

SCHOOL DISTRICT OF BRADFORD COUNTY

JOB DESCRIPTION

VEHICLE AND EQUIPMENT TECHNICIAN

JOB GOAL

To perform and / or supervise maintenance of all School Board-owned buses, other vehicles, mowers, tractors, and equipment with gasoline or diesel engines.

QUALIFICATIONS:

- High School Diploma or equivalent.
- 3 years of experience as a progressively responsible technician in the field of truck, bus, and/or automotive repair.
- Valid Class B CDL license with air brake.
- Demonstrates basic computer skills
- Must become a Certified School Bus Inspector

KNOWLEDGE, SKILLS AND ABILITIES:

- Poses an understanding of State of Florida School Bus Specifications, and district policy relative to the provision of Fleet Maintenance of School Buses, Vehicles and other equipment.
- Willing and able to use and/or learn to use computers for basic office applications such as word, excel, e-mail, internet use and district data systems.
- Ability to communicate orally and in writing effectively and efficiently with all staff at various levels.
- Poses a basic knowledge of sources of information related to problem resolution.
- Poses knowledge of occupational hazards and accident prevention in area of responsibility
- Ability to understand and communicate proper vehicle and equipment repair techniques, troubleshooting methods, tool identification and use.
- Ability to work under moderate supervision
- Ability to read and understand technical manuals and follow logic ladders to diagnose and repair vehicles.

REPORTS TO: Fleet Manager or Lead Technician

PERFORMANCE RESPONSIBILITIES:

- Efficiently and effectively troubleshoot, diagnose and repair district owned buses, vehicles and equipment in a wide range of areas such electrical, A/C systems, diesel and gasoline engines, emissions systems, brakes, steering, cooling and hydraulic systems, wheelchair lifts.
- Perform inspections and repairs of School Buses, Vehicles and other equipment in strict compliance with state and district standards of safety, cleanliness, and functional capability.

VEHICLE AND EQUIPMENT TECHNICIAN (Continued)

- May be on call after regular hours
- Willing and able to participate in personal and professional training programs as requested
- Maintain shop cleanliness and organization to provide safe and efficient work conditions.
- Document inspections and repairs of buses, vehicles and equipment as completed consistent with state and district policies.
- Perform other tasks consistent with goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 8