

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

One Hundred and Fifty-Third Re-Organization Meeting

July 15, 2024

Saxton Middle School Auditorium

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Thomas Donofrio, Kelli Anne Jennings, Jennifer Krieger, Marc Negrin, Francis Salazar, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Gregory Gillen, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, Assistant Superintendent for Business

**1. CALL TO ORDER, TEMPORARY CHAIRPERSON**

District Clerk Dennis M. Logan served as Temporary Chairperson of Re-Organization Meeting until the election of a new Board of Education President.

Temporary Chairperson Dennis M. Logan called the meeting to order at 6:00 p.m. in Room 124 of Saxton Middle School.

**2. EXECUTIVE SESSION**

Motion offered by Francis Salazar, seconded by Marc Negrin to wit:  
**RESOLVED**, that the Board of Education hereby enters Executive Session to conduct confidential discussions regarding employee evaluations and collective bargaining matters at 6:00 p.m.

Motion carried: 7 - Yes; 0 – No

**3. RESUME PUBLIC SESSION**

Mr. Logan called the meeting to order in Public Session at 7:30 p.m. in the Saxton Middle School Auditorium.

**4. PLEDGE OF ALLEGIANCE AND SAFETY MESSAGE**

The flag salute was led by Mr. Logan who then explained the emergency evacuation procedure.

**5. ATTENDANCE**

Mr. Logan noted that the following Board of Education members were present:

Diana Andrade  
Thomas Donofrio  
Kelli Anne Jennings

5. **ATTENDANCE – (continued)**

Jennifer Krieger  
Marc Negrin  
Francis Salazar  
Bernadette Smith

6. **ADMINISTRATION OF THE OATH OF OFFICE TO THE  
NEWLY-ELECTED BOARD OF EDUCATION MEMBERS**

District Clerk Dennis M. Logan administered the Oath of Office to:

Marc A. Negrin of 10 Pitchpine Place in Medford, New York, who will serve a three-year term, effective July 1, 2024 and ending on June 30, 2027.

Bernadette Smith of 163 Maple Avenue in Patchogue, New York, who will serve a three-year term, effective July 1, 2024 and ending on June 30, 2027.

Jennifer Krieger of 198 Central Avenue in Patchogue, New York, who will serve a three-year term, effective July 1, 2024 and ending on June 30, 2027.

7. **ADMINISTRATION OF THE OATH OF OFFICE TO THE  
SUPERINTENDENT OF SCHOOLS**

Mr. Logan administered the oath of office to Superintendent of Schools Donna Jones.

8. **ELECTION OF PRESIDENT**

Mr. Logan called for nominations for the office of President of the Board of Education. School Board Member Thomas Donofrio nominated Marc Negrin to serve as President of the Board of Education. The nomination was seconded by Diana Andrade.

A roll call vote was taken on the nomination of Marc Negrin:

Diana Andrade – Yes	Marc Negrin - Yes
Thomas Donofrio - Yes	Francis Salazar - Yes
Kelli Anne Jennings - Yes	Bernadette Smith - Yes
Jennifer Krieger - Yes	

Marc Negrin was declared elected President of the Board of Education for the 2024-2025 School Year.

9. **ADMINISTRATION OF THE OATH OF OFFICE TO THE  
NEWLY-ELECTED PRESIDENT**

Mr. Logan administered the oath of office to newly-elected President Marc Negrin.

10. **PRESIDENT ASSUMES OFFICE**

Mr. Logan relinquished the chair to new Board of Education President Marc Negrin.

**11. ELECTION OF VICE-PRESIDENT**

Mr. Negrin called for nominations for the office of Vice-President of the Board of Education. School Board Member Kelli Anne Jennings nominated School Board Member Diana Andrade to serve as Vice President of the Board of Education. The nomination was seconded by Francis Salazar.

Diana Andrade – Yes	Marc Negrin - Yes
Thomas Donofrio - Yes	Francis Salazar - Yes
Kelli Anne Jennings - Yes	Bernadette Smith - Yes
Jennifer Krieger - Yes	

Diana Andrade was declared elected Vice President of the Board of Education for the 2024-2025 School Year.

**12. ADMINISTRATION OF THE OATH OF OFFICE TO THE VICE - PRESIDENT**

Mr. Logan administered the oath of office to newly-elected Vice President Diana Andrade.

**13. APPOINTMENTS**

**1. District Clerk**

Motion offered by Thomas Donofrio, seconded by Kelli Anne Jennings to wit:

RESOLVED, that the Board of Education approves the appointment of Dennis M. Logan as full time District Clerk at an annual salary of \$108,927.00 with benefits package, and authorizes the President of the Board of Education to execute a Memorandum of Agreement with Mr. Logan on behalf of the District.

Motion carried: 7 - Yes; 0 – No

School District Attorney Lisa Hutchinson administered the oath of office to District Clerk Dennis M. Logan.

**2. District Treasurer**

Motion offered by Thomas Donofrio, seconded by Francis Salazar to wit:

RESOLVED, that the Board of Education hereby appoints Virginia Newell as District Treasurer at an annual stipend of \$5,573.00.

Motion carried: 7 - Yes; 0 – No

Ms. Newell was not present at the meeting and will be administered the Oath of Office at a later date.

**3. Ex-Officio Student Member**

Motion offered by Thomas Donofrio, seconded by Kelli Anne Jennings to wit:

RESOLVED, that the Board of Education hereby appoints General Organization President Ella McCann to serve as the Ex-Officio Student Member of the Board of Education.

Motion carried: 7 - Yes; 0 – No

Mr. Logan administered the oath of office to Ex-Officio Student Member Ella McCann.

13. **APPOINTMENTS – (continued)**

**4. District Audit Committee**

Motion offered by Kelli Anne Jennings, seconded by Bernadette Smith to wit:

RESOLVED, that the Board of Education hereby appoints the following as members of the District Audit Committee for the terms specified:

1. Ronald Ardito – July 1, 2024 through June 30, 2026
2. Board of Education Member Marc Negrin – July 1, 2024 through June 30, 2025
3. Board of Education Member Thomas Donofrio– July 1, 2024 through June 30, 2025

Motion carried: 7 - Yes; 0 – No

Mr. Logan administered the oath of office to District Audit Committee Members Marc Negrin and Thomas Donofrio.

Mr. Ardito was not present at the meeting and will be administered the oath of office at a later date.

14. **CONSENT AGENDA**

**Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to approve the Consent Agenda (Items A through MMMM) as follows:**

A. Purchase of Insurance Policy

RESOLVED, that the Board of Education approves the purchase of an insurance policy with Travelers Casualty and Surety Company of America (106299969) to cover:

- \$2,000,000 blanket employee dishonesty limit – blanket limit covers all employees
- \$100,000 forgery limit
- \$50,000 money and securities limit

B. Medical Inspector

RESOLVED, that the following physician to serve as school medical inspector for the fiscal year 2024-2025 at a cost of \$46,818.00; and be it further

RESOLVED, that this physician shall serve to re-certify student-athletes for athletic participation, at pricing according to the service:

Anthony Donatelli, M.D.

