



**BECKMAN HIGH SCHOOL SUPER BOOSTERS
MEETING Notes**

August 26, 2024, at 6:00 pm

Meeting location: Beckman Clock Tower/Quad

1. Attendees: Called to order at 6:02

Board Members: Kori Morrison (President), Nikki Bertoni (Treasurer), Shannon Hilmar (Secretary)

BHS Admin: Penn Bushong, Steve Fischel, Monica Salas

- Role of Super Boosters & Introductions
- Super Boosters Page on Beckman website – Please visit often!
 - <https://beckman.tustin.k12.ca.us/students/athletics/super-boosters>

2. Update from Admin (Penn Bushong)

- Athletics / Facilities
 - ASCIP insurance form – this form is required for every Booster Club sponsored event. Include any event you might do this year, even if it could be changed or cancelled.
 - ASCIP form is Included on agenda email – This is an online process now. They will respond that your booster club is covered by insurance by sending a confirmation of coverage via PDF.
 - Permissible fees –please complete form:
 - Acknowledges what you are and aren't allowed to do.
 - If student can't pay, they cannot be excluded.
 - Suggested donations are acceptable
 - Permissible fee link in email includes a slide show with additional information.
 - New gym is open now!
 - Weight room / wrestling room / training room are all up and running.

3. Michael Gerges – Cafe 350 / Catering Option

- Food sampled provided for Meeting
- He can do anything you'd like: breakfast burritos, food for bus trips, etc., just give him your budget and he will stay within that, and provide healthy & delicious options.
- Will deliver in our area without fee, and can provide napkins, utensils, chafing dishes – basically everything you'd need for banquets.
- Contact info:
 - NAME: Maged (Michael) Gerges
 - EMAIL: mywgerges@gmail.com
 - WEBSITE: <http://www.cafe350.com>
 - CELL: 714-642-445

4. Treasurer Update (Nikki Bertoni)

- Changing Signers
 - Info on Beckman Athletics website / Super Boosters page
 - Nikki will send minutes to bank. Signers will do DocuSign with bank to finish process.
 - Everything online now.
 - **Questions:** Email Nikki @ nikkibertoni@me.com
- Corporate Match Checks
 - Let your company know they need to indicate the name of you Booster Club so the funds can be applied to the correct program
 - Email Nikki to let her know a donation is coming through so she can be on the lookout for it.
 - 501c3 status: All Booster club accounts are set up under Super Boosters. Super Boosters is the umbrella. The Tax ID # is attached to the Super Boosters – not the individual program's Booster Club.
 - Beginning of the year is the perfect time to blast out to all parents to let them know that some companies will match donations. Have your members ask their employers.
 - Donation receipt template will be put on the website
 - Zelle is up and running
 - Occasionally it will glitch, so be sure to test your Zelle before your fundraiser to make sure everything is working correctly.
 - This is great for snack bar and selling gear.

5. Super Booster Fundraiser Policy (Kori Morrison)

- Fundraiser Request Form/Scheduling Procedures
 - Beckman does not want to have competing fundraisers on the same night
 - You need to submit your request form to Kori.
 - There is a live google calendar - so you can always check for available dates.
 - When the fundraiser approval forms are received / approved, the dates / events will be added to calendar.
 - All fundraisers must have form submitted regardless of the type of fundraiser. This allows Admin to track what everyone is doing and make sure that we are in compliance.
 - Be sure to schedule with Restaurants first before submitting request to BHS

6. Athletic Directors (Steve Fischel & Monica Salas)

- Weight Room:
 - Same as previous years
 - Amazing weight room now
 - Fall schedule begins this week, 8/26/24.
 - Run by strength coaches who create / implement the programs for the students
 - 3 weeks before transition, the email will be sent out to the coaches for the next season. Winter email will probably go out around November. Spring will go out in January.
 - Fischel sends Weight Room invoices to Booster Clubs to pay for the strength coaches/weight room.
 - It's around 800-1000 per year for varsity team. If JV team is participating as well, it may be an additional amount. JV will only go 1 x per week.
 - 2 USA Olympic trained coaches – They are course 1 or course 2 certified coaches
- Off-Season/In-Season Stipends for Coaches:
 - These are paid by Boosters via the following process -
 - Kori will send out a Template on how Booster Clubs can request Off-Season Stipends. Season), the Booster Club will pay for them. Off-Season Coaches stipends must be included in booster minutes and approved by the booster board. An email must be sent to Kori including

booster President, treasurer and coach stating that this has been agreed to.

