

SCHOOL DISTRICT OF BRADFORD COUNTY

JOB DESCRIPTION

GENERAL MAINTENANCE WORKER

QUALIFICATIONS:

- (1) High School Diploma or equivalent.
- (2) Some experience in performing semi-skilled work in the maintenance of buildings and grounds; or an equivalent combination of training and experience.
- (3) Must be able to obtain a Florida State driver's license at the time of appointment.

KNOWLEDGE, SKILLS AND ABILITIES:

Some knowledge of the methods, tools and materials used in the repair and maintenance of general building structures. Ability to perform work involving physical strength and endurance and to withstand exposure to variable weather conditions. Ability to understand and follow oral and written instructions. Some skill in the use of common hand tools and equipment for the activity to which assigned.

REPORTS TO:

Energy, Maintenance, Safety Officer

JOB GOAL

To assist in completion of job assignments of all building trades within the School District.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Able to perform, with direction, general labor and manual tasks as related to mechanical, construction or maintenance.
- * (2) Perform labor and maintenance tasks requiring some special knowledge, usually acquired by experience in building construction or mechanical or maintenance activities in a labor capacity. All work is subject to close inspection while in process and upon completion.
- * (3) Assist in the performance of brick, masonry and cement work in construction; repair sidewalks, curbs and gutters and perform other general cement and brick work as needed.
- * (4) Operate trucks and other light equipment, such as tractor mower; collect trash and other refuse and load into a truck; assist driver in unloading at dump area. Fertilize lawn areas.
- * (5) Install fencing.
- * (6) Maintain lawns and playing fields.
- (7) Assist other craftsmen as assigned.
- (8) Use effective, positive interpersonal communication skills.
- (9) Perform other incidental tasks consistent with the goals and objectives of this position.



GENERAL MAINTENANCE WORKER (Continued)

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be appraised in accordance with provisions of the Board's policy on appraisal of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 8