C. Athletic Trainer

RESOLVED, that the Board of Education hereby approves a contract with St. Charles Hospital and Rehabilitation Center to serve as athletic trainer for the District for the period July 1, 2024 through June 30, 2025 at a cost of \$53,370.00 and authorizes the President of the Board of Education to execute the contract on behalf of the District.

D. Ambulance Service

RESOLVED, that the Board of Education hereby approves that the Superintendent of Schools is authorized, in the event that a physician is unable to attend a home football game, to contract for on-site ambulance services which will be on a voluntary basis and at no cost to the district.

14. CONSENT AGENDA – (continued)

E. Specialized Examinations

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to obtain examinations as required by recommendation of the Committees on Special Education at a fee schedule as follows:

Audiology Examinations	\$225
ADOS Evaluation	\$500
Assistive Tech Evaluation	\$1,400
Bilingual Educational Evaluation	\$300
Bilingual Psychological Evaluations	\$875
Bilingual Speech/Language Evaluation	\$310
Central Auditory Processing Battery	\$800
Educational	\$300
FBA/BIP	\$1,000
Neurological Evaluations	\$700
Neuropsychological	\$3,800
Occupational Therapy Evaluation	\$200
Ophthalmological Examinations	\$200
Physical Therapy Evaluation	\$200
Psychiatric Evaluations	\$1,500
Psycho-educational Evaluations	\$825
Psychological Evaluations	\$625
Speech and Language Evaluations	\$220

F. Legal Counsel

RESOLVED, that the Board of Education authorizes the Board of Education President to execute a letter of engagement with the firm of Guercio & Guercio to provide legal counsel to the Board of Education as follows: General Counsel annual retainer shall be \$67,000 and the hourly rate shall be \$290; Labor Counsel annual retainer shall be \$68,500 and the hourly rate shall be \$290 for fiscal school year 2024-2025.

G. Financial Advisory Services

RESOLVED, that the Board of Education hereby appoints Munistat Services, Inc. to provide financial advisory services and official statement preparation for notes and bonds for fiscal 2024-2025.

H. Bond Counsel

RESOLVED, that the Board of Education hereby appoints Hawkins, Delafield, and Wood L.L.P., 7 World Trade Center, 250 Greenwich Street., New York, New York to serve as Bond Counsel for fiscal 2024-2025.

I. District Internal Auditor

RESOLVED, that the Board of Education hereby appoints Cerini and Associates, LLP as the District's Internal Auditor for the for the 2024-2025 fiscal year at the retainer fee not to exceed \$25,500 with any additional engagements being billed at the firm's standard billing rates.

J. District External Auditor

RESOLVED, that the Board of Education hereby authorizes the Board of Education president to execute a letter of engagement with the firm of R. S. Abrams & Company, LLP to provide auditing services to the Board of Education; and be it further

RESOLVED, that the annual fee for 2024-2025 shall be \$48,700.

14. CONSENT AGENDA – (continued)

K. Appointment of Claims Auditors

1. Claims Auditor for Monthly Bills and Payroll

RESOLVED, that the Board of Education hereby appoints Adriane Brower as the full time claims auditor for monthly bills and payroll for fiscal year 2024-2025, at an annual salary of \$78,867.00 (plus additional \$4,000 longevity) with benefits package, and authorizes the President of the Board of Education to execute a Memorandum of Agreement with Adriane Brower on behalf of the District.

2. Assistant Claims Auditor for Monthly Bills and Payroll

RESOLVED, that the Board of Education appoints Nancy Hoogsteden as part-time Assistant Claims Auditor for fiscal 2024-2025 at a rate of \$25.03 per hour for 10 hours per week.

L. Board of Registry

1. Permanent Chairpersons

RESOLVED, that the Board of Education hereby appoints the following persons as members of the Board of Registry for the fiscal year 2024-2025 at a fee of \$16.50 per hour; and be it further

RESOLVED, that permanent chairpersons for the fiscal year 2024-2025 each receive an additional \$40.00 fee for each Election Day worked; and that the district clerk is authorized to fill vacancies as they occur.

Juta (Judy) Rohtla  
Barbara Ramirez  
Margaret Safranek  
Angela Kaiser  
Donna Cochrane  
Lorraine Crowley (alternate)  
Ursula Closson (alternate)  
Mary Ellen Patricia Bodkin (alternate)

2. Assistant Clerks (Employees)

RESOLVED, that the Board of Education hereby appoints the following persons to serve as assistant clerks at the district office on days when school is in session between the hours of 9:30 - 11:30 a.m. and 1:30 - 4:00 p.m.; that this service be part of their regular assignment with no extra pay; and that the district clerk is authorized to fill vacancies as they occur.

Theresa Lake  
Melissa Meyer  
Lilia Salcedo

3. Assistant Clerks and Election Inspectors –  
(Each may be Chief)

RESOLVED, that the Board of Education hereby appoints the following persons as election inspectors (or substitute election inspectors) for the fiscal year 2024-2025 at a fee of \$16.50 per hour; and be it further

RESOLVED, that the chief election inspectors for fiscal 2024-2025 will serve at no additional fee; and that the district clerk is authorized to fill vacancies as they occur.

14. CONSENT AGENDA – (continued)

Assistant Clerks

Edna Jonck	Patricia Condos
Mary Ellen Bodkin	Camille Bridson
Carol Lopez	Ursula Closson
Lucy Jackson	Donna Murname
Manual Felouzis	Judy Sullivan
Lorraine Crowley	Jessica Boehm
Florette Loughlin	Thomas Cheshire
Harry Farides	Sandra Franco
Patricia Bohlert	Theresa DeMartino
Mary Ellen Patricia Bodkin	Cathleen Hammill

Election Inspectors

Nilsa Catalano	John Ramirez
Kelly Berwick	Jane Knopp
Yolanda Mears	Susan Comunale
Marie Gebbia	Benjamin Gebbia
Joanne Pironti	Gerard Giaquinto
Dennis Jonck	Wendy Mendelsohn
Melissa Meyer	Debra Pilger
Charles Zullo	Colleen Zullo
Maureen Burch	

M. Federal Aid Coordinator

RESOLVED, that the Board of Education hereby appoints the Superintendent of Schools as federal aid coordinator for fiscal 2024-2025; and be it further

RESOLVED, that the Superintendent of Schools is authorized to sign applications for federally funded-applications.

N. District Data Privacy Officer

RESOLVED, the Board of Education hereby designates Nicole Ciminiello to serve as the District's data privacy officer to be responsible for the implementation of the policies and procedures required in Education Law §2-d, and to serve as the point of contact for data security and privacy for the District.

O. Workplace Violence Coordinator

RESOLVED, the Board of Education hereby designates Nicole Ciminiello to serve as the District's workplace violence prevention coordinator to be responsible for the implementation of the policies and procedures in accordance with Labor Law 27-b and Code Rule 800.6, "Public Employer Workplace Violence Prevention Programs" for the District.

