

VOTING SESSION MEETING

CALL TO ORDER

Mr. Michelle Hubbard, Board President, called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. Hubbard led us in the Pledge of Allegiance.

ROLL CALL

Present

Ms. Michelle Hubbard, President
Mrs. Jocelyn Haskins, Vice President
Mr. Randall Bacon
Mr. Lawrence Blackwell
Mr. James Bogolea
Mr. Thomas B. Daman
Mrs. Christine Kronk, Treasurer (via phone)
Mr. Thomas Majors
Mr. John L. Pfeuffer, IV

Absent

none

NON-VOTING MEMBERS and ADMINISTRATORS

Dr. Jane Bovalino
Mr. Louis Campisi
Dr. Amanda Cwynar
Mr. Michael Damon
Ms. Rachael Cipolla
Mr. Ryan Herstine
Mr. Nathan Leeman
Mrs. Kathleen Onuska

CORRESPONDENCES TO COME BEFORE THE BOARD

There was no correspondence to come before the Board at this time.

CITIZEN INPUT – ON AGENDA ITEMS ONLY

There were no citizens wishing to address the Board on agenda items.

INFORMATION

The Board recognizes the following teachers have obtained tenure pursuant to the provisions of 24 PA 11-1108 and 24 PS 11-1121 of the Public School Code of 1949, as amended:

Alexandra Javens
Drew Lewis Henderson
Rebecca Onuska
Allison Seezox

MINUTES

Motion to approve the following minutes:

- Revised May 20, 2024 Voting Meeting
- June 10, 2024 Committee Meeting
- June 10, 2024 Voting Meeting and Discussion Meeting

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

SUPERINTENDENT'S REPORT

Dr. Bovalino stated there was nothing to report at this time.

SOLICITOR'S REPORT

Attorney Fedeles stated that a meeting has been scheduled for 6/25/24 to discuss secretaries/aides and maintenance/custodian/cafeteria contracts.

BOARD COMMITTEE REPORTS

Finance and Transportation

Motion to approve items 1 through 4 as listed:

1. Treasurer's Report for the month of May..
2. Payment of Bills

General Fund	\$747,938.59
Cafeteria Fund	\$ 47,972.00
3. Monthly Financial Reports

General Fund – Revenue Report
General Fund – Expenditure Report
Cafeteria Fund – Revenue Report
Cafeteria Fund – Expenditure Report
4. Informational Reports

Tax Collector Reports
Bills to be Approved

Motion: Majors
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Resolution No. 062424-07 to fix the tax rate for the year 2024 to comply with the County Wide Reassessment. The tax levied on all real property within the Rochester Area School District subject to taxation for the year 2024 until otherwise amended by the Board of Directors:

"Tax rate for general purposes, the sum of 12.0469 dollars on each dollar of assessed valuation, or the sum of 12.0469 dollars on each one thousand dollars of assessed valuation."

Motion: Majors
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the Final General Fund Budget (PDE 2028) for the 2024-2025 school year in the amount of \$20,206,708, with .70 mil tax increase, and the Resolution No. 062424-08 to levy/re-enact the supporting tax basis.

- A. Real Estate Tax = 12.7469 mills
- B. Per Capita Tax = \$10
- C. Earned Income Tax = 5 mills
- D. Occupation Tax = \$5
- E. Occupation Privilege Tax = \$5
- F. Local Services Tax = \$5
- G. Mercantile Tax(retail)/business Privilege = .75 mill
- H. Mercantile Tax (Wholesale) = .5 mill
- I. Realty Transfer Tax = 5 mills

Motion: Majors
Second: Haskins
Result: Motion Carried (7-1-1)
Yea: Hubbard, Haskins, Bacon, Blackwell, Kronk, Majors, Pfeuffer
No: Daman
Abstain: Bogolea

Motion to approve the proposal from Caputo Insurance Agency, Inc. to secure and provide the following insurance coverage for the fiscal year 2024-2025 at a total annual cost of \$99,219:

Coverage

Workers compensation	UPMC	\$48,278
Property & General Liability		\$43,744
Auto		\$ 2,841
Umbrella		\$ 4,356

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Motion to approve the proposal from Blackwood Financial Planning, Inc. to provide All Sports (including catastrophic program) and Voluntary Student Accident Insurance through the United States Fire Insurance Company for the fiscal year 2024-2025, at a total annual cost of \$3,750.

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Motion to approve Exhibit B of the Educational Services Agreement with The School at McGuire Memorial to provide Extended School year (ESY) services for the 2023-2024 school year at a cost of \$286 per day (5 hours).

