

SCHOOL DISTRICT OF BRADFORD COUNTY

BEHAVIORAL RESOURCE TEACHER (BRT)

JOB DESCRIPTION

QUALIFICATIONS:

- (1) Bachelor's degree from an accredited educational institution.
- (2) Certification by the State of Florida in an appropriate teaching area.
- (3) Minimum of three (3) years successful teaching or 3 years experience in a related field.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to read, interpret and follow State Board rules, Code of Ethics, School Board policies and the appropriate state/federal statutes. Knowledge and understanding of child development and the unique needs and characteristics of students served. Knowledge of current research and practices related to student behavior management. Ability to establish and maintain effective, working relationships with students, families, staff and community support agencies. Ability to handle constituent's problem and concerns with sensitivity and tact. Ability to maintain confidentiality.

REPORTS TO: Principal

JOB GOAL

To assist the Principal with the development, implementation and coordination of the student behavior-management program for the schools.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Assist in development and implementation of preventive discipline plan.
- * (2) Provide assistance to administrator, teacher and staff for behavioral-management.
- * (3) Serve as home/school liaison.
- * (4) Encourage parent involvement in the implementation of student behavior-management strategies.
- * (5) Participate in the implementation and/or design of a school-wide student behavior management plan including discipline.
- * (6) Manage the discipline referral process.
- * (7) Advise students on appropriate school behavior and follow-up with parents and teachers on results.
- * (8) Assist Administration as an additional resource for classroom management and appropriate student behavior, provide teacher in-service as needed.
- * (9) Provide supervision for students before and after school, in the hallways and in the lunchroom.
- * (10) Serve as a member of the educational learning team, student support services team and IEP committee as required.
- * (11) Conduct staff development activities related to student behavior-management.
- * (12) Perform Teacher In Charge duties when Principal is off campus.
- * (13) Perform other duties as assigned.

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BEHAVIORAL RESOURCE TEACHER (BRT) (Continued)

- * (14) Communicate effectively, orally and in writing with other professionals, students, parents and community.
- * (15) Collaborate with students, parents, school staff and other appropriate persons to assist in meeting student's needs.
- * (16) Provide accurate and timely information to parents and students about academic and behavioral performance of students.
- * (17) Work with other teachers in curriculum development, special activities and sharing ideas and resources.
- * (18) Recognize overt indicators of student distress or abuse and take appropriate intervention, referral or reporting actions.
- * (19) Engage in continuing improvement of professional knowledge and skills.
- * (20) Assist others in acquiring knowledge and understanding of particular area of responsibility.
- * (21) Keep abreast of developments in instructional methodology, learning theory, curriculum trends and content.
- * (22) Conduct personal assessment periodically to determine professional development needs with reference to specific instructional assignment. *
- * (23) Develop and implement a Professional Development Plan annually in accordance with State and district requirements.
- * (24) Act in a professional and ethical manner and adhere at all times to the Code of Ethics and Principles of Professional Conduct.
- * (25) Demonstrate attention to punctuality, attendance records and reports.
- * (26) Maintain confidentiality of student and other professional information.
- * (27) Comply with policies, procedures and programs.
- * (28) Exercise appropriate professional judgment.
- * (29) Support school improvement initiatives by active participation in school activities, services and programs.
- * (30) Ensure that student growth/achievement is continuous and appropriate for age group, subject area and/or student program classification.
- * (31) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Lead Teacher Supplement

*Essential Performance Responsibilities

Board Approved 4-13-09

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Job Description: Chief /Instructor, Practical Nurse Program

Title: Teacher

Qualifications:

1. Bachelor's degree in Nursing, or higher.
2. Valid Florida teaching certification covering appropriate area(s) of responsibility, or such alternatives to the above qualifications as the Board may find appropriate and acceptable.
3. Current, active licensure as a Registered Nurse in the State of Florida.

Reports to: Vocational Director, School Board of Bradford County

Job Goal: To lead students toward the fulfillment of their potential for intellectual, emotional, physical and social growth and successful licensure as a Practical Nurse.

Essential Functions:

1. Plans individually or cooperatively under the guidance and direction of the Vocational Director a program of study that meets the individual needs, interests and abilities of students.
2. Assists in establishing curriculum objectives and the development of the comprehensive plan for the implementation and evaluation of the objectives.
3. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of students.
4. Guides the learning process toward the achievement of curriculum goals and, in harmony with the goals, establishes clear objectives for all lessons, units, and projects.
5. Employs instructional methods and materials that are most appropriate for meeting stated objectives.
6. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
7. Diagnoses the learning strengths and weaknesses of students on a regular basis, seeking the assistance of district personnel as deemed appropriate.
8. Counsels with colleagues and students on a regular basis.
9. Assists the administration in implementing all policies and rules governing student life and conduct and, for the classroom, develops reasonable rules of classroom behavior and procedures and maintains order in a fair and just manner.
10. Plans and supervises purposeful assignments for auxiliary personnel and cooperatively, with administration, provides feedback regarding their effectiveness.
11. Maintains accurate, complete and correct records as required by law, district policy and administrative regulation.

12. Reviews and directs revision of, or revises, all curriculum for the program.
13. Assists in textbook selections and places all textbook purchase requests for the program.
14. Assesses the need for equipment and supply inventory, maintenance, and purchase.
15. Assist in coordinating the Practical Nurse program public relations activities, media support, and recruitment activities.
16. Conducts orientation for program faculty and staff.
17. Performs such other duties as assigned by the Director of Bradford-Union Vocational- Technical Center.