P. Grant Administrator for Consolidated Application Grants

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Instruction as the administrator of Consolidated Application Grants (Title I, II, III, and IV) for the fiscal year 2024-2025.

Q. Certifying Officer for Federal Aid

RESOLVED, that the Board of Education hereby appoints the Superintendent of Schools as certifying officer for federally-funded projects for the fiscal year 2024-2025.

14. CONSENT AGENDA – (continued)

R. Fire Safety Inspector

RESOLVED, that the Board of Education hereby confirms the KLH Fire Safety Consultants, LLP, as the fire safety inspector for all district-owned facilities for fiscal year 2024-2025 at a cost of \$3,200 for all school buildings as well as emergency lighting inspections for all buildings at a fee of \$3,500.

S. Asbestos Manager

RESOLVED, that the Board of Education hereby appoints the Director of Facilities as asbestos manager for the fiscal year 2024-2025.

T. Equity Compliance Coordinator and Committee

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Human Resources as the Compliance Coordinator under regulations of the HEW Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973; and be it further

RESOLVED, that the members of the Equity Compliance Committee shall be:

- Maria Filosa, Teacher
- Erin Skahill, Administrator
- Patricia Leonard, Parent
- Ella McCann, 2024-2025 Patchogue-Medford High School General Organization President

U. Americans with Disabilities Act (ADA) Compliance Coordinator

RESOLVED, that the Board of Education hereby appoints the Director of Facilities as the Americans with Disabilities Act compliance coordinator for the 2024-2025 fiscal year.

V. Hearing Officer – Food Services Program

RESOLVED, that the Board of Education hereby appoints the School Business Administrator as the official hearing officer for appeals which may be made by parents or by students whose application for free or reduced-price meals has been denied; and be it further

RESOLVED, that this appointment is for the fiscal year 2024-2025.

W. Hearing Officer – Residency Appeals

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services or his/her designee as the official hearing officer for residency appeals for the fiscal year 2024-2025.

X. Authorized Representative for Public Law 874

RESOLVED, that the Board of Education hereby appoints the Superintendent of Schools as the authorized representative empowered to sign applications and reports for financial aid to be received under U.S. Public Law 874, 81<sup>st</sup> Congress, as amended, for the fiscal year 2024-2025.

Y. Rescue Health and Safety Committee/Project S.A.V.E Committee

RESOLVED, that the Board of Education hereby appoints the Director of Facilities and the Assistant to the Superintendent as co-chairpersons of the district's Rescue Health and Safety Committee/Project S.A.V.E. Committee for fiscal year 2024-2025; and be it further



14. CONSENT AGENDA – (continued)

RESOLVED, that the members of the committee shall be:

Tara Baker	P-MRPNA
Paul Noonan	Director of Facilities (Co-Chairperson)
Lori Davies	CSEA Clerical/Aide Unit
Samson Ayala	CSEA Operations Unit
Susan Ciervo Boyle	Wright Risk Management
Lori Musumeci	CSEA Part-Time Unit
Carol Sicignano	Transportation Supervisor
Nicole Ciminiello	Assistant to the Superintendent (Co-Chairperson)
Timothy Ritter	PMCT Member
Matthew Hanley	PMAA
Anthony Cracco	Director of Athletics, Physical Education and Health Education
Michael Greco	Maintenance Supervisor
Bob Klein	Custodial Supervisor
John Ahern	Director of Security

and be it further

RESOLVED, that this action is taken in compliance with the laws of New York State.

Z. Designated Educational Official (S.A.V.E.)

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services as the Designated Educational Official in accordance with S.A.V.E. legislation requirements.

AA. Committee on Preschool Special Education

RESOLVED, that the Board of Education hereby appoints those listed below for fiscal 2024-2025 to membership on the Committee on Preschool Special Education to review and evaluate the status of each pupil within the school district who is designated as having a disability.

Chairperson: Lori Goldstein, Ed.D.  
Aimee Keeler  
Shannon Ott  
David Renahan  
Lisa Valenti

Alternates: A representative of the school district as defined in Federal Code 34 CFR 300.344

Parent Members: Connie Calisi  
(used as available) Michelle Mears  
Victoria Gambuzza

Parents of the Child, as defined by 34 CFR 300.344

Generic Appointments Required by Article 89 of Education Law:

- a. A professional who participated in the evaluation of the child being reviewed.
- b. A representative of the County of Suffolk, if present.
- c. A representative designated by the agency which was responsible for the child from birth to age two, if present.

**14. CONSENT AGENDA – (continued)**

**BB. Committee on Special Education**

RESOLVED, that the Board of Education hereby appoints those listed below for fiscal 2024-2025 to membership on the Committee on Elementary Special Education to review and evaluate the status of each pupil within the school district who is designated as having a disability.

Director: Lori Goldstein, Ed.D.  
Aimee Keller  
Shannon Ott  
David Renahan

Chairpeople: Barbara Lassen  
Stephen O'Brien  
Christine Ordonez  
Lisa Valenti

Alternates: A representative of the school district as defined in Federal Code 34 CFR 300.344

Medical Doctor: Anthony Donatelli, M.D.

School Psychologist: A representative of the school district as defined in Federal Code 34 CFR 300.344

Parent Members:  
(used as available) Connie Calisi  
Michelle Mears  
Victoria Gambuzza

Child's Teacher: The child's teacher as defined in Federal Code 34 CFR 300.344

General Education  
Teacher: At least one regular education teacher of the child if the child is, or may be participating in the regular  
  
education environment as defined in Federal Code 34 CFR 300.344

Parents of the Child, as defined by 34 CFR 300.344

**CC. Subcommittee on Special Education**

RESOLVED, that the Board of Education hereby recognizes that each school shall have one Subcommittee on Special Education and approves membership for those listed for fiscal 2024-2025.

Directors: Kimberly Hochberg, Ed.D.  
Lori Goldstein, Ed.D.  
Shannon Ott  
David Renahan

Chairpeople: Barbara Lassen  
Stephn O'Connor  
Christine Ordonez  
Lisa Valenti

Alternates: A representative of the school district as defined in Federal Code 34 CFR 300.344

14. **CONSENT AGENDA** – (continued)

School Psychologist: A representative of the school district as defined in Federal Code 34 CFR 300.344

Child's Teacher: The child's teacher as defined in Federal Code 34 CFR 300.344  
(this is a generic appointment with such person being a voting member of the committee)

General Education Teacher: At least one regular education teacher of the child if the child is, or may be participating in the regular education environment as defined in Federal Code 34 CFR 300.344  
(this is a generic appointment with such person being a voting member of the committee)

Parents of the Child, as defined by 34 CFR 300.344

DD. Alternate Committee on Special Education

RESOLVED, that the Board of Education hereby appoints membership on the Alternate Committee on Special Education for those listed below for fiscal 2024-2025

Chairperson: Jessica Lukas, Ed.D.