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Motion to rescind Resolution No. 052024-04 and approve Resolution No. 062424-09 to permit Dr. Jane W. Bovalino, Superintendent of Schools, and Kathleen Onuska, Business Manager, as the officials to execute all documents and agreements between the District and the Commonwealth Financing Authority to facilitate and assist in obtaining the Public School Facility Improvement grant to be used for the replacement of part of the roof in the high school and replacement of air handler units in the high school.

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Motion to rescind Resolution No. 052024-06 permitting Dr. Jane W. Bovalino and Kathleen Onuska to execute all documents and agreements to facilitate and assist in obtaining the Public School Facility Repairs Program grant to be used for the replacement of an air handler unit in the high school.

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Motion to approve the 2024-2025 Transition Agreement with Head Start/Early Head Start of Beaver County for students graduating from Head Start and transitioning to Kindergarten through transition activities.

Motion: Haskins
Second: Majors
Result: Motion Carried (9-0)

Teachers and Personnel

Motion to accept the resignation of Miss Genevieve Zajac from the position of School Social Worker, effective the end of the 2023-2024 school year.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Molly Goedecker to serve as the Social Worker commencing the 2024-2025 school year as per contract, at a salary of \$74,868, MA+00, Step 13, due to the resignation of Miss Genevieve Zajac.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Stephanie Troup to serve as the 7th & 8th Grade Special Education Teacher commencing the 2024-2025 school year, as per contract, at a salary of \$63,336, BA+24, Step 9, due to the voluntary transfer of Mrs. Sarah Stewart.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Lydia Bable to serve as the Elementary Emotional Support Teacher commencing the 2024-2025 school year, as per contract, at a salary of \$57,508, BA+24, Step 3, due to the voluntary transfer of Miss Sarah Brasko.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Destiney Walker to serve as the K-6 STEAM Teacher commencing the 2024-2025 school year, as per contract, at a salary of \$52,681, BA+00, Step 1 due to the voluntary transfer of Mr. Dave Cervone.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the retirement of Phyllis Trevino-Chambers, Spanish teacher, effective the end of the 2023-2024 school year. Mrs. Trevino-Chambers will receive all rights of the Voluntary Retirement Incentive approved by the Board of Education on March 25, 2024. Mrs. Trevino-Chambers has been teaching at Rochester since 1997.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve Emma Ferguson to serve as the High School Special Education Teacher commencing the 2024-2025 school year, as per contract, at BA+00, Step 1, due to the retirement of Mrs. Phyllis Trevino-Chambers and the realignment of the high school staff.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the following individuals to serve as the 2023-2024 Elementary School Summer School teachers. (*The number of teachers is dependent on the number of students attending summer school.*):

Erika Brunner
Allison Seezox

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the following individuals to serve as the 2023-2024 Elementary School Summer School paraprofessionals. (*The number of teachers is dependent on the number of students attending summer school.*):

Cheryl Johnson
Terri McKinnis

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the following individuals to serve as the 2023-2024 Middle School In-Person Summer School teachers:

Gennifer Gaskins (ELA)
Trina Greco (Math)

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to approve the following individuals to serve as the 2023-2024 Rochester Cyber Academy (RCA) Middle School/High School Summer School Program Monitors:

Phyllis Trevino-Chambers
Caryn Morrow
Brandy Rossi-Tesnovich

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the following individuals to serve as the 2023-2024 Middle School/High School Special Education Summer School Program Teachers:

Zach Rosa
Gennifer Gaskins (Substitute)

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve elementary employee's Mr. and Mrs. Ed Gorman's request to enroll their two (2) non-resident children, grade 7 and grade 10, for the 2024-2025 school year.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve elementary employee's Mr. Isaac Dixon's request to enroll his non-resident children, grade 2 and grade 4, for the 2024-2025 school year.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the request of Employee No. 4679 in accordance with the Family Medical Leave Act of 1993, to receive intermittent FMLA beginning May 21, 2024 through December 31, 2024, per district policy.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the two (2) year agreement with the Business Manager.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the five (5) year agreement with the confidential secretaries.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the following Inductees and their Mentors (teacher induction will be held on August 13, 2024 through August 16, 2024):

