showers	\$1,000.00
Kiersten Gilmore	Judy Hodgson	\$1,000.00
Keara Higgins	Alyson Settino	\$1,000.00
Mark May	Heather Otstott	\$500.00
Jaylen Hawthorne	Robert McDonald	\$1,000.00
Levi Moyer	Jennifer Nolt	\$1,000.00
Kaitlin Putric	Jennifer Nolt	\$1,000.00
Braydon Cockley	Duane Jones	\$1,000.00

Amber Jackson	Jessica Dullen	\$1,000.00
Trael Seegars	Toni Gockley	\$1,000.00
Tyler Shellhamer	Douglas Shenk	\$1,000.00
Jeffrey Mack	Kerry Snell	\$1,000.00
Howard Rosenberry	Robert McDonald	\$500.00
Jonathan Martindell	Brandy Brant	\$500.00
Nichole Smith	Jonathan Allen	\$1,000.00
Anna Terry	Brittany Pendelton	\$1,000.00
Brenna Franz	Heather Philippe	\$1,000.00
Binita Lamichhane	Jo Ellen Showers	\$1,000.00
Sydney Fowlkes	Jo Ellen Showers	\$1,000.00
Lauren Mays	Alyson Settino	\$1,000.00
Deja Speaks	Alyson Settino	\$1,000.00
Cheyenne Rios	Jordon Bour	\$1,000.00
Rena Shively	Jordon Bour	\$1,000.00
Allison Reyner	Emilee Truitt	\$1,000.00
Veronica Pearson	Brandon Popp	\$1,000.00
Caroline Martin	Mary Girven	\$1,000.00
Emily Kearney	Mary Girven	\$1,000.00
Tacoya Faucette	Chelsea Wagner	\$1,000.00
Celeste Grob	Hanna Layton	\$1,000.00
Brooke Polly	Marsha Layton	\$1,000.00
VeAundrea Smith	Monica Beasley	\$1,000.00
Erin Madison	Monica Beasley	\$1,000.00
Bryce Schwalm	Marsha Layton	\$1,000.00
Hannah Wilson	Jodi Pagni	\$1,000.00
Sierra Smith	Jamie McNeal-Earley	\$1,000.00
Rachel Wagner	Lola Itzhaki	\$1,000.00
Emily Arnold	Lola Itzhaki	\$1,000.00
Emilee Criss	Jodi Pagni	\$1,000.00

7.G.2. Approve Nancy Hile as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.00 per hour for the 2024-2025 school year.

7.G.18. Approve the payment of 4.5 personal days at \$150.00 a day for a total of \$675.00 for Karla Fabregas.

7.H. Approve the Memorandum of Understanding between Susquehanna Township School District and STEA.

**MOTION TO APPROVE**

7.I. Moved by Mr. Ali, seconded by Mr. K. Johnson, to approve Item 7.I.  
Motion passed 9-0, 0 abstentions, 0 absent

7.I. Approve the Memorandum of Understanding between Susquehanna Township School District and STESPA.

**VIII. FINANCES**

**MOTION TO APPROVE**

8.A.B.C.D. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Items 8.A.B.C.D.  
Motion passed 9-0, 0 abstentions, 0 absent

8.A. Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$1,000.00.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,049,990.67.

8.C. Approve the General Fund Cash Balance of \$8,363,507.66.

8.D. Approve the following Real Estate Tax Refund:

Taxpayer Name: James F Ausberry, Sr.  
Parcel #: 62-056-035  
Year: 2024  
Refund Amount: \$1,818.79

Reason: James F Ausberry, Sr. is totally and permanently disabled; he provided verification after he paid the taxes in error.

**IX. CONTRACTS**

**MOTION TO APPROVE**

9.B.C.D.E.F.G.H.I.J.K.L. Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve Items 9.B.C.D.E.F.G.H.I.J.K.L.  
Motion passed 8-1(Campbell), 0 abstentions, 0 absent

9.B. Approve the Operation and Maintenance Agreement for the CAIU Deaf/Hard of Hearing classroom space at STMS for the 2024-2025 school year.

9.C. Approve the contract dated July 23, 2024, with OAESYS in the amount of \$7,900.00 to purchase OAESYS automatic temperature controls for a new HVAC unit (RTU 5) at the Middle School. The existing unit has reached the end of its service life

and is beyond repair. Replacing this unit and installing OAESYS controls will ensure that we can meet the needs of our most medically at-risk students.

**9.D.** Approve the contract dated July 19, 2024, with Frey Lutz in the amount of \$44,232.00 for a new HVAC unit (RTU 5) at the Middle School. The existing unit has reached the end of its service life and is beyond repair. Replacing this unit and installing new OAESYS controls will ensure that we can meet the needs of our most medically at-risk students.

**9.E.** Approve the service agreements for the Class of 2025, Susquehanna Township High School Commencement as outlined below.

\$14,906.50 - JP Lilley - Required audio/visual production technology (live video wall without streaming and generator included)

\$1,239.00 - Collective Event Group (chairs)

\$2,962.33 - Tents and Events (20 X 32 stage)

**9.F.** Approve the 2024-2025 CAIU Title III Consortium Memorandum of Understanding (MOU) regarding the program services and products to be provided in the CAIU Title III Consortium.

**9.G.** Retroactively approve the attached Pennsylvania Association of School Personnel Administrators (PASPA) – Fox Rothschild Engagement Letter service agreement associated with the provision of time sensitive required STSD staff Title IX training. This training was arranged by the district’s Human Resources Department.

**9.H.** Approve the 2024-2025 School Year Off-Site Transportation Services Agreement between the Capital Area Intermediate Unit (CAIU) and Susquehanna Township School District.

**9.I.** Approve the Agreement with Vista Adult Services Organization (VASO) to provide employment services for student 2024-25/006 as discussed in executive session.

**9.J.** Approve the Professional Services Agreement between STSD and Susan Mitchell, Resource Development Consultant for the 2024-2025 school year.

**9.K.** Approve the Agreement with Gifted Healthcare Education to provide staffing as needed for the 2024-2025 school year.

9.L. Retroactively approve the Extended School Year Agreements with Vista School for student ID# 2024-25/007 and 2024-25/008 for the summer of 2024 as discussed in executive session.

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

11.A.B.C. Moved by Mr. S. Johnson, seconded by Mrs. Hill, to approve Items 11.A.B.C.

Motion passed 9-0, 0 abstentions, 0 absent

11.A. Approve the Targeted Support and Improvement Plans (TSI) for Thomas Holtzman Elementary School for 2024-2025.

11.B. Approve the Targeted Support and Improvement Plans (TSI) for Susquehanna Township Middle School for 2024-2025.

11.C. Approve the Targeted Support and Improvement Plans (TSI) for Susquehanna Township High School for 2024-2025.

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. Ali, seconded by Mr. K. Johnson, to adjourn the meeting.  
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned 8:15 p.m.



Rebecca McCullough  
Board Secretary