Alternate: Sharon Deland, Ed.D.

Medical Doctor: Anthony Dontelli, M.D.

School Psychologist: A representative from the school district – as defined in Federal Code 34 CFR 300.344.

Child's Teacher: The child's teacher as defined in Federal Code 34 CFR 300.344  
(this is a generic appointment with such person being a member of the committee)

General Education Teacher: At least one regular education teacher of the child if the child is, or may be participating in the regular education environment as defined in Federal Code 34 CFR 300.344  
(this is a generic appointment with such person being a member of the committee)

Parents of the Child, as defined by 34 CFR 300.344  
(the parents are members of the committee)

DD. Appointment of Hearing Officer for Students with Disabilities

RESOLVED, by the Board of Education that for fiscal 2024-2025 the persons listed on the New York State Education Department Rotational Hearing Officer List will constitute a listing of impartial hearing officers in accordance with the Regulations of the Commissioner of Education of the State of New York; and be it further

RESOLVED, that the President of the Board of Education is authorized to retain the services of any person whose name appears on the listing when the parent of a child with disabilities decides to appeal a decision of the Patchogue-

14. **CONSENT AGENDA** – (continued)

Medford Committee on Special Education upon appointment by the President of the Board of Education.

FF. Surrogate Parent

RESOLVED, that the Board of Education hereby, in accordance with the Regulations of the New York State Commissioner of Education relating to the education of children with disabilities, to appoint the following people to serve as surrogate parents when a student needs representation before the Committee on Special Education:

- Robyn McGee
- Victoria Gambuzza

and be it further

RESOLVED, that the surrogate parent will serve for fiscal 2024-2025; and be it further RESOLVED, that the Superintendent of Schools is directed to notify the surrogate parent of this appointment and to call upon the surrogate parent when a request is made by the Committee on Special Education for an appointment of a surrogate parent.

GG. Advisory Council for Occupation Education

WHEREAS, it is required by Education Law § 4601 and Commissioner's Regulations § 141.1 that the Patchogue-Medford School District create a Citizens' Advisory Council for Occupational Education; and

WHEREAS, it is allowed under statute to name the Eastern Suffolk BOCES Citizens' Advisory Council for Occupational Education to act on behalf of the Patchogue-Medford School District, and

WHEREAS, it has been recommended by the Superintendent of Schools that the Board of Education seeks the alternative of a BOCES Advisory Council; now therefore be it

RESOLVED, that the Advisory Council for Occupational Education of the Eastern Suffolk Board of Cooperative Educational Services, Suffolk County, New York, serve in the capacity as the Advisory Council for Occupational Education for the Patchogue-Medford School District; and be it further

RESOLVED, that the Superintendent of Schools is directed to give notification of this appointment to the executive officer of the Eastern Suffolk Board of Cooperative Educational Services, Suffolk County, New York.

HH. Attendance Officers

RESOLVED, that the Board of Education hereby appoints the following as official attendance officers for the school district for fiscal 2024-2025:

- Superintendent of Schools
- Assistant Superintendent for Special Education and Pupil Services (Designated Attendance Supervisor)
- The Principal of Each School

II. McKinney-Vento Homeless Coordinator

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services or his/her designee as the McKinney-Vento/Homeless Coordinator for the fiscal year 2024-2025.

14. **CONSENT AGENDA** – (continued)

JJ. Census Taker

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Special Education and Pupil Services as official census taker for fiscal year 2024-2025.

KK. Chief Information Officer

RESOLVED, that the Board of Education hereby appoints Theresa Westergard as the Chief Information Officer for fiscal year 2024-2025.

LL. Purchasing Agent

RESOLVED, that the Board of Education hereby appoints Nicole Ciminiello as purchasing agent for fiscal year 2024-2025.

MM. Acting Purchasing Agent

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Business as acting purchasing agent for fiscal year 2024-2025.

NN. Certifying Officers for Payroll

RESOLVED, that the Board of Education hereby appoints the Assistant Superintendent for Business and the Superintendent of Schools as certifying officers for payroll for fiscal year 2024-2025.

OO. Approving Officer for Personal Expenses

RESOLVED, that the Board of Education hereby appoints the Superintendent of Schools as approving agent for personal expenses incurred by board members, staff members and district officials for fiscal year 2024-2025.

PP. Central Treasurer for Classroom Activity Fund and Treasurer for Patchogue-Medford Scholarship Fund

RESOLVED, that the Board of Education hereby appoints Florence Lathbury as central treasurer for the Patchogue-Medford Classroom Activity Fund and treasurer for the Patchogue-Medford Scholarship Fund for the fiscal year 2024-2025 and that this service be part of her regular assignment with no extra pay; and be it further

RESOLVED, that each building principal serve as auditor for student activity funds and that both the auditor and central treasurer be authorized to sign all checks for the student activity fund; and be it further

RESOLVED, that the high school principal and central treasurer be authorized to sign checks for the scholarship fund.

QQ. Appointment of Faculty Auditor for the District's Extra-Classroom Activity Fund

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Adriane Brower as the Faculty Auditor for the District's Extra-Classroom Activity Fund.

RR. Appointment of Chief Faculty Counselors for the District's Extra-Classroom Activity Fund

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following as Chief Faculty Counselors for the District's Extra-Classroom Activity Fund:

14. CONSENT AGENDA – (continued)

- Randy Rusielewicz Patchogue-Medford High School
- Bryan Lake Oregon Middle School
- JoAnn Luisa Saxton Middle School
- Timothy Piciullo South Ocean Middle School
- Matthew Hanley Barton Elementary School
- Rui Mendes Bay Elementary School
- Raymond Ruiz Canaan Elementary School
- Erin Skahill Eagle Elementary School
- Sharon Deland Medford Elementary School
- Richard Hoffmann River Elementary School
- Emily Wernau Tremont Elementary School

SS. Records Management Committee

RESOLVED, that the Board of Education hereby appoints the District Clerk as records management officer and chairperson for fiscal 2024-2025; and be it further RESOLVED, that membership of the records management committee shall consist of the Assistant Superintendent for Special Education and Pupil Services and the Assistant Superintendent for Human Resources.

TT. Authorization to Sign Credit Card Transactions

RESOLVED, that the Board of Education hereby approved the District Treasurer to be the authorized signer for the processing of credit card fees for the child care program.

UU. Authorization for Continued Use of Commercial Card

RESOLVED, that the Board of Education authorizes the Superintendent, Donna Jones, or her designee, to continue the use of the commercial credit card account (“Card Account”) relationship with Capital One, National Association (“Bank”) which was established at the August 27, 2018, Board of Education Meeting on behalf of the Entity, for legitimate school district expenditures.

VV. Petty Cash Accounts

RESOLVED, that the Board of Education hereby approves petty cash accounts, as listed below, in the amount of \$100 each.

- a. General Accounts: Superintendent  
Eleven (11) Principals  
Four (4) Assistant Superintendents  
Director of Facilities  
Director of Transportation  
District Clerk  
Food Service Director
- b. Cafeteria Start-Up Funds – Director of Food Services  
(not to exceed \$1,310 for eleven (11) buildings)

WW. Cooperative Purchasing Program – General Purchases

WHEREAS, it is the plan of a number of public school districts in the Islip and Brookhaven Towns in Suffolk County, New York, to bid jointly generally needed services and standardized supply and equipment items; and WHEREAS, the Patchogue-Medford School District is desirous of selectively participating with other school districts and municipalities in the Islip and

14. CONSENT AGENDA – (continued)

- Brookhaven Towns in Suffolk County in the joint bidding in the areas mentioned above as authorized by General Municipal Law 119-O; and
- WHEREAS, the Patchogue-Medford School District wishes to delegate to BOCES the responsibility for drafting of specifications, advertising of bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore, be it
- RESOLVED, that the Board of Education hereby appoints the Eastern Suffolk BOCES Cooperative Purchasing Program Committee to represent it in all matters related above; and be it further
- RESOLVED, that the Patchogue-Medford School District Board of Education hereby authorizes, for the placement of all legal advertisements, the designation of *Newsday* as the official newspaper for the Eastern Suffolk BOCES Cooperative Purchasing Program; and be it further
- RESOLVED, that the Patchogue-Medford School District Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchases as mentioned above; and be it further
- RESOLVED, that the Patchogue-Medford School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and be it further
- RESOLVED, that the Patchogue-Medford School District Board of Education agrees: (1) to abide by majority decisions of the above-mentioned committee on quality standards, and (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee.

XX. Authorization for the Superintendent to Expend Funds

- RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to expend funds for the District within the limits set by the Board of Education; and be it further
- RESOLVED, that the Superintendent of Schools is authorized to make expenditures of up to \$10,000 for non-budgeted items and subsequently notify the Board of Education.

YY. Authorization to Sign Checks

- RESOLVED, that the Board of Education hereby authorizes the board president, board vice president, and district treasurer to sign checks drawn on the general fund, lunch fund, federal funds, construction funds, library fund, and disbursing fund.

ZZ. Authorization to Sign Payroll Checks

- RESOLVED, that the Board of Education hereby appoints the board president and/or other officers designated by the board to pay all employees, instructional and operational, as listed in the certified payroll supplied by the assistant superintendent for human resources; and be it further
- RESOLVED, that employees will be paid on a periodic basis as established in policy, in negotiated agreements, or by agreement between the Board and the employee; and be it further
- RESOLVED, that the certified list of all employees shall be included in the official records of the school district; and be it further
- RESOLVED, that the district treasurer is authorized to sign all payroll checks.

14. **CONSENT AGENDA** – (continued)

AAA. Authorization for the Board President or Vice President to Sign Payroll Checks

RESOLVED, that the Board of Education hereby authorizes the board president or board vice president to sign payroll checks in the absence of the district treasurer.

BBB. Authorization to Transfer Bank Accounts for Investments

RESOLVED, that the Board of Education hereby authorizes the board president, board vice president and district treasurer, to transfer funds from one account to another within a bank and/or from one bank to another for the purposes of investments or borrowing and to sign appropriate warrants with an immediate report to the Board.

CCC. Designation of District Treasurer to Receive Tax Money from Town of Brookhaven

WHEREAS, the District Treasurer is duly qualified and will be serving as district treasurer of the district and has duly executed and delivered to the Board of Education a bond with sufficient penalty and surety or sureties as the Board of Education requires of such office and conditional for faithful discharge of the duties of this office; and

WHEREAS it is the duty of the Supervisor of the Town of Brookhaven to pay over all money appropriated by the qualified voters of the Patchogue-Medford Union Free School District to the district treasurer of this district upon order of this Board of Education; now, therefore, be it

RESOLVED, that the District Treasurer is designated to receive tax money from the Town of Brookhaven; and be it further be it

RESOLVED, that the Board of Education hereby authorizes and orders the Supervisor of the Town of Brookhaven to pay over all the school money appropriated by the qualified voters of this school district to the Patchogue-Medford Union Free School District of the Town of Brookhaven during the year beginning July 1, 2024, and ending June 30, 2025, to said District Treasurer of this district; and be it further

RESOLVED, that the clerk of the district shall forward a copy of this resolution to the Supervisor of the Town of Brookhaven.

DDD. Authorization for Tax Receive to Invest School Funds

WHEREAS, the Comptroller of the State of New York has issued an opinion that provides for school district tax money paid to a tax receiver to be placed within interest-bearing accounts until such money is paid over to the acting district treasurer or other fiscal officer of the school district; and

WHEREAS, the Suffolk County Tax Act, General Municipal Law §11, Education Law §1604a and Education Law §1723a currently permit school district tax money to be deposited into interest-bearing accounts when authorized by the local Board of Education; and

WHEREAS, there is a delay in the payment of such funds from the time of their collection until payment to the local school districts; and

WHEREAS, the interest on funds collected for school district taxes shall accrue to the local school district; now therefore be it

RESOLVED, that the Brookhaven Town Tax Receiver and the Brookhaven Town Supervisor be authorized to place the Patchogue-Medford School District tax money into interest-bearing accounts until such funds are payable to the local school district with the accrued interest on school tax funds thereon being paid to the Patchogue-Medford School District.



14. **CONSENT AGENDA** – (continued)

EEE. Designation of Official Bank Depositories

RESOLVED, that the Board of Education hereby designates the following banks as official depositories for the General Fund, School Lunch Fund, Payroll Clearing Account, Payroll, Disbursing, Special Aid Fund, Scholarship Fund, Student Activity Fund, Bond and Coupon, Collateral Accounts, Investment Accounts, Workers' Compensation Reserve and Capital Funds:

Capital One  
TD Bank  
US Bank  
J.P. Morgan Chase Bank  
Sterling National Bank/Webster Bank  
Flushing Bank  
Hanover Bank  
Woodbury Financial  
NY CLASS

FFF. Authorization to Deposit Funds into Interest-Bearing Accounts

RESOLVED, that the Board of Education hereby authorizes that funds from any of the official bank depositories are authorized for deposit into interest-bearing accounts or certificates of deposit after the banks listed below have been surveyed to determine the highest rate of interest to be paid at the time of transfer; and be it further

RESOLVED, that this authorization shall include U.S. Treasury Bills if at the time of transfer the Treasury Bills are paying the highest rate of interest:

Capital One  
TD Bank  
J.P. Morgan Chase Bank  
Sterling National Bank/Webster Bank  
Flushing Bank  
Hanover Bank  
Woodbury Financial  
NY CLASS

GGG. Designation of Registrar and Paying Agent – Bonds and Coupons

RESOLVED, that the Board of Education hereby designates Depository Trust Company to serve as the paying agent and registrar for capital bonds and coupons; and be it further

RESOLVED, that Depository Trust Company is authorized to cancel bonds and coupons in accordance with New York State regulations.