Mentor
Jacquelyn Catanzrite

Inductee
Sarah Brasko

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the revised job description for the Head of Security/School Police Officer.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the School Police Officer (Full and Part-Time) job description.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve Kathy Onuska, Business Manager, to attend the Pennsylvania Association Federal Program Coordinators (PAFPC), 2024 Summer Leadership Forum, in Harrisburg, Pennsylvania, on July 31, 2024 through August 2, 2024, at a cost of \$400 registration fee, plus transportation and lodging.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve Chief Cory Zelenak, School Police Officer, to attend the Active Shooter Threat Training Program at the Federal Law Enforcement Training Center (FLETC) in Circleville, Ohio on July 15, 2024 through July 18, 2024, at a no cost registration fee, just transportation and lodging.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the following field trip: December 17, 2024 - Grades 9-12 School-wide Positive Behavioral Interventions and Supports (SWPBIS) students to attend the Byham Theater. This was through a grant from the Pittsburgh Cultural Trust.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Motion to Approve the request of Michael Cunning, Paraprofessional, to take the following unpaid sick day: May 22, 2024 - ½ day.

Motion: Bacon
Second: Haskins
Result: Motion Carried (9-0)

Curriculum & Technology

Motion to Approve the Robert Morris University, College in High School Enrollment Agreement, beginning June 1, 2024 through June 30, 2025 (2024-2025) at a tuition cost of \$250/Course.

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the review of the Rochester Area School District's Health and Safety Plan, as required by, and within the guidelines, set forth from the PA Department of Education, PA Department of Health, and the Governor's Office. This approval shall incorporate this Plan and any subsequent amendments completed within and to meet the guidelines of the Commonwealth of PA, Department of Health, Department of Education, Governor's office, and the Center for Disease Control (CDC). This plan is required in order to receive funding through ESSER/ARP.

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the Middle School Targeted School Improvement (TSI) Plan as presented.

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

[Motion to Approve the revised 2024-2025 High School Program of Studies.](#)

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the Rochester Area School District's Student Activities Manual.

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the Rochester Elementary Parent/Student Handbook.

Motion: Haskins
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the Rochester Middle/High Parent/Student Handbook.

Motion: Haskins

Second: Bacon
Result: Motion Carried (9-0)

Policy & Procedures

Motion to approve the following new and revised policies and attachments:

<u>Policy No.</u>	<u>Section</u>	<u>Title</u>
204 Att. 1 (<i>new</i>)	Pupils	Middle/High Attendance Procedure
222 (<i>revised</i>)	Pupils	Tobacco and Vaping Products
227 (<i>revised</i>)	Pupils	Controlled Substances/ Paraphernalia
323 (<i>revised</i>)	Administrative Employees	Tobacco and Vaping Products
340 (<i>new</i>)	Administrative Employees	Responsibility for Student Welfare
351 (<i>revised</i>)	Administrative Employees	Controlled Substance Abuse
423 (<i>revised</i>)	Professional Employees	Tobacco and Vaping Products
440 (<i>revised</i>)	Professional Employees	Responsibility for Student Welfare
451 (<i>revised</i>)	Professional Employees	Controlled Substance Abuse
523 (<i>revised</i>)	Classified Employees	Tobacco and Vaping Products
540 (<i>new</i>)	Classified Employees	Responsibility for Student Welfare
551 (<i>revised</i>)	Classified Employees	Controlled Substance Abuse
618 (<i>revised</i>)	Finances	Student Activity Funds
618 Att. 1 (<i>new</i>)	Finances	Student Activities Procedure Manual
707 (<i>revised</i>)	Property	Use of School Facilities
707 Att. 1 (<i>revised</i>)	Property	Use of School Facilities Form
918 Att. 1 (<i>revised</i>)	Community	District - Title I Parent and Family Engagement
918 Att. 2 (<i>revised</i>)	Community	Elementary - Title I Parent and Family Engagement
918 Att. 3 (<i>revised</i>)	Community	Elementary - Title I School Parent Compact

Motion: Majors
Second: Haskins
Result: Motion Carried (9-0)

Buildings and Grounds

Motion to Approve the request made by C.J. Iannini, Rochester Youth Cheer, to use the Elementary Gymnasium for their three (3) separate team squads on the following dates, at no charge:

June 17, 2024	5:00 p.m.-9:00 p.m.
June 18, 2024	5:00 p.m.-9:00 p.m.
June 21, 2024	5:00 p.m.-9:00 p.m.
June 22, 2024	10:00 a.m.-3:00 p.m.
June 24, 2024	5:00 p.m.-9:00 p.m.
June 25, 2024 through August 21, 2024	(Every: Monday, Tuesday, Wednesday, Thursday)

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

Motion to Approve the request made by Jessica and Corynne Hauser to use the High School Gymnasium to host the free one (1) night Annual Youth Basketball Camp for boys and girls in grades 2-8 on August 15, 2024, at no charge.