- Fall off season stipends must be done by October 31st, so they must be in minutes before then. They will be put in to the district by Nov 10th, and then they will be paid to coaches by Dec 10th.
- Winter Off-Season Winter stipends must be completed by January 31st, submitted to the district by Feb 10, and will be paid to coaches by March 10th.
- Spring Off-Season stipends need to be completed by April 30th. They will be submitted to district by May 10, and paid to coaches by June 10th.
- Off-Season Stipends are then paid by the district, and the booster club will then receive an invoice to pay the District directly.
- When Boosters pay stipends, keep in mind that District benefits get added to the total boosters submit. If the coach is a certificated person (teacher), it will be 22% on top of the stipend that will be charged. For walk on coach, it's 4.8%.
- Booster clubs cannot pay the coach directly.
 - You can only reimburse a coach for items purchased if a receipt is provided.
- In-Season Stipends:
 - These are paid directly by the district – Boosters do not pay these.
 - However, if you have additional coaches (above what the district provides for In-Season), the Booster Club will need to pay for them.
 - District determines the in-season stipend amount. That is the maximum amount boosters can pay for the off season.
- Monthly Stipends for programs like cheer, vocal arts, band, etc:
 - If you have outside coaches that help the program, they should work with you to come up with a budget. Those coaches get paid every month. Need information on that asap.
- End of year plaques – provided by the Beckman ASB:
 - Coaches order them. There will be 4 Varsity, 3 for the each of the lower levels provided by the district.
 - Any additional awards above that will need to be paid for by boosters.

- Varsity/JV & Scholar Athlete Certificates will be ordered and managed by Monica Salas.
- End of Season Gifts for Coaches:
 - cannot exceed \$599. They must be given in the form of a gift card. It cannot be a check.
- Banquets:
 - Must be free for athletes & coaches. Any additional guests can be charged up to \$35 per person.
 - Work with coaches to come up with a Banquet budget that works for your program.
- Snack Bar:
 - We want to keep doing this as a fundraiser for the programs, but we **MUST** make sure that it is cleaned up after.
 - Please have a clean-up crew as part of the volunteers for your snack bar.
- Instagram/Social Media:
 - Brigade is working to promote your events.
 - Posts should be created by the sport / booster themselves. The sport / boosters then posts it and tags Beckman brigade and Beckman athletics. Then the brigade / athletics will repost it. Trying to promote so non-athletes attend events as well. You can also add the #backthebrigade to your post.
 - Have parents / students follow brigade & then repost events as well.

7. Question and Answer Session/Discussion of Agenda for Next Meeting

- a. Official logos – If you want a high-resolution copy of any of the school logos, email Kori, and she will send it to you.

8. Adjourn – 6:51



SUPER BOOSTER MEETING SIGN-IN SHEET - Date: AUGUST 26, 2024

Name	Booster Club	Office/Title
Misty Boatman-Dukendo	XC	Treasurer
Marc Kanda	Swim: Dive	President.
Marsha Mehta	Soccer	Treasurer
Christie Diaz	Football	Treasurer
JOHN HEINONEN	Band	PRESIDENT
MICHAEL DALBOG	WRESTLING	PRESIDENT
Kamil Vora	Soccer	Treasurer
Connie Graham	Chess	President
Helena Lee	Orchestra	Treasurer
Tami Thompson	girls soccer	Pres
Dayna Terry	Baseball	Pres.
Eva Kailiponi	Robotics	Pres
Sun Sato	Tennis - Boys	Co-Pres



CHARLES VIDES	BECKMAN ORCHESTRA BOYS	PRESIDENT
GABBY MAJARRO	BECKMAN GIRLS LACROSSE	CO-PRESIDENT
NANCY SEEBER	TAB - Theatre Arts	PRESIDENT
JENNIFER CASTALDO	BECKMAN BOYS WATER POLO	PRESIDENT
KRISTEN SHAD	GIRLS VOLLEYBALL	PRESIDENT
LISA MATSON	Theatre Arts	Treasurer
Laurie Mejia	Laurie Mejia	PRESIDENT
Jigar Chudgar	GIRLS BASKETBALL	Treasurer
Louis Simon	SOFTBALL	CO-PR
Jeffrey Chen	GIRLS TENNIS	CO-PRESIDENT
Manuel Astorga	Baseball	Treasurer
Venise Choi	BIG GIRLS LAX	CO-PRESIDENT
Jansen Valmureta	Boys Basketball	Treasurer
Ted Hsieh	Boys Tennis	Treasurer
CHRIS LOONEY	FLAG FOOTBALL	PRES
STEVEN TAN	GIRLS BASKETBALL	PRES