HHH. Authorization to Join Associations

RESOLVED, that the Board of Education hereby authorizes the district to join the following organizations:

American Association of School Administrators (AASA)  
Association of School Business Officials International  
AASPA  
Association for Supervision and Curriculum Development (ASCD)  
Association of Suffolk Supervisors of Educational Technology  
(ASSET)  
Interdistrict Council of School Superintendents  
Long Island Association for School Personnel Administrators  
Long Island Association of Special Education Administrators

14. CONSENT AGENDA – (continued)

Math Olympiads  
Nassau-Suffolk School Boards Association  
New York Math League  
New York State Art Teachers Association  
New York State Association for Bilingual Education  
New York State Association for World Language Administrators  
New York State Association of Foreign Languages  
New York State Association of Municipal Purchasing Officials  
New York State Association for School Personnel Administrators  
New York State Association of School Business Officials  
New York State Athletic Administrators Association  
New York State Band Directors Association  
New York State Council of Administrators of Music Education  
(Suffolk)  
New York State Council of School Superintendents  
New York State Middle School Association  
New York State Public High School Athletic Association, Inc.  
New York State School Boards Association  
New York State Schools Music Association  
New York State School Nutrition Association  
NYS TESOL  
Phi Delta Kappa  
Rotary Club of Patchogue  
Science Teachers Association of New York State (STANYS)  
SCOPE  
Section XI, Inc. (Interscholastic Athletics)  
Suffolk County Association of School Business Officials  
Suffolk County Music Educators  
Suffolk County School Superintendents Association  
The College Board

III. Authorization to Suspend School Personnel

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to temporarily suspend school personnel (instructional or operational) for cause after consultation with district counsel; and be it further

RESOLVED, that the suspension may be without pay as allowed by law with the advice of the district's counsel.

JJJ. Authorization to Assign and Use Student Teachers

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to designate and to assign student teachers who come to the Patchogue-Medford Schools as part of their pre-professional training.

KKK. Authorization to Designate and to Assign and Use Interns

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to designate and to assign professional interns for teaching or for administrative positions.

LLL. Authorization Designate and to Assign and Use Professional Mentors

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to designate and to assign and use professional personnel to serve as mentors for teachers or for administrators.

14. **CONSENT AGENDA – (continued)**

MMM. Authorization to Employ Substitute Teachers, Substitute Teaching Assistants and Substitute Nurses

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to employ substitute teachers, leave replacement teachers, substitute teaching assistants, and substitute nurses at the following rates:

Per Diem Substitute Teachers	\$135 per day
Permanent Substitutes (long term paid leaves) and Leave Replacement Teachers employed for less than 30 consecutive days in the same assignment.	\$150 per day
Leave Replacement Teachers employed for 30 or more consecutive days in the same assignment.	\$250 per day
Per Diem Substitute Teaching Assistants	\$110 per day
Substitute Nurses	\$185 per day

NNN. Authorization to Employ Substitute Classroom Aides, Substitute Clerical Aides, Substitute Custodial Workers, Substitute Health Aides and Substitute Library Aides, Substitute Cafeteria Aides, Substitute Greeters, Substitute FSW, and Substitute Lavatory Aides

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to employ substitute Bus Aides, Substitute Classroom Aides, Substitute Clerical Aides, Substitute Custodial Workers, Substitute Health Aides, and Substitute Library Aides; Substitute Food Service Workers/Cafeteria Aides, Substitute Lavatory Aides and Substitute Greeters (not to exceed 29 hours a week) at the rates indicated in the chart below (the rate change effective January 1, 2025 is due to the minimum wage increase in New York State):

	<b>Hourly Rate Effective 7/1/2023</b>	<b>Hourly Rate Effective 1/1/2025</b>
Substitute Bus Aides	\$16.00	\$16.50
Substitute Classroom Aides	\$16.00	\$16.50
Substitute Clerical Aides	\$16.00	\$16.50
Substitute Custodial Workers	\$16.00	\$16.50
Substitute Health Aides	\$16.00	\$16.50
Substitute Library Aides	\$16.00	\$16.50
Substitute Cafeteria Aides	\$16.00	\$16.50
Substitute Food Service Workers	\$16.00	\$16.50
Substitute Greeters	\$16.00	\$16.50
Substitute Lavatory Aides	\$16.00	\$16.50

OOO. Authorization to Employ Substitute Bus Drivers and Substitute Guards

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to employ substitute Bus Drivers at a rate of \$22.00 per hour not to exceed 29 hours a week; and employ substitute Guards at a rate of \$22.00 per hour not to exceed 40 hours a week.

PPP. Authorization to Assign Instructors to the Extended Day Program

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or her designee to assign teachers for instruction in the Extended

14. CONSENT AGENDA – (continued)

Day Program as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

QQQ. Authorization to Assign Instructors for Home Instruction

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or her designee to assign teachers for home instruction as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

RRR. Authorization to Assign Instructors to Classroom Supervision

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or her designee to assign teachers for classroom supervision as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

SSS. Authorization to Assign Staff to Lunchroom Supervision

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or her designee to assign teachers for lunchroom supervision as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

TTT. Authorization to Assign Staff to Chaperoning

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools or her designee to assign teachers for chaperoning as may be needed during the school year at the negotiated rate contained in the contract currently in effect with the Patchogue-Medford Congress of Teachers.

UUU. Appointment of School Official to Grant Use of Facilities

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to approve use of facilities within policy guidelines; and be it further

RESOLVED, that the Superintendent of Schools may delegate this responsibility.

VVV. Establishment of Charges for Use of Facilities

RESOLVED, that the Board of Education hereby establishes charges for the use of school facilities (policy #1330) for fiscal 2024-2025 as follows:

**Level I Users and Level II Users:** School- or community-based organizations that provide direct services to students such as PTA, scouting and athletic programs or organizations involved in a partnership program with a school or district club or organization. Fees to be assessed when school is not in session. **Level II Users:** Not-for-profit community-based organizations such as local fire departments, hospitals, service clubs, and government agencies. Fees to be assessed when school is not in session. Charges for use of buildings and athletic fields shall be assessed according to the criteria outlined below and will be established each year by the Board of Education.

**14. CONSENT AGENDA – (continued)**

**Level I and Level II Users:**

1. For an event that requires one (1) custodian and when the event is limited to less than three (3) hours:

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
Elementary Schools	\$ 0	\$214	\$277
Eagle and Middle Schools	\$ 0	\$214	\$277
High School	\$ 0	\$257	\$340

2. Rate for each hour beyond the minimum of three (3) hours when one (1) custodian is needed:

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
Elementary Schools	\$ 0	\$69	\$ 97
Eagle and Middle Schools	\$ 0	\$69	\$ 97
High School	\$ 0	\$92	\$117

3. Rate for each hour for each additional custodian required for larger events. Additional custodians must be employed for a minimum of three (3) hours each.