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

Motion to approve the request made by Robert Vaughns, Little Rams, to use the Football Stadium and Practice Field for their games and practices, at no charge. Practices will be coordinated with Mr. Campisi. Games are scheduled at the following dates:

August 24, 2024
September 7, 2024
September 14, 2024
October 12, 2024

Motion: Majors
Second: Blackwell
Result: Motion Carried (9-0)

Athletics

At the recommendation of the Marching Band Director, Brianna Carr, approve the Co-Color Guard Instructors with stipends as follows: Ashley Barbour, Head Instructor - \$650 and Daryll Deever, Assistant Instructor - \$350.

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of the Varsity Cheerleading Sponsor, Jaclyn Trylko, approve Natalie Roser as the Junior Varsity/Junior High Cheerleading Sponsor at a base supplemental salary of \$1,000 for the 2024-2025 school year, as per contract.

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of Sean Keaton, Men's Head Basketball Coach, accept the resignation of Gannon Irvine from the position of 7th Grade Men's Basketball Head Coach.

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of Sean Keaton, Men's Head Basketball Coach, approve Julian Taylor to serve as the 7th Grade Men's Basketball Coach at a supplemental base salary of \$1,000 for the 2024-2025 school year (clearances on file).

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of Ed Johnson, 7th & 8th Grade Middle School Head Football Coach, approve the following individual to serve as a 7th & 8th Grade Middle School Volunteer Football Coach (clearances on file): Nathaniel Hendon.

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of Gene Matsook, Head Football Coach, approved Marc Goosby to serve as the 1st Assistant Football Coach at supplemental base salary of \$1,288.45 for the 2024-2025 school year (clearances on file).

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

At the recommendation of Brad Verrico, Athletic Director, approved Dan Sisco to serve as the 7th & 8th Grade Girls Basketball Head Coach at a supplemental base salary of \$1,208.61 for the 2024-2025 school year (clearances on file).

Motion: Blackwell
Second: Bacon
Result: Motion Carried (9-0)

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

There was no public participation on non-agenda items.

ADJOURNMENT

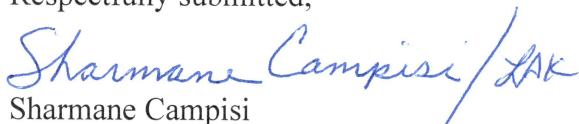
Motion to adjourn the Voting meeting at 7:10 p.m.

Motion: Bacon

Second: Majors

Result: Motion Carried (9-0)

Respectfully submitted,

The image shows a handwritten signature in blue ink that reads "Sharmane Campisi" followed by a stylized set of initials, possibly "LAK".

Sharmane Campisi

Board Secretary

ROCHESTER AREA SCHOOL DISTRICT

BOARD OF EDUCATION

Monday, June 24, 2024

ATTENDANCE

SCHOOL BOARD

P	Mr. Randall Bacon
P	Mr. Lawrence Blackwell
P	Mr. James Bogolea
P	Mr. Thomas Daman
P	Mrs. Jocelyn Haskins
P	Miss Michelle Hubbard
P	Mrs. Christine Kronk (VIA PHONE)
P	Mr. Thomas Majors
P	Mr. John Pfeuffer

ADMINISTRATION AND PRESENTERS

P	Dr. Jane Bovalino
P	Mr. Lou Campisi
P	Ms. Rachael Cipolla
P	Dr. Amanda Cwynar
P	Mr. Michael Damon
P	Mr. Nathan Leeman
P	Mr. Kathleen Onuska

COMMITTEE MEETING MINUTES

The Committee-of-the-Whole met at 6:00 p.m. in the Boardroom at Rochester High School. Ms. Cipolla presented the Elementary Student Handbook and highlighted the revisions made to the discipline matrix. Mr. Damon presented the Middle School/High School Student Handbook and highlighted changes that were made specifically related to the Attendance policy, but also highlighted other updates to the handbook.

Mrs. Onuska explained the importance of the district's fund balance and the regulations that define the district's fund balance. She then reviewed how we established the committed capital reserve and We also discussed the constant changes (in/out charter students, placements, etc.) that impact us on a regular basis.

Dr. Bovalino provided an update on all grants. We are coming to the end of the ESSER funding. All ESSER funds will be spent by September 30, 2024.