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
All Buildings	\$ 0	\$55	\$70

4. A \$45 hourly rate for each food service worker required for events that utilize the kitchens. A minimum of three (3) hours will be required for each food service worker requested. The minimum cost will be \$135 for three (3) hours.
5. A \$65 hourly rate for an audiovisual technician. A minimum of three (3) hours will be required. The minimum cost will be \$195 for three (3) hours.
6. A \$33 hourly rate for each security guard required. A minimum of three (3) hours will be required. The minimum cost will be \$99 for three (3) hours.
7. A \$45 hourly rate for field use will apply. A minimum of three (3) hours will be required. The minimum cost will be \$135 for three (3) hours.

**Level III Users: For-profit organizations.**

1. For an event that requires one (1) custodian and when the event is limited to less than three (3) hours:

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
Elementary Schools	\$ 477	\$ 708	\$ 931
Eagle and Middle Schools	\$1293	\$1929	\$2564
High School	\$1475	\$2200	\$2926

2. Rate for each hour beyond the minimum of three (3) hours when one (1) custodian is needed:

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
Elementary Schools	\$223	\$327	\$423
Eagle and Middle Schools	\$387	\$569	\$749
High School	\$508	\$749	\$991

2. Rate for each hour for each additional custodian required for larger events. Additional custodians must be employed for a minimum of three (3) hours each.

14. CONSENT AGENDA – (continued)

	<b>Weekdays</b>	<b>Saturdays</b>	<b>Sundays</b>
All Buildings	\$148	\$208	\$267

4. A \$75 hourly rate for each food service worker required for events that utilize the kitchens. A minimum of three (3) hours will be required for each food service worker requested. The minimum cost will be \$225 for three (3) hours.
5. A \$103 hourly rate for an audiovisual technician. A minimum of three (3) hours will be required. The minimum cost will be \$309 for three (3) hours.
6. A \$65 hourly rate for each security guard required. A minimum of (3) hours will be required. The minimum cost will be \$195 for three (3) hours.
7. A \$45 hourly rate for field use will apply. A minimum of three (3) hours will be required. The minimum cost will be \$135 for three (3) hours.

WWW. Authorization to Approve Field Trips

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools, or a designee the school superintendent may select, is authorized to approve field trips and off-campus activities for the 2024-2025 fiscal year. As per District Policy the Board of Education must approve all field trips taken beyond New York City as well as all over-night trips, upon the recommendation of the Superintendent of Schools.

XXX. Designation of Official Newspapers

RESOLVED, that the Board of Education hereby designates *The Long Island Advance*, *Long Island Business News*, and *Newsday* as official newspapers for the district.

YYY. Mileage Rate for Approved Personnel

RESOLVED, that the Board of Education hereby authorizes that employees be compensated at the approved IRS rate when authorized to use their personal vehicle in connection with school district business.

ZZZ. Approval of Mileage Claims

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to approve the claim vouchers for persons who use private vehicles for official business of the school district; and be it further RESOLVED, that the Superintendent of Schools may delegate this responsibility to the Assistant Superintendent for Business.

AAAA. Meal Allocation Rate for Authorized Personnel

RESOLVED, that the Board of Education hereby authorizes that employees be compensated at the meal allocation rate set per New York State guidelines in effect during the school year when authorized to attend conferences in connection with school district business.

BBBB. Free and Reduced-Price Meal Policy

RESOLVED, that the Board of Education hereby accepts the federal income guidelines for students to receive free and reduced-price meals and authorizes the school board president to sign 2024-2025 contracts which will allow the District to participate in the free and reduced price meal program.

14. CONSENT AGENDA – (continued)

CCCC. Authorization to Rent a Safe Deposit Box

RESOLVED, that the Board of Education hereby authorizes that rental of the safe deposit box at the J.P. Morgan Chase Bank be renewed for the fiscal year 2024-2025 for the storage of valuable documents; and be it further

RESOLVED, that the following district officials are authorized to have access to the safe deposit box:

District Clerk  
Superintendent of Schools

DDDD. District Employee Use of Cellular Telephones

RESOLVED, that the Board of Education hereby authorize members of the staff who require the use of a district cell phone to perform their responsibilities shall be issued a cell phone; and be it further

RESOLVED, that the district will provide a cell phone which will be maintained in the Business Office.

Superintendent  
Athletic Director  
Director of Facilities  
Two (2) Security Guards assigned for Roving  
Custodial Supervisor  
Maintenance Supervisor  
District Clerk

EEEE. Tax Levy Payment Schedule for Patchogue-Medford Library

RESOLVED, that the Board of Education hereby approves the following schedule for the district to remit tax levy checks to the Patchogue-Medford Public Library, pending a signed agreement between the public library and the district:

July 2023	-0-
August 16, 2024	\$1,576,598.50
September 13, 2024	\$ 788,299.25
October 11, 2024	\$ 788,299.25
November 15, 2024	\$ 788,299.25
December 13, 2024	\$ 788,299.25
January 10, 2025	\$ 788,299.25
February 14, 2025	\$ 788,299.25
March 14, 2025	\$ 788,299.25
April 11, 2025	\$ 788,299.25
May 16, 2025	\$1,576,598.50

FFFF. Freedom of Information Request Officer

RESOLVED, that the Board of Education hereby appoints Dennis M. Logan as the Freedom of Information Request Officer and be it further

RESOLVED. that the Superintendent of Schools be appointed as the Appeals Officer for Freedom of Information Act Requests.

GGGG. Section 504 Hearing Officer

RESOLVED, that the Board of Education hereby appoints Assistant Superintendent for Special Education and Pupil Services as the Section 504 Hearing Officer as it pertains to equity compliance.

**14. CONSENT AGENDA – (continued)**

**HHHH. Board of Education Meeting Schedule**

RESOLVED, that the Board of Education hereby approves the following dates and places of Board of Education meetings for the 2024-2025 school year. All meetings begin at 6:00 p.m. and take place at the Saxton Middle School unless otherwise stated:

- September 16, 2024
- October 7, 2024 – Work Session Meeting
- October 28, 2024
- November 18, 2024
- December 16, 2024
- January 6, 2025 – Work Session Meeting
- January 13, 2025
- February 10, 2025
- March 24, 2025
- April 7, 2025 – Work Session Meeting
- April 28, 2025
- May 19, 2025
- May 20, 2025 - Budget Vote I
- June 17, 2025 – Budget Vote II, if necessary
- June 23, 2025

**IIII. Appointment of Dignity for all Students Act Coordinators**

RESOLVED, that the Board of Education hereby appoints those listed below as fiscal 2024-2025 Dignity for all Students Act Coordinators:

Joey Cohen, Ed.D.	Assistant Superintendent for Human Resources
Matthew Hanley, Principal	Barton Elementary School
Rui Mendes, Principal	Bay Elementary School
Raymond Ruiz, Principal	Canaan Elementary School
Erin Skahill, Principal	Eagle Elementary School
Sharon Deland, Ed.D., Principal	Medford Elementary School
Richard Hoffmann, Ed.D., Principal	River Elementary School
Emily Wernau, Principal	Tremont Elementary School
Bryan Lake, Principal	Oregon Middle School
JoAnn Luisa, Principal	Saxton Middle School
Timothy Piciullo, Ed.D., Principal	South Ocean Middle School
Randy Rusielewicz, Ed.D., Principal	High School

**JJJJ. Approval of Standard Workday and Reporting Resolution for Appointed Officials**

RESOLVED, that the Board of Education hereby establishes the following standard work day for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted to the District Clerk:

Title	Name	Last 4 Digits of Social Security Number	Standard Work Day	Term of Office	Participates in Time-Keeping System (Y/N)	Days/Month based on record of activities
District Clerk	Dennis M. Logan		7.5	7/1/2024 through 6/30/2025	Y	20 days during months with 2 payrolls  30 days during months with 3 payrolls



14. **CONSENT AGENDA** – (continued)

<b>Title</b>	<b>Name</b>	<b>Last 4 Digits of Social Security Number</b>	<b>Standard Work Day</b>	<b>Term of Office</b>	<b>Participates in Time-Keeping System (Y/N)</b>	<b>Days/Month based on record of activities</b>
District Treasurer	Virginia Newell		7.5	7/1/2024 through 6/30/2025	Y	20 days during months with 2 payrolls  30 days during months with 3 payrolls
Claims Auditor	Adrienne Brower		7.5	7/1/2024 through 6/30/2025	Y	20 days during months with 2 payrolls  30 days during months with 3 payrolls
Assistant Claims Auditor	Nancy Hoogsteden		7.5	7/1/2024 through 6/30/2025	N	20 days during months with 2 payrolls  30 days during months with 3 payrolls

KKKK. Approval of Standard Work Day for District Employees

RESOLVED, that the Board of Education approves the following Standard Work Day for district employees as listed below:

<b>Employee Title</b>	<b>Standard Work Day (Hours/Day)</b>
Non-Affiliated Administrators: Including Senior Accountant, Assistant to the Superintendent, Transportation Supervisor, Food Services Supervisor, Facilities Director, Secretary to the Superintendent	7.50
High School Food Court Worker	8.00
Senior Food Service Worker	7.25
Bus Driver	6.00
Cook	8.00
Custodial Staff: Custodian, Head Custodian, Chief Custodian, Custodial Supervisor, Groundskeeper, Maintenance Mechanic II, Maintenance Supervisor, Night Supervisor, Truck Driver	8.00
Technology Staff: Audio Visual Technician, Technical Support Representative, Office Applications Specialist, Network and Systems Technician, Network Systems Specialist I, Network Systems Specialist II, Senior Systems Technician, Network and Systems Administrator, Micro Computer Repair Technician	8.00

14. CONSENT AGENDA – (continued)

<b>Employee Title</b>	<b>Standard Work Day (Hours/Day)</b>
Full Time Clerical Staff: Clerk, Office Assistant, Senior Office Assistant, Office Assistant-Spanish Speaking, Senior Office Assistant-Spanish Speaking, Principal Office Assistant, Account Clerk, Senior Account Clerk, Principal Account Clerk, Accountant, Photo Machine Operator, School-Age Child-Care Director, Transportation Technician, Word Processing Technician, Photo Machine Operator II, Science Aide, Payroll Supervisor	7.50
Full Time Health Aide, Full Time Library Aide	7.00
Group Leaders	7.00
Part Time Unit Staff	6.00
Sub Teacher Caller	7.00
Security Guard	8.00
Substitute Nurse	7.50
Part Time Substitutes	6.00
Nurse	7.50
Part Time Hourly Nurse	7.50
Full Time Special Education Aide	6.75
Full Time Computer Aide	7.25
*District Clerk, District Treasurer and Claims Auditor done separately	

LLLL. Appointment of District-Wide School Safety Team

WHEREAS, pursuant to Education Law § 2801-a and Board Policy 1350, the Board of Education is required to appoint a District-wide School Safety Team which shall include, at a minimum, representatives of the Board, teacher, administrator, and parent organizations, school safety personnel, and other personnel, to develop, review, and update the District-wide school safety plan and building-level emergency response plans required by law; now therefore be it

RESOLVED, that the Board of Education hereby creates the District-wide School Safety Team to develop, review, and update the District-wide school safety plan and building-level emergency response plans in accordance with applicable law, regulation, and District policy, to make appropriate recommendations to the Board of Education regarding the same, and to carry out any other purposes for such Team mandated by applicable law, regulation, and District policy; and be it further

RESOLVED, that the Board appoints Dr. Donna Jones, the Superintendent to serve as Chairperson of the District-wide School Safety Team; and be it further

RESOLVED, that the Board of Education appoints the following additional members of the District-wide School Safety Team:

<b>Name</b>	<b>Area of Representation</b>
Donna Jones, Ed.D.	Chairperson
Marc Negrin	Board of Education Representative
John Ahearn	Security Director

14. CONSENT AGENDA – (continued)

Name	Area of Representation
Kimberly Hochberg, Ed.D. Christopher J. Kelly, Ed.D.	Patchogue-Medford Administrators' Association
Timothy Ritter	Patchogue-Medford Congress of Teachers
Nicole Ciminiello	Central Office Administration
Daniel Harris	Parent Representative
Jodi Moran	Parent Representative
Suzanne Berenz	Parent Representative

MMMM. Designation of Chief Emergency Officer

WHEREAS, recent amendments to Education Law § 2801-a require the Superintendent of Schools or the Superintendent's designee to serve as the District's Chief Emergency Officer responsible for coordinating communication between school staff and law enforcement and first responders, for ensuring staff understanding of the District-level safety plan, and for ensuring the completion and yearly updating of building-level emergency response plans; now, therefor be it

RESOLVED, that the Board of Education hereby approves the designation of Dr. Donna Jones, Superintendent of Schools, to serve as the District's Chief Emergency Officer pursuant to Education Law § 2801-a and directs that such designation be included with the District-level safety plan.

**A roll-call vote was taken on the Consent Agenda (Items A through MMMM above)**

**Diana Andrade – Yes  
Thomas Donofrio – Yes  
Jennifer Krieger - Yes  
Marc Negrin - Yes**

**Francis J. Salazar - Yes  
Bernadette Smith - Yes  
Kelli Anne Jennings - Yes**

**The Consent Agenda was approved.**

**END OF CONSENT AGENDA ITEMS**

15. **BOARD MEMBER COMMENTS**

The members of the Board of Education provided comments.

16. **ADJOURNMENT**

Motion offered by Thomas Donofrio, seconded by Kelli Anne Jennings to wit:

RESOLVED, that the Board of Education adjourns the Re-Organization Meeting at 7:51 p.m.

Motion carried: 7- Yes; 0 – No

Respectfully Submitted,

Dennis M. Logan  
District